

AGENDA
ARKANSAS STATE UNIVERSITY
BOARD OF TRUSTEES
December 11, 2009
10:00 a.m.
Mountain Home Campus

- I. Call to Order
Mrs. Florine Milligan, Vice Chair
- *II. Approval of the Minutes of Meeting
September 25, 2009
- III. President's Report
Reports of the Chancellors
- *IV. Agenda
 - Proposed Board of Trustees Resolution
 - Resolution conferring the designation of Trustee Emeritus.
 - Proposed ASU System Resolutions
 - Resolution approving ASU System to borrow a sum sufficient to construct, furnish and equip new residence halls at the ASU-Beebe campus.
 - Resolution approving ASU System to authorize ASU-Mountain Home to enter into an arrangement with Higher Education Holdings.
 - Resolution approving ASU System Drug Policy.
 - Resolution approving ASU System Alcohol Policy
 - Resolution approving ASU System Conservation of Energy and Natural Resources Policy.
 - Resolution approving ASU System Family Educational Rights and Privacy Act Policy.
 - Resolution approving ASU System Payment for Unused Sick Leave upon Retirement Policy.

- **Proposed ASU-Jonesboro Resolutions**
 - Resolution approving ASU-Jonesboro winter 2010 private athletic camp agreement.
 - Resolution approving ASU-Jonesboro to offer a new graduate degree, the Master of Arts in Teaching.
 - Resolution approving ASU-Jonesboro to rename the former Eugene W. Smith Center for Excellence in Education.
 - Resolution approving ASU-Jonesboro to name the large conference room in the new Delta Center for Economic Development.
 - Resolution approving ASU-Jonesboro to name the computer lab in the Charles F. Luter Academic Success Center.
 - Resolution approving ASU-Jonesboro to rename Bush Street.
- **Proposed ASU-Beebe Resolution**
 - Resolution approving ASU-Beebe to make program deletions.
- **Proposed ASU-Mountain Home Resolutions**
 - Resolution approving ASU-Mountain Home to make program deletions.
 - Resolution approving ASU-Mountain Home to revise sections of the Faculty Handbook.
- **Proposed ASU-Newport Resolution**
 - Resolution approving ASU-Newport to make program deletions.

V. Executive Session

*VI. Approval of Personnel Actions

VII. Other Business

*VIII. Election of Officers

*IX. Adjournment

*Action Items

**Arkansas State University
Board of Trustees
December 11, 2009**

The Arkansas State University Board of Trustees met on December 11, 2009, in McMullin Lecture Hall in Dryer Hall on the Mountain Home campus. Mrs. Florine Milligan, vice chair of the Board of Trustees, called the meeting to order at 10:01 a.m. Board members present were: Mrs. Florine Milligan, Mr. Howard Slinkard, Mr. Ron Rhodes, and Mr. Mike Gibson. Mrs. Milligan indicated that the vacant chair at the board table was to honor and remember board chair Mr. Mike Medlock who passed away. Dr. Tommy Cunningham, pastor of the Mountain Home Baptist Church, delivered the invocation.

Minutes:

Upon motion by Mr. Slinkard, second by Mr. Rhodes, the minutes of September 25, 2009, were approved.

AYES: Milligan, Slinkard, Rhodes, Gibson

NAYS: None

Campus Reports

ASU-Mountain Home – Ed Coulter, Chancellor

- ASUMH is working with Higher Education Holdings to offer more distance learning opportunities. Dr. Coulter praised the board and his faculty and staff for their vision in initiating and implementing these types of programs.
- A chart was shown which indicated the number of associate degrees awarded in 2008-09 divided by the state funds received for 2009-10 which equals the amount of state funds per associate degree awarded. The chart plainly indicates the need for more equitable funding for all institutions in the state.

- Events such as the Red, White, and Blue Festival and Kids Bash allow the campus to express appreciation to the community and have a good time while doing so. Jingle on the Green, which has become a tradition, is an event enjoyed by all.
- The campaign to raise money to purchase seating in the Vada Sheid Community Development Center was successful in reaching the \$325,000 goal. Chairs in honor/memory of someone will continue to be sold as long as there are chairs available. A celebration event included hot air balloon rides for the community.
- Copies of the ASUMH 2008-2009 Annual Report were presented to the board.
- Dr. Pat Bailey, provost and vice chancellor for Academic Affairs, presented an enrollment report.

ASU-Beebe – Eugene McKay, Chancellor

- In October, the Arkansas Veterinary Medical Association and the Committee on Veterinary Technician Education and Activities accredited the ASUB Veterinary Technology program as of June 10, 2009. Therefore, the first graduating class of 14 that finished last summer graduated from an accredited program.
- According to stateuniversity.com, an organization that collects and distributes data of colleges and universities throughout the United States, ASU-Beebe has been selected as the safest in the nation. A plan was created to add phones in every classroom and surveillance cameras on each campus. Federal funding of \$452,000 has been received for this new emergency management system.
- A ground breaking was held in November for a 60,000 square foot academic building at the Little Rock Air Force Base. The building should be completed by January 2011.

- Governor Beebe released \$500,000 in stimulus funds. These funds will be used to renovate the England Center to house creative arts and entrepreneur programs.
- The Sugarloaf Heritage Council continues to work to clean up graffiti on the mountain. A master plan for trails has been developed and a \$29,000 grant has been received from the Arkansas State Highway Commission to aid in improvements.
- Dr. Deb Garrett, vice chancellor for Student Services, reported on plans to construct new residence halls on the ASU-Beebe campus. Several construction boards were on display.

ASU-Newport – Larry Williams, Chancellor

- The *Community College Weekly* recognized five Arkansas institutions as being the fastest growing in the United States. Two of those recognized were ASU-Newport and ASU-Mountain Home. Dr. Williams recognized the staff of ASU-Newport for their contributions in making this possible.
- The Higher Learning Commission approved reports on assessment of student learning and distance learning programs. The next comprehensive evaluation is scheduled for 2016-17. Ms. Stacy Mooneyhan, Assessment Coordinator/Assistant Professor of Early Childhood Education, presented information on the 2009 follow-up report to address the assessment of student learning and the distance education program.
- ASUN was selected as one of the eleven two-year colleges to receive funding for the Career Coach/Career Facilitator Program. Four additional professionals will be hired to work with public schools in Jackson, Poinsett, and Woodruff counties. This grant will bring \$252,000 to the campus for the next three years to fund the

program. During the 2009-2010 academic year, ASUN will manage 22 small grants totaling \$3,251,000.

- Mrs. Milligan and Mr. Rhodes were thanked for their participation at the annual Employee Recognition Banquet held in November.
- The Arkansas College Personnel Association recognized Dr. Mary Robertson, vice chancellor for Student Affairs, with the Mossie J. Richmond, Jr. Outstanding Leadership Award.
- In October, ASUN hosted a drive-through flu shot clinic with over 1,100 people participating. A second clinic is scheduled on campus today.
- An Economic Development Initiative Proposal (\$136,364) was received, which will allow completion of the outdoor underground high voltage laboratory. Bids will be open next Thursday. The lab will be an outdoor learning facility devoted to high voltage applications, transformers, and other areas that have strict underground applications. When the underground lab is completed, ASU-Newport's program will be superior to that at Texas A&M, the only other program in this region. The Arkansas Rural Electric Cooperatives have already partnered with ASUN and Entergy representatives have been on campus to discuss employment opportunities.
- The *#1 Hits of the 60s* from Branson, Missouri, will be presented December 18. This is the second show of the Patron Series performance. After the first of the year, four guest lecture series events will be presented.

Mrs. Milligan congratulated both the Mountain Home and Newport campuses for being among the fastest growing two-year institutions in the nation. She stated that she is a believer in documenting positive strategies for continuous improvement and asked if that documentation could be used to assist other institutions. Also, she questioned how

the growth pattern is affecting the graduation and retention rate of students. Dr. Williams said that documentation is available and shared with other institutions as far as replication of efforts. An example is the ASUMH Title III program. Dr. Coulter and Dr. Bailey explained the program prior to the meeting and demonstrated how the program could be replicated on other campuses. In addition, ASU-Newport is a part of five-community college system with the Arkansas Delta Technical Education Consortium. One of the mandates is to provide information back to Workforce and the Department of Labor as far as the sustainability and replication of programs. Issues are addressed such as retention, employability, and value added on all programs of study. Dr. Coulter said that a student success lab has been started as part of the Title III program to insure if a student starts in a program they finish. He said the number of completers will begin to decrease. When the lottery numbers increase, the number of students will increase; however, not all students will be interested in completing their education. Dr. Coulter questioned where the money will come from to continue to educate students. He said tuition is only 50% of the cost and state funding continues to decrease. With the number of lottery scholarships, the number of students will increase but not the funding. He thinks at some point students may be turned away. Mr. Gibson asked if raising admission standards is a possibility. Dr. Potts is already working on this idea, which Dr. Coulter believes will be necessary. Dr. Williams said some programs such as those in the allied health fields and the High Voltage Lineman programs might have to limit the number of students. For example, 80 students applied for the High Voltage Lineman program but only 30 were accepted.

ASU-Jonesboro – Robert Potts, Chancellor

- Members of the staff were introduced and recognized for their outstanding efforts in making the year successful in difficult economic times.
- Commencement will be December 19 with Dr. Anthony Campolo the speaker.
- The Greek Life program is being expanded. Expansion plans also include a section of campus property be designated for future Greek sorority housing.
- A proposal was submitted and accepted for ASUJ to host government-sponsored teacher education seniors from Chile to train on the ASUJ campus. There are already 17 students committed for the spring semester.
- Dr. Rick Stripling, vice chancellor for student affairs, invited everyone to the reception/groundbreaking of the Red Wolf Center on January 19 beginning at 2:00 p.m.
- Dr. Dan Howard, executive vice chancellor for Academic Affairs and Research and provost, presented information titled, "The Globalization of ASU."

System – Les Wyatt, President

- Stimulus funds have been released to the system office and each campus. A process is being developed for the expenditure of funds. Each campus is using the money to develop facilities and the operation of programs during the year. Reports will be filed to the Governor's office and the state about the full use of those funds at the end of the year.
- Lottery sales are progressing at the projected rate. There is the possibility that there a sufficient amount of money has been generated to sponsor current students with scholarships. While the lottery scholarship is an asset to students, vigilance must be maintained to insure that the money derived from lottery scholarships does

not displace other money that the state provides through appropriation.

- Early projections are that funding for appropriations will continue at the current level of Category A funding, but this level has already had one decrease across all state agencies. If revenue continues to hold steady Category A funding should not see another cut, and if revenue increases additional funding may be generated through appropriation. In the 2010 General Assembly, existing budgets will be reviewed. No individual petition for additional funds will be allowed. The Arkansas Department of Higher Education will present the budget to the General Assembly.
- The development of online programs, which is an indication of the future of higher education, is challenging. The success of these programs depends on combining the expertise and efforts of the faculty, staff, and students, as well as partners outside the institution to find solutions to these challenges.
- During the past year, one of the challenges faced internally is the issue of transfer students among the campuses. Chief academic officers meet regularly to develop a seamless and collateral policy to insure that a student on any campus within the system can transfer without problems.
- The further development of the concept of the ASU System has to do both with vertical integration as well as lateral integration in efforts to provide opportunities for students. When academic officers and the executive staff of the institutions meet to discuss issues and solutions common to all, it is an indication of a lateral integration. The development that is envisioned for the operation of a seamless online program, which could be coordinated among the two-year campuses and also relate to the four-year campus, is an example of vertical integration.

ASU Board of Trustees Resolution:

- Resolution 09-88 conferring the designation of Trustee Emeritus upon Mr. Mike Medlock.

Comments were made by Mrs. Milligan and Mr. Gibson about Mr. Medlock's contributions to the university and those associated with it.

Upon motion by Mr. Slinkard, and seconded by the all board members collectively,

Resolution 09-88 was approved.

AYES: Milligan, Slinkard, Rhodes, Gibson

NAYS: None

ASU System Resolutions:

- Resolution 09-89 approving ASU System to borrow a sum sufficient to construct, furnish, and equip new residence halls at the ASU-Beebe campus.
- Resolution 09-90 approving ASU System to authorize ASU-Mountain Home to enter into an arrangement with Higher Education Holdings.
- Resolution 09-91 approving the ASU System Drug Policy.
- Resolution 09-92 approving the ASU System Alcohol Policy.
- Resolution 09-93 approving the ASU System Conservation of Energy and Natural Resources Policy.
- Resolution 09-94 approving the ASU System Family Educational Rights and Privacy Act Policy.
- Resolution 09-95 approving the ASU System Payment for Unused Sick Leave upon Retirement Policy.

Upon motion by Mr. Rhodes, second by Mr. Slinkard, Resolutions 09-89 through 09-95 were approved.

AYES: Milligan, Slinkard, Rhodes, Gibson

NAYS: None

ASU-Jonesboro Resolutions:

- Resolution 09-96 approving ASU-Jonesboro winter 2010 private athletic camp agreement.
- Resolution 09-97 approving ASU-Jonesboro to offer a new graduate degree, the Master of Arts in Teaching.
- Resolution 09-98 approving ASU-Jonesboro to rename the former Eugene W. Smith Center for Excellence in Education.
- Resolution 09-99 approving ASU-Jonesboro to name the large conference room in the new Delta Center for Economic Development.
- Resolution 09-100 approving ASU-Jonesboro to name the computer lab in the Charles F. Luter Academic Success Center.
- Resolution 09-101 approving ASU-Jonesboro to rename Bush Street.

Upon motion by Mr. Slinkard, second by Mr. Gibson, Resolutions 09-96 through 09-101 were approved.

AYES: Milligan, Slinkard, Rhodes, Gibson

NAYS: None

ASU-Beebe Resolution:

- Resolution 09-102 approving ASU-Beebe to make program deletions.

Upon motion by Mr. Gibson, second by Mr. Rhodes, Resolution 09-102 was approved.

AYES: Milligan, Slinkard, Rhodes, Gibson

NAYS: None

ASU-Mountain Home Resolutions:

- Resolution 09-103 approving ASU-Mountain Home to make program deletions.
- Resolution 09-104 approving ASU-Mountain Home to revise sections of the Faculty Handbook.

Upon motion by Mr. Rhodes, second by Mr. Slinkard, Resolutions 09-103 and 09-104 were approved.

AYES: Milligan, Slinkard, Rhodes, Gibson

NAYS: None

ASU-Newport Resolution:

- Resolution 09-105 approving ASU-Newport to make program deletions.

Upon motion by Mr. Slinkard, second by Mr. Rhodes, Resolution 09-105 was approved.

AYES: Milligan, Slinkard, Rhodes, Gibson

NAYS: None

Upon motion by Mr. Gibson, second by Mr. Rhodes, the board retired into executive session at 11:37 a.m.

AYES: Milligan, Slinkard, Rhodes, Gibson

NAYS: None

Mrs. Milligan announced: "This body has voted to retire into executive session to consider the personnel action items. We will reconvene in public session following this executive session to present and vote on any action arrived at in private."

The board reconvened at 12:54 p.m.

Mrs. Milligan stated that the Legislative Joint Audit report was reviewed by board members in compliance with state regulations.

Upon motion by Mr. Rhodes, second by Mr. Slinkard, the academic appointments for Jonesboro and Newport were approved.

AYES: Milligan, Slinkard, Rhodes, Gibson

NAYS: None

Upon motion by Mr. Slinkard, second by Mr. Rhodes, the academic reassignments of duty for Jonesboro were approved.

AYES: Milligan, Slinkard, Rhodes, Gibson

NAYS: None

Upon motion by Mr. Gibson, second by Mr. Slinkard, the nonacademic appointments for Jonesboro were approved.

AYES: Milligan, Slinkard, Rhodes, Gibson

NAYS: None

Other Business - Election of Officers

Mr. Gibson nominated the following officers for 2010:

Chair - Florine Milligan
Vice Chair - Howard Slinkard
Secretary - Ron Rhodes

Upon motion by Mr. Gibson, second by Mrs. Milligan, the slate of officers was approved as presented.

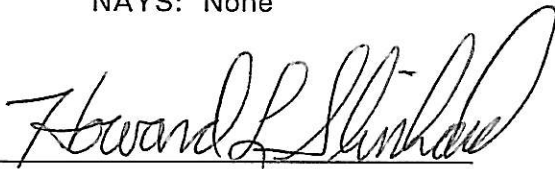
AYES: Milligan, Slinkard, Rhodes, Gibson

NAYS: None

Upon motion by Mr. Gibson, second by Mr. Slinkard, the meeting adjourned at
12:57 p.m.

AYES: Milligan, Slinkard, Rhodes, Gibson

NAYS: None


Howard L. Slinkard, Secretary


Florine Tousant Milligan, Vice Chair

**ARKANSAS STATE UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

**A Resolution Conferring Upon
Mike Medlock
The Designation of Trustee Emeritus**

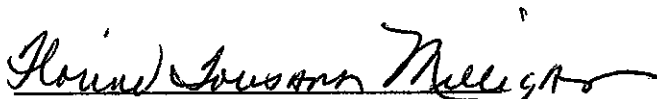
WHEREAS, the Board of Trustees recognizes the importance of the contributions of service made by individuals who have served previously on the Board of Trustees; and

WHEREAS, the Board of Trustees of Arkansas State University created in 1999 a recognition group, the Trustee Emeriti, to recognize trustees who have served with distinction; and


WHEREAS, Mr. Mike Medlock of Jonesboro, Arkansas, served on the Arkansas State University Board of Trustees with distinction following his appointments by Governor Mike Huckabee in 2000 and 2005, until his death October 28, 2009.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Arkansas State University that this resolution, in recognition of countless contributions, designates Mr. Mike Medlock as Trustee Emeritus of Arkansas State University, and is hereby adopted posthumously in deep gratitude for his legacy of wise and generous counsel and untiring efforts on behalf of the university, its students, faculty, staff, and friends.

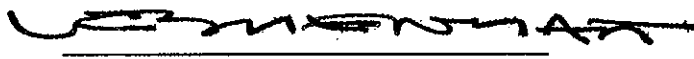
DULY ADOPTED AND APPROVED this 11th day of December 2009.


Florine Tousant Milligan, Vice Chair


Howard L. Slinkard, Secretary


Ron Rhodes, Member


Mike Gibson, Member


Leslie Wyatt, President

EXECUTIVE SUMMARY

Contact: Jennus Burton (870) 933-7950

ACTION ITEM: Arkansas State University System requests approval to borrow a sum sufficient to construct, furnish and equip new residence halls at the ASU-Beebe campus.

ISSUE: The Board of Trustees must approve all bond issues.

BACKGROUND:

- ASU System proposes to issue bonds, not to exceed \$11,950,000, to provide funds for the construction of new residence halls at ASU-Beebe.
- The bond issue would not exceed 30 years at an average interest rate not to exceed 5.25%. ASU System would like to sell the bonds early in the calendar year of 2010 so that the closing could occur in the spring of 2010.
- The ASU-Beebe project is two buildings totaling approximately 57,000 square feet providing approximately 248 beds.
- ASU System will need to hire a bond counsel and bond underwriter to structure, manage, and sell the long term bonds. ASU System will use Friday, Eldredge & Clark to act as bond counsel and Stephens, Inc. to act as underwriter for the issue. Authority to incur debt not to exceed \$11,950,000 will assure that a net amount of \$10,275,000 for "hard costs" can be secured.
- This issue will need to be sent to ADHE for approval if the Board of Trustees approves these issues. The next regularly scheduled ADHE meeting is January 29, 2010, at Hendrix College in Conway.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University System is authorized to issue bonds in an amount not to exceed \$11,950,000 for the purpose of financing the construction of residence halls at the ASU-Beebe campus. Furthermore, ASU System is authorized to engage the firm of Friday, Eldredge & Clark as bond counsel and Stephens, Inc. as the underwriter.

EXECUTIVE SUMMARY

Contact: Jennus Burton (870) 933-7950

The chair of the board, the president of the university, and the vice president for system operations are authorized to execute such writings and take such action as may be appropriate to cause the bonds to be issued, including without limitation, the execution and delivery of a trust indenture, a Bond Purchase Agreement with the underwriter, a continuing disclosure agreement in compliance with the Securities and Exchange Commission Rule 125c2-12, and an Official Statement.

All prior resolutions in conflict with this new debt are hereby repealed to the extent of such conflict.


Howard L. Slinkard, Secretary


Florine Tousant Milligan, Vice Chair

EXECUTIVE SUMMARY

Contact: Leslie Wyatt (870) 933-7900

ACTION ITEM: Arkansas State University System requests approval to authorize Arkansas State University-Mountain Home (ASUMH) to enter into an arrangement with Higher Education Holdings (HEH) to deliver academic programs consistent and appropriate with their role and scope.


ISSUE: The Board of Trustees must approve all contracted agreements which affect tuition and fees.

BACKGROUND:

- The Arkansas State University System is committed to bringing affordable, quality education to all students.
- Many students do not have the opportunity to attend classes on ASU campuses because of work, home, or other obligations.
- Electronic curriculum allows students to attend classes and earn degrees through a method of delivery convenient to the student while still maintaining the quality of education required by ASU.
- ASU-MH is preparing to deliver academic programs appropriate to their role and scope through electronic curriculum.

RECOMMENDATION/RESOLUTION:

Be it resolved that the Arkansas State University System is approved to authorize Arkansas State University-Mountain Home to enter into an arrangement with Higher Education Holdings to deliver academic programs through electronic curriculum.


Howard L. Slinkard, Secretary


Florine Tousant Milligan, Vice Chair

EXECUTIVE SUMMARY

Contact: Leslie Wyatt (870) 933-7900

ACTION ITEM: The Arkansas State University System requests approval of a Drug Policy.

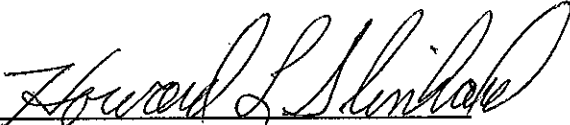
ISSUE: The Board of Trustees must approve all system policies.

BACKGROUND:

- The Arkansas State University System seeks to maintain an educational and working environment free from the influence of unlawful drugs.
- Federal law requires that institutions of higher education promulgate policies designed to achieve a drug free educational and working environment.
- The system policy is adopted to comply with all current laws and regulations relating to the Federal Drug-Free Schools and Communities Act and the Drug-Free Workplace Act.
- The Arkansas State University System Drug Policy is adopted in conjunction with the Arkansas State University System Alcohol Policy and supercedes the Drug Free Workplace policy adopted by the Board of Trustees on April 27, 1989, and the Unlawful Use of Drugs and Alcohol on Campus Policy adopted by the Board of Trustees on October 11, 1990.
- A copy of the Arkansas State University System Drug Policy is attached to this resolution.

RECOMMENDATION/RESOLUTION:

Be it resolved that the Arkansas State University System Drug Policy is approved effectively immediately.


Howard L. Slinkard, Secretary


Florine Tousant Milligan, Vice Chair

ASU System Policy

Effective Date: December 11, 2009

Subject: Arkansas State University System Drug Policy

1. Purpose

The Arkansas State University System seeks to maintain an educational and working environment free from the influence of unlawful drugs.

2. Arkansas State University System Drug Policy

The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance on any property owned or maintained by Arkansas State University or as a part of university activity is strictly prohibited. This policy is adopted to comply with all current laws and regulations relating to the Federal Drug-Free Schools and Communities Act and the Drug-Free Workplace Act.

3. Process

- A. Employees and students are encouraged to attend events which occur on campuses periodically designed to make the campus community aware of the dangers of drug abuse.
- B. Employees who believe that they need drug counseling or rehabilitation are urged to contact an Employee Assistance Program or other medical facilities offering appropriate services. In order to determine whether services of this type are covered by university insurance, contact the Human Resources Department.
- C. Employees working for the institution under the provisions of a federal grant are required to abide by this policy and to notify the Chancellor's Office within five (5) days of any criminal drug statute conviction for a violation occurring in connection with their employment.
- D. Employees and students who violate this policy are subject to appropriate disciplinary action, up to and including termination. The university may refer violations to the appropriate state and federal authorities for criminal prosecution.
- E. Each campus shall biennially review their drug abuse prevention program to determine its effectiveness and implement needed changes.
- F. Each campus shall biennially review their disciplinary sanctions to ensure they are consistently enforced.

(Adopted by the Arkansas State University Board of Trustees on December 11, 2009, Resolution 09-91, Supercedes Drug-Free Workplace Policy of April 27, 1989, and the Unlawful Use of Drugs and Alcohol on Campus Policy of October 11, 1990.)

EXECUTIVE SUMMARY

Contact: Leslie Wyatt (870) 933-7900

ACTION ITEM: The Arkansas State University System requests approval of an Alcohol Policy.

ISSUE: The Board of Trustees must approve all system policies.

BACKGROUND:

- The Arkansas State University System seeks to maintain an educational and working environment free from the influence of unlawful alcohol.
- Federal law requires that institutions of higher education promulgate policies designed to achieve a drug free educational and working environment.
- The system policy is adopted to comply with all current laws and regulations relating to the Federal Drug-Free Schools and Communities Act and the Drug-Free Workplace Act.
- The Arkansas State University System Alcohol Policy is adopted in conjunction with the Arkansas State University Drug Policy which supercede the Drug Free Workplace policy adopted by the Board of Trustees on April 27, 1989, and the Unlawful Use of Drugs and Alcohol on Campus Policy adopted by the Board of Trustees on October 11, 1990.
- System campuses have facilities suitable for rental for special events. Groups desiring to rent campus facilities for special events sometimes desire to serve alcohol. System campuses will realize economic advantages and promotional opportunities if venues are available at which alcohol may be legally served since private parties will rent elsewhere if alcohol cannot be served at their special event.
- In order to increase the income which may be generated by facility rentals and in order to bring special events to the campuses, each chancellor is authorized to designate facilities on his or her campus which may be rented for special events at which alcohol may be legally served. Each chancellor must obtain a written agreement setting out the terms controlling the use of university property for the special event prior to authorizing the group to serve alcohol on university property.

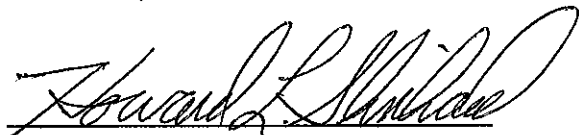
EXECUTIVE SUMMARY

Contact: Leslie Wyatt (870) 933-7900

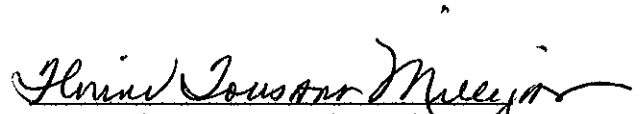
- Because of the well documented adverse effects on college students resulting from alcohol consumption including lowered grade point averages; increased drop-out rates; development of alcohol abuse and dependency; increased incidents of sexual assault; violation of criminal laws regarding underage drinking, possession of alcohol, and public intoxication; and well as other deleterious results, no campus shall allow students or student groups to possess alcoholic beverages in any residence hall, educational facility or recreational facility. The sole exception shall be for students of lawful age who attend a special event authorized by the chancellor.
- A copy of the Arkansas State University System Alcohol Policy is attached to this resolution.

RECOMMENDATION/RESOLUTION:

Be it resolved that the Arkansas State University System Alcohol Policy is approved effective immediately.



Howard L. Slinkard, Secretary



Florine Tousant Milligan, Vice Chair

ASU System Policy

Effective Date: December 11, 2009

Subject: Alcohol

1. Purpose

The Arkansas State University System seeks to maintain an educational and working environment free from the influence of alcohol.

2. Arkansas State University System Alcohol Policy

The unlawful manufacture, distribution, dispensing, possession or use of alcoholic beverages on any property owned or maintained by Arkansas State University or as a part of university activity is strictly prohibited. Possession of any alcoholic beverages in residence halls, educational facilities, or recreational facilities is prohibited unless specifically authorized by the chancellor for special events only and confirmed by written agreement setting out the terms controlling the use of university property for the special event. Under no circumstance shall any student or student group be authorized to possess alcoholic beverages in any residence hall, educational facility, or recreational facility. The sole exception to student possession of alcohol as set out above shall be for students of lawful age who attend a special event authorized by the chancellor. This policy is adopted to comply with all current laws and regulations relating to the Federal Drug-Free Schools and Communities Act and the Drug-Free Workplace Act.

3. Process

- A. Employees and students are encouraged to attend events which occur on campuses periodically designed to make the campus community aware of the dangers of alcohol abuse.
- B. Employees who believe that they need alcohol counseling or rehabilitation are urged to contact an Employee Assistance Program or other medical facilities offering appropriate services. In order to determine whether services of this type are covered by university insurance, contact the Human Resources Department.
- C. Employees working for the institution under the provisions of a federal grant are required to abide by this policy.

- D. Employees and students who violate this policy are subject to appropriate disciplinary action, up to and including termination. The university may refer violations to the appropriate state and federal authorities for criminal prosecution.
- E. Each campus shall biennially review their alcohol abuse prevention program to determine its effectiveness and implement needed changes.
- F. Each campus shall biennially review their disciplinary sanctions to ensure they are consistently enforced.

(Adopted by the Arkansas State University Board of Trustees on December 11, 2009, Resolution 09-92, Supercedes Drug-Free Workplace Policy of April 27, 1989, and the Unlawful Use of Drugs and Alcohol on Campus Policy of October 11, 1990.)

EXECUTIVE SUMMARY

Contact: Leslie Wyatt (870) 933-7900

ACTION ITEM: Arkansas State University System requests approval of a Conservation of Energy and Natural Resources Policy to meet the specific performance criteria established in Act 1494 of 2009.

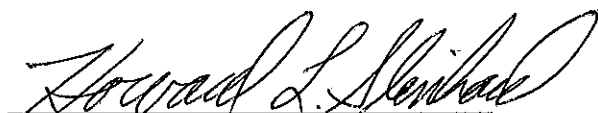
ISSUE: The Board of Trustees must approve all system policies.

BACKGROUND:

- Arkansas State University System is committed to energy conservation through sustainable design, construction, and operation of campus buildings.
- The Arkansas legislature established requirements for sustainable, energy-efficient public buildings in Act 1494 of 2009.
- Arkansas State University is exempt from the provisions of Act 1494 if it develops policies and procedures to meet the specific performance criteria and goals for a major facility or major renovation as defined in the Act.
- This policy is adopted to meet the exemption requirements of Act 1494.
- The Arkansas State University System Conservation of Energy and Natural Resources Policy has been reviewed and approved by all campuses of the Arkansas State University System.
- A copy of the Arkansas State University System Conservation of Energy and Natural Resources Policy is attached to this resolution.

RECOMMENDATION/RESOLUTION:

Be it resolved that the Arkansas State University System Conservation of Energy and Natural Resources Policy is approved effective immediately.



Howard L. Slinkard, Secretary



Florine Tousant Milligan, Vice-Chair

ASU System Policy

Effective Date: December 11, 2009

Subject: Conservation of Energy and Natural Resources

1. Purpose

Arkansas State University System is committed to energy conservation through sustainable design, construction, and operation of campus buildings. The Arkansas legislature established goals for sustainable, energy-efficient public buildings in Act 1494 of 2009. Arkansas State University is exempt from the provisions of Act 1494 if it develops policies and procedures to meet the specific performance criteria and goals for a major facility or major renovation as defined in the Act. This policy is adopted to meet the exemption requirements of Act 1494.

2. Arkansas State University System Conservation of Energy and Natural Resources Policy

Arkansas State University System will meet the specific performance criteria and goals for a major facility or a major renovation set out in Act 1494 of 2009.

3. Definitions

Arkansas State University (ASU). Arkansas State University (ASU) means all the campuses within the Arkansas State University System, now and in the future.

Major Facility. Major facility means a construction project larger than twenty thousand (20,000) gross square feet of occupied or conditioned space. Major facility does not include a transmitter building or a pumping station.

Major Renovation. Major renovation means a building renovation project that costs more than fifty percent (50%) of its current replacement value, is larger than twenty thousand (20,000) gross square feet of occupied or conditioned space, and is funded in whole or in part by the state.

4. Process

A. The following minimum standards apply to a major facility:

- I. A major facility shall be designed, constructed, and certified to at least ten percent (10%) reduction below the baseline energy consumption determined in accordance with the Performance Rating Method of Appendix G of the American Society of Heating, Refrigerating and Air-conditioning Engineers, Standard 90.1-2007, as it existed on January 1, 2009.
- II. Any exception or special standard for a specific type of building or building facility that is found in the American Society of Heating, Refrigerating and Air-conditioning Engineers, Standard 90.1-2007 shall be allowed.

B. The following minimum standards apply to a major renovation:

- I. A major renovation shall be certified to at least ten percent (10%) reduction below the baseline energy consumption determined in accordance with the performance rating method of Appendix G of the American Society of Heating, Refrigerating and Air-conditioning Engineers, Standard 90.1-2007, as it existed on January 1, 2009.

C. For new construction of either a major facility or major renovation, the following standards apply:

- I. The indoor water system shall be designed and constructed to use at least twenty percent (20%) less potable water than the indoor water use baseline calculated for the building after satisfying the fixture performance requirement, if any, under the Arkansas Plumbing Code.
- II. The outdoor potable water or harvested ground water consumption shall use water use efficient landscape materials and irrigation strategies, including water reuse and recycling, to reduce conventional consumption by at least fifty percent (50%) of the water that would have been consumed otherwise.

D. In the event ASU determines that the American Society of Heating, Refrigerating and Air-conditioning Engineers, Standard 90.1-2007 is not practicable for a major facility or major renovation, a practicable alternative standard for the design and construction for that major facility or major renovation shall be utilized.

- E. To verify the performance of a building component or system and ensure that design requirements are met upon completion of construction, building or system commissioning practices that are tailored to the size and complexity of the building and its system components shall be employed.
- F. To measure and verify a major facility's performance under this section's standards, the following will be performed:
 - I. A meter for electricity, natural gas, fuel oil, and water shall be installed in accordance with the guidelines issued by the United States Department of Energy under Section 103 of the Energy Policy Act of 2005.
 - II. The metered data from the first twelve (12) months of the building's operation shall be compared with the energy design target.
 - III. A report of the performance results on that comparison shall be made to the Arkansas State University Board of Trustees.
 - IV. If the report shows that the building's average energy or water consumption over the one year period after the date of beneficial occupancy is more than the baseline consumption determined in accordance with the performance rating method of Appendix G of the American Society of Heating, Refrigerating and Air-conditioning Engineers, Standard 90.1-2007, as it existed on January 1, 2009, the designer, the contractor, the contractor manager at risk, the commissioning agent, and the appropriate representative of Arkansas State University shall investigate, determine the cause for the failure to achieve the performance standards, and recommend corrections or modifications to meet the performance standards.

(Adopted by the Arkansas State University Board of Trustees on December 11, 2009, Resolution 09-93)

EXECUTIVE SUMMARY

Contact: Leslie Wyatt (870) 933-7900

ACTION ITEM: The Arkansas State University System requests approval of a Family Educational Rights and Privacy Act Policy.

ISSUE: The Board of Trustees must approve all system policies.

BACKGROUND:

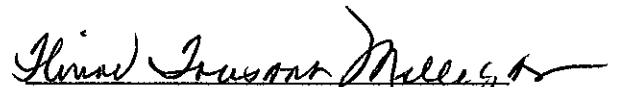
- The Family Educational Rights and Privacy Act (FERPA) applies to all institutions of higher education including all campuses of the Arkansas State University System.
- FERPA allows institutions of higher education to establish definitions of certain terms within the Act.
- The enactment of a system policy will ensure that all campuses are interpreting and applying FERPA consistently and will promote efficiencies among the campuses in sharing information as allowed under the provisions of the Act.
- Because each campus must give notice of the FERPA policy in advance, the policy will be effective July 1, 2010, and notice given for the 2010/2011 academic year.
- A copy of the Arkansas State University System Family Educational Rights and Privacy Act Policy is attached to this resolution.

RECOMMENDATION/RESOLUTION:

Be it resolved that the Arkansas State University Family Educational Rights and Privacy Act Policy is approved effective July 1, 2010.



Howard L. Slinkard, Secretary



Florine Tousant Milligan, Vice Chair

ASU System Policy

Effective Date: July 1, 2010

Subject: Family Educational Rights and Privacy Act

1. Purpose

Arkansas State University will comply with the Family Educational Rights and Privacy Act (FERPA).

2. Definitions

Arkansas State University. Arkansas State University (ASU) means all the campuses within the Arkansas State University System, now and in the future.

Student. Student means an individual who attends or has attended classes at ASU. This policy does not apply to the records of applicants for admission who are not accepted to ASU nor does it apply to applicants who are accepted but choose not to attend ASU.

Education Record. Education records are those records, files, documents, and other materials which contain information directly related to a student and are maintained by ASU or a person acting for ASU.

Directory Information. Directory Information is designated to be the student's name; local and permanent physical addresses; electronic mail addresses; telephone listings; photographs and electronic images; date and place of birth; major field of study; participation in officially recognized activities and sports; weight and height of members of athletic teams; dates of attendance; degrees and awards received; and the most recent previous educational agency or institution attended by the student.

3. Arkansas State University Family Educational Rights and Privacy Act Policy

The Family Educational Rights and Privacy Act requires that institutions of higher education strictly protect the privacy rights of all students who are or who have been in attendance. Information contained in the student's education records can be shared only with those persons or entities specified within the Act. The law also provides that students have the right to review their education records for the purpose of making any necessary corrections. The Office of the Registrar

maintains a copy of the full text of FERPA, posts electronic information on FERPA, and processes all FERPA requests and challenges. Arkansas State University will utilize the following process to implement the provisions of the Family Educational Rights and Privacy Act.

4. Process

A. Disclosure of Education Records

- I. **Disclosure With Student Consent.** A student may consent in writing to disclosure of education records. The student's written consent must be signed, dated, and specify which records are to be disclosed, to whom, and for what purpose. The consent must be delivered to the office of the Registrar. The student may retract the consent in writing at any time. Proper proof of identity may be required by the Registrar's office before consent is retracted.

- II. **Disclosure Without Student Consent.** ASU may disclose education records without the student's written consent to any school official within the institution with a legitimate educational interest. School officials include administrators, supervisors, faculty members, instructors, support staff, members of the Board of Trustees, persons with whom ASU has contracted for special tasks, and university committee members. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. School officials of ASU are considered to be within the institution for the purposes of FERPA and may exchange education records without student consent so long as they have a legitimate educational interest.

Disclosure without student consent may also be made to other persons and entities as allowed by FERPA.

Faculty sponsors of registered honor societies may have access to student education records for the sole purpose of determining eligibility for membership on the basis that they are acting in an official university capacity that is integral to the educational function of ASU.

The parents of students may exercise rights under FERPA if the student is claimed as a dependent by the parents for income tax purposes. Dependency must be proven by submission of a copy of income tax returns.

B. Disclosure of Directory Information

Directory information may be disclosed to any person or entity without student consent unless the student submits a completed request for non-disclosure of

directory information form to the Office of the Registrar. If a student elects not to allow disclosure of directory information, ASU cannot share information regarding the student with any person or entity including prospective employers, licensing agencies, government agencies, the media, and others. The student may retract the directory information non-disclosure in writing at any time. Proper proof of identity may be required by the Registrar's office before the directory information non-disclosure is retracted.

C. Inspection, Review, and Correction of Education Records

Students have the right to inspect and review their education records except for specific exclusions contained within the Family Educational Rights and Privacy Act. A student should contact the Office of the Registrar to arrange for inspection, review, and correction of an education record. The Registrar may charge a fee for copies of any education records.

D. Ownership of Education Records

Education records are the property of ASU. Education records, including transcripts and diplomas, will not be released to any student who has a delinquent financial obligation to the University.

(Adopted by the Arkansas State University Board of Trustees on December 11, 2009, Resolution 09-94.)

NOTE: RESOLUTION WILL MAKE THE POLICY EFFECTIVE AS OF THE 2010/2011 ACADEMIC YEAR SO THAT APPROPRIATE NOTICE MAY BE PROVIDED.

EXECUTIVE SUMMARY

Contact: Leslie Wyatt (870) 933-7900

ACTION ITEM: The Arkansas State University System requests approval of a Payment for Unused Sick Leave upon Retirement Policy.

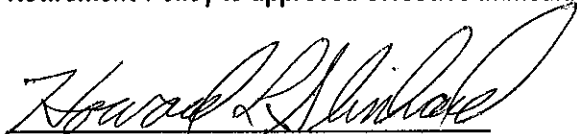
ISSUE: The Board of Trustees must approve all system policies.

BACKGROUND:

- The Arkansas legislature has passed a number of statutes regarding the payment for unused sick leave to retiring state employees.
- Terms within the statutes appeared to conflict; therefore, Arkansas State University sought an opinion from the Attorney General's office as to which employees were entitled to payment for unused sick leave on retirement.
- The Attorney General's office has advised that all Arkansas State University employees are eligible for payment for their unused sick leave upon retirement up to the maximum amount authorized by statute.
- The Board of Trustees desires to make payment for unused sick leave available to all retiring employees up to the maximum amount authorized by statute.
- A copy of the Arkansas State University System Payment for Unused Sick Leave upon Retirement Policy is attached to this resolution.

RECOMMENDATION/RESOLUTION:

Be it resolved that the Arkansas State University System Payment for Unused Sick Leave upon Retirement Policy is approved effective immediately.



Howard L. Slinkard, Secretary



Florine Tousant Milligan, Vice Chair

ASU System Policy

Effective Date: December 11, 2009

Subject: Payment for Unused Sick Leave upon Retirement

1. Purpose

The Arkansas State University System will have a uniform policy for payment of unused sick leave to employees upon their retirement.

2. Arkansas State University System Payment for Unused Sick Leave Upon Retirement Policy

Arkansas State University shall pay for unused sick leave to all retiring employees in the amounts authorized by Arkansas law in effect on the date of retirement.

(Adopted by the Arkansas State University Board of Trustees on December 11, 2009, Resolution 09-95, supercedes Resolution 07-28 of June 1, 2007; Resolution 06-01 of February 24, 2006; Resolution 05-13 of June 9, 2005; Resolution 02-41 of December 13, 2002.)

EXECUTIVE SUMMARY

Contact: Ed Kremers (870) 972-3303

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval of a winter 2010 private athletic camp agreement.

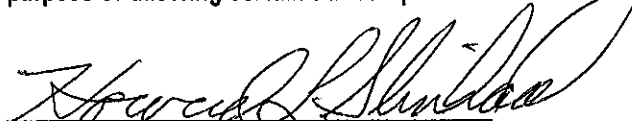
ISSUE: ASUJ wishes to contract with certain athletic personnel to conduct private athletic camps on the ASUJ campus. Camps are designed to bring future students to ASUJ due to their exposure to its facilities and personnel while engaged in program activities. Additionally, funds are generated and paid to ASUJ to cover the use of its facilities and auxiliary services.

BACKGROUND:

- Act 707 of 1981 entitled "AN ACT TO SAFEGUARD THE STATE'S INTEREST IN INSTITUTION-OWNED FACILITIES; AND FOR OTHER PURPOSES," empowers the Boards of Trustees of the state institutions of higher learning to grant permission to employees of such institutions to conduct, on and in campus facilities, certain outside work for private compensation (as described in the Act) which are to be engaged in only after they have discharged fully, their employment responsibilities to such institutions. Employees are required to take vacation during these camp periods.
- The Act grants the Board the non-delegable duty to make express findings of fact as follows:
 - the activity in question involves no conflict of interest with the mission and purpose of the institution itself;
 - the activity proposed would bring to the campus a significant number of persons who are potentially future students who might tend to enroll on that campus as a result of their exposure to its facilities and its personnel while engaged in this activity; and
 - the contemplated activity will, as a part thereof, generate funds to be paid to the state institution for the use of institutional resources which will produce significant revenues in support of the auxiliary functions of the particular campus serving its enrolled students.
- The proposed contract complies with Act 707 of 1981.
- The 2010 winter contract is as follows:
 - Tommy Raffo (Head Baseball Coach) for: Tommy Raffo Winter Camps

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to enter into the agreement submitted, for the purpose of allowing certain athletic personnel to conduct private athletic camps on and in ASUJ campus facilities.


Howard L. Slinkard, Secretary


Florine Tousant Milligan, Vice Chair

EXECUTIVE SUMMARY

Contact: Dan Howard (870) 972-2030

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to offer a new graduate degree, the Master of Arts in Teaching (MAT).

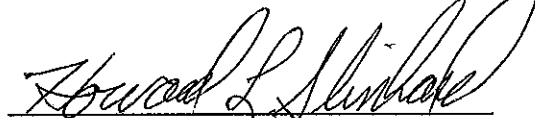
ISSUE: The Board of Trustees must approve the offering of any new degree, minor or any new option of an existing degree prior to submission to the Arkansas Higher Education Coordinating Board.

BACKGROUND:

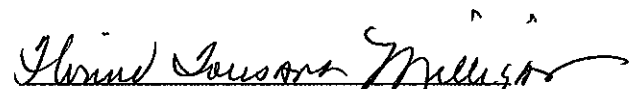
- In Arkansas, there are over 500 individuals who earn public school teaching licenses through non-traditional programs each year, representing approximately one-third of new teachers entering the schools (Arkansas Department of Education, 2009). The proposed Master of Arts in Teaching (MAT) provides an alternative to non-traditional licensure for individuals seeking teacher licensure with Bachelor of Arts or Bachelor of Science degrees.
- The goal of the MAT program is to balance theory and practice in order to best prepare each graduate for employment in the field of early childhood education or middle level education. The MAT goes beyond non-traditional license by offering advanced study in educational theory and practice through academically rigorous courses of study.
- The purpose of the MAT is to provide an additional quality pathway to Arkansas teacher licensure for our region and state. The proposed program provides an avenue for licensure for many holding bachelor's degrees and currently working as teacher aides in the Arkansas Delta region.
- The MAT program will consist of teacher education core courses, predominantly existing in the Department of Teacher Education (9 semester credit hours), four specialty courses (12 hours), two reading courses (6 hours), and a capstone practicum (9 hours), for a total of 36 hours. Students can meet licensure requirements in early childhood education or middle level education through the MAT degree program.
- The MAT will be offered through non-traditional methods: evenings, weekends, online, Compressed Video Network, as well as lecture and practicum field experience which allow greater access for potential graduate candidates.
- The MAT will enhance the use of existing resources in the Department of Teacher Education.
- There will be no new administrative, library and media, instructional equipment, nor distance delivery costs. Existing resources will be enhanced.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to offer the Master of Arts in Teaching with emphasis in Early Childhood Education and Middle Level Education in the College of Education effective fall 2010.



Howard L. Slinkard, Secretary



Florine Tousant Milligan, Vice Chair

EXECUTIVE SUMMARY

Contact: Dan Howard (870) 972-2030

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to rename the former Eugene W. Smith Center for Excellence in Education the International English Studies Building.

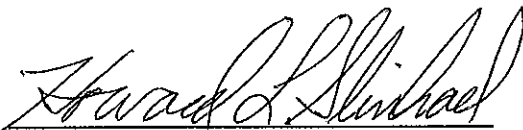
ISSUE: The Board of Trustees must approve all building names.

BACKGROUND:

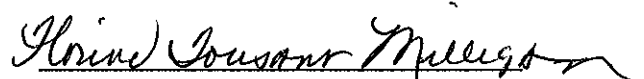
- Arkansas State University is actively engaged in a globalization effort under the twin themes of "bringing the world to ASU" and "taking ASU to the world" to provide a more enriched learning environment for its students in order to prepare them for the challenges of a globally interconnected and highly competitive marketplace.
- In association with the first of these two themes, ASUJ seeks to recruit the best and brightest international students from around the world.
- Providing access to a high quality English as a Second Language (ESL) program is critical in recruiting well-qualified international students to the university who do not have adequate English competency to survive and thrive in academic programs at the undergraduate and graduate levels.
- The ESL program has expanded from 3 students in January 2008 to more than 250 students at this time and it is expected that will double within the next two years, which will require additional classroom space.
- The former Eugene W. Smith Center for Excellence in Education was slated for demolition; however, by investing some of the excess funds generated by the ESL program, it will be possible to renovate this facility to house classrooms and offices for the expanding ESL program.
- Since the former Eugene W. Smith Center for Excellence in Education currently does not have a name, it seems appropriate to name it for the primary purpose for which it will be used.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to rename the former Eugene W. Smith Center for Excellence in Education the International English Studies Building.



Howard L. Slinkard, Secretary



Florine Tousant Milligan, Vice Chair

**ARKANSAS STATE UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

**A resolution for the recognition of significant contributions to
Arkansas State University-Jonesboro
by
Kathy Brittain White**

WHEREAS, the Board of Trustees has retained to itself the authority to name facilities of the university; and

WHEREAS, Kathy Brittain White has made significant contributions to Arkansas State University-Jonesboro, the College of Business, the Delta Center for Economic Development and students of the university and young people across the State of Arkansas; and

WHEREAS, Kathy Brittain White is a nationally recognized leader in her field of business, and

WHEREAS, Kathy Brittain White's financial generosity will facilitate our efforts to provide state-of-the-art technology in the new Delta Center for Economic Development.

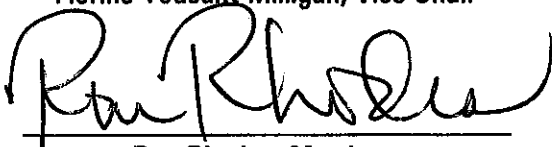
NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Arkansas State University, that the large conference room in the new Delta Center for Economic Development of Arkansas State University-Jonesboro shall be known henceforth as the:

KATHY BRITTAIN WHITE CONFERENCE ROOM

DULY ADOPTED AND APPROVED this 11th day of December 2009


Florine Tousant Milligan, Vice Chair


Howard L. Slinkard, Secretary


Ron Rhodes, Member


Mike Gibson, Member


Leslie Wyatt, President

**ARKANSAS STATE UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

**A resolution for the recognition of significant contributions to
Arkansas State University-Jonesboro
by the
Scott and Kay Dawson Family**

WHEREAS, the Board of Trustees has retained to itself the authority to name facilities of the university; and

WHEREAS, Scott and Kay Dawson have made significant contributions to Arkansas State University-Jonesboro and its students; and

WHEREAS, Scott Dawson is a recognized financial leader serving as Senior Vice President for First Tennessee Bank and an avid supporter of the ASU Athletic program;

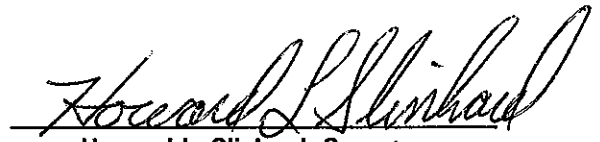
NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Arkansas State University, that the Computer Lab in the Charles F. Luter Academic Success Center on the campus of Arkansas State University-Jonesboro shall be known henceforth as:

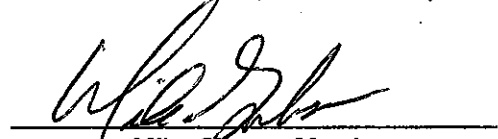
DAWSON'S DEN

DULY ADOPTED AND APPROVED this 11th day of December 2009


Florine Tousant Milligan, Vice Chair


Ron Rhodes, Member


Howard L. Slinkard, Secretary


Mike Gibson, Member


Leslie Wyatt, President

EXECUTIVE SUMMARY

Contact: William R. Stripling (870) 972-2048

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to change the name of Bush Street to Sorority Row.

ISSUE: The Board of Trustees must approve campus street name changes.

BACKGROUND:

- Future construction of sorority housing on the ASUJ campus will be concentrated in the specified area.
- Establishment of this area will enhance campus recognition for the sororities that elect to build residential facilities on campus, and will provide an incentive for sorority organizations to commit to construction projects there.
- Bush Street is within the boundaries of the ASUJ campus, so approval to change the name is not required from the City of Jonesboro.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to rename Bush Street as Sorority Row, effective spring semester 2010.


Howard L. Slinkard, Secretary


Florine Tousant Milligan, Vice Chair

EXECUTIVE SUMMARY

Contact: Ted Kalthoff (501) 882-8830

ACTION ITEM: Arkansas State University-Beebe (ASUB) requests approval to make program deletions.

ISSUE: The ASU System Board of Trustees must approve changes in academic programs.

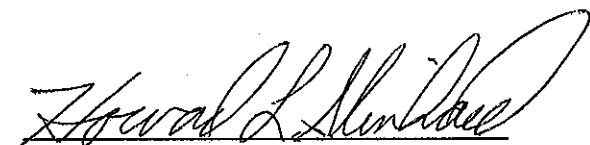
BACKGROUND:

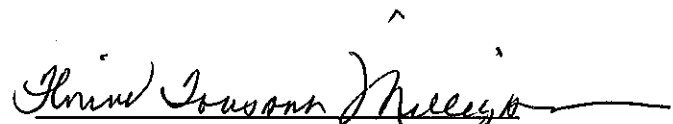
- ASUB periodically deletes programs no longer necessary to serve the student population.
- The list below of program deletions contains the changes needed by ASUB to accurately reflect the current course offerings.

Award	CIP Code	Degree Code	Program
Technical Certificate	49.0205	4895	Truck Driving
Associate of Applied Science	15.0303	0460	Electronics Technology
Associate of Applied Science	47.0303	0615	Industrial Technology

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Beebe is approved to make the program deletions listed above effective immediately.


Howard L. Slinkard, Secretary


Florine Tousant Milligan, Vice Chair

EXECUTIVE SUMMARY

Contact: Pat Bailey (870) 508-6121

ACTION ITEM: Arkansas State University-Mountain Home (ASUMH) requests approval to make program deletions.

ISSUE: The Board of Trustees must approve changes in academic programs.

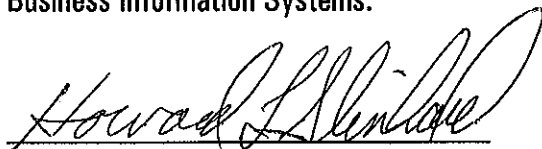
BACKGROUND:

- ASUMH periodically deletes programs no longer necessary to serve the student population.
- The list below of program deletions contains the changes needed by ASUMH to accurately reflect the current course offerings.

Award	CIP Code	Degree Code	Program
Technical Certificate	52.1201	4380	Business Information Systems
Technical Certificate	47.0303	4615	Industrial Technology
Associate of Applied Science	47.0303	0615	Industrial Technology

RECOMMENDATION/RESOLUTION

Be it resolved that Arkansas State University-Mountain Home is approved to make the program deletions listed above effective immediately for Industrial Technology and at the end of spring semester 2010 for Business Information Systems.


Howard L. Slinkard, Secretary


Florine Tousant Milligan, Vice Chair

EXECUTIVE SUMMARY

Contact: Pat Bailey (870) 508-6121

ACTION ITEM: Arkansas State University-Mountain Home (ASUMH) requests approval to revise the Faculty Handbook by modifying the sections on Selection of Faculty, Dismissal of Faculty, and Retention of Faculty.

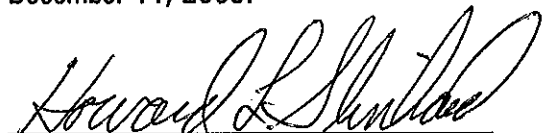
ISSUE: The Board of Trustees must approve all modifications to Faculty Handbooks.

BACKGROUND:


- The Selection of Faculty revision more clearly addresses the issues of the probationary period for newly hired full-time faculty.
- The Dismissal of Faculty revision more clearly defines the possible causes for faculty dismissal.
- The Retention of Faculty revision provides full-time faculty members with a formal process for remediation prior to a recommendation for dismissal.
- The recommended language delineates the processes and provides specific actions and timelines.
- The revised sections have been reviewed by the ASU System Legal Counsel and have been voted on and approved by the full-time faculty at ASUMH.
- The revised sections are attached.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Mountain Home is approved to revise the Faculty Handbook by modifying the sections on Selection of Faculty, Dismissal of Faculty, and Retention of Faculty effective December 11, 2009.



Howard L. Slinkard, Secretary



Florine Tousant Milligan, Vice Chair

Arkansas State University- Mountain Home

Selection of Faculty

The academic council is responsible for determining that a position is vacant or needs to be created and securing permission from the chancellor to hire. The chancellor, upon recommendation of the academic council, then appoints a search and screening committee consisting of three (3) full-time faculty members, at least one of which should be from the division represented by the vacancy. The chair should be from the same division as or a similar discipline to that of the position being searched. The vice chancellor for academic affairs serves as an ex officio member of all selection committees.

The position will usually be advertised in local and statewide newspapers and on the www.asumh.edu website and may also be advertised in professional journals.

The search committee will narrow the field of qualified candidates. The interview list may be supplemented by recommendations from the administration.

After completing the interviews, the search committee recommends a minimum of two candidates for each position to the vice chancellor for academic affairs. The vice chancellor for academic affairs will recommend faculty appointments to the chancellor. All new faculty members will be on probationary status for two years during which time the faculty members will be under close supervision regarding the quality of work and conduct.

Dismissal of Faculty

A faculty member may be dismissed for adequate cause at any time. Such causes include, but are not limited to, admission of and/or conviction for a felonious act, professional incompetence, neglect of professional obligations, unprofessional conduct, unauthorized use or abuse of university property, theft, insubordination, or sexual harassment.

Retention of Faculty

ASUMH does not grant tenure. Repeated offers of one-year employment contracts carry no guarantee of continued employment, and faculty have no expectation of continued employment beyond the current contract. If the university has decided not to renew employment of a faculty member, the vice chancellor for academic affairs will provide the faculty member with a written notice of nonrenewal no later than April 1 of the contract year.

If the university undergoes a financial emergency or a program needs to be phased out because of lack of enrollment or other factors, then faculty members may not be renewed. The affected faculty member will be given notice at the earliest possible date. In the case of faculty members whose programs are being phased out, the university will make every effort to place those faculty members in other suitable available positions or to assist the faculty members in training to qualify them for other positions. Senior faculty members have priority for training opportunities.

If a faculty member receives an annual administrative evaluation with an overall performance of "Needs Improvement" or "Unsatisfactory," that faculty member will be required to remediate deficiencies. After the administrative evaluation is received by the faculty member in May, he or she will have a probationary period until March 15 of the following year to resolve the stated deficiencies. The faculty member will create and submit a plan by July 1 for approval from the Academic Council that will set out how the faculty member intends to resolve each area of deficiency noted in the annual administrative evaluation. The Academic Council will review the proposed plan and make any changes it believes necessary to remediate the unacceptable performance. The Academic Council will forward the final remediation plan to the faculty member and the division chair. A review will be completed by the division chair by the end of the fall semester to evaluate the progress of the faculty member under the terms of the remediation plan. The division chair shall submit a report to the Academic Council no later than March 15 of the following year advising whether the remediation plan has been met. If the faculty member has not achieved a satisfactory overall performance rating at the end of the probationary period, he or she will be notified by April 1 that he or she will not be recommended for a contract for the following academic year.

Because repeated offers of one year employment contracts carry no express or implied promise of continued employment, non-renewal is not a grievable issue. In declining to renew, the university makes no charges against the faculty member that might seriously damage his or her standing and association in the community and does not foreclose the faculty member's freedom to take advantage of other employment opportunities.

The Chancellor will serve as the final authority concerning appeals and dismissals of faculty members on the ASUMH campus.

EXECUTIVE SUMMARY

Contact: Larry Williams (870) 512-7851

ACTION ITEM: Arkansas State University-Newport (ASUN) requests approval to make program deletions.


ISSUE: The Board of Trustees must approve changes in academic programs.

BACKGROUND:

- ASU-Newport periodically deletes programs no longer necessary to serve the student population.
- The courses still needed by students in the proposed deleted programs have been included in other existing programs to provide them completion opportunities.
- The attached list of proposed programs to be deleted contains the changes needed by ASUN to accurately reflect the current program offerings.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Newport is approved to make the program deletions as reflected on the attached list effective immediately.


Howard L. Slinkard, Secretary


Florine Tousant Milligan, Vice-Chair

	Award	CIP Code	Degree Code	Program Name	Comments
1	Technical Certificate	52.0302	4260	Computerized Accounting	Courses offered through AAS emphasis
2	Technical Certificate	52.0408	4850	Office Occupations	Courses offered through AAS emphasis
3	Technical Certificate	52.1201	4445	Computer Information Systems	Courses offered through AAS emphasis
4	Associate of Applied Science	52.1201	0363	Computer Systems Technology	Program modified and combined with AAS in Computer Networking Technology
5	Associate of Applied Science	52.1202	0040	Computer Systems Technology	Program changed to AAS in Computer Networking Technology
6	Associate of General Education	24.0102	0890	General Education	Courses included in Associate of Arts degree
7	Associate of Science	51.1199	1095	Health Sciences	Program enrollment low

ARKANSAS STATE UNIVERSITY-JONESBORO
ACADEMIC APPOINTMENTS
(Prepared for the Media)
December 11, 2009

ARROL, DAWN

Temporary Instructor in English as a Second Language
Effective: August 16, 2009

BAHN, ROBERT

Project/Program Specialist
Effective: September 28, 2009

BINKLEY, BRENDA

Temporary Instructor in English as a Second Language
Effective: Aug 16, 2009

CHAN, ELISABETH

Temporary Instructor in English as a Second Language
Effective: August 16, 2009

CHOI, SEO-EUN

Assistant Professor of Statistics
Effective: August 16, 2008

GASTINEAU, NATHAN

Temporary Instructor in Mathematics
Effective: August 16, 2009

KANDIL, MAGDI

Temporary Instructor in English as a Second Language
Effective: August 24, 2009

LANGFORD, DIANNE

Temporary Instructor in Middle Level Education (ADTEC)
Effective: August 16, 2009

MICHAEL, MELISSA

Temporary Instructor in English as a Second Language
Effective: August 24, 2009

MOODY, TERRI

Assistant Professor of Nursing – Mid-South Community College
Effective: August 16, 2009

NESBITT, NIKESHA

Temporary Instructor in Developmental Studies
Effective: August 24, 2009

WARNER, BARBARA

Visiting Assistant Professor of Political Science
Effective: August 16, 2009

WILCOX, LANCE

Assistant Professor of Nursing
Effective: August 16, 2009

ZHOU, HONG

Assistant Professor of Statistics
Effective: August 16, 2008

ARKANSAS STATE UNIVERSITY-NEWPORT
ACADEMIC APPOINTMENTS
(Prepared for the Media)
December 11, 2009

JONES, CHRISTY

Instructor of Nursing-Marked Tree campus
Effective: November 16, 2009

SUMMERS, STEVEN

Instructor of Mathematics and Science
Effective: September 15, 2009

ARKANSAS STATE UNIVERSITY-JONESBORO
ACADEMIC REASSIGNMENT OF DUTY
(Prepared for Media)
December 11, 2009

CLAY, LORI

From: Assistant Professor of Nursing
To: Project Program Specialist-Clinical Simulation
Effective: August 3, 2009

ARKANSAS STATE UNIVERSITY-JONESBORO
NON-ACADEMIC APPOINTMENTS
(Prepared for Media)
December 11, 2009

DOCKTER, MARIE

Director of Research Compliance
Effective: August 16, 2009

GREGORY, JASON

Director of Football Operations
Effective: July 1, 2009

HENDRIX, NAKELI

Academic Advisor
Effective: September 14, 2009

KOSTICK, JUSTIN

Head Coach Women's Bowling
Effective: August 12, 2009

WHITE, TREVOR

Research Compliance Coordinator
Effective: August 24, 2009