

AGENDA
ARKANSAS STATE UNIVERSITY
BOARD OF TRUSTEES
May 31, 2018
10:00 a.m.
ASU Mid-South

- I. Call to Order
Tim Langford, Chair

- *II. Approval of the Minutes of Past Meetings
March 2, 2018
April 3, 2018
May 11, 2018

- III. President's Report
Reports of the Chancellors

- *IV. Agenda
 - Proposed ASU System Resolutions
 - Resolution approving ASU-Jonesboro, ASU-Beebe, ASU Mid-South, ASU-Mountain Home, and ASU-Newport to set tuition, fees, and room and board rates
 - Resolution approving fiscal year 2018-19 operating budgets and the authority to execute the budgets
 - Resolution approving the fiscal year 2019 capital project and expense budget and authority to execute the budget
 - Resolution approving the ASU System to establish provisional positions for all campuses for fiscal year 2018-19
 - Resolution approving the ASU System to sell property owned by ASU-Jonesboro
 - Resolution approving the slate of candidates proposed to serve as members of the ASU-Mountain Home Board of Visitors

 - Proposed ASU-Jonesboro Resolutions
 - Resolution approving ASU-Jonesboro to enter into agreements for private camps
 - Resolution approving ASU-Jonesboro to apply for federal grant funding from the Recreational Trails Program
 - Resolution approving ASU-Jonesboro to apply for federal grant funding from the Transportation Alternatives Program
 - Resolution approving ASU-Jonesboro to amend the Faculty Handbook of Policies and Procedures
 - Resolution approving ASU-Jonesboro to restructure the College of Agriculture, Engineering and Technology

- Resolution approving ASU-Jonesboro to change the Disaster Preparedness and Emergency Management Program to the Disaster Preparedness and Emergency Management Department
- Proposed ASU-Beebe Resolutions
 - Resolution approving the ASU-Beebe Strategic Plan for 2018-2023
 - Resolution approving ASU-Beebe to offer an Associate of Applied Science degree in Automotive Technology
 - Resolution approving ASU-Beebe to offer an Associate of Applied Science degree in Computerized Machining Technology
- Proposed ASU-Newport Resolutions
 - Resolution approving ASU-Newport to offer an Associate of Applied Science degree and a Technical Certificate in Paramedic
 - Resolution approving ASU-Newport to offer an Associate of Applied Science degree in Surgical Technology

V. Executive Session

*VI. Approval of Personnel Actions

VII. Other Business

*VIII. Adjournment

*Action Items

EXECUTIVE SUMMARY

Contact: Jeff Hankins (501) 660-1004

ACTION ITEM: Arkansas State University-Jonesboro, Arkansas State University-Beebe, Arkansas State University Mid-South, Arkansas State University-Mountain Home, and Arkansas State University-Newport request approval to set tuition, fees, and room and board rates.

ISSUE: The Board of Trustees must approve tuition, fees, and room and board rates.

BACKGROUND:

In order to meet the additional costs needed to fulfill its mission, the Arkansas State University System requests approval for its campuses to adjust tuition, fees, and room and board rates.

ARKANSAS STATE UNIVERSITY-JONESBORO

Tuition (effective Fall 2018 unless noted)

	<u>Current</u>		<u>Proposed</u>	
	<u>Semester (15 ssch)</u>	<u>per ssch</u>	<u>Semester (15 ssch)</u>	<u>per ssch</u>
In-state Undergraduate	\$3,150.00	\$210.00	\$3,150.00	\$210.00
In-state Graduate	4,005.00	267.00	4,005.00	267.00
Out-of-state Undergraduate	6,300.00	420.00	6,495.00	433.00
Out-of-state Graduate	8,010.00	534.00	8,010.00	534.00
International Undergraduate	6,300.00	420.00	6,495.00	433.00
International Graduate	8,010.00	534.00	8,010.00	534.00
		<u>Current</u>		<u>Proposed</u>
Online MBA (per ssch, effective Summer II of 2018)		\$610.00		\$610.00

EXECUTIVE SUMMARY

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	<u>Current</u>	<u>Proposed</u>
<u>Off-campus Courses (per ssch, including distance-learning classes):</u>		
Out-of-state Undergraduate	534.00	552.00
Academic Partnerships Courses (UG International)	420.00	433.00
Paragould - Out-of-state Undergraduate	420.00	433.00

Mandatory Fee(s) Revisions (effective Fall 2018 unless noted)

	<u>Current</u>	<u>Proposed</u>
Academic Excellence Fee	\$7.25	\$8.25
Access and Security Fee	0.00	4.00
Yearbook Fee (per semester)	10.00	0.00

Miscellaneous Fee(s) Revisions (effective Fall 2018 unless noted)

	<u>Current</u>	<u>Proposed</u>
Theatre Accompanist Fee (per course)	\$0.00	\$100.00
Equine Health Management Fee (per course)	0.00	50.00

Residence Rates

	Double		Single		Single Deluxe	
	<u>Current</u>	<u>Proposed</u>	<u>Current</u>	<u>Proposed</u>	<u>Current</u>	<u>Proposed</u>
Arkansas	\$2,270	\$2,350	\$2,570	\$2,650	\$2,545	\$2,750
Kays	2,270	2,350	2,570	2,650		
University	2,270	2,350	2,570	2,650	2,545	2,750
Northpark Quad			2,550	2,580	2,705	2,785
Honors	2,315	2,375	2,500	2,580		
Living Learning Community			2,280	2,350	2,305	2,375
Honors (New)	2,340	2,400	2,550	2,605		
Greek Housing	2,340	2,400	2,550	2,580		

EXECUTIVE SUMMARY

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	<u>Current</u>	<u>Proposed</u>
Village House	\$2,725	\$2,725
Collegiate Park 2-2 Apartment	2,855	2,885
Collegiate Park 2-1 Apartment	2,615	2,640
Collegiate Park 4 - Townhouse	2,560	2,585
Collegiate Park 4 - Flat	2,520	2,545
Red Wolf Den 2-1 Apartment	2,705	2,735
Red Wolf Den 3-1 Apartment	2,590	2,615
Red Wolf Den 4-2 Apartment	2,620	2,650
Village 1 Bedroom	2,965	2,965
Village 2 Bedroom	3,500	3,500
Village 2 Bedroom/WD	3,660	3,660
Village 3 Bedroom	3,980	3,980
*Pack Place 2 apt.	3,450	3,556
*Pack Place 4 apt.	3,000	3,090
*The Circle 1 apt.	3,937	4,056
*The Circle 2 apt.	3,450	3,556

**Public/Private Partnership with Zimmer Development Company*

Board Rates

Unlimited Access

Current	5Day + \$250	\$1,670	5Day + \$300	\$1,695	7Day + \$200	\$1,670	7Day + \$400	\$1,820
Proposed	5Day + \$400	\$1,835	7Day + \$300	\$1,810	7Day + \$450	\$1,910		

Block Meal Plans

Current	150M + \$400	\$1,515	150M + \$500	\$1,595	105M + \$700	\$1,560
Proposed	150M + \$500	\$1,625	115M + \$700	\$1,585	All Flex	\$1,450

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ARKANSAS STATE UNIVERSITY-BEEBE:

Tuition (effective Fall 2018)

Beebe, Heber Springs, Searcy, and the Little Rock Air Force Base:

	<u>Current</u>		<u>Proposed</u>	
	<u>Semester</u>	<u>per</u>	<u>Semester</u>	<u>per</u>
	<u>15 ssch</u>	<u>ssch</u>	<u>15 ssch</u>	<u>ssch</u>
Resident Undergraduate	\$1,500.00	\$100.00	\$1,500.00	\$100.00
Out-of-state Undergraduate	2,580.00	172.00	2,580.00	172.00
ASU-Heber Springs In-county Tuition	1,425.00	95.00	1,425.00	95.00
International Tuition	2,580.00	172.00	2,580.00	172.00

Off-campus Courses (per ssch)

	<u>Current</u>	<u>Proposed</u>
ASU-Beebe	\$105.00	\$105.00
Little Rock Air Force Base	100.00	100.00

Mandatory Fee(s) Revisions (effective Fall 2018)

	<u>Current</u>	<u>Proposed</u>
Campus Safety Fee (per ssch)	\$0.00	\$1.00
Infrastructure Fee (per ssch)	\$4.00	\$5.00

Miscellaneous Fee(s) Revisions (effective Fall 2018)

	<u>Current</u>	<u>Proposed</u>
Lab Fee (per course/no cap)	\$30.00	\$35.00

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ARKANSAS STATE UNIVERSITY MID-SOUTH:

Tuition (effective Fall 2018)

	<u>Current</u>		<u>Proposed</u>	
	Semester <u>15 ssch</u>	per <u>ssch</u>	Semester <u>15 ssch</u>	per <u>ssch</u>
In-district	\$1,380.00	\$92.00	\$1,380.00	\$ 92.00
Out-of-district	1,680.00	112.00	1,680.00	112.00
Out-of-state Surrounding Counties in MS and TN	1,680.00	112.00	1,680.00	112.00
Out-of-state	2,280.00	152.00	2,280.00	152.00
International Students	4,530.00	302.00	4,530.00	302.00

Miscellaneous Fee(s) Revisions (per course rates effective Fall 2018)

	<u>Current</u>	<u>Proposed</u>
Aircraft Assembly and Rigging	\$260.00	0.00
Aircraft Composite Structures	260.00	0.00
Aircraft Instruments and Avionics	260.00	0.00
Aircraft Metallic Structures	260.00	0.00
Airframe Auxiliary Systems	260.00	0.00
Engine Induction & Exhaust Systems	260.00	0.00
Engine Lubrication & Cooling Systems	260.00	0.00
Federal Aviation Regulations	260.00	0.00
Shop Practices	260.00	0.00
Wood, Fabric & Finishes	260.00	0.00
Aircraft Coverings	0.00	75.00
Aircraft Drawings	0.00	30.00
Aircraft Finishes	0.00	75.00
Aircraft Fuel Systems	0.00	150.00
Aircraft Instrument Systems	0.00	125.00
Aircraft Sheet Metal/Non-Metallic Structures	0.00	500.00
Aircraft Welding	0.00	125.00
Aviation Material/Processes	0.00	275.00
Aviation Math	0.00	50.00
Aviation Physics	0.00	150.00
Cabin Atmosphere Control Systems	0.00	125.00
Cleaning/Corrosion Control	0.00	75.00
Communication/Navigation Systems	0.00	125.00

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	<u>Current</u>	<u>Proposed</u>
Fire Protection Systems	0.00	125.00
Fluid Lines/Fittings	0.00	90.00
Fuel Metering Systems	0.00	200.00
General Review/FAA Test Prep	0.00	25.00
Ice/Rain Control Systems	0.00	75.00
Induction Systems	0.00	150.00
Lubrication Systems	0.00	150.00
Maintenance Forms/Records	0.00	70.00
Maintenance Publications	0.00	70.00
Position & Warning Systems	0.00	150.00
Powerplant Cooling Systems	0.00	150.00
Powerplant Exhaust Systems	0.00	150.00
Powerplant Fire Protection Systems	0.00	150.00
Powerplant Ignition Systems	0.00	150.00
Wood Structures	0.00	70.00
Hospitality Capstone	0.00	50.00

**ARKANSAS STATE UNIVERSITY-MOUNTAIN HOME:
Tuition (effective Fall 2018)**

	<u>Current</u>		<u>Proposed</u>	
	Semester	per	Semester	per
	<u>15 ssch</u>	<u>ssch</u>	<u>15 ssch</u>	<u>ssch</u>
In-state Undergraduate	\$1,440.00	\$96.00	\$1,440.00	\$96.00
Out-of-state Undergraduate	2,445.00	163.00	2,445.00	163.00

Mandatory Fee(s) Revisions (effective July 1, 2018)

	<u>Current</u>	<u>Proposed</u>
Campus Safety & Security Fee (per ssch)	\$0.00	\$1.00

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Miscellaneous Fee(s) Revisions (effective July 1, 2018)

	<u>Current</u>	<u>Proposed</u>
Automotive Lab Fee (per ssch)	\$35.00	\$30.00
Funeral Science Certification Fee (per ssch ex. 4 crs)	20.00	30.00
Malpractice Insurance Fee (C.N.A. 1007, EMT 1007, FUS 1001, Paramedic 2212/2113, Phlebotomy 1007, Practical Nursing 2714/2716, RN 2119)	16.00	30.00
EMT 1007 FISDAP Fee	0.00	35.00
Drug Screening Fee(EMT 1007, Paramedic 1112)	0.00	40.00
C.N.A. 1007, EMT 1007, CIS, ART Lab Fees	0.00	25.00
Graduation Fee (per TC/Degree Application)	0.00	20.00

ARKANSAS STATE UNIVERSITY-NEWPORT:

Tuition (effective Fall 2018)

	<u>Current</u>		<u>Proposed</u>	
	Semester <u>15 ssch</u>	per <u>ssch</u>	Semester <u>15 ssch</u>	per <u>ssch</u>
Resident Undergraduate	\$1,440.00	\$ 96.00	\$1,440.00	\$ 96.00
Out-of-state Undergraduate	2,355.00	157.00	2,355.00	157.00

Mandatory Fee(s) Revisions (effective Fall 2018)

	<u>Current</u>	<u>Proposed</u>
Campus Safety Fee (per ssch)	\$1.00	\$2.00

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Miscellaneous Fee(s) Revisions (effective Fall 2018)

	<u>Current</u>	<u>Proposed</u>
Surgical Technology Program Fee (per semester)	\$ 225.00	\$ 250.00
EMT/Paramedic Program Fee (per semester)	0.00	120.00
Allied Health Program Fee (per semester)	70.00	125.00
Nursing/Allied Health Lab Fee (per lab course)	0.00	50.00
Cosmetology Lab Fee (per lab course)	0.00	50.00
Hospitality Lab Fee (per lab course)	0.00	50.00
Writing Lab Technology Fee (English Fundamentals, Writing Seminar)	0.00	60.00
Auxiliary Book Rental Fee (per credit hour)	0.00	20.00
Auxiliary Late-return Book Fee (per book)	0.00	15.00
Auxiliary Non-return Book Fee (per book)	0.00	65.00
TEAS V	60.00	65.00
Automotive Service Excellence (ASE)	0.00	50.00
COMP TIA A +	0.00	100.00
NIMS	0.00	100.00
NOCTI	0.00	50.00
Career Readiness Certification	0.00	36.00
HVAC/EPA Certification	0.00	50.00
CNA Certification	0.00	75.00
Computer Networking Certification Testing Fee	0.00	135.00
ServSafe Certification Testing Fee	0.00	40.00

RECOMMENDATION/RESOLUTION:

Be it resolved that tuition, fees, and room and board rates for Arkansas State University-Jonesboro, Arkansas State University-Beebe, Arkansas State University Mid-South, Arkansas State University-Mountain Home, and Arkansas State University-Newport are approved as stated herein.


 Stacy Crawford, Secretary


 Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Jeff Hankins (501) 660-1004

ACTION ITEM: The Arkansas State University System (ASU System) requests approval of the FY2018-19 operating budgets and the authority to execute the budgets during the fiscal year.

ISSUE: Each fiscal year, the Board of Trustees must approve the operating budgets of the ASU System.

BACKGROUND:

The operating budget establishes expenditure levels for certain categories of expense, including salaries, supplies and services, and capital expenditures. Moreover, the budget establishes sound fiscal policy by which the University manages its annual fiscal affairs.

ARKANSAS STATE UNIVERSITY-JONESBORO:

The Arkansas State University-Jonesboro (ASUJ) 2018-2019 operating budget was developed through the efforts of the University's Executive Council, and shared with the University Planning Council (UPC) and the campus community. State general appropriation funds will remain flat, while Educational Excellence Trust funds will have a slight increase for ASUJ in FY2019. To continue to provide quality instruction and an enhanced overall educational experience for students, the FY2019 ASUJ operating budget includes \$3.8 million in budget reductions and reallocations, as well as the elimination of the yearbook fee, a one-year redirection of the existing Student Infrastructure fee for general operational purposes, and a redirection of a portion of the existing Library fee to provide resources for the continued operation of Dean B. Ellis Library.

To continue to provide the educational experience expected by today's student population, an overall designated fee increase, equaling 1.53%, is requested.

Funds were allocated to the following categories:

- Faculty equity and promotions;
- Inflationary increases in insurance premiums and utility costs;
- Security enhancements;
- Software to enhance customer service levels and faculty support;
- 1% faculty merit raise pool (effective 07/01/2018); and
- Consideration of up to a 2% mid-year salary adjustment if resources are sufficient.

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The Arkansas State University-Jonesboro budget for FY2018-2019 is \$167,784,700 for Educational and General Operations and \$37,714,700 for Auxiliary Operations.

ARKANSAS STATE UNIVERSITY-BEEBE:

The 2018-2019 operating budget for Arkansas State University-Beebe (ASUB) was developed using a "One College" collaborative budget process across all campuses, ensuring that all departments and campus locations were represented in the Chancellor's Cabinet. The Cabinet members continued a modified zero-based budgeting process, ensuring continued efforts in efficiency while addressing areas of need.

Under the Performance Funding Model, ASUB is proud to have earned a recommendation for additional state funds with the majority being one-time funds. Given the nature of one-time funds, ASUB will not allocate those funds to on-going operating costs, but rather to investing in capital needs. The Chancellor's Cabinet will provide an opportunity for feedback from all employees at all campus locations to determine priorities through a campus-wide survey. ASUB was able to balance the budget for FY2019 due to natural attrition, rigorous review of open positions, and reallocation of departmental funds based on institutional priorities.

ASUB is requesting a \$1 increase to the Infrastructure Fee and the addition of a new \$1 safety fee to provide increased safety measures for students. Tuition rates will be held flat for FY2019. Based on the details above, an overall increase of tuition and mandatory fees, equaling 1.70%, is requested.

Funds were reallocated to the following categories:

- Faculty promotions;
- Cost-of-living increase of 2% for all employees; retroactively, the campus requests approval to pay a 1% cost-of-living increase as a bonus to all employees at the end of FY2018;
- One-time Performance Funding allocated to capital needs;
- Merit bonus of up to 2% given at end of FY2019 based on funds available due to enrollment and salary savings;
- Increase in support of campus security; and
- Increase in support of institutional technology.

The Arkansas State University-Beebe budget for fiscal year FY2018-2019 is \$28,151,361 for Educational and General Operations and \$2,698,997 for Auxiliary Operations.

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Contact: Jeff Hankins (501) 660-1004

ARKANSAS STATE UNIVERSITY MID-SOUTH:

The Arkansas State University Mid-South (ASU Mid-South) Chancellor's Executive Council, in close collaboration with departmental budget managers, developed the Educational and General Operating budget for FY2018-2019.

ASU Mid-South is committed to enriching lives in the Arkansas Delta through high-quality, educational programming that fosters student success, workforce development, and life-long learning consistent with identified student, community, and regional needs. To continue providing these programs and services at an affordable rate, ASU Mid-South is not requesting a raise in tuition and fees for FY2019.

Due to an enrollment decline and the expiration of another U.S. Department of Labor grant, the institution had to make significant budget adjustments for FY2019. This was accomplished through cuts in personnel, both through attrition and reduction of unfilled budgeted positions; reduction of part-time labor; and contingency budgets.

Budgets were adjusted in the following categories:

- Increase in faculty salary expenses as DOL grant expires;
- Decrease in salary contingency and one-time merit/bonus pool;
- Reduction or elimination of budgeted vacant positions; and
- Retroactively paying a one-time 2% cost-of-living bonus to non-classified employees at the end of FY2018.

The Arkansas State University Mid-South budget for FY2018-2019 is \$13,606,878 for Educational and General Operations and \$348,122 for Auxiliary Operations.

ARKANSAS STATE UNIVERSITY-MOUNTAIN HOME:

Arkansas State University-Mountain Home (ASUMH) developed the FY2018-2019 Operating Budget via an integrated planning, assessment, and budgeting process with the institution's long-range goals serving as the overarching guide for decision-making and resource allocation.

The Chancellor's Council - including deans and departmental directors; the Chancellor's Cabinet – including VC for Academic Affairs, VC for Operations, and the Director of Communications and Institutional Advancement; and the Budget Committee – including faculty and staff, focused on optimizing available resources to strategically meet the needs of the ASUMH student population while maximizing institutional efficiency. The budget process allowed for: (1) presentation of current/emerging needs;

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(2) identification of program-changing opportunities; (3) identification of opportunities for efficiency; (4) prioritization of funding requests; and (5) reallocation of available resources.

ASUMH is committed to providing affordable learning opportunities by offering quality instruction; relevant academic programs; and necessary support services for students, businesses, and industry. With state funding remaining flat for fiscal year 2019, ASUMH requests a \$1.00 Campus and Security mandatory fee, which results in an increase of 0.8% in tuition and mandatory fees and the reallocation of existing resources to continue delivering exceptional educational opportunities.

Resources were allocated to the following categories:

- Increased support of institutional scholarships;
- Enhanced campus security;
- Facilities maintenance;
- Faculty/non-classified cost-of-living increase of \$1,500;
- Increase of 2% classified cost-of-living and an up to 3% merit increase; and
- Inflationary increases - insurance premiums, accreditation costs, etc.

The Arkansas State University-Mountain Home budget for FY2018-2019 is \$10,623,262 for Educational and General Operations and \$210,301 for Auxiliary Operations.

ARKANSAS STATE UNIVERSITY-NEWPORT:

Arkansas State University-Newport (ASUN) conducted a collaborative budgeting process that allowed broad-based inclusion and communication for 2018-2019. Under the college's shared leadership model, a cross-departmental budget-planning team was appointed by the Chancellor to assist administration in prioritization of budget requests. This allowed a level of critical evaluation to refine needs and encourage efficiency. Faced with the challenges of a rapidly growing student body, the institution was required to make budget reallocations to provide for the needs of students. Through natural attrition and strategic outsourcing, the institution was able to reorganize functions and eliminate five positions, saving \$268,964 annually. This includes the elimination of a Vice-Chancellor position that will permanently reduce administrative positions on campus.

ASUN committed to not increasing tuition for FY2019. This will further improve ASUN's standing as one of the highest value colleges in the state of Arkansas. Currently, ASUN ranks as the fifth most affordable community college in the state. A \$1 increase in the safety fee has been requested to aid in providing an additional campus police officer. This amounts to an increase of 0.9% in tuition and mandatory fees.

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ASUN is also proud that, due to achievements in excellence, the college was the highest performing community college in the state and received one-time productivity funding totaling \$668,948. This will aid in financing postponed capital projects that will improve infrastructure on the three campuses of the college. ASU-Newport will also begin a new bookstore model in FY2019 that will dramatically reduce the cost of education for students and improve auxiliary profitability for the college.

Funds were allocated to the following categories:

- A new position of campus police officer for the ASUN Jonesboro campus;
- An additional nursing faculty position to support a new RN track on the Newport campus;
- A dedicated funding stream of \$150,000 for the deferred maintenance needs of the three campuses;
- An increased campus information technology to support enhanced services to students;
- An increase in instructional equipment and capital needs, including equipment for technical programs, and replacing and adding other instructional equipment and technology; and
- A 2% cost-of-living increase for all employees.

The Arkansas State University-Newport fiscal year 2018-2019 budget is \$16,796,345 for Educational and General Operations and \$800,000 for Auxiliary Operations.

ARKANSAS STATE UNIVERSITY SYSTEM:

The Arkansas State University System is funded as a non-formula entity with a FY2018-2019 operating budget of \$3,233,742, of which \$2,517,728 is categorized as a state appropriation, and \$716,014 comes from other sources, including campus and foundation support. Consideration will be given to a salary adjustment of up to 2% if resources are sufficient.

RECOMMENDATION/RESOLUTION:

Be it resolved that the Arkansas State University FY2018-19 operating budgets are approved, and authority is granted to execute the budgets in the amount of \$240,196,288 for Educational and General Operations and \$41,772,120 for Auxiliary Operations.


Stacy Crawford, Secretary


Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Jeff Hankins (501) 660-1004

ACTION ITEM: The Arkansas State University System (ASU System) requests approval of the FY2019 capital project and expense budget and for the authority to execute the budget during the fiscal year.

ISSUE: Each fiscal year, the Board of Trustees must approve the capital project and expense budget of the ASU System.

BACKGROUND:

- As the ASU System has a significant investment in plant and capital, management is requesting to establish an annual capital expenditure budget to illustrate commitment to maintenance of its capital investment. Currently, the ASU System has a total of 2,137 land acres and 308 buildings, comprising 5.8 million square feet.
- The state of Arkansas provides no dedicated revenue stream for capital projects and deferred maintenance needs.
- The ASU System currently has \$333.4 million in total deferred maintenance needs and \$10.5 million in critical maintenance needs, according to the Facilities Audit Program conducted by the Arkansas Department of Higher Education.
- The proposed capital project and expense budget of the ASU System for FY2019 is attached.

RECOMMENDATION/RESOLUTION:

Be it resolved that the Arkansas State University System FY2019 capital project and expense budget is approved and authority is granted to execute the budget.


Stacy Crawford, Secretary


Tim Langford, Chair



Capital Project Plans

		FY2018			FY2019			
Project Name	Project Type	Total Projected Cost	Total Funds Available	YTD Expenditures	Total Projected Cost	Total Funds Available	Current Status	Funding Source(s)
ASU-Jonesboro								
Projects:								
Energy Performance Contract	New	\$0	\$0	\$2,374	\$0	\$0	Completed	Capital lease
Marion Berry-University Loop Extension	New	2,792,819	2,792,819	1,507,039	0	0	Construction Phase	University Reserves
Convocation Center Fire Alarm/Fire Protection	New	986,992	986,992	437,939	0	0	Construction Phase	University Reserves
IT Services Communications Room Fire Suppression	New	116,586	116,586	116,286	0	0	Construction Phase	University Reserves
Football Stadium Drainage System	Renovation	0	0	0	0	0	Completed	University Reserves/Insurance
Project Total		\$3,896,397	\$3,896,397	\$2,063,638	\$0	\$0		
Major Equipment and IT-related purchases (over \$500K)								
IT Related Projects-Network	New				957,000	957,000	Design Phase	Tech Fee/Reserves
IT Related Projects-Equipment	New				495,000	495,000	Design Phase	University Reserves
Library Backup Data Center	New				750,000	750,000	Design Phase	University Reserves
Equipment Total		0	0	0	2,202,000	2,202,000		
Projects Under Review, Not Funded:								
Armory Roof Replacement	Renovation	1,000,000	1,000,000	26,857	1,000,000	973,144	Design Phase	ABA Revolving Loan
Project Under Review, Not Funded, Total		\$4,896,397	\$4,896,397	\$2,090,495	\$5,404,000	\$5,377,144		
Total		\$8,792,795	\$8,792,795	\$4,154,133	\$7,606,000	\$7,579,144		
ASU-Beebe								
ASU-Heber Springs Pavilion	New	\$0	\$0	\$0	\$0	\$0	Completed	Private Funds
Energy Performance Contract	New	\$5,219,755	\$5,219,755	\$4,934,285	\$0	\$0	In Process	Loans & Capital Lease
Project Total		\$5,219,755	\$5,219,755	\$4,934,285	\$0	\$0		
Major Equipment and IT-related purchases (over \$500K)								
ERP Software for Student and Finance	Software	498,225	498,225	283,582	300,000	300,000	In Process	Institutional Reserves
Equipment Total		498,225	498,225	283,582	300,000	300,000		
Projects Under Review, Not Funded:								
State Hall	Renovation	0	0	0	3,293,000	0		Not Yet Identified
Owen Center	Renovation	0	0	0	4,172,000	0		Not Yet Identified
IT Services Data Center	New Construction	0	0	0	0	0		Not Yet Identified
Project Under Review, Not Funded, Total		\$0	\$0	\$0	\$7,465,000	\$0		
Total		\$5,717,980	\$5,717,980	\$5,217,867	\$7,765,000	\$300,000		
ASU-Mountain Home								
Gotaas Hall Simulation Lab	Renovation	\$0	\$0	\$0	\$0	\$0	Complete	Private Funds
Integrity First-3rd Floor	Renovation	160,000	160,000	74,142	\$0	\$0	Complete	State Grant
Project Total		160,000	160,000	74,142	0	0		
Major Equipment and IT-related purchases (over \$500K)								
ERP/Student Information System	Software	50,000	50,000	119,505	\$0	\$0	Complete	University Reserves
Equipment Total		50,000	50,000	119,505	0	0		
Projects Under Review, Not Funded:								
Project Under Review, Not Funded, Total		0	0	0	0	0		
Total		\$210,000	\$210,000	\$193,647	\$0	\$0		
ASU Mid-South								
Aviation Building	New	\$0	\$0	\$0	\$0	\$0	Completed	Millage
Welding Expansion	Renovation	\$0	\$0	\$0	\$0	\$0	Completed	Millage
Energy Performance Contract	New	\$1,537,658	\$1,537,658	\$0	\$1,537,658	\$1,537,689	Not Yet Started	Loan
Project Total		1,537,658	1,537,658	0	1,537,658	1,537,689		
Major Equipment and IT-related purchases (over \$500K)								

Capital Project Plans

		FY2018			FY2019			
Project Name	Project Type	Total Projected Cost	Total Funds Available	YTD Expenditures	Total Projected Cost	Total Funds Available	Current Status	Funding Source(s)
Equipment Total		0	0	0	0	0		
Projects Under Review, Not Funded:								
Renovate ADWIRE/GNC Building		\$750,000	\$0					Not Yet Identified
ERP Software		1,500,000	0					Not Yet Identified
Project Under Review, Not Funded, Total		\$2,250,000	\$0	\$0	\$0	\$0		
Total		\$3,787,658	\$1,537,658	\$0	\$1,537,658	\$1,537,689		
ASU-Newport								
Wayfinding Signage (All)		\$70,000	\$70,000		\$150,000	\$150,000	Design	University Reserves
Sidewalk Project							Completed	University Reserves
Walton Hall Flooring Replacement		55,000	55,000	23,760	0	0	Completed	University Reserves
Welding Expansion for Secondary Center (Newport)		\$0	\$0	\$0	\$0	\$0	Completed	University Reserves
Energy Performance Contract		\$3,951,079	\$3,951,079	\$3,951,079	\$0	\$0	Completed	Loans & Capital Lease
Security Camera System		\$0	\$0		\$200,000	\$200,000	Planned	University Reserves
Project Total		4,076,079	4,076,079	3,974,839	350,000	350,000		
Major Equipment and IT-related purchases (over \$500K)								
ERP/Student Information System		50,995	50,995	124,469	25,000	25,000	In Process	University Reserves
Equipment Total		50,995	50,995	124,469	25,000	25,000		
Projects Under Review, Not Funded:								
Nursing & Allied Health Building (Newport)		\$0	\$0		\$0	\$0	Alternatives Developed	Bond Issuance
Rebuild Entry Signs (Newport)		45,000	45,000		60,000	60,000	Design	University Reserves
Landscape Development (Newport)		250,000	250,000		90,000	90,000	Applied for Grant	University Reserves/Grant
Renovation Student Center (Jonesboro)		0	0		0	0	Postponed/after New Bldg	University Reserves
Academic/Multi-Purpose Building		8,600,000	8,600,000		8,600,000	8,600,000	Planning	Bond Issuance
Administration Building		2,000,000	2,000,000		0	0	Postponed	Bond Issuance/Donor Support
Parking Lot		150,000	150,000		0	0	Alternatives Developed	University Reserves
Project Under Review, Not Funded, Total		\$10,895,000	\$10,895,000	\$0	\$8,750,000	\$8,750,000		
Total		15,022,074	15,022,074	4,099,308	9,125,000	9,125,000		
Grand Total Excluding Projects Under Review								
Projects		\$ 14,889,889	\$ 14,889,889	\$ 11,046,904	\$ 1,887,658	\$ 1,887,689		
Equipment & IT		\$ 599,220	\$ 599,220	\$ 527,556	\$ 2,527,000	\$ 2,527,000		
Total		\$ 15,489,109	\$ 15,489,109	\$ 11,574,460	\$ 4,414,658	\$ 4,414,689		



2019 Deferred Maintenance Budget and Planned Maintenance Projects

Notes: **Projects over \$50,000 are capitalized.** The Facilities Condition Index is the percent of the useful life of campus facilities that has been expended. The higher the percentage would indicate the greater the expended portion of the campus.

ASU-Jonesboro		
2018 Facilities Condition Index:	32%	University Average: 58%
Maintenance Needs:	\$220,929,599	
Critical Needs:	\$7,355,500	
E&G Replacement Value:	\$422,136,158	
Cumulative Deferred Maintenance Budget Set Aside:	\$ 5,000,000	
YTD Expenditures	\$ -	
Year-End Projected Expenditures	\$ -	
Projected Variance	\$ 5,000,000	
FY2019 Deferred Maintenance Budget Set Aside:	\$ 2,500,000	
Planned Maintenance Projects		
Library Exterior Envelope Waterproofing Phase 2 of 2	Renovation	\$620,000 University Reserves
Campus Wide Building Entrance Security Phase 1	Renovation	475,200 University Reserves
Armory Electrical Upgrades/Replacements	Renovation	225,000 University Reserves
Fine Arts ADA Scope	Renovation	280,000 University Reserves
Campus Fire Alarm Upgrades Phase 1 of 3	Renovation	70,000 E & G Deferred Maintenance
FNB Arena Subgrade Waterproofing Phase 1	Renovation	250,000 University Reserves
Football Stadium Concrete Waterproofing Phase 1	Renovation	200,000 University Reserves
Campus Site Lighting Phase 1	Renovation	538,555 University Reserves
Fowler Center ADA Renovations	Renovation	70,000 Deferred Maintenance
Caraway Rd Improvements / Pedestrian Crossing / EW Smith Hall Steps Ph 1	Renovation	750,000 University Reserves
Fowler Boiler Replacement	Renovation	175,000 E & G Deferred Maintenance
HPESS Pool Rooftop Air Handler Replacement	Renovation	75,000 E & G Deferred Maintenance
FNB Arena Air Handler Replacement Phase 1	Renovation	50,000 E & G Deferred Maintenance
Ed Comm Bathroom Renovations/ADA Compliance	Renovation	100,000 E & G Deferred Maintenance
HPESS Room 245 Renovations	Renovation	100,000 E & G Deferred Maintenance
FY 18 Deferred Maintenance Funding for miscellaneous projects	Renovation	13,068 E & G Deferred Maintenance
FY 18 B G and F	Renovation	130,000 E & G Funds
FY 18 Parking Maintenance	Renovation	100,000 E & G Funds
		\$4,221,823
ASU-Beebe		
2018 Facilities Condition Index:	49%	Comm Coll Average: 38%
Maintenance Needs:	\$56,840,869	
Critical Needs:	\$1,281,650	
Cumulative Deferred Maintenance Budget Set Aside:	\$ 170,000	
YTD Expenditures	\$ 85,023	
Year-End Projected Expenditures	\$ 95,023	
Projected Variance	\$ 74,977	
FY2019 Deferred Maintenance Budget Set Aside:	\$ 170,000	
Planned Maintenance Projects		
Campus Capital Maint Project	Renovation	\$947,540 One time RSA Funds
Project Total		\$947,540
ASU-Mountain Home		
2018 Facilities Condition Index:	31%	Comm Coll Average: 38%
Maintenance Needs:	\$13,259,237	
Critical Needs:	\$0	
Cumulative Deferred Maintenance Budget Set Aside:	\$ 170,000	
YTD Expenditures		
Year-End Projected Expenditures		
Projected Variance	\$ 170,000	
FY2019 Deferred Maintenance Budget Set Aside:	\$ 86,000	

Planned Maintenance Projects			
Technical Center Roof	Renovation	\$49,000	Plant Funds
Window Replacement	Renovation	\$70,000	Plant Funds
Roadway Maintenance	Renovation	\$150,000	Plant Funds
Project Total		\$269,000	
ASU Mid-South			
2018 Facilities Condition Index:	37%	Comm Coll Average:	38%
Maintenance Needs:	\$24,130,485		
Critical Needs:	\$1,860,000		
Cumulative Deferred Maintenance Budget Set Aside:	\$ 503,240		
YTD Expenditures			
Year-End Projected Expenditures			
Projected Variance	\$ 503,240		
FY2019 Deferred Maintenance Budget Set Aside:	\$ 130,000		
Planned Maintenance Projects			
Reynolds Center Roof	Renovation	\$400,000	Endowment Funds
University Center Roof	Renovation	\$100,000	Plant Funds
Reset windows in Workforce Technical Center	Renovation	\$40,000	Plant Funds
Replace doors-west side Arkansas Workfoce Center	Renovation	\$10,000	Plant Funds
Project Total		\$550,000	
ASU-Newport			
2018 Facilities Condition Index:	30%	Comm Coll Average:	38%
Maintenance Needs:	\$18,222,005		
Critical Needs:	\$0		
Cumulative Deferred Maintenance Budget Set Aside:	\$ 300,000		
YTD Expenditures			
Year-End Projected Expenditures			
Projected Variance	\$ 300,000		
FY2019 Deferred Maintenance Budget Set Aside:	\$ 150,000		
Planned Maintenance Projects			
Project Total		\$0	
ASU-System Consolidated			
Maintenance Needs:	\$333,382,195	Source: FAP 2018	
Critical Needs:	\$10,497,150		
Cumulative Deferred Maintenance Budget Set Aside:	\$ 6,143,240		
YTD Expenditures	\$ 85,023		
Year-End Projected Expenditures	\$ 95,023		
Projected Variance	\$ 6,048,217		
FY2019 Deferred Maintenance Budget Set Aside:	\$ 3,036,000		

EXECUTIVE SUMMARY

Contact: Jeff Hankins (501) 660-1004

ACTION ITEM: The Arkansas State University System requests approval to establish the maximum number of legislatively authorized provisional positions for all campuses for fiscal year 2018-2019.

ISSUE: The Board of Trustees must approve the establishment of provisional positions.

BACKGROUND:

- As the System continues to receive monies from grants, contracts, and other non-appropriated sources, the campuses have found it necessary to expedite the process of approval for provisional positions. Since Board approval is necessary to establish provisional positions and the Board meets regularly only four times a year, the System has received approval from the Arkansas Department of Higher Education to allow the ASU Board of Trustees to approve the establishment of all provisional positions on all campuses of Arkansas State University. This approval allows Human Resources on all campuses to respond immediately to provisional position requests.

RECOMMENDATION/RESOLUTION:

Be it resolved that the Arkansas State University System is approved to establish 300 provisional positions for ASU-Jonesboro, 100 provisional positions for ASU-Beebe, 40 provisional positions for ASU-Mountain Home, 60 provisional positions for ASU-Newport, and 75 provisional positions for ASU Mid-South as authorized for the 2018-19 fiscal year.


Stacy Crawford, Secretary


Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Len Frey (870) 972-3033

ACTION ITEM: The Arkansas State University System requests approval to sell certain real property located at East Johnson Avenue and Red Wolf Boulevard in Jonesboro, Arkansas.

ISSUE: The Board of Trustees must approve all sales of University property.

BACKGROUND:

- ASUJ owns a tract of land located in Craighead County comprised of 26.4 acres located at East Johnson Avenue at Red Wolf Boulevard. In 2006, the Board of Trustees authorized ASUJ to place the property for sale. Upon such authorization, ASU utilized public competitive bidding sale procedures to ensure members of the public had an opportunity to bid on the property.
- No acceptable bids on the property were received and the property was later listed for sale by ASUJ.
- In 2014, ASUJ contracted with the real estate firm of Haag-Brown, LLC to begin soliciting offers for the property.
- ASUJ has received an offer in the amount of \$1,500,000.00 for approximately four acres within the 26.4 acre property. The current appraised value for these four acres is \$1,394,000.00.
- The purchaser agrees to commit to using the funds to support infrastructure improvements that will benefit the sale of the remaining acres. Those improvements include street construction, water and sewer line construction, as well as the installation of utility infrastructure.
- Under the terms of the purchase agreement, the infrastructure improvements shall be completed no later than eighteen (18) months from the date of the closing of this transaction.
- Attached to this resolution are a photograph and a drawing of the land proposed for sale.

RECOMMENDATION/RESOLUTION:

Be it resolved that the Arkansas State University System is approved to sell property located at East Johnson Avenue and Red Wolf Boulevard in Jonesboro, Arkansas, and that the president of the System, or the president's designee, is authorized to sign all documents necessary to close this transaction.


Stacy Crawford, Secretary


Tim Langford, Chair



STREET B

STREET A

LOT 1
173,966 SQ FT
3.99 ACRES

N0° 48' 29.59"E
565.639'

84.2'

5.0' UTILITY
EASEMENT

5.0' UTILITY
EASEMENT

R40.0'

60.0'

S58° 45' 31.91"W
98.215'

S87° 54' 16.64"W
81.499'

S41° 47' 21.51"W
136.669'

15.0' DRAINAGE
EASEMENT

S58° 33' 36.41"W
200.736'

R40.0'

23.0'

EAST JOHNSON AVENUE
(U.S. HIGHWAY 91)
(E ASPHALT SURFACE)

101.921'
S58° 33' 36.41"W

EXECUTIVE SUMMARY

Contact: Jeff Hankins (501) 660-1004

ACTION ITEM: The Arkansas State University System requests approval of the slate of candidates proposed to serve as members of the ASU-Mountain Home Board of Visitors.

ISSUE: Pursuant to Board policy, the ASU Board of Trustees must approve the candidates for the Board of Visitors for each System Institution.

BACKGROUND:

- ASU-Mountain Home Chancellor Robin Myers has submitted to System President Charles Welch the proposed members and terms for the ASU-Mountain Home Board of Visitors, which will become effective July 1, 2018. President Welch has given his consent for the proposed members on the list and recommends their approval to the Board of Trustees.
- The proposed members are as follows:

Two-year Term Expiring June 30, 2019

Tim Byler
Jackson Rhoades
Sara Zimmerman

Three-year Term Expiring June 30, 2020

Cheryl Davenport
Sonny Elliott
Ron Peterson

Three-year Term Expiring June 30, 2021

Stewart Brunner
Jeff Gunn
Ray Stahl

RECOMMENDATION/RESOLUTION:

Be it resolved that the Arkansas State University Board of Trustees approves the slate of candidates proposed above to serve as members of the ASU-Mountain Home Board of Visitors.



Stacy Crawford, Secretary



Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Len Frey (870) 972-3303

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to enter into agreements submitted for the purpose of allowing certain employees to conduct private camps on and in ASUJ facilities.

ISSUE: ASUJ wishes to contract with certain employees to conduct private camps on the ASUJ campus. Such camps are designed to bring future students to the campus in order to expose them to its facilities and personnel while engaging in program activities. Additionally, funds are generated and paid to ASUJ to cover the use of its facilities and auxiliary services.

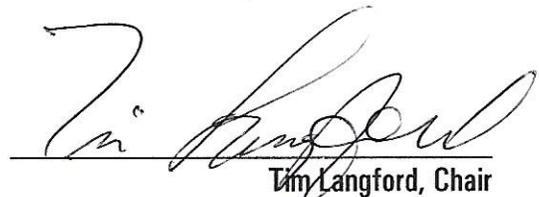
BACKGROUND:

- A.C.A. § 6-62-401 authorizes the Boards of Trustees of state institutions of higher learning to grant permission to employees of such institutions to conduct, on and in campus facilities, certain outside work for private compensation (as described in the Act). Employees are to be engaged in this outside work only after they have fully discharged their employment responsibilities to such institutions. Employees who accrue annual leave are required to take annual leave during these camp periods.
- The Act grants the Board the non-delegable duty to make express findings of fact as follows:
 - the activities in question involve no conflict of interest with the mission and purpose of the institution itself;
 - the proposed activities would bring to the campus a significant number of persons who are potentially future students, who might tend to enroll on that campus as a result of their exposure to its facilities and its personnel while engaged in these activities; and
 - the contemplated activities will, as a part thereof, generate funds to be paid to the state institution for housing, meals, and for the use of institutional resources that will produce significant revenues in support of the auxiliary functions of the particular campus serving its enrolled students.
- All agreements will comply with A.C.A. § 6-62-401.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to enter into agreements submitted for the purpose of allowing certain employees to conduct private camps on and in ASUJ campus facilities, effective July 1, 2018, through June 30, 2019.


Stacy Crawford, Secretary


Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Len Frey (870) 972-3033

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to apply for federal grant funding from the Recreational Trails Program in order to support the Campus Loop Trail.

ISSUE: A resolution from the Board of Trustees is required to apply for this grant.

BACKGROUND:

- ASUJ understands that federal-aid Recreational Trails Program funds are available at 80% federal participation and 20% local match/in-kind labor to develop or improve the Campus Loop Trail.
- Federal-aid funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement.
- The Campus Loop Trail, using federal funding, will be open and available for use by the general public and maintained by the applicant (ASUJ) for the life of the project.
- The Board of Trustees provided approval for a grant application for funding for this project on June 8, 2017 (Board Resolution 17-29).
- ASUJ is currently completing a 2016 grant-award project from the Recreational Trails Program.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to apply for federal grant funding from the Recreational Trails Program for support of the Campus Loop Trail. The ASU Board of Trustees pledges its full backing and hereby authorizes the Arkansas State Highway and Transportation Department to initiate action to implement this project. ASUJ will participate in accordance with its designated responsibility, including maintenance of this project. The ASUJ Vice Chancellor for Finance and Administration is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above-stated project, effective immediately.


Stacy Crawford, Secretary


Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Len Frey (870) 972-3303

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to apply for federal grant funding from the Transportation Alternatives Program for support of the Campus Loop Trail.

ISSUE: A resolution from the Board of Trustees is required to apply for this grant.

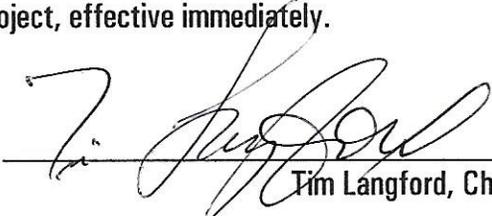
BACKGROUND:

- ASUJ understands that federal-aid Transportation Alternatives Program funds are available at 80% federal participation and 20% local match to develop or improve the Campus Loop Trail.
- Federal-aid funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement.
- The Campus Loop Trail, using federal funding, will be open and available for use by the general public and maintained by the applicant (ASUJ) for the life of the project.
- The Board of Trustees provided approval for a grant application for funding for this project on May 13, 2016 (Board Resolution 16-36).
- ASUJ is currently completing a 2016 grant award project from the Transportation Alternatives Program.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to apply for federal grant funding from the Transportation Alternatives Program for support of the Campus Loop Trail. The ASU Board of Trustees pledges its full backing and hereby authorizes the Arkansas State Highway and Transportation Department to initiate action to implement this project. ASUJ will participate in accordance with its designated responsibility, including maintenance of this project. The ASUJ Vice Chancellor for Finance and Administration is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above-stated project, effective immediately.


Stacy Crawford, Secretary


Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Kelly Damphousse (870) 972-3030

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to amend the Faculty Handbook of Policies and Procedures.

ISSUE: The Board of Trustees must approve all revisions to handbooks.

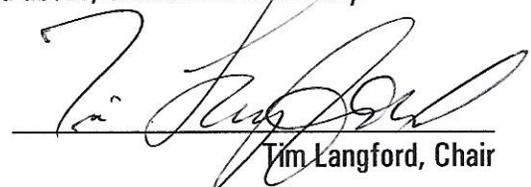
BACKGROUND:

- The Faculty Handbook Committee for ASUJ has reviewed the Faculty Handbook of Policies and Procedures. In addition to re-ordering certain sections of the document, the Faculty Handbook Committee proposes the following three changes:
 1. Clarification that the teaching load for deans is normally six credit hours per academic year, but may vary according to other duties of the deanship. (Section II.B.1, pages 26 and 27)
 2. A process for evaluation of the Chancellor of the ASU-Jonesboro campus has been established. (Section II.G, pages 37-40)
 3. Updates have been made to the Faculty Handbook to comply with current practice and Ark. Code Ann. §6-60-601. This law states that a list of all textbooks and course materials, required or assigned for an undergraduate course by publication, be posted on the ASUJ website and at the ASUJ bookstore no later than 12:00 p.m. on April 1 for the following summer and fall semesters; and by November 1 for the following spring semester, unless a different timeframe is authorized by law. (Section II.L, pages 41 and 42)
- The proposed changes have been approved through the shared governance process.
- Revised sections of the Faculty Handbook are attached to this resolution.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to amend its Faculty Handbook of Policies and Procedures in accordance with the changes proposed above, effective immediately.


Stacy Crawford, Secretary


Tim Langford, Chair

The university acknowledges the principles set out in the “Statement of Professional Ethics” (1987) and the “Statement on Academic Freedom” (1940) as adopted by the American Association of University Professors.

II.B. Faculty Workload

A faculty workload may include teaching, research, service and associated activities.

II.B.1. Teaching Load

Teaching load of the faculty is normally twelve hours per semester.

Faculty work load also includes research, creative activity and service.

When financial or other circumstances allow, a reassignment of teach load may be approved by the chair of the department, program director, and/or dean of the college. A primary purpose of such reassignment is to support research and creative activities, but reassignment also may be granted to allow extra time for graduate teaching; department, college and university committee service; supervision of theses, independent study and practicum/internships; team teaching; new technology assisted course development; student advisement; program director/coordinator assignments; and other professional duties. To meet specific professional accreditation requirements, a program, department or college may be authorized to develop exceptions to the normal teaching-load policy. Tenured faculty may also elect, in negotiation with their program director, department chair or dean, to teach additional courses in lieu of research, creative activity or service.

Faculty and chairs who are appointed for twelve months generally are expected to teach during both summer terms or to perform other duties related to their assignments. Teaching load for chairs is normally six credit hours each regular semester and three credit hours each summer term. In some cases, responsibilities may be adjusted to provide the opportunity for taking accumulated leave during the summer months.

Teaching load for deans is normally six credit hours per academic year, but may vary according to other duties of the deanship.

Issues and contexts such as accreditation, discipline-specific demands of the course content, the amount of student/instructor interaction, graduate or undergraduate course level, laboratory and field/clinical settings and instructional environments and platforms (face-to-face or online) are among the variables that should be considered when setting enrollment caps on classes. The maximum number of students assigned to course sections is to be determined by the department chair or director in consultation with the faculty and the college dean.

II.B.2. Overloads

II.B.2.a) On-campus Overloads

Occasionally, because of scheduling conflicts or unexpected extended faculty vacancies, overload teaching assignments may become necessary. On those occasions when a faculty overload becomes necessary, a faculty member may need to teach a load that is more than their customary stated load for their college or disciplines. An overload teaching assignment occurs only when a

qualified faculty member may teach full-time both summer terms. Faculty members paid from research grants, etc., may be employed up to three months in summer.

II.F. Continuing Performance Evaluation

Faculty, department chairs and deans are subject to continuing performance evaluations. If at any time, the employee's immediate supervisor determines that the employee is not meeting performance expectations, the employee may be counseled regarding the unacceptable performance. Documentation of the conference will be placed in the employment file.

II.G. Annual Performance Evaluation

II.G.1. Faculty

Department chairs and/or appropriate supervisors (such as unit heads, deans or directors) will conduct an annual performance evaluation of all faculty members in their respective areas, which will include appropriate evaluation of teaching, research and service. These evaluations will be used to determine recommendations for merit pay when authorized by the university. Departments may vary the weight and/or expectations in the areas of teaching, research/scholarship, creative activities and service so long as the mission of the area concerned is met. Criteria, procedures or instruments will be determined by each department/area.

Chairs will provide each member of the faculty with a written summary of the performance evaluation.

Each faculty member will initial a copy of the chair's evaluation to indicate the faculty member has received it.

If the faculty member does not agree with the performance evaluation, the faculty member may provide a written rebuttal, which will be initialed by the chair and attached to the performance evaluation sheet to indicate the chair has received it.

A copy of the initialed performance evaluation sheet (and rebuttal) will be placed in the faculty member's employment file at both the department and college level.

II.G.2. Deans and Department Chairs

Deans and department chairs will meet annually with the person to whom they report for a discussion and evaluation of their performance, career goals and objectives. The Office of the Provost/Academic Affairs and Research will conduct an annual review of deans by all full-time faculty in their respective colleges.

II.G.3. Chancellor

The Chancellor of Arkansas State University shall be evaluated on an annual basis, except during those times that a comprehensive evaluation is conducted in accordance with the schedule below. The purpose of these evaluations is to provide instructive guidance to the Chancellor in order to improve his/her leadership to Arkansas State University.

II.G.3.a). Annual Review

In keeping with the recommendations of the Association of Governing Boards, the annual review will include:

- The Chancellor's self-evaluation, based on goals mutually agreed-upon with the President of the

Arkansas State University System. This self-evaluation will be communicated in writing to the President.

- The President's evaluation of the Chancellor's performance in meeting mutually agreed-upon goals. This evaluation will be communicated in writing to the Chancellor.
- The President of the Arkansas State University system shall solicit input from Arkansas State University's Vice Chancellors, Academic Deans, Faculty Senate President, Student Government President, Graduate Student Council President, Staff Senate President, and Chair of the Chairs Council and others as appropriate.
- A letter or memorandum from the President to the Chancellor will describe the process and the general results of the review.

II.G.3.b). Comprehensive Review

At the conclusion of the Chancellor's second year of service to Arkansas State University, the President of the Arkansas State University System shall cause a comprehensive evaluation, commonly referred to as a 360-review, to be conducted. This evaluation will be coordinated through an external consulting firm with a thorough understanding of the complexities of Chancellor leadership and demonstrated qualifications to conduct

such reviews. The consultant assigned by the firm will be an individual without any present or former affiliation with the ASU System or member institutions. After the initial comprehensive evaluation, such evaluations will be conducted every three years.

Any evaluation instrument to be used should be reviewed and endorsed by the President of the Arkansas State University System. The Chancellor shall prepare a self-evaluation using the approved evaluation instrument. The firm conducting the review will solicit input from the following constituent groups:

- Students
- Faculty
- Staff
- Administrators
- Alumni
- Community Representatives
- Public policy makers
- Peer chancellors/presidents

A representative of the firm shall make a verbal report on the evaluation to the President of the Arkansas State University System and submit a summary written report on the process.

II.H. Schedules of Classes

Department chairs prepare schedules of classes after consultation with faculty members and with the approval of the deans of the colleges. Schedules are coordinated in the Registrar's Office and are published well in advance of the beginning of each semester and summer session.

II.I. Assignments of Classrooms and Office Space

Assignments of Classroom and office space shall be made by the department chairs or deans as appropriate. Space management software will assist in efficient utilization of classroom space across campus, particularly large and specialized classrooms.

II.J. Office Hours

Administrative offices are normally open from 8:00 a.m. to 5:00 p.m. Faculty members are responsible to their respective department chairs and deans for posting and keeping office hours for advising and assisting students.

II.K. Attendance of Faculty at Commencement

It is the faculty's professional responsibility to help make commencement a rewarding and memorable experience for Arkansas State University graduates and their families. Faculty participation in the commencement exercise of his or her college is expected. If a faculty member is unable to attend, he or she should contact the chair of the department.

II.L. Textbooks and Instructional Supplies

The decision as to which text and supplemental materials will be used in a course will rest with the faculty member and will be coordinated by the department chair. Course costs should be kept as reasonable as possible. Textbooks shall be

adopted pursuant to the timeframes set forth in Ark. Code Ann. 6-60-601. For change of textbooks must be approved two weeks before the beginning of the preceding semester.

II.M. Curriculum Changes

Academic program curriculum changes originate in the departments and colleges.

Undergraduate program curriculum changes require approval by the department curriculum committee, department chair/program director, college curriculum committee, college dean and the Undergraduate Curriculum Council (UCC) and the Provost and Vice Chancellor for Academic Affairs and Research grants final approval.

Curriculum changes for graduate programs require approval of the department graduate committee, department chair, college graduate committee, dean of the college, the Graduate Council and the Provost and Vice Chancellor for Academic Affairs and Research.

The role of the departmental curriculum committee is to work with the department chair in developing the curriculum. Changes to the curriculum once approved by the department and chair will be presented to the college curriculum committee. The role of the college curriculum committee or the college graduate committee is to evaluate proposed changes submitted by the departmental committees and recommend curriculum changes to the dean. The dean has the responsibility of approving or disapproving recommendations forwarded to him/her by the college curriculum committee or the college graduate committee. Changes to the college undergraduate curriculum approved by the dean will be

EXECUTIVE SUMMARY

Contact: Lynita Cooksey (870) 972-2030

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to restructure the College of Agriculture, Engineering and Technology.

ISSUE: The Board of Trustees must approve the reorganization or addition of any new administrative or instructional unit within the institution.

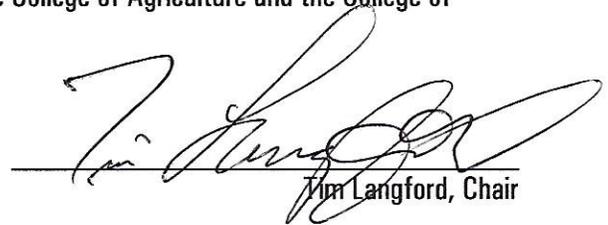
BACKGROUND:

- The College of Agriculture and Technology and the College of Engineering were combined as part of the college restructuring process of AY 2014-2015 and approved by the Board on September 18, 2015.
- The combining of these colleges has not been beneficial to either college, resulting in challenges with college and program identity, program growth, accreditation, and dissatisfaction of alumni, donors, and industry.
- Restoration of the individual colleges is needed to better meet the needs of students, curriculum, and faculty; to restore relationships of alumni, donors, and other external constituencies; and to allow for continued independent growth of each college.
- As new programs in computer engineering, cyber security, and other computational disciplines are anticipated, the addition of the Department of Computer Science (currently in the College of Sciences and Mathematics) to the College of Engineering will encourage interdisciplinary and innovative scholarship, teaching, and strengthening of current and future programs.
- Programs within the College of Engineering are ABET accredited. Computer science programs were formerly accredited by ABET, but this accreditation was forfeited more than a decade ago. This new relationship with engineering will assist with regaining ABET accreditation for the computer science programs.
- The proposed restructuring of the colleges (see attached organizational charts) will require new resources for restoring the position of Dean of Engineering and Computer Science.

RECOMMENDATION/RESOLUTION:

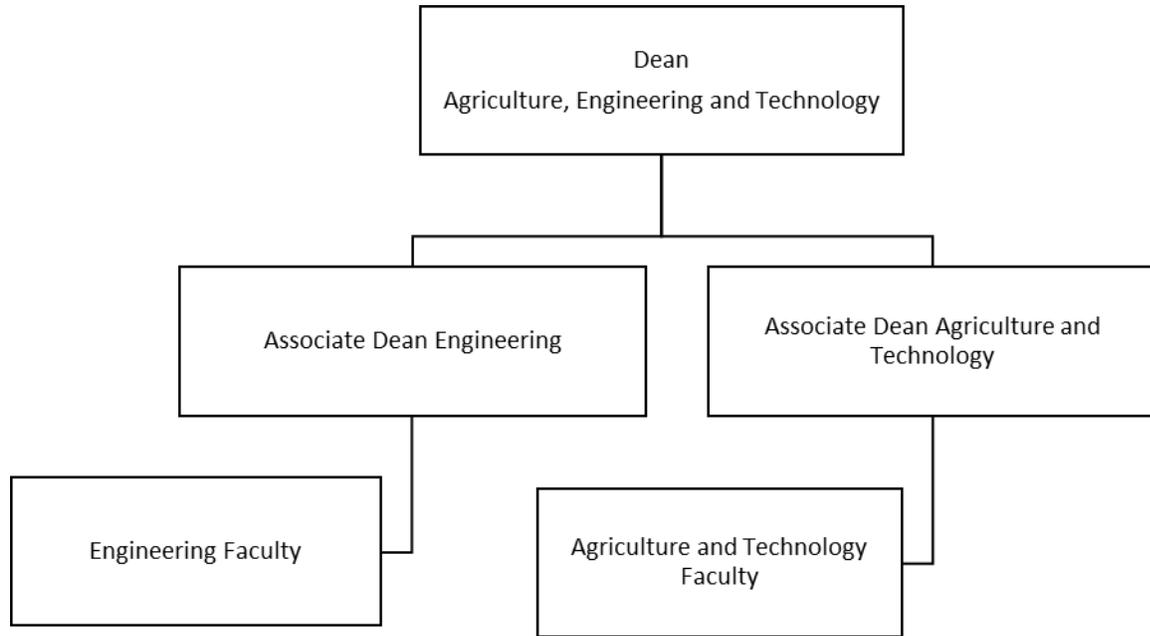
Be it resolved that Arkansas State University-Jonesboro is approved to restructure the College of Agriculture, Engineering and Technology, resulting in the separate entities of the College of Agriculture and the College of Engineering and Computer Science, effective July 1, 2018.


Stacy Crawford, Secretary

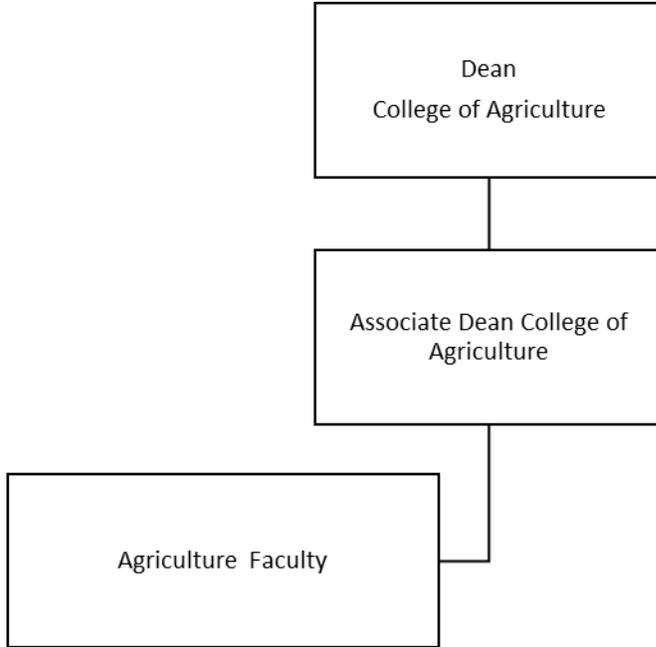

Tim Langford, Chair

Arkansas State University

Current Organization of College of Agriculture, Engineering and Technology

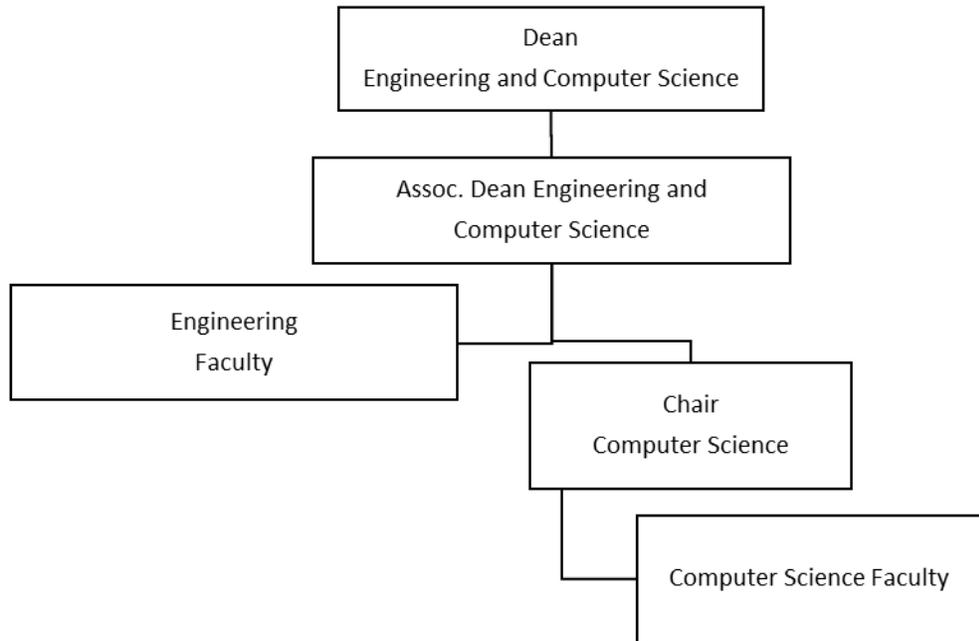


Arkansas State University
Reorganization of College of Agriculture



Arkansas State University

Reorganization of College of Engineering and Computer Science



EXECUTIVE SUMMARY

Contact: Lynita Cooksey (870) 972-2030

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to change the Disaster Preparedness & Emergency Management Program (DPEM) to the Disaster Preparedness & Emergency Management Department.

ISSUE: The Board of Trustees must approve the change of status from a program to a department.

BACKGROUND:

- The current DPEM program has three degrees (AAS, BS, MS), a multidisciplinary minor, and a graduate certificate. The offerings have grown beyond those of a program.
- In addition, last year a separate Emergency Medical Services program with a Certificate of Proficiency, a Technical Certificate, and an Associate of Applied Science degree Paramedic was developed and added to the DPEM Program. The organizational chart consists of a vast array of offerings, in addition to the not-for-credit work it completes in Basic Disaster Life Support, Advanced Disaster Life Support, Farm Medic, Decontamination, and other contract service work.
- The DPEM program has the second highest number of student credit hours in the College of Nursing and Health Professions.
- The program is also working on the logistics of implementing disaster training facilities to support emergency services and coordinated emergency responses.

RECOMMENDATIONS/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to change the Disaster Preparedness & Emergency Management Program to the Disaster Preparedness & Emergency Management Department, effective fall semester of 2018.


Stacy Crawford, Secretary


Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Roger Moore (501) 882-8956

ACTION ITEM: Arkansas State University-Beebe (ASUB) requests approval of its Strategic Plan for 2018-2023.

ISSUE: The ASU Board of Trustees must approve the strategic plans for all institutions in the Arkansas State University System.

BACKGROUND:

- ASUB conducted a Strategic Planning Initiative that began on September 6, 2016, at the college's first Development Day event. At this time, all employees participated in a SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis, as well as a Competitive Advantage analysis. The initiative involved employees, students, members of the Board of Visitors, and community members.
- Through the planning process, the college's mission was reaffirmed. Also, a new vision statement and a set of core values were developed, along with a set of Foundational Assumptions that the college believes must be abided by for ASUB to thrive.
- A copy of the ASU-Beebe Strategic Plan for 2018-2023 is attached to this resolution.

RECOMMENDATION/ RESOLUTION:

Be it resolved that the Arkansas State University-Beebe Strategic Plan for 2018-2023 is approved.


Stacy Crawford, Secretary


Tim Langford, Chair

Strategic Plan



**ARKANSAS STATE
UNIVERSITY
BEEBE**

BEEBE • HEBER SPRINGS • LRAFB • SEARCY

2018-2023

Approved by ASU System President XXXXX

Strategic Plan

MISSION: Transforming lives through quality learning experiences.

VISION: ASU-Beebe will become a nationally benchmarked institution that empowers individuals, embraces communities, and transforms lives.

CORE VALUES

Student Success

Integrity

Diversity

Quality

Community

FOUNDATIONAL ASSUMPTIONS

The College's Strategic Plan is built upon four foundations assumptions that are vital for a vibrant thriving institution.

Emphasize One-College Approach: The Strategic Plan assumes that the College operates as one college with multiple locations, programs and services. Common application of policy, practice and procedures will guide the College as the Strategic Plan is implemented. While each campus and location is unique and serves different populations the priority must always be an institution-wide focus of "What is best for ASU-Beebe as a whole?" The College's emphasis will be to provide consistent, quality educational experience across all locations, programs, and services.

Continuously Evaluate for Efficiency: The Strategic Plan assumes that the College strives to increase operational efficiencies and continuously seeks out methods to reduce costs. This includes seeking new funding sources as well as exploring innovative technologies.

Embrace Data-Informed Decision Making: The Strategic Plan assumes that the College embraces data-informed decision making. The College will seek to answer the question of "How does this advance student success?" at every turn. The College will provide the necessary support to institutional research to ensure the data on which all decisions are based is sound.

Timely and Effective Communication: The Strategic Plan assumes that the College will communicate the information necessary to cultivate active support around the goals and strategies in the plan. These communications will involve all employees and be open and transparent.

STRATEGIC GOALS

Strong from the Start

P32B1(Policies, Practices & Procedures to be one College)

ASUBe Connected

STRATEGIC PRIORITIES

Stabilize and Grow Enrollment

Invest in our Employees

Grow our Endowment and other Resources

Strategically Connect with our Communities

STRATEGIC GOAL 1: Strong from the Start

ASU-Beebe is committed to providing students and employees the resources and support that they require to be successful. From applicant through graduate the College will seek to ensure that students have the information and support services they need to make informed decisions about their educational endeavors. Likewise, the College will provide employees with the onboarding, mentoring, and professional development opportunities necessary to fulfill their responsibilities to the students they serve.

Strategic Priority 1: Stabilize and Grow Enrollment

Strategy 1. Create a comprehensive plan for onboarding new students.

Objectives:

- Construct and implement a comprehensive, strategic Enrollment Management Plan.
- Initiate a comprehensive Advising Model.
- Create and implement an engaging and informative orientation applicable to both face-to-face and distance learning students.
- Re-engineer the existing Student Success Course.

Strategy 2. Develop a framework of support for students during their academic careers that focus on Graduation and Retention.

Objectives:

- Cultivate additional sources of scholarship funding.
- Strategically award (institutional and private) scholarships with a focus on student success.
- Establish a Guided Pathways Model to improve student success.
- Implement an effective early-alert system for struggling students.
- Create a student fast-action fund from the endowment.
- Foster an engaging environment in all Student Support areas.
- Create and implement comprehensive co-curricular student life programming.

Strategy 3. Ensure students are adequately prepared for university transfer or entry into workforce.

Objectives:

- Develop additional articulation agreements with appropriate 4-year institutions.
- Re-invigorate Advisory Committees to ensure that the appropriate workplace competencies are being learned/mastered.
- Implement external learning experiences for appropriate fields.
- Promote existing career services offerings and explore additional opportunities to meet the needs of our students entering the workplace.

Strategic Priority 2: Invest in our Employees

Strategy 4. Create a culture that attracts and retains diverse, change ready, high-performing talent.

Objectives:

- Develop an employee recruitment and retention plan.
- Develop a comprehensive, year-long onboarding experience for new employees.
- Implement a program to orient and engage part-time faculty.
- Construct an internal credentialing process for all faculty who teach internet assisted or online.
- Implement meaningful recognition, reward and benefit programs that support employee involvement in the college.

STRATEGIC GOAL 2: P32B1

ASU-Beebe is committed to a one-college approach, while recognizing the uniqueness of individual campuses, requires a focus on the betterment of the whole. As such, the College will focus on consistent application of policy, practice and procedures across all locations, programs, and services to ensure overall student success.

Strategic Priority 2: Invest in our Employees

Strategy 1. Develop an institutional approach that provides short and long-term opportunities for professional development and advancement within the institution.

Objectives:

- Implement an employee mentorship program.
- Develop a comprehensive organizational and talent development plan.
- Develop formal, consistent evaluation and merit compensation processes for all employees.

Strategic Priority 3: Grow our Endowment and other Resources

Strategy 2. Cultivate a culture of financial investment and giving to the institution.

Objectives:

- Develop a comprehensive advancement plan for the college to include: major gifts, private and public grants, and community and planned giving.
- Re-establish Alumni Association and its utility.
- Increase private scholarship endowment funds.
- Create a student fast-action fund from the endowment.
- Increase annual percentage of employees giving to the college.

STRATEGIC GOAL 3: ASUBe Connected

ASU-Beebe is committed to having a positive impact on the quality of life outside the classroom. To ensure that students are prepared to enter and compete in an economy that is increasingly global and competitive. To embrace a culture of collegiality where employees are accountable for their behavior and job performance. To be an active participant in our communities by participating in community events, hosting events on campus that draw community members to us and providing the training that our workforce and industry partners need.

STRATEGIC PRIORITY 4: Strategically Connect with our Communities

Strategy 1. Become the “Community’s College.”

Objectives:

- Establish a Board of Visitors for the institution.
- Create a committee to bring events to campus that will foster community engagement.
- Increase service learning opportunities for students that place them out in local schools and communities.

Strategy 2. Create new pathways to high demand, high wage careers.

Objectives:

- Expand students’ understanding of careers available within local industry.
- Grow partnerships to enhance the variety of workforce training programs.
- Enhance credit and noncredit career pathways and expand industry specific training opportunities.
- Develop the noncredit offerings (both workforce and community education) provided by the college.

EXECUTIVE SUMMARY

Contact: Richard Counts (501) 882-8804

ACTION ITEM: Arkansas State University-Beebe requests approval to offer an Associate of Applied Science degree in Automotive Technology.

ISSUE: The Board of Trustees must approve the offering of any new degree.

BACKGROUND:

- The Associate of Applied Science degree in Automotive Technology stacks with the Certificate of Proficiency and Technical Certificates that are currently offered.
- This credential allows for the development of additional coursework in Automotive Technology to meet the workforce competencies of local business/industry.
- This program is also offered to area high school students.
- No additional funding is required.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Beebe is approved to offer an Associate of Applied Science degree in Automotive Technology, effective fall semester of 2018.


Stacy Crawford, Secretary


Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Richard Counts (501) 882-8804

ACTION ITEM: Arkansas State University-Beebe requests approval to offer an Associate of Applied Science degree in Computerized Machining Technology.

ISSUE: The Board of Trustees must approve the offering of any new degree.

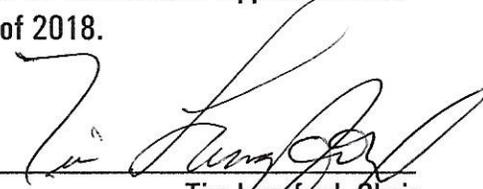
BACKGROUND:

- The Associate of Applied Science degree in Computerized Machining Technology stacks with the Certificate of Proficiency and Technical Certificates that are currently offered.
- This degree allows for the development of additional coursework in Computerized Machining Technology to meet the workforce competencies of local business/industry.
- This program is also offered to area high school students.
- No additional funding is required.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Beebe is approved to offer an Associate of Applied Science degree in Computerized Machining Technology, effective fall semester of 2018.


Stacy Crawford, Secretary


Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Holly Smith (870) 512-7704

ACTION ITEM: Arkansas State University-Newport (ASUN) requests approval to offer an Associate of Applied Science degree in Paramedic and a Technical Certificate in Paramedic.

ISSUE: The Board of Trustees must approve the offering of any new degree.

BACKGROUND:

- The proposal for an Associate of Applied Science degree and a Technical Certificate in Paramedic was developed based on the recommendation of the Allied Health Advisory Committee.
- Additional specialized training of paramedics is needed to meet current industry demands.
- Grant funding has been requested for one new faculty member, and this will result in no additional funding being required.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Newport is approved to offer an Associate of Applied Science degree in Paramedic and a Technical Certificate in Paramedic, effective Summer I of 2018.


Stacy Crawford, Secretary


Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Holly Smith (870) 512-7704

ACTION ITEM: Arkansas State University-Newport (ASUN) requests approval to offer an Associate of Applied Science degree in Surgical Technology.

ISSUE: The Board of Trustees must approve the offering of any new degree.

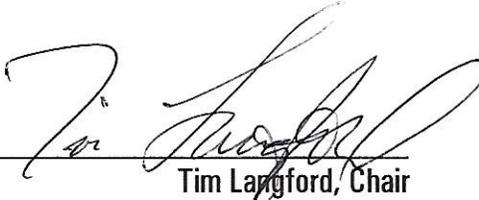
BACKGROUND:

- The proposal for an Associate of Applied Science degree in Surgical Technology was developed based on the recommendation of the Allied Health Advisory Committee.
- Additional specialized training of employees in the surgical technology setting is needed to meet current industry demands.
- This Associate of Applied Science degree aligns with the existing Technical Certificate in Surgical Technology.
- No additional funding is required.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Newport is approved to offer an Associate of Applied Science degree in Surgical Technology, effective Summer I of 2018.


Stacy Crawford, Secretary


Tim Langford, Chair

**ARKANSAS STATE UNIVERSITY SYSTEM
NON-ACADEMIC APPOINTMENT
MAY 31, 2018**

METHVIN, JENNIFER

Chancellor, Arkansas State University-Beebe

Salary: \$194,000

Effective Date: July 1, 2018 - June 30, 2021 (three-year contract)

Source of Funds: Education and General, page 73, line 1

Justification: Replacement for Roger Moore, who is serving as Interim Chancellor

Education:

2012 Ph.D. Community College Leadership, Walden University, Minneapolis, MN

1991 M.A. Creative Writing and English, Oklahoma State University, Stillwater, OK

1988 B.F.A. Creative Writing and English, Arkansas Tech University, Russellville, AR

Employment:

2014-Present President, Crowder College, Neosho, MO

2005-2014 Vice Chancellor for Academics, University of Arkansas Community College at Hope, Hope, AR

1999-2005 Division Chair of Arts and Sciences (2003-2005); Coordinator of Off-Campus Credit Courses (2002-2005); English Faculty (1999-2005), University of Arkansas Community College at Batesville, Batesville, AR

1993-1999 Assistant Professor of English, Arkansas State University-Newport, Newport, AR

ARKANSAS STATE UNIVERSITY SYSTEM
CONTRACT REVISIONS
May 31, 2018

WELCH, CHARLES

President, Arkansas State University System

Salary: \$358,500

Effective: July 1, 2018 – June 30, 2023 (five-year contract)

DAMPHOUSSE, KELLY

Chancellor, ASU-Jonesboro

Salary: \$360,000

Effective: July 1, 2018 – June 30, 2021 (three-year contract)

MASSEY, SANDRA

Chancellor, ASU-Newport

Salary: \$192,484

Effective: July 1, 2018 – June 30, 2021 (three-year contract)

MYERS, ROBERT

Chancellor, ASU-Mountain-Home

Salary: \$192,484

Effective: July 1, 2018 – June 30, 2021 (three-year contract)

WEST, DEBRA

Chancellor, ASU Mid-South

Salary: \$180,000

Effective: July 1, 2018 – June 30, 2021 (three-year contract)

ARKANSAS STATE UNIVERSITY-JONESBORO
May 31, 2018

Promotion Recommendations for Associate Professor
Effective AY 2018-2019

College of Education and Behavioral Science

Christopher S. Peters	Associate Professor	Psychology and Counseling
Kimberley Davis	Associate Professor	ELCSE
Mark A. McJunkin	Associate Professor	Teacher Education

College of Liberal Arts and Communication

Michael Bowman	Associate Professor	Media
Susan Whiteland	Associate Professor	Art and Design
Claire Abernathy	Associate Professor	Theatre
Jacob N. Caton	Associate Professor	English, Philosophy, and World Languages
Vicent Moreno	Associate Professor	English, Philosophy, and World Languages
Michele Merritt	Associate Professor	English, Philosophy, and World Languages
J. Justin Castro	Associate Professor	History
Kristi Murray Costello	Associate Professor	English, Philosophy, and World Languages

College of Nursing and Health Professions

Rejoice Addae	Associate Professor	Social Work
Joy Good	Associate Professor	Communication Disorders
Christy Phillips	Associate Professor	Physical Therapy

College of Sciences and Mathematics

Anahita Izadyar	Associate Professor	Chemistry and Physics
Than J. Boves	Associate Professor	Biological Sciences
Jonathan Merten	Associate Professor	Chemistry and Physics

ARKANSAS STATE UNIVERSITY-JONESBORO

May 31, 2018

Recommendations for Tenure

Effective AY 2018-2019

College of Agriculture, Engineering and Technology

Zahid Hossain	Tenure	Engineering
Rajesh Sharma	Tenure	Agriculture and Technology

College of Education and Behavioral Science

Kimberley Davis	Tenure	ELCSE
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College of Liberal Arts and Communication

Michael Bowman	Tenure	Media
Susan Whiteland	Tenure	Art and Design
Claire Abernathy	Tenure	Theatre
Jacob N. Caton	Tenure	English, Philosophy, and World Languages
Vicent Moreno	Tenure	English, Philosophy, and World Languages
Michele Merritt	Tenure	English, Philosophy, and World Languages
J. Justin Castro	Tenure	History
Kristi Murray Costello	Tenure	English, Philosophy, and World Languages

College of Nursing and Health Professions

Pam Towery	Tenure	Nutritional Science
Amber Wooten	Tenure	MIRS
Rejoice Addae	Tenure	Social Work
Joy Good	Tenure	Communication Disorders
Christy Phillips	Tenure	Physical Therapy

College of Sciences and Mathematics

Anahita Izadyar	Tenure	Chemistry and Physics
Than J. Boves	Tenure	Biological Sciences
Jonathan Merten	Tenure	Chemistry and Physics

ARKANSAS STATE UNIVERSITY-JONESBORO
ACADEMIC APPOINTMENTS
May 31, 2018

KIM, JIHOON

Assistant Professor, Criminology, Sociology & Geography

Salary: \$50,000 (9-month rate)

Effective: August 16, 2018

Source of Funds: Education and General, page 119, line 6

Justification: Replacement for Matthew DeGarmo, who resigned (\$50,457)

Education:

2017 Ph.D. Criminology, Law & Society, University of Florida, Gainesville, FL

2011 M.A. Criminal Justice, Hansei University, Gunpo, South Korea

2007 B.A. Police Administration, Dongguk University, Seoul, South Korea

Employment:

2013-Present Instructor/Graduate Assistant, University of Florida, Gainesville, FL

2010 Research Assistant, Korean Institute of Criminology, Crime Statistics & Survey Center

2007-2009 1st Lieutenant, Republic of Korea Army

NOWLIN, JOHN

Assistant Professor, Geospatial Technologies

Salary: \$62,500 (9-month rate)

Effective: August 16, 2018

Source of Funds: Education and General, page 89, line 3

Justification: Replacement for Dennis Morris, who resigned (\$65,777)

Education:

2017 Ph.D. Geography, University of North Carolina Greensboro, Greensboro, NC

2013 M.A. Applied Geography & Post Baccalaureate GIS Certificate, University of North Carolina Greensboro, Greensboro, NC

2010 B.A. Geography, University of North Carolina Greensboro, Greensboro, NC

Employment:

2017-Present Lecturer, Geography & Environmental & Sustainability Studies Program, University of North Carolina Greensboro, Greensboro, NC

1998-2017 Systems Developer, Stiles Machinery, Greensboro, NC

RILEY, STEVEN

Athletic Bands Director and Instructor, Music

Salary: \$45,000 (9-month rate)

Effective: August 16, 2018

Source of Funds: Education and General, page 136, line 22

Justification: Replacement for Polly Middleton, who resigned (\$46,576)

Education:

2015 D.M.A. Band Conducting, University of Iowa, Iowa City, IA

2013 M.A.M. Conducting, University of Iowa, Iowa City, IA

2008 B.A. Music Education, University of Illinois at Urbana-Champaign, Urbana, IL

Employment:

2015-Present Director of Bands, College of the Holy Cross, Worcester, MA

2011-2015 Graduate Teaching Assistant, University of Iowa, Iowa City, IA

2008-2011 Director of High School Instrumental Music, Johnsburg Community School District #12, Johnsburg, IL

2008 Student Teacher, Buffalo Grove High School, Buffalo Grove, IL
Student Teacher, Cooper Middle School, Buffalo Grove, IL

SANDUSKY, WESTON

Assistant Professor, Counseling

Salary: \$52,000 (9-month rate)

Effective: August 16, 2018

Source of Funds: Education and General, page 160, line 21

Justification: Replacement for Peter Butler, whose contract ended (\$50,872) - higher salary for exceptionally well-qualified for the position, and failure to fill the position would jeopardize CACREP accreditation

Education:

2016 Ph.D. Counselor Education & Supervision, Auburn University, Auburn, AL

2011 Ed.S. Mental Health Counseling, Arkansas State University-Jonesboro

2004 B.S. Marketing, Arkansas State University-Jonesboro

Employment:

2016-Present Faculty Member, Doane University, Crete, Nebraska

WILLIAMS, JOSHUA

Instructor, Criminology

Salary: \$49,000 (9-month rate)

Effective: August 16, 2018

Source of Funds: Education and General, page 119, line 11

Justification: Replacement for Thomas Ratliff, who resigned (\$55,517)

Education:

2018 Ph.D. Criminology and Criminal Justice, University of Missouri, St. Louis, MO
(Expected May 2018)

2012 M.A. Criminal Justice, University of Nevada, Reno, NV

2009 B.A. Criminal Justice, University of Nevada, Las Vegas, NV

Employment:

2012-Present Graduate Research Assistant, University of Missouri, St. Louis, MO

2014-2106 Graduate Instructor, University of Missouri, St. Louis, MO

2011-2012 Graduate Assistant to the Chancellor, Nevada System of Higher Education, Reno, NV

2010-2012 Graduate Research and Teaching Assistant, Department of Criminal Justice,
University of Nevada, Reno, NV

YOUNGMAN, KENDALL

Temporary Instructor, Medical Imaging and Radiation Sciences

Salary: \$50,000 (9-month rate)

Effective: August 16, 2018

Source of Funds: 80% funded by Academic Affairs salary pool and 20% funded by Nursing
tuition differential

Justification: Position necessary for compliance based on MIRS accreditation standards

Education:

2007 B.S. Radiologic Sciences Imaging Specialist Emphasis, Arkansas State University-Jonesboro

Employment:

2010-Present Computed Tomography Staff and Clinical Adjunct Instructor, ASU-Jonesboro

2006-Present Lead Computed Tomography Technologist, NEA Baptist Memorial Hospital,
Jonesboro, AR

ARKANSAS STATE UNIVERSITY-JONESBORO
NON-ACADEMIC APPOINTMENTS
May 31, 2018

BUCKNER, CHRIS

Assistant Coach, Football

Salary: \$40,000

Effective: March 5, 2018

Source of Funds: Auxiliary, page 235, line 11

Justification: New FY18 budgeted position (\$40,000)

Education:

2009 B.S. Business Administration, Las Cruces, NM

Employment:

2016-Present Interim Head Football Coach/Offensive Coordinator/Quarterbacks, Western New Mexico University, Silver City, NM

2014-2016 Recruiting Coordinator/Wide Receivers Coach, North Carolina Central University, Durham, NC

2013 Co-offensive Coordinator/Wide Receivers Coach, Savannah State University, Savannah, GA

2011-2013 Wide Receivers/Tight End Coach, Jackson State University, Jackson, MS

2010-2011 Graduate Assistant Wide Receivers Coach, Jackson State University, Jackson, MS

GEORGE, PHILIP

Assistant Director of Athletics, Athletic Advancement

Salary: \$50,000

Effective: April 16, 2018

Source of Funds: Education and General, page 39, line 3 and Auxiliary, page 231, line 6 with additional funds from Athletic Administration salary savings

Justification: Replacement for Courtney Smith, who resigned (\$47,960) - - [higher salary was advertised to attract a larger applicant pool]

Education:

2013 B.S. Broadcast & Digital Journalism, Syracuse University, Syracuse, NY

Employment:

2017-Present Associate Director of Digital Media, Valparaiso University, Valparaiso, IN

2016-Present Creative Services Specialist, Jon Eddy Productions, Colorado Springs, CO

2015-2016 News Media Coordinator, Loyola Marymount University, Los Angeles, CA

2014-2015 Video & Graphics Manager, Colorado Springs Sky Sox, Colorado Springs, CO

JACKSON, RYAN

Director of Strength & Conditioning, Athletics

Salary: \$40,000

Effective: March 5, 2018

Source of Funds: Auxiliary, page 236, line 1

Justification: Replacement for Rebekah Sittig, who resigned (\$40,000)

Education:

2014 B.S. Medical Dietetics, Human Environmental Sciences in Nutritional Sciences, University of Missouri, Columbia, MO

2012 M.Ed. Health Education and Promotion, School of Educational and Counseling Psychology, University of Missouri, Columbia, MO

2010 B.S. Nutrition and Fitness, Human Environmental Sciences in Nutritional Sciences, University of Missouri, Columbia, MO

Employment:

2016-Present Assistant Director of Athletic Performance, University of Tulsa, Tulsa, OK

PAREMSKI, NICK

Assistant Coach, Football

Salary: \$65,000

Effective: February 12, 2018

Source of Funds: Auxiliary, page 235, line 7

Justification: Replacement for Lucas Paschall, who resigned (\$100,000)

Education:

2006 M.B.A. Business Administration, Texas A&M University, Kingsville, TX

2003 B.A. Business Administration, University of Wisconsin-La Crosse, La Crosse, WI

Employment:

2016-2017 Defensive Analyst, ASU-Jonesboro

2006-2015 Defensive Coach, West Texas A&M University, Canyon, TX

WOIDT, ELIZABETH

Development Advancement Specialist, Athletic Administration

Salary: \$40,080

Effective: March 26, 2018

Source of Funds: Education and General, page 39 line 6 and Auxiliary, page 231, line 12

Justification: Replacement for Jeffry Cummings, who resigned (\$40,080)

Education:

2014 M.S. Sports Administration, Fairleigh Dickinson University, Teaneck, NJ
2013 B.A. Interdisciplinary Studies, Fairleigh Dickinson University, Teaneck, NJ

Employment:

2015-Present Assistant Director for the Seahawk Club, University of North Carolina Wilmington, Wilmington, NC
2013-2015 Graduate Assistant to Director of Athletic Development and Marketing, Fairleigh Dickinson University, Teaneck, NJ

ARKANSAS STATE UNIVERSITY-JONESBORO
NON-ACADEMIC REASSIGNMENTS OF DUTY
May 31, 2018

HAMILTON, RASHEDA

From: Director of Upward Bound, First Year Studies
To: Research Assistant, First Year Studies
Effective: February 1, 2018
Salary: \$40,000
Source of Funds: Education and General, page 79, line 12
Justification: Replacement for Toccara Carter, who was promoted (\$46,436)

MARTIN, MARY

From: Research Project Analyst, First National Bank Arena
To: Project Program Manager, First National Bank Arena
Effective: April 16, 2018
Salary: \$51,000
Source of Funds: Education and General, page 207, line 3 and Auxiliary, page 249, line 3
Justification: Replacement for Kenny Brewer, who retired (\$54,126)

**Arkansas State University-Beebe
May 31, 2018**

**Promotion Recommendation for Professor
Effective AY 2018-19**

Division of Arts and Humanities

David Jones Professor English

**Promotion Recommendations for Assistant Professor
Effective AY 2018-19**

Division of Mathematics and Sciences

Joseph Scott Assistant Professor Biology
Leslie Shults Assistant Professor Mathematics
Linda Gatti-Clark Assistant Professor Science

Division of Arts and Humanities

Sheila Chase Assistant Professor Rhetoric/Speech

**Promotion Recommendation for Master Instructor
Effective AY 2018-19**

Division of Career Education

Kendall Casey Master Instructor Computer-Aided Drafting and Design

**Promotion Recommendation for Senior Instructor
Effective AY 2018-19**

Division of Career Education

Andy Treat Senior Instructor Computer-Aided Drafting and Design

**Promotion Recommendation for Advanced Instructor
Effective AY 2018-19**

Division of Career Education

Jeremy Morehead Advanced Instructor HVAC

**Arkansas State University-Beebe
May 31, 2018**

**Recommendations for Tenure
Effective AY 2018-19**

Division of Mathematics and Sciences

Tuwanda Simmons

Associate Professor

Chemistry

Jake Marquess

Associate Professor

Biology

**ARKANSAS STATE UNIVERSITY-BEEBE
NON-ACADEMIC APPOINTMENTS
May 31, 2018**

STOGNER, HEATHER

Workforce Training Coordinator

Salary: \$37,000

Effective Date: February 16, 2018

Source of Funds: Education and General, page 60, line 1, plus \$5,000 from page 60, line 2

Justification: Replacement for Kaley Stapleton, who resigned (\$32,045)

Education:

2015 A.S. Business, Arkansas State University-Beebe

2006 A.A. Liberal Arts, Arkansas State University-Beebe

Employment:

2017-2018 Interim Workforce Training Coordinator, ASU-Beebe, Searcy, AR

2015-2017 Administrative Specialist III, Provost Office, ASU-Beebe, Searcy, AR

2003-2015 Administrative Specialist II, Admissions/Student Services, ASU-Beebe, Searcy, AR

UTLEY, DANYA

Division Operations Coordinator

Salary: \$37,000

Effective Date: April 16, 2018

Source of Funds: Education and General, page 74, line 2

Justification: Replacement for Ashley Murray, who resigned (\$37,370)

Education:

2005 B.A. Business Administration, American InterContinental University, Schaumburg, IL

Employment:

2013-Present Office Administrator, Unifirst Holdings, Maumelle, AR

2009-2013 Office Manager, Suburban Propane/Inergy Propane, Cabot, AR

1998-2008 Co-Owner, Ben Utley Construction, Cabot, AR

**ARKANSAS STATE UNIVERSITY-BEEBE
NON-ACADEMIC REASSIGNMENTS OF DUTY
May 31, 2018**

HENRY, JASON

From: Career and Transfer Services Coordinator
To: Director of Student Engagement
Salary: \$55,500
Effective: July 1, 2018
Source of Funds: Education and General, page 68, line 4
Justification: New position budgeted for FY 2018-19 due to the reorganization of Student Services and Student Success

WINTER, JAMES

From: IT Manager of Business and Technical Services
To: Director of Business and Technical Services
Salary: \$55,597
Effective: July 1, 2018
Source of Funds: Education and General, page 88, line 6, plus salary savings
Justification: Additional duties due to reorganization of Information Technology Services

**ARKANSAS STATE UNIVERSITY-MOUNTAIN HOME
NON-ACADEMIC APPOINTMENT
May 31, 2018**

WHITTEN, KIM

Director of Student Affairs

Salary: \$55,000

Effective: March 1, 2018

Source of Funds: Education and General, page 12

Justification: Replacement for Rosalyn Blagg, who retired (\$93,012) – the department of Student Affairs was reorganized and the vice chancellor position was changed to a director position

Education

1993 B.A. Marketing, University of Central Arkansas, Conway, AR

Employment

2013-2018 Director of Off-Campus Operations, Ozarka College, Ash Flat, AR

2011-2013 Assistant to Chancellor and Media Relations Coordinator, University of Arkansas
Community College at Batesville, Batesville, AR

2002-2011 Marketing & Public Relations Specialist, Ozarka College, Melbourne, AR

ARKANSAS STATE UNIVERSITY-NEWPORT
May 31, 2018

Promotion Recommendations for Advanced Instructor
Effective AY 2018-2019

Division of Nursing, Allied Health and Community Services

Shannon Riley	Advanced Instructor	Surgical Technology
Savannah Reed	Advanced Instructor	Cosmetology

Division of Applied Sciences

Matthew Wheeley	Advanced Instructor	Automotive Service Technology
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Promotion Recommendations for Senior Instructor
Effective AY 2018-2019

Division of Nursing, Allied Health and Community Services

Jamie Pasmore	Senior Instructor	Nursing
Lana Holt	Senior Instructor	Hospitality Services

**ARKANSAS STATE UNIVERSITY-NEWPORT
NON-ACADEMIC APPOINTMENT
May 31, 2018**

CHURCH, TRAVIS

Director of Bookstore Operations

Salary: \$43,000

Effective: April 16, 2018

Source of Funds: The bookstore operation was brought in-house and will result in cost savings sufficient to cover salary expense

Justification: New position in the auxiliary budget to provide administration of in-house bookstore

Education:

2014 B.A. Criminology, Arkansas State University-Jonesboro

2011 A.A. Arkansas State University-Newport

Employment:

2015-present Bookstore Operations Manager, BBA Corporation, Newport, AR

2008-2015 Custodian, Jackson County School District, Tuckerman, AR

**ARKANSAS STATE UNIVERSITY-NEWPORT
NON-ACADEMIC REASSIGNMENTS OF DUTY
May 31, 2018**

HARRIS, SAMANTHA

From: Student Affairs Specialist
To: Coordinator of Enrollment Services
Salary: \$32,000
Effective: March 1, 2018
Source of Funds: Education and General, page 131, line 5 (\$25,268 plus \$6,732 from reserves)
Justification: Assigned additional responsibility as the coordinator of the One Stop Customer Service Model on the Newport campus

MANN, CHRISTY

From: Director of Academic Support Services
To: Director of Institutional Effectiveness
Salary: \$50,000
Effective: March 1, 2018
Source of Funds: Education and General, page 37, line 1 (\$46,000 plus \$4,000 from reserves)
Justification: Assigned additional responsibility for institutional effectiveness to allow Allen Mooneyhan to take on responsibilities of registrar

MOONEYHAN, ALLEN

From: Dean for Institutional Effectiveness and Academic Outreach
To: Dean of Student Success/Registrar
Salary: \$75,077
Effective: March 1, 2018
Source of Funds: Education and General , page 38, line 1 (\$75,077)
Justification: Assigned responsibilities of registrar

**ARKANSAS STATE UNIVERSITY MID-SOUTH
ACADEMIC REASSIGNMENT OF DUTY
May 31, 2018**

POWELL, JOHNNY

From: Instructor, Diesel Maintenance Technology
To: Lead Instructor, Diesel Maintenance Technology
Effective: April 16, 2018
Salary: \$55,000
Source of Funds: Education and General, page 9
Justification: Replacement for Jeffrey Lackie, who resigned (\$55,000)