

AGENDA
ARKANSAS STATE UNIVERSITY
BOARD OF TRUSTEES
February 28, 2014
10:00 a.m.
Jonesboro Campus

- I. Call to Order
Mr. Dan Pierce, Chair
- *II. Approval of the Minutes of Meeting
December 14, 2013
- III. President's Report
Reports of the Chancellors
- *IV. Agenda
 - Proposed ASU System Resolutions
 - Resolution conferring Trustee Emeritus Status.
 - Resolution approving ASU-Jonesboro to set residential and board rates and ASU-Beebe to set residence hall room rates.
 - Resolution approving ASU System to adopt a Capital Construction Project Approval Policy.
 - Resolution approving ASU System to revise the Travel Expense Reimbursement Policy.
 - Proposed ASU-Jonesboro Resolutions
 - Resolution approving ASU-Jonesboro to offer an optional voluntary retirement program.
 - Resolution approving ASU-Jonesboro to enter into an agreement with the New York Institute of Technology to open a branch campus in Jonesboro for the purpose of offering the Doctorate of Osteopathic Medicine.
 - Resolution approving ASU-Jonesboro to offer the Bachelor of General Studies.
 - Resolution approving ASU-Jonesboro to offer a minor in Financial Wealth Management.
 - Resolution approving ASU-Jonesboro to offer a minor in Spatial Technologies and Geographic Information Systems.
 - Resolution approving ASU-Jonesboro to offer a new emphasis, Directing, in the Bachelor of Arts in Theatre degree.
 - Resolution approving ASU-Jonesboro to offer a new emphasis, Acting, in the Bachelor of Arts in Theatre degree.
 - Resolution approving ASU-Jonesboro to offer a new emphasis, Design Technology, in the Bachelor of Arts in Theatre degree.
 - Resolution approving ASU-Jonesboro to offer a new emphasis, Hospitality Management, in the Bachelor of Science in Management degree.

- Proposed ASU-Mountain Home Resolution
 - Resolution approving ASU-Mountain Home to establish an off-campus technical center.

V. Executive Session

*VI. Approval of Personnel Actions

VII. Other Business

*VIII. Adjournment

*Action Items

**Arkansas State University
Board of Trustees
February 28, 2014**

The Arkansas State University Board of Trustees met on February 28, 2014, in Centennial Hall at the Reng Student Union on the ASU-Jonesboro campus. Mr. Dan Pierce, chair of the Board of Trustees, called the meeting to order at 10:05 a.m. Board members present were: Dan Pierce, Charles Luter, Howard Slinkard, Ron Rhodes, and Tim Langford. Sarah Hamilton, vice president of the Student Government Association, delivered the invocation.

Dr. Tim Langford of Little Rock was introduced as the newest appointee to the board.

Minutes:

Upon motion by Mr. Rhodes, second by Mr. Luter, the minutes of December 14, 2013, were approved.

AYES: Pierce, Luter, Slinkard, Rhodes, Langford

NAYS: None

ASU System – Charles Welch, President

- Legislative activity is being monitored closely because of the impact on the university budget next year. Representative Harold Copenhaver was recognized for his leadership and service to the university and state. If the Private Option legislation does not pass, it is estimated that there will be an \$89 million reduction in state revenue, which will directly affect higher education. The campuses' staff were commended for their efforts in developing their budgets, even though no decision on appropriations has been reached.

ASU-Jonesboro – Tim Hudson, Chancellor

- D'Andre Anderson, president of the Student Government Association, addressed the board and thanked them for their continued support of students. He encouraged everyone to vote in the NCAA 6th Fan Competition to enable ASU to win \$100,000 for the university.
- Julie Isaacson, president of the Faculty Senate Association, thanked the board for allowing her to travel to Queretaro, Mexico as part of the ASU contingent attending the groundbreaking. As co-chair of the HLC Self-Study process, along with Dr. Lynita Cooksey, she said that pending final approval of the HLC board there is recommendation for continued accreditation through 2023-2024. In anticipation of the approval of Resolution 14-05 regarding early retirement, she thanked the ASU administrators and board of trustees for responding to the request of the faculty for this option. Several faculty members were involved in the development of this proposal. One project of the Faculty Senate related to early retirement is the formation of a Distinguished Faculty Emeriti committee to continue to engage faculty members who have much to offer the university.
- Dr. Lynita Cooksey was recognized as co-chair of the HLC Self-Study process.
- A video with highlights of campus activities was shown followed by a video of groundbreaking activities for the ASU campus in Queretaro, Mexico.

Mr. Rhodes commented on the trip to Queretaro. He stated that Edmundo Ortiz of Mexico was the facilitator for the event and did an excellent job of coordinating all of the events. He said that the ASU delegation represented the university well and the interaction between all those involved was very welcoming and positive. Dr. Hudson's address delivered in Spanish was well received by all who attended.

Dr. Welch announced that there would be a deviation from the agenda to consider a resolution to confer trustee emeritus status on Mike Gibson. He personally thanked Mike and Marsha Gibson for their service to the university and especially for Mr. Gibson allowing him the opportunity to serve as president.

Before considering the resolution, Mr. Pierce called on others for remarks.

Mr. Slinkard began by introducing Mr. Gibson's family. Mr. Gibson's daughters and families, mother, and wife, Marsha, were present. He said the purpose today is to recognize 10 years of distinguished service and he recounted a number of Mr. Gibson's accomplishments from his time as a student to his leadership on the board. Mr. Gibson has actively served in both a professional capacity and privately in his many commitments to his community. Mr. Slinkard said being a trustee is a team effort and credited Marsha Gibson for her suggestion of renaming Stadium Drive in Jonesboro to Red Wolf Boulevard. The Gibsons have made a number of generous contributions, both personally and through the Judd Hill Foundation of which Mr. Gibson is a trustee, in support of the university. On behalf of the board, Dr. Welch, and the entire university community, Mr. Slinkard thanked Mr. Gibson for his loyalty and dedication to the university.

Mr. Rhodes made personal comments and then read a letter from Governor Mike Beebe expressing his appreciation for Mr. Gibson's service in advancing higher education and his civic commitments.

Mr. Luter read a letter from Dr. Leslie Wyatt, president emeritus of Arkansas State University, commending Mr. Gibson's outstanding leadership and many contributions to the university, his community, and state. Mr. Luter added personal comments and reported statistics regarding the increased number of graduates and degrees conferred from the time Mr. Gibson was appointed a board member until his term expired, which he concluded is a testament to Mr. Gibson's leadership.

Mr. Pierce read a letter from Dr. Robert Potts, chancellor emeritus of Arkansas State University-Jonesboro, who stated that Mr. Gibson epitomized the role of a trustee. For 10 years, he helped to guide the university with integrity and sound judgment while attending countless functions on the campuses.

Dr. Langford said that the university has made so much progress under Mr. Gibson's leadership and committed himself to continuing to build on that progress.

Mr. Pierce read resolution 14-01 conferring trustee emeritus status on Mike Gibson.

Upon motion by Mr. Slinkard, second by Mr. Rhodes, resolution 14-01 was approved.

Ayes: Pierce, Luter, Slinkard, Rhodes, Langford

Nays: None

Mr. Gibson was presented with the approved resolution, out-going chair's gavel, and official photo. He responded by thanking all those he has served and worked with during his tenure on the board. He said that it has been a wonderful journey from his time as a student until the expiration of his term as a trustee and one for which he and Marsha will forever be grateful.

ASU-Beebe – Eugene McKay, Chancellor

- The ASUB Agriculture Department has been recognized as one of six programs nationwide that received the National Association of Agricultural Educators award. Along with the award, ASUB received a one year lease with unlimited mileage of a Toyota Tundra to be used by the department.
- The John Deere Company has won the American Technical Education Association award for its partnership with two-year colleges. ASUB is one of nineteen two-year colleges in North America to have that partnership, which began in 1995. The John Deere Company provides internships,

sponsorships for students, and equipment for the students to work on during their training.

Currently, there are 49 students enrolled in the program.

ASU-Mountain Home – Robin Myers, Chancellor

- The Funeral Science program accreditation visit in February went well. The final report will be received in April and a positive outcome is anticipated.
- All of the new technical programs have been approved by the State Board of Higher Education. A few other programs have been amended to better meet the needs of students and industry. In August, some of the programs will be moving to the recently acquired technical center. A dedication of the facility will be held in September.
- In the Business Management AAS program, a technical certificate and a certificate of proficiency in accounting and hospitality have been added. The Electronics program name has been changed to Mechatronics with added technical certificates and certificates of proficiency as well as the AAS in Workforce Technology.
- Construction has been completed in the Vada Sheid Community Development Center.
- The new logo development is progressing. It is anticipated that design of the logo will be completed by May.

ASU-Newport – Sandra Massey, Chancellor

- ASUN staff members, Jacqueline Faulkner, vice chancellor for Student Affairs, Martha Shull, vice chancellor of Academic Affairs, and Steven Furst, chief information officer, were introduced.
- Total spring headcount was 2,154. Although this was a decrease of 2.7% from last spring, this number represents a 5% increase over the fall enrollment.

- The Surgical Technology program is being replicated at Marked Tree and has been well received.

The Hospitality program at Jonesboro continues to grow. The program had an 83% retention rate from fall to spring with half of the students choosing the hospitality route and half food services.

A second instructor has been hired for the program.

- ASUN is featured on pages 236-237 of *Proud to Call Arkansas Home*, a copy of which was presented to each board member.

Agenda

ASU System Resolutions:

- Resolution 14-02 approving ASU-Jonesboro to set residential and board rates and ASU-Beebe to set residence hall room rates.

Dr. Welch said the campuses have done a good job of negotiating rates with the food services contractor and keeping housing increases to a minimum. Market surveys are used to determine that ASU is providing equitable rates.

- Resolution 14-03 approving ASU System to adopt a Capital Construction Project Approval Policy.

This is a movement toward transparency and is common at other universities. The policy will allow the board to be more involved at the beginning of the project prior to architect selection.

- Resolution 14-04 approving ASU System to revise the Travel Expense Reimbursement Policy.

The revision is necessary to meet new state standards for travel regulations and will reflect greater transparency and cost containment control.

Mr. Slinkard said the revision is in response to a request from the Internal Audit Department to tighten policies. He commended the campus leaders for their involvement in addressing the issue.

Upon motion by Mr. Slinkard, second by Dr. Langford, Resolutions 14-02 through 14-04 were approved.

AYES: Pierce, Luter, Slinkard, Rhodes, Langford

NAYS: None

ASU-Jonesboro Resolutions:

- Resolution 14-05 approving ASU-Jonesboro to offer an optional voluntary retirement program.

The program has a dual purpose as it will reward employees who have 15 years or more of service and are considering retirement as well as providing long-term cost savings to the institution. Faculty, staff, and administrators were commended for their work in developing the program. The program is optional.

- Resolution 14-06 approving ASU-Jonesboro to enter into an agreement with the New York Institute of Technology to open a branch campus in Jonesboro for the purpose of offering the Doctorate of Osteopathic Medicine.

ASU received a grant from the federal Delta Regional Authority which recognized the potential impact this could have on the Delta and its citizens. The grant was used to assist in the cost of a feasibility study with Tripp Umbach, a nationally recognized firm. The study determined that the Delta is the most underserved region in the United States for health care and physician services and that ASU would be an ideal location for such a school. After much research, ASU-Jonesboro has opted to partner with the New York Institute of Technology, which has the second largest osteopathic school in the United States. After approval by the ASU Board, the board of NYIT must approve, and then national accreditation must be attained. It is anticipated that classes will begin fall 2016.

Dr. Welch thanked Dr. Jason Penry, Chancellor Tim Hudson, Jeff Hankins, Shawnie Carrier and others for their leadership and support during the entire process.

- Resolution 14-07 approving ASU-Jonesboro to offer the Bachelor of General Studies.
- Resolution 14-08 approving ASU-Jonesboro to offer a new minor in Financial Wealth Management.
- Resolution 14-09 approving ASU-Jonesboro to offer a new minor in Spatial Technologies and Geographic Information Systems.
- Resolution 14-10 approving ASU-Jonesboro to offer a new emphasis, Directing, in the Bachelor of Arts in Theatre Degree.
- Resolution 14-11 approving ASU-Jonesboro to offer a new emphasis, Acting, in the Bachelor of Arts in Theatre Degree.
- Resolution 14-12 approving ASU-Jonesboro to offer a new emphasis, Design Technology, in the Bachelor of Arts in Theatre Degree.
- Resolution 14-13 approving ASU-Jonesboro to offer a new emphasis, Hospitality Management, in the Bachelor of Science in Management Degree.

Upon motion by Dr. Langford, second by Mr. Rhodes, Resolutions 14-05 through 14-13 were approved.

AYES: Pierce, Luter, Slinkard, Rhodes, Langford

NAYS: None

ASU-Mountain Home Resolution:

- Resolution 14-14 approving ASU-Mountain Home to establish an off-campus technical center.

The facility is needed because of the expanded technical programs in Welding Mechatronics, HVAC, and Automotive Repair.

Upon motion by Mr. Slinkard, second by Mr. Luter, Resolution 14-14 was approved.

AYES: Pierce, Luter, Slinkard, Rhodes, Langford

NAYS: None

Upon motion by Mr. Rhodes, second by Dr. Langford, the board voted to retire into executive session at 11:20 p.m.

AYES: Pierce, Luter, Slinkard, Rhodes, Langford

NAYS: None

Mr. Pierce announced: "This body has voted to retire into executive session to consider the personnel action items. We will reconvene in public session following this executive session to present and vote on any action arrived at in private."

The board reconvened at 11:56 p.m.

Upon motion by Mr. Luter, second by Dr. Langford, the ASU-Jonesboro academic appointments, academic reassignments of duty, non-academic appointments, and non-academic reassignments of duty were approved.

AYES: Pierce, Luter, Slinkard, Rhodes, Langford

NAYS: None

Upon motion by Mr. Rhodes, second by Mr. Slinkard, the ASU-Beebe academic appointments and non-academic appointments were approved.

AYES: Pierce, Luter, Slinkard, Rhodes, Langford

NAYS: None

Upon motion by Dr. Langford, second by Mr. Luter, the ASU-Mountain Home non-academic appointment was approved.

AYES: Pierce, Luter, Slinkard, Rhodes, Langford

NAYS: None

Upon motion by Mr. Slinkard, second by Mr. Rhodes, the ASU-Newport non-academic appointment and non-academic reassignment of duty were approved.

AYES: Pierce, Luter, Slinkard, Rhodes, Langford

NAYS: None

With no further business to be conducted, Dr. Welch recognized special guest, Mike Ross, former state senator, former United States Congressman, and current gubernatorial candidate.

Upon motion by Mr. Rhodes, second by Dr. Langford, the meeting adjourned at 11:58 p.m.

AYES: Pierce, Luter, Slinkard, Rhodes, Langford

NAYS: None


Howard L. Slinkard, Secretary


Dan Pierce, Chair

**ARKANSAS STATE UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

A Resolution Conferring Upon
Mike Gibson
The Designation of Trustee Emeritus

WHEREAS, the Board of Trustees recognizes the importance of the contributions of service made by individuals who have served previously on the Board of Trustees; and

WHEREAS, the Board of Trustees of Arkansas State University created in 1999 a recognition group, the Trustee Emeriti, to recognize trustees who have served with distinction; and

WHEREAS, Mr. Mike Gibson of Osceola, Arkansas, served on the Arkansas State University Board of Trustees with distinction following his appointment by Governor Mike Huckabee in 2004 and reappointment by Governor Mike Beebe in 2009,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Arkansas State University that this resolution, in recognition of countless contributions, designates Mr. Mike Gibson as Trustee Emeritus of Arkansas State University in deep gratitude for his legacy of wise and generous counsel and untiring efforts on behalf of the university, its students, faculty, staff, and friends.

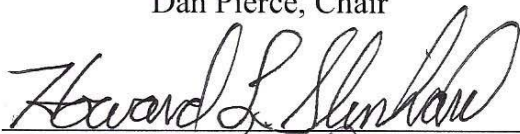
DULY ADOPTED AND APPROVED this 28th day of February 2014.



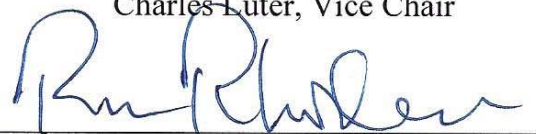
Dan Pierce, Chair



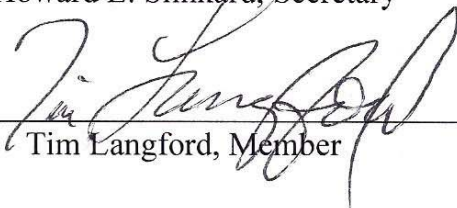
Charles Luter, Vice Chair



Howard L. Slinkard, Secretary



Ron Rhodes, Member



Tim Langford, Member



Charles L. Welch, President

EXECUTIVE SUMMARY

Contact: Charles L. Welch (501) 660-1000

ACTION ITEM: Arkansas State University-Jonesboro and Arkansas State University-Beebe request approval to set room and board rates.

ISSUE: The Board of Trustees must approve room and board rates.

BACKGROUND:

In order to meet the additional costs needed to provide a quality student housing and maintain or improve existing facilities, Arkansas State University System campuses request to adjust room and board rates.

ARKANSAS STATE UNIVERSITY-JONESBORO (Effective first summer term 2014)

Residence Rates

	Double		Single		Single Deluxe	
	Current	Proposed	Current	Proposed	Current	Proposed
Arkansas	\$1,965	\$2,040	\$2,200	\$2,215	\$2,315	\$2,325
Kays	1,965	2,040	2,200	2,215		
University	1,965	2,040	2,200	2,215	2,315	2,325
Northpark Quad			2,175	2,275	2,325	2,425
Honor's	1,980	2,075	2,175	2,250		
Living Learning Community			2,000	2,060	2,025	2,085
Honor's (New)	1,995	2,100	2,200	2,300		
Greek Housing	1,995	2,075	2,200	2,250		
Village House	\$2,445	\$2,470				
Collegiate Park 2-2 Apartment	2,480	2,585				
Collegiate Park 2-1 Apartment	2,265	2,370				
Collegiate Park 4 - Townhouse	2,215	2,320				
Collegiate Park 4 - Flat	2,180	2,285				
Red Wolf Den 2-1 Apartment	2,345	2,450				
Red Wolf Den 3-1 Apartment	2,240	2,345				
Red Wolf Den 4-2 Apartment	2,270	2,375				
Village 1 Bedroom	2,690	2,735				
Village 2 Bedroom	3,195	3,240				
Village 2 Bedroom/WD	3,350	3,395				
Village 3 Bedroom	3,625	3,670				

EXECUTIVE SUMMARY

Contact: Charles L. Welch (501) 660-1000

Board Rates

	Unlimited Access Plans			
	<u>5Day + \$150</u>	<u>5Day + \$200</u>	<u>7Day + \$100</u>	<u>7Day + \$300</u>
Current Rates	\$1,400	\$1,425	\$1,400	\$1,560
Proposed Rates	1,450	1,475	1,450	1,600

	Block Meal Plans			New Plan
	<u>150M + \$300</u>	<u>150M + \$400</u>	<u>All Flex</u>	<u>100M + 600</u>
Current Rates	\$1,320	\$1,400	\$1,250	
Proposed Rates	1,320	1,400	1,300	1,400


ARKANSAS STATE UNIVERSITY-BEEBE (Effective Fall 2014)

Residence Rates

	Double		Single	
	<u>Current</u>	<u>Proposed</u>	<u>Current</u>	<u>Proposed</u>
Fall and Spring Terms	\$1,450	\$1,500	\$1,850	\$1,915
Single Summer Term	450	465	575	595
Two Summer Terms	1,090	1,130	1,390	1,440

RECOMMENDATION/RESOLUTION:

Be it resolved that the room and board rates for Arkansas State University-Jonesboro and Arkansas State University-Beebe are approved as stated herein.


 Howard L. Slinkard, Secretary


 Dan Pierce, Chair

EXECUTIVE SUMMARY

Contact: Charles L. Welch 501-660-1000

ACTION ITEM: Arkansas State University System seeks approval to adopt a policy governing approval of capital construction projects.

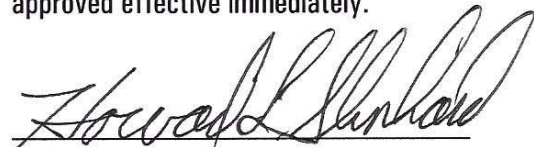
ISSUE: The Board of Trustees must approve all system policies.

BACKGROUND:

- As capital construction projects require a significant commitment of university resources, Arkansas State University System desires to propose a policy of the approval process necessary before capital construction projects may be initiated.
- A copy of the ASU System Capital Construction Approval Policy is attached to this resolution.

RECOMMENDATION/RESOLUTION:

Be it resolved that the Arkansas State University System Capital Construction Approval Policy is approved effective immediately.



Howard L. Slinkard, Secretary



Dan Pierce, Chair

ASU System Policy

Effective Date: February 28, 2014

Subject: Capital Construction Project Approval Policy

1. Purpose

Capital construction projects require a significant commitment of state and private funds of the university. Before ASU System resources are committed, the Board of Trustees and the President should be provided documentation that describes the feasibility and funding strategies for proposed projects and defines the purpose, scope, budget, funding source, operating budget impact, schedule, and project details. Capital construction projects with a projected cost of \$500,000 and greater will require appropriate levels of approval.

2. Definitions

Arkansas State University System (ASU) means all campuses and locations comprising the Arkansas State University System now and in the future.

Capital Project means a new construction, renovation or remodeling project with a projected cost exceeding \$1,000,000.

Minor Capital Project means a new construction, renovation or remodeling project with a projected cost exceeding \$500,000 but less than \$1,000,000.

3. Arkansas State University System Capital Project Approval Policy

Prior to selection of an architect or engineer, Capital Projects must be approved by the Board of Trustees. Minor capital projects must be approved by the President prior to commencement of construction, renovation, or remodeling.

4. Process

Campus officials shall complete a Capital Project or Minor Capital Project proposal form and submit to the President for review and recommendations. The President will submit Capital Project proposals to the Board of Trustees for approval. The President will approve Minor Capital Project proposals.

(Adopted by the Arkansas State University Board of Trustees on February 28, 2014, Resolution 14-03)

EXECUTIVE SUMMARY

Contact: Charles L. Welch 501-660-1000

ACTION ITEM: Arkansas State University System seeks approval to revise the existing policy governing travel expense reimbursement.

ISSUE: The Board of Trustees must approve all system policies.

BACKGROUND:

- Arkansas State University System desires to revise the current policy to strengthen the approval process for travel that requires a significant investment of ASU System resources.
- A copy of the revised ASU System Travel Expense Reimbursement Policy is attached to this resolution.

RECOMMENDATION/RESOLUTION:

Be it resolved that the revised Arkansas State University System Travel Expense Reimbursement Policy is approved effective immediately.



Howard L. Slinkard, Secretary



Dan Pierce, Chair

ASU System Policy

Effective Date: February 28, 2014

Subject: Travel Expense Reimbursement Policy

1. Purpose

Cost containment is and will continue to remain a major focus of the Arkansas State University System. Employees will ensure that travel expense reimbursement is properly documented so that only authorized amounts are paid.

2. Definitions

Arkansas State University System (ASU) means all campuses and locations comprising the Arkansas State University System now and in the future.

Activities or Services which Benefit the State means

- A. Transporting ASU guests or attendees to or from official functions conducted on or off campus;
- B. Transporting ASU property to or from ASU functions conducted on or off campus;
- C. Staffing booths, desks, tables, or other locations for the purpose of distributing ASU information;
- D. Serving as official representatives of ASU for promotion, advancement, or public relations purposes;
- E. Performing tasks requested by ASU officials in furtherance of the interests of ASU. Mere attendance at ASU events is insufficient. Active, participatory acts are required.

Volunteer means a non-employee who donates time for activities or services to ASU receiving no compensation.

Official Guest means those persons designated by the System or campus chief executive officer or designee as representatives of ASU for any specific event.

Non-State Employee means any person not employed by the State of Arkansas.

Actual Expenses means costs for meals, lodging, transportation and incidental expenses when submitted on a TR-1 form.

3. Arkansas State University System Travel Expenses Reimbursement Policy

ASU will comply with all laws and regulations governing travel expenses reimbursement. Employees shall be reimbursed for their actual expenses up to the maximum allowed by state regulations when traveling on official business of ASU. Volunteers, Non-State Employees, and Official Guests providing benefit to the State shall be reimbursed for their actual expenses when properly authorized by the System or campus chief executive officer or designee.

Prior to the travel occurring, approval from the campus chief executive officer or appropriate vice chancellor shall be required for the following circumstances:

- A) All travel outside the continental United States;
- B) Length of travel time exceeds seven (7) days;
- C) Projected cost of travel exceeds \$2,500;
- D) There are more than five (5) members in the travel party who will seek reimbursement for expenses.

Failure to obtain approval as required by paragraphs A through D could result in the traveler being responsible for all travel expenses.

4. Process

Employees

- A. Employees shall utilize the most economical method of transportation for travel. Fleet vehicles or rental vehicles under

contract with the state should be used whenever possible. If it is in the best interest of ASU for an employee to use a method of travel which exceeds the most economical calculation due to times and dates of travel, trips requiring stops at multiple locations, or other specific circumstances, the System or campus chief executive officer or designee must authorize this payment.

- B. Employees shall submit a TR-1 form in order to be reimbursed for actual expenses. Receipts must be attached documenting the actual expenses.
- C. Reimbursement for mileage when using personal vehicles will be in accordance with current law and regulations. Vicinity miles must be documented by a mileage log or memorandum detailing miles traveled.

Volunteers, Non-State Employees, or Official Guests

- A. Volunteers, Non-State Employees or Official Guests shall submit a TR-1 form in order to be reimbursed for actual expenses. Receipts must be attached documenting the actual expenses.
- B. Volunteers, Non-State Employees or Official Guests participating in conferences or seminars must submit programs, agendas, or other documentation as proof of active, participatory service to the State.
- C. Volunteers, Non-State Employees, or Official Guests must have written approval from the chief executive officer of the campus or designee in order to be eligible to claim travel expenses.

(Adopted by the Arkansas State University Board of Trustees on February 28, 2014, Resolution 14-04 supercedes the December 2, 2011, Resolution 11-50.)

EXECUTIVE SUMMARY

Contact: Tim Hudson (870) 972-3030

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to offer an optional voluntary retirement program.

ISSUE: The Board of Trustees must approve terms and conditions of retirement programs.

BACKGROUND:

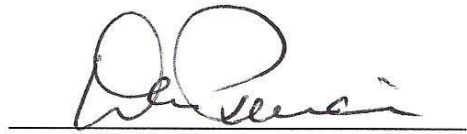
- Arkansas law allows an institution of higher education to offer voluntary retirement incentive programs when such programs result in financial savings to the institution.
- ASUJ desires to offer an optional voluntary retirement program in fiscal year 2014 to employees providing lengthy service to the institution and to achieve such financial savings.
- The program will be limited to employees at least 62 years of age with 15 years of continuous full-time employment as of June 30, 2014.
- Eligible employees will be required to execute all documents necessary to effectuate the voluntary retirement.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to offer an optional voluntary retirement program for employees eligible as of June 30, 2014.



Howard L. Slinkard, Secretary



Dan Pierce, Chair

EXECUTIVE SUMMARY

Contact: Tim Hudson (870) 972-3030

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to establish a branch campus of the New York Institute of Technology (NYIT) in Jonesboro for the purpose of offering the Doctorate of Osteopathic Medicine.

ISSUE: The Board of Trustees must approve all new programs.

BACKGROUND:

- ASUJ desires to offer a doctoral degree in Osteopathic Medicine.
- A feasibility study conducted by Tripp Umbach has concluded that a new medical school located on the campus of ASUJ will improve access to high-quality healthcare services, improve the health and well-being of Arkansans, especially underserved rural populations and expand the state's economy.
- The NYIT currently operates a college of Osteopathic Medicine and desires to open a branch campus in Jonesboro.
- ASUJ will enter into a formal agreement with NYIT for the establishment of a branch campus of the College of Osteopathic Medicine with the first class of students anticipated to enroll in August 2016.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to enter into an agreement with the New York Institute of Technology to open a branch campus in Jonesboro for the purpose of offering the Doctorate of Osteopathic Medicine.


Howard L. Slinkard, Secretary


Dan Pierce, Chair

EXECUTIVE SUMMARY

Contact: Lynita Cooksey (870) 972-2030

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to offer a new program, Bachelor of General Studies (BGS).

ISSUE: The Board of Trustees must approve the offering of any new degree, minor or any new option of an existing degree.

BACKGROUND:


- ASU formally offered the BGS as a three-track program for which students could complete a college degree based upon broad studies in three emphasis areas. In 2005, ASUJ changed the BGS (in title only) to a Bachelors of Interdisciplinary Studies (BSIS) although the curriculum remained the same. After a review of the curriculum in 2012-13, it was determined that the existing three-track approach was not interdisciplinary in nature but remained a general study. Therefore, the BSIS Degree was revamped and approved by the Undergraduate Curriculum Committee in 2012-13 to provide an authentic thematic, interdisciplinary approach. At the same time, the plan is to reinstate the former BGS to continue the three-track program option to meet the need of completers on the ASUJ campus. The program's flexible curriculum allows students to maximize credits already earned and shorten the time needed to complete the degree. Additionally, the Bachelor of General Studies provides a well-rounded curriculum that prepares graduates to meet their unique goals.
- The program goals are to: (1) prepare students for entry into a professional workplace through mastery of reading, writing, and critical thinking, (2) support students in the design of programs that meet unique life goals, and (3) assist students in timely completion of degree. The three-track degree option remains popular and has experienced a 66% percent increase in the last five years.
- No new funds are required for this program.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to offer a new program, Bachelor of General Studies, effective fall semester 2014.



Howard L. Slinkard



Dan Pierce, Chair

EXECUTIVE SUMMARY

Contact: Lynita Cooksey (870) 972-2030

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to offer a minor in Financial Wealth Management.


ISSUE: The Board of Trustees must approve the offering of any new degree, minor or any new option of an existing degree.

BACKGROUND:

- This minor is being created to meet current demand from student population to develop a program in personal wealth management.
- The goal is to provide students with knowledge of tax, estate planning, and wealth management which is necessary to pursue a career in private wealth management; train students in the latest techniques available in that area; and equip them to perform in a professional manner in the field of financial wealth management.
- Students will complete 18 hours of required courses.
- No new funds are required for this minor.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to offer a minor in Financial Wealth Management, effective fall semester 2014.



Howard L. Slinkard, Secretary



Dan Pierce, Chair

EXECUTIVE SUMMARY

Contact: Lynita Cooksey (870) 972-2030

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to offer a minor in Spatial Technologies and Geographic Information Systems (ST and GIS).

ISSUE: The Board of Trustees must approve the offering of any new degree, minor or any new option of an existing degree.

BACKGROUND:

- The purpose of the program is to provide an opportunity for students to complete a complementary group of academic courses to gain additional proficiency in geospatial systems. This minor provides additional career advancement opportunities for students majoring in agriculture, engineering, geosciences, natural resources management, technology, social sciences, and other related degree programs.
- The ST and GIS minor provides academic and experiential knowledge necessary to demonstrate proficiency in the principles and practices of geospatial technologies.
- Individuals completing the ST and GIS minor can market their advanced GIS training to prospective employers and the program is an excellent platform for graduate studies that incorporate geospatial technologies.
- No new funds are required.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to offer a minor in Spatial Technologies and Geographic Information Systems effective fall semester 2014.



Howard L. Slinkard, Secretary



Dan Pierce, Chair

EXECUTIVE SUMMARY

Contact: Lynita Cooksey (870) 972-2030

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to offer a new emphasis, Directing, in the Bachelor of Arts in Theatre degree.

ISSUE: The Board of Trustees must approve the offering of any new degree, minor or any new option of an existing degree.

BACKGROUND:

- This was a recommendation of the on-site National Association of Schools of Theatre accreditation visitors during the spring 2013 semester that ASU delete the Bachelor of Fine Arts (BFA) program in favor of the Bachelor of Arts (BA) program based on faculty size, number of students in the program, and budgetary restrictions.
- The emphasis area will allow BA Theatre (previously the BFA) students to concentrate in a specific area.
- The Directing Emphasis will prepare students for script analysis, conceptual development, and staging of theatrical productions.
- No new funds are required.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to offer a new emphasis, Directing, in the Bachelor of Arts in Theatre degree effective fall semester 2014.



Howard L. Slinkard, Secretary



Dan Pierce, Chair

EXECUTIVE SUMMARY

Contact: Lynita Cooksey (870) 972-2030

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to offer a new emphasis, Acting, in the Bachelor of Arts in Theatre degree.

ISSUE: The Board of Trustees must approve the offering of any new degree, minor or any new option of an existing degree.

BACKGROUND:

- This was a recommendation of the on-site National Association of Schools of Theatre accreditation visitors during the spring 2013 semester that ASU delete the Bachelor of Fine Arts (BFA) program in favor of the Bachelor of Arts (BA) program based on faculty size, number of students in the program, and budgetary restrictions.
- The emphasis area will allow BA Theatre (previously the BFA) students to concentrate in a specific area.
- The Acting Emphasis will prepare students for live stage performances.
- No new funds are required.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to offer a new emphasis, Acting, in the Bachelor of Arts in Theatre degree effective fall semester 2014.



Howard L. Slinkard, Secretary



Dan Pierce, Chair

EXECUTIVE SUMMARY

Contact: Lynita Cooksey (870) 972-2030

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to offer a new emphasis, Design Technology, in the Bachelor of Arts in Theatre degree.

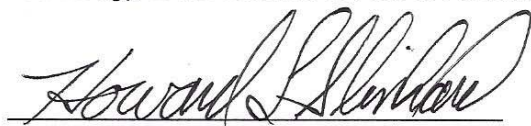
ISSUE: The Board of Trustees must approve the offering of any new degree, minor or any new option of an existing degree.

BACKGROUND:

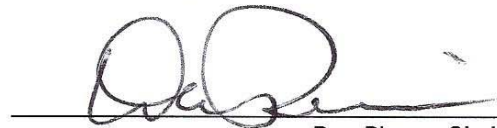
- This was a recommendation of the on-site National Association of Schools of Theatre accreditation visitors during the spring 2013 semester that ASU delete the Bachelor of Fine Arts (BFA) program in favor of the Bachelor of Arts (BA) program based on faculty size, number of students in the program, and budgetary restrictions.
- The emphasis area will allow BA Theatre (previously the BFA) students to concentrate in a specific area.
- The Design Technology Emphasis will prepare students for careers in the art and craft of scene, costume, and lighting design.
- No new funds are required.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to offer a new emphasis, Design Technology, in the Bachelor of Arts in Theatre degree effective fall semester 2014.



Howard L. Slinkard, Secretary



Dan Pierce, Chair

EXECUTIVE SUMMARY

Contact: Lynita Cooksey (870) 972-2030

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to offer a new emphasis, Hospitality Management, in the Bachelor of Science in Management degree.

ISSUE: The Board of Trustees must approve the offering of any new degree, minor or any new option of an existing degree.

BACKGROUND:

- This emphasis will prepare students for management positions within the hospitality industry. Graduates of the program will be prepared for positions in marketing and general management at specific properties, and entry level corporate positions within hospitality firms.
- Students will complete 35 hours of General Education requirements and the 39 credit hour College of Business core that is required of all business majors.
- After completion of the College of Business core, students will complete a Management core and classes specific to the Hospitality Management Emphasis.
- Two new faculty positions will be required to support the program and these positions will be phased in over a two-year period (one in 2014-15 and one in 2015-16).

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to offer a new emphasis, Hospitality Management, in the Bachelor of Science in Management degree effective fall semester 2014.


Howard L. Slinkard, Secretary


Dan Pierce, Chair

EXECUTIVE SUMMARY

Contact: Robin Myers (870) 508-6101

ACTION ITEM: Arkansas State University-Mountain Home (ASUMH) requests approval to establish an off-campus technical center.

ISSUE: The ASU Board of Trustees must approve off-campus centers.

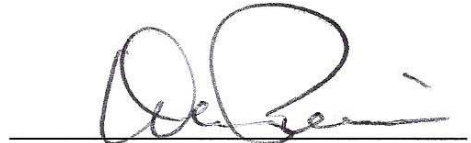
BACKGROUND:

- ASUMH proposes to establish an off-campus technical center in Mountain Home.
- This center will be located at 4034 U.S. 62 Business, Mountain Home, AR.
- The facility will initially house the welding, electronics, HVAC, and automotive service programs.
- The location will also be a technical center serving high school students.

RECOMMENDATION/ RESOLUTION:

Be it resolved that Arkansas State University-Mountain Home is approved to establish an off-campus technical center.


Howard L. Slinkard, Secretary


Dan Pierce, Chair

ARKANSAS STATE UNIVERSITY-JONESBORO
ACADEMIC APPOINTMENTS
February 28, 2014

CARTER, JOSEPH

Temporary Full-time Instructor

Salary: \$35,000

Effective: January 1, 2014

Source of Funds: Education and General, page 158, line 11

Justification: Replacement for Veronica Manning due to her promotion (Salary \$35,000 9-month rate)

Education:

2011 B.S. Radiologic Sciences, Arkansas State University, Jonesboro

2010 A.S. Radiologic Technologist Program, Arkansas State University, Jonesboro

Employment:

2009-Present Radiologic Technologist, Piggott Community Hospital, Piggott, AR

COSTELLO, MATTHEW

Assistant Professor of Criminology

Salary: \$51,000

Effective: August 16, 2014

Source of Funds: Education and General, page 107, line 6

Justification: Replacement for Kurt Monroe due to non-reappointment (Salary \$48,960 9-month rate)

Education:

2013 Ph.D. Sociology, Ohio State University, Columbus, OH

2007 M.A. Sociology, Ohio State University, Columbus, OH

2004 B.A. Sociology, University of Cincinnati, Cincinnati, OH

Employment:

2012-2013 Visiting Professor, University of Nebraska, Lincoln, NE

2009-2012 Independent Instructor, Ohio State University, Columbus, OH

EDUARDO PINTO, CLAUDIO

Instructor in Spanish

Salary: \$33,680

Effective: January 1, 2014

Source of Funds: Education and General, page 104, line 7

Justification: Replacement for Gabriela Varela Sanchez due to non-reappointment (Salary \$34,427 9-month rate)

Education:

2013 M.A. Foreign Languages, Spanish, West Virginia University, WV

2007 B.S. Computer Systems Engineering, Catholic University of Santa Maria, Peru

Employment:

2011-2013 Graduate Teaching Assistant, West Virginia University, WV
2009-2011 Instructor and Multimedia Instructional Designer, Peruvian-North American Cultural Binational Center, Arequipa, Peru

JAMES, SHARON D.

Assistant Professor of Management

Salary: \$105,000

Effective: August 16, 2014

Source of Funds: Education and General, page 115, line 11 (\$86,413); Differential Tuition Faculty Salary (\$18,587)

Justification: Replacement for Stephen Horner who resigned (Salary \$84,455 9-month rate)

Education:

2007 Ph.D. Business Administration, Strategic Management, University of Minnesota, Minneapolis, MN

1989 M.B.A. Finance, Washington University, St. Louis, MO

1987 B.S. Finance, Florida A & M University, Tallahassee, FL

Employment:

2007-Present Assistant Professor, Ohio State University, Columbus, OH

KORKEAKOSKI, MARKO

Temporary Instructor in Management

Salary: \$25,000 (4½-month rate)

Effective: January 1, 2014

Source of Funds: Education and General, page 115, line 14

Justification: Replacement for Melodie Philhours who will be serving as Interim Department Chair (Salary \$89,150 9-month rate)

Education:

2001 M.S. Business Administration and Economics, Stockholm University, Visby, Sweden

2000 B.S. Business Administration, HAMK University of Applied Sciences, Valkeakoski, Finland

Employment:

2012-2013 International Developer, Metropolia University of Applied Sciences, Vantaa, Finland

2008-2012 Director of International Programs, Metropolia University of Applied Sciences, Vantaa, Finland

LEXOW, MATTHEW RYAN

Temporary Instructor in Philosophy

Salary: \$18,000 (4½-month rate)

Effective: January 1, 2014

Source of Funds: Education and General, page 103, line 44

Justification: Replacement for Steven Weimer who will be teaching abroad in Spain during the 2014 spring semester (Salary \$50,000 9-month rate)

Education:

2014 Ph.D. Philosophy, University of Memphis, Memphis, TN (Expected spring 2014)
2012 M.A. Philosophy, University of Memphis, Memphis, TN
2006 M.A. English, Kansas State University, Manhattan, KS
2003 B.S. History, Emporia State University, Emporia, KS

Employment:

2013-Present Adjunct Instructor, Arkansas State University, Paragould
2009-Present Graduate Instructor, University of Memphis, Memphis, TN

WORSHAM, JENNA R.

Temporary Instructor in Biology

Salary: \$14,500 (4½-month rate)
Effective: January 1, 2014
Source of Funds: Education and General, page 96, line 27
Justification: Hired to cover classes due to faculty doing research in ABI

Education:

2013 M.S. Biotechnology, Arkansas State University, Jonesboro
2011 B.S. Biological Sciences, Arkansas State University, Jonesboro

Employment:

2012-Present Lab Instructor and Teaching Assistant, Arkansas State University, Jonesboro, AR

ZAPATA, ANNETTE

Temporary Instructor in Spanish

Salary: \$15,000 (4½-month rate)
Effective: January 1, 2014
Source of Funds: Education and General, page 104, line 13
Justification: Replacement for Claudio Eduardo Pinto who accepted a permanent position with ASUJ (Salary \$15,000 4½-month rate)

Education:

2013 M.A. Spanish, Texas State University, San Marcos, TX
2011 B.A. Spanish, University of Iowa, Iowa City, IA

Employment:

2012-2013 Graduate Teaching Assistant, Texas State University, San Marcos, TX
2011-2012 Instructional Assistant, Texas State University, San Marcos, TX
2008-2011 Teacher Aide, Alice's Rainbow Childcare Centers, Iowa City, IA

ARKANSAS STATE UNIVERSITY–BEEBE
ACADEMIC APPOINTMENTS
February 28, 2014

HAUSTEIN, JOANN

Temporary Instructor of Mathematics

Salary: \$18,838 (4.5-month rate)

Effective Date: January 1, 2014

Source of Funds: E&G, New position not listed

Justification: This is a new position to address the need for additional developmental math sections.

Education:

1997 M.S.E. Mathematics, University of Central Arkansas, Conway, AR

1988 B.S.E. Mathematics, University of Central Arkansas, Conway, AR

Employment:

2012 - 2013 Mathematics Instructor, Searcy High School, Searcy, AR

2008 - 2012 Mathematics Instructor, Maumelle High School, North Little Rock, AR

2001 - 2008 Department Chair/Dean of Mathematics, Central Arkansas Christian, North Little Rock, AR

WILSON, REBECCA

Temporary Instructor of English

Salary: \$18,838 (4.5-month rate)

Effective Date: August 16, 2013

Source of Funds: E&G, Page 40

Justification: Replacing Maris Fletcher who retired (\$55,633)

Education:

1995 M.E. English, East Central University, Ada, OK

1993 B.A. English, East Central University, Ada, OK

Employment:

2004 - 2013 Adjunct Instructor of English, Arkansas State University-Beebe, Beebe, AR

ARKANSAS STATE UNIVERSITY-JONESBORO
ACADEMIC REASSIGNMENTS OF DUTY
February 28, 2014

BURCHAM, DONNA JOAN

From: Temporary Instructor in Mechanical Engineering
To: Instructor in Engineering Management
Effective: January 1, 2014
Salary: \$50,000
Source of Funds: Education and General, page 144, line 18
Justification: Hired to teach Quality Control and Improvement in Engineering. New position created in FY14 to meet accreditation standards.

DAVIS, SHARON

From: Associate Professor of Counseling
To: Interim Chair of Psychology and Counseling
Effective: January 14, 2014
Salary: \$1,000 stipend/month, plus \$59,273 (9-month salary)
Source of Funds: Education and General, page 129, line 11
Justification: Current Chair is on sabbatical and will be returning to faculty July 1, 2014

MANNING, VERONICA

From: Temporary Assistant Professor of Radiologic Technology
To: Assistant Professor of Radiologic Sciences
Effective: January 1, 2014
Salary: \$63,416
Source of Funds: Education and General, page 158, line 4
Justification: To replace the position vacated by Evelyn Hubbard (Salary \$71,626, 12-month rate)

McLEAN, WILLIAM

From: Chair of Political Science & Associate Professor of Political Science
To: Chair of Political Science and Interim Chair of Criminology, Sociology, and Geography and Associate Professor of Political Science
Effective: December 1, 2014
Salary: \$1,200 stipend/month, plus \$85,582 (12-month salary)
Source of Funds: Education and General, page 107, line 1
Justification: To fill the Department Chair position vacated by the death of Lawrence Salinger (Salary \$86,663, 12-month rate)

SAARNIO, DAVID

From: Professor of Psychology
To: Associate Dean, College of Education and Professor of Psychology
Effective: January 1, 2014
Salary: \$110,000
Source of Funds: Education and General, page 125, line 2
Justification: To fill the Associate Dean Position vacated by Greg Meeks who returned to full-time teaching (Salary \$105,601, 12-month rate).

ARKANSAS STATE UNIVERSITY-JONESBORO
NON-ACADEMIC APPOINTMENTS
February 28, 2014

ANDERSON, ROBERT BLAKE

Head Coach, Football, Athletics

Salary: \$165,723

Effective: January 1, 2014

Source of Funds: Auxiliary, Page 215, Line 1

Justification: Replaces Bryan Harsin who resigned (\$165,723)

Education:

1994 M.S. Sports Administration, Eastern New Mexico, Portales, NM

1992 B.S. Kinesiology, Sam Houston State University, Huntersville, TX

Employment:

2012 – Present Offensive Coordinator/Quarterback Coach, University of North Carolina-Chapel Hill, Chapel Hill, NC

2008 – 2011 Offensive Coordinator/Quarterback Coach/Run Game Coordinator, University of Southern Mississippi, Hattiesburg, MS

2007 Offensive Coordinator, Quarterback Coach, University of Louisiana, Lafayette, LA

2004 – 2006 Private Business

ANDREWS, JASON

Assistant Coach, Athletics

Salary: \$65,000

Effective: January 1, 2014

Source of Funds: Auxiliary, Page 215, Line 11

Justification: Replaces Brian Wilkinson who resigned (\$65,000)

Education:

2006 B.A. Communication Studies (Media Productions), University of North Carolina-Chapel Hill, Chapel Hill, NC

Employment:

2007 – Present Assistant Director of News Media, University of North Carolina-Chapel Hill, Chapel Hill, NC

2006 – 2007 Contract Employee, Ken's Company, Chapel Hill, NC

2004 – 2006 Server/Bartender, La Residence, Chapel Hill, NC

BEARCE, TRACY

Payroll Service Director

Salary: \$48,500

Effective: December 9, 2013

Source of Funds: E&G, Page 15, Line 1

Justification: Replaces Janet Hardin who retired (\$55,301)

Education:

1999 B.S. Accounting, Arkansas State University

Employment:

2006 – Present Office Manager, Service Group 360, Jonesboro, AR

2003 – 2007 Director of Outreach Ministries, First United Methodist Church, Jonesboro, AR

BELL, WALTER

Offensive Coordinator, Athletics

Salary: \$131,911

Effective: January 3, 2014

Source of Funds: Auxiliary, Page 215, Line 3 plus the university has determined to use a portion of the funds donated by outside sources

Justification: Replaces Kent Riddle who resigned (\$113,133)

Education:

2006 M.S. Health, Physical Education & Recreation, Middle Tennessee State University, Murfreesboro, TN

2005 B.S. Criminal Justice Administration, Middle Tennessee State University, Murfreesboro, TN

Employment:

2012 – 2013 Tight Ends Coach/Recruiting Coordinator, University of North Carolina-Chapel Hill, Chapel Hill, NC

2011 – 2012 Wide Receivers Coach, University of Southern Mississippi, Hattiesburg, MS

2010 Tight Ends Coach/Graduate Assistant, University of Southern Mississippi, Hattiesburg, MS

2009 Quality Control/Special Teams/Defense, Oklahoma State University, Stillwater, OK

2007 – 2009 Tight Ends Coach/Graduate Assistant, University of Memphis, Memphis, TN

BRADLEY, SPENCER

Wellness Director

Salary: \$38,500

Effective: February 1, 2014

Source of Funds: E&G, Page 19, Line 1

Justification: Replaces Lauren Matheson who terminated (\$41,138)

Education:

2008 B.S. Exercise Science, Arkansas State University

Employment:

2012 – Present Personal Training Manager, 10 Fitness, Springfield, MO

2011 – 2012 Personal Training Coordinator, St. Bernards Health & Wellness Institute, Jonesboro, AR

2010 – 2011 Personal Training Manager, 10 Fitness, Jonesboro, AR

May-Dec 2011 Wellness Coach/Personal Trainer, NEA Baptist Clinic, Jonesboro, AR

Mar-Jun 2009 Personal Trainer, Surmount Fitness, Paragould, AR

2009 – Present On-Call Health Coach, Kronos Optimal Health Company, Phoenix, AZ
 Great Dane Trailers Wellness Program, Jonesboro, AR
 St. Jude’s Research Hospital, Memphis, TN
 Jun 2008 Fitness Counselor, Camp Ready Set Go, St. Bernards, Jonesboro Parks and Recreation, Healthy
 Family Coalition, Jonesboro, AR
 Apr 2008 Health Screener, Nabholz Construction Wellness Program, Jonesboro, AR
 Mar-May 2008 Special Olympic Fitness Trainer, ASU-Jonesboro
 2008 – Present On-Call Health Screener, Health Fitness Corporation, Minneapolis, MN

CAUTHEN, JOE

Defensive Coordinator, Athletics

Salary: \$116,527

Effective: January 3, 2014

Source of Funds: Auxiliary, Page 215, Line 6

Justification: Replaces John Thompson whose contract was not renewed (\$128,069)

Education:

1997 M.Ed. Sports Administration, University of Texas, Tyler, TX

1990 B.S. Education, Stephen F. Austin State University, Nacogdoches, TX

Employment:

2012 – Present Defensive Line Coach, Middle Tennessee State University, Murfreesboro, TN

2010 – 2011 Linebackers Coach, Middle Tennessee State University, Murfreesboro, TN

2007 – 2010 Defensive Coordinator/Linebackers Coach, Valdosta State University, Valdosta, GA

2004 – 2007 Defensive Coordinator/Linebackers Coach, Texas A&M University-Commerce, Commerce, TX

DOWNUM, KEVIN

Technical Coordinator, Compressed Video Network

Salary: \$30,000

Effective: January 6, 2014

Source of Funds: E&G, Page 62, Line 2

Justification: Replaces Susan Shanlever, who transferred to a state agency (\$38,904)

Education:

2012 B.S.E. Social Science, Arkansas State University

Employment:

2013 – Present Graduate Assistant, ASU-Jonesboro

2007 – 2009 Technician, Black Sheep Computing, Jonesboro

1996 – 2007 Route Manager, Downum’s Waste Service, Hoxie, AR

EARLY, BRIAN

Assistant Football Coach, Athletics

Salary: \$70,000

Effective: January 3, 2014
Source of Funds: Auxiliary, Page 215, Line 4
Justification: Replaces Brad Bedell whose contract was not renewed (\$85,000)

Education:

2000 M.Ed. Secondary Education, University of Arkansas at Monticello, Monticello, AR
1994 B.S.E. Physical Education & Health, University of Arkansas at Monticello, Monticello, AR

Employment:

2013 Defensive Quality Control Coach, University of Arkansas, Fayetteville, AR
2009 – 2013 Defensive Coordinator/Assistant Head Coach, Fayetteville High School, Fayetteville, AR
2004 – 2009 Defensive Ends/Special Teams Co-Coordinator, University of Central Arkansas, Conway, AR

ELARBEE, GLEN

Co-Offensive Coordinator, Athletics

Salary: \$131,911

Effective: January 3, 2014

Source of Funds: Auxiliary, Page 215, Line 2 plus the university has determined to use a portion of the funds donated by outside sources

Justification: Replaces Bush Hamdan whose contract was not renewed (\$70,000)

Education:

2004 M.S. Sport Management, Middle Tennessee State University, Murfreesboro, TN
2003 B.S. Mathematics, Middle Tennessee State University, Murfreesboro, TN

Employment:

2013 – Present Offensive Line Coach, University of Houston, Houston, TX
2012 Offensive Line Coach, Middle Tennessee State University, Murfreesboro, TN
2010 – 2011 Offensive Coordinator/Offensive Line, University of West Georgia, Carrollton, GA
2008 – 2009 Offensive Graduate Assistant, Oklahoma State University, Stillwater, OK
2007 Offensive Graduate Assistant, Louisiana State University, Baton Rouge, LA
2006 – 2007 Offensive Line Coach/Recruiting Coordinator, East Central Community College, Decatur, MS
2005 Tight Ends Coach, Middle Tennessee State University, Murfreesboro, TN
Spring 2005 Offensive Line Coach, Texas A&M-Commerce, Commerce, TX
2003 – 2004 Offensive Graduate Assistant, Middle Tennessee State University, Murfreesboro, TN

GILL, ASHLEE

Assistant Director Student Health Center

Salary: \$65,000

Effective: January 6, 2014

Source of Funds: E&G, Page 28, Line 2

Justification: Replaces Laura Carlisle who resigned (\$67,000)

Education:

2013 M.S.N. Family Nurse Practitioner, Arkansas State University
2008 B.S.N. Nursing, Arkansas State University

Employment:

2008 – Present Registered Nurse, Methodist University Hospital, Memphis, TN
2007 – 2008 Nurse Extern, Methodist Le Bonheur Germantown Hospital, Germantown, TN

JOHNSON, ALLEN

Assistant Football Coach, Athletics

Salary: \$70,000

Effective: January 5, 2014

Source of Funds: Auxiliary, Page 215, Line 5

Justification: Replaces Julius Brown who resigned (\$70,000)

Education:

2000 M.S. Kinesiology, Texas A&M University-Commerce, Commerce, TX
1999 B.S. Kinesiology, Texas A&M University-Commerce, Commerce, TX

Employment:

2011 – Present Assistant Head Coach/Defensive Backs Coach, Lamar University, Beaumont, TX
2008 – 2011 Assistant Coach/Cornerbacks Coach, University of Texas-El Paso, El Paso, TX
2007 Recruiting Coordinator/Defensive Backs Coach, Midwestern State University, Wichita Falls, TX
2006 Quality Control/Defensive Backs Coach, Oklahoma State University, Stillwater, TX
2005 Recruiting Coordinator/Defensive Backs Coach, Blinn College, Brenham, TX
2003 – 2004 Safeties Coach, Newman Smith High School, Carrollton, TX

KALETSCHEK, KELLIE

Animal Facility Manager, ABI

Salary: \$41,000

Effective: October 1, 2013

Source of Funds: E&G, Page 46, Line 6

Justification: Replaces Anthony McMickle who resigned (\$45,761)

Education:

2013 M.S. Animal Science, Mississippi State University, Starkville, MS
2011 B.S. Animal and Dairy Science, Mississippi State University, Starkville, MS

Employment

2012 – Present Graduate Research Assistant, Mississippi State University, Starkville, MS
2009 – Present Animal Technician, College of Veterinary Medicine, Mississippi State University, Starkville, MS
2003 – 2008 Animal Technician, Starkville Veterinary Hospital, Starkville, MS
Veterinary Technician, Beatline Oaks Veterinary Hospital, Long Beach, MS

MALONE, MICHELLE

Banner Finance System Analyst, Banner Technical Support

Salary: \$38,665

Effective: December 2, 2013

Source of Funds: E&G, Page 3, Line 3

Justification: Replaces Traci Ellington who resigned (\$39,439)

Education:

1989 B.S. Accounting, Arkansas State University

Employment

Feb-Jul 2013 Accounting Manager, L.A. Darling, Paragould, AR

2012 Controller, Ashley Lighting, Inc., Trumann, AR

1993 – 2011 Senior Financial Analyst, Quad/Graphics, Jonesboro, AR

PASCHALL, LUCAS

Assistant Football Coach, Athletics

Salary: \$75,000

Effective: January 3, 2014

Source of Funds: Auxiliary, Page 215, Line 7

Justification: Replaces Steven Caldwell who resigned (\$85,000)

Education:

2007 M.S. Sport Management, Middle Tennessee State University, Murfreesboro, TN

2006 B.S. Psychology, Middle Tennessee State University, Murfreesboro, TN

Employment:

2012 – 2013 Offensive Quality Control/Special Teams Graduate Assistant, University of North Carolina-Chapel Hill, Chapel Hill, NC

2011 Offensive Graduate Assistant, University of Mississippi, Oxford, MS

2008 – 2009 Offensive Graduate Assistant, Oklahoma State University, Stillwater, OK

2007 Offensive Assistant/Wide Receivers, Mississippi Gulf Coast Community College, Perkinston, MS

ROBERSON, DAVE

Director Player Personnel, Athletics

Salary: \$30,000

Effective: January 3, 2014

Source of Funds: Auxiliary, Page 215, Line 15 plus the university has determined to use a portion of the funds donated by outside sources

Justification: Replaces Antwon Murray who resigned (\$15,000)

Education:

2003 B.S. Sports Management, Wilmington College, Wilmington, OH

Employment:

2012 – Present Linebackers Coach, Savannah State University, Savannah, GA
2011 – 2012 Offensive Quality Control, Penn State University, University Park, PA
2009 – 2011 Defensive Quality Control, University of Southern Mississippi, Hattiesburg, MS
2008 – 2009 Special Teams & Recruiting Coordinator, Notre Dame College of Ohio, Euclid, OH
2007 – 2008 Special Teams Coordinator/Linebackers Coach, Stonehill College, Easton, MA
2005 – 2007 Assistant Director of Football Operations Defensive Line, Norwich University, Northfield, VT
2004 – 2005 Defensive Line Coach, Elder High School, Cincinnati, OH

SAUCEDO, ANABELLY

Student Development Specialist, Recruitment

Salary: \$30,000

Effective: December 2, 2013

Source of Funds: Funded one year from A-State Online Program

Justification: New temporary one-year appointment for recruiting efforts

Education:

2012 B.S. Marketing with Management Emphasis, Arkansas State University

Employment:

2008 – Present Account Executive, Sunbelt Finance LLC, Jonesboro, AR

2005 – 2008 Server/Hostess, TaMolly's Mexican Restaurant, Jonesboro, AR

SHADEED, MATTHEW

Director of Strength & Conditioning, Athletics

Salary: \$85,000

Effective: January 6, 2014

Source of Funds: Auxiliary, Page 216, Line 2

Justification: Replaces Jeff Pittman who resigned (\$85,000)

Education:

2012 M.S. Athletic Administration, Nova Southeastern University, Davie, FL

2009 B.S. Exercise Science, University of Southern Mississippi, Hattiesburg, MS

Employment:

2012 – Present Assistant Strength and Conditioning Coach, University of Mississippi, Oxford, MS

2011 – 2012 Assistant Strength and Conditioning Coach, University of Southern Mississippi, Hattiesburg, MS

2010 – 2011 Graduate Assistant/Strength and Conditioning Coach, Nova Southeastern University, Davie, FL

2009 Intern/Strength and Conditioning Coach, Louisiana State University, Baton Rouge, LA

SMITH, CHRISTOPHER

Development Advancement Specialist, University Advancement

Salary: \$60,000

Effective: December 1, 2013

Source of Funds: E&G, Page 40, Line 4 plus VCUA salary savings
Justification: Replaces Derek Bowman who resigned (\$49,136)

Education:

1995 B.A. Communications, North Carolina State University, Raleigh, NC

Employment

2012 – Present General Sales Manager, Sun Belt Sports Properties, New Orleans, LA
2011 – 2012 Corporate Business Development Manager, New Orleans Hornets, New Orleans, LA
2011 Associate Director of Athletics, Florida Atlantic University, Boca Raton, FL
2008 – 2010 Director of Collegiate Sports Properties, Telesouth Communications, Inc., Oxford, MS
2005 – 2008 National Product & Brand Sales Manager, Schutt Sports, Inc., Litchfield, IL
2001 – 2005 Senior Account Executive, Learfield Communications, Inc., Chapel Hill, NC

STEVENS, SHELTON

Director of Strength, Athletics

Salary: \$35,000

Effective: January 15, 2014

Source of Funds: Auxiliary, Page 216, Line 3

Justification: Replaces Lee Marks who resigned (\$35,000)

Education:

2010 M.Ed. Athletic Administration, Nova Southeastern University, Fort Lauderdale, FL

2007 B.S. Exercise Science, Palm Beach Atlantic University, West Palm Beach, FL

Employment:

2013 – Present Assistant Director of Strength & Conditioning Coach, Mercer University, Macon, GA
2011-2012 Head Assistant Strength & Conditioning Coach, University of Southern Mississippi, Hattiesburg, MS
2009 – 2011 Director of Strength & Conditioning, Nova Southeastern University, Fort Lauderdale, FL
Spring 2009 Assistant Strength & Conditioning Coach, Nova Southeastern University, Fort Lauderdale, FL
2008 – 2009 Intern Strength & Conditioning Coach, Louisiana State University, Baton Rouge, LA
2008 Head Olympic Strength & Conditioning/Assistant for Football, Wafford College, Spartanburg, SC
2007 Strength & Conditioning Internship, Florida State University, Tallahassee, FL

TAYLOR, CARL

Assistant Football Coach

Salary: \$6,000

Effective: January 16, 2014

Source of Funds: Auxiliary, Page 215, Line 10

Justification: Replaces Blake Baker who resigned (\$60,000)

Education:

1992 B.A. Communications, Baylor University, Waco, TX

Employment:

2009 – Present Assistant Head Coach/Wide Receiver Coach, Auburn University, Auburn, AL
2008 – 2009 Co-Offensive Coordinator/Wide Receiver Coach, Oklahoma State University, Stillwater, OK
2004 – 2007 Assistant Head Coach/Wide Receivers Coach/Running Backs Coach/Director of Player Development, University of Tennessee, Knoxville, TN

WILBOURN, RYAN

Project/Program Specialist, Study Abroad

Salary: \$24,000

Effective: February 1, 2014

Source of Funds: ESL/International Programs

Justification: New, temporary hire for 3 month appointment to assist with the Honor's study abroad program in Spain.

Education:

2013 B.A. Spanish, Arkansas State University

2012 B.S. Interdisciplinary Studies, Arkansas State University

Employment:

Jan-May 2012 Volunteer Assistant Coach/Manager ASU Baseball, ASU-Jonesboro

2010 – 2011 Contract labor, Lake Ice, Searcy, AR

May-Aug 2009 Sales Associate, Hibbett Sports, Jonesboro, AR

ARKANSAS STATE UNIVERSITY–BEEBE
NON-ACADEMIC APPOINTMENTS
February 28, 2014

CARSON, PATRICIA

Coordinator of Student Recruitment

Salary: \$12,375 (4.5-month rate)

Effective Date: February 17, 2014

Source of Funds: E&G, Page 79

Justification: Replacing Ron Hudson who resigned (\$32,789)

Education:

2005 M.S. College Student Personnel Services & Administration, University of Central Arkansas, Conway, AR

2003 B.A. Sociology, University of Central Arkansas, Conway, AR

Employment:

2013 - 2014 Student Services Representative, Pulaski Technical College, North Little Rock, AR

2009 - 2012 Financial Aid Analyst, University of Arkansas Community College, Morrilton, AR

2007 - 2009 Coordinator of Dual Enrollment and International Students, Nicholls State University, Thibodaux, LA

2005 - 2007 Admissions Counselor, University of Arkansas Community College, Morrilton, AR

PENDLETON, LYDIA

Temporary Residence Hall Director

Salary: \$10,419 (6-month rate)

Effective: January 3, 2014

Source of Funds: E&G, Page 127

Justification: Replacing Becky Peden who resigned (\$22,725)

Education:

2010 B.S. Management, University of Central Arkansas, Conway, AR

Employment:

2013 - Present Graduate Assistantship, Advisor, University of Central Arkansas, Conway, AR

2013 - 2013 Tutor/Mentor and Graduate Intern, Student Services, Arkansas State University-Beebe, AR

2012 - 2013 Graduate Assistantship, Community College Recruiter, Pulaski Tech College, North Little Rock, AR

**ARKANSAS STATE UNIVERSITY-MOUNTAIN HOME
NON-ACADEMIC APPOINTMENT
February 28, 2014**

TRUELL, GEORGE

Career Placement Coordinator

Salary: \$38,000

Effective: February 17, 2014

Source of Funds: E&G, page 22, 68

Justification: Replacement for Tamara Mitchell who resigned (salary \$33,640)

Education

1981 Bachelor of Science, General Management/Industrial Relations, West Lafayette, IN

Employment

2011-present Executive Director, Kindness, Inc., Mountain Home, AR

2008-2011 Manager, Employee Relations, Air Wisconsin Airlines Corp., Appleton, WI

2003-2008 Director, Human Resources, Ripon Medical Center, Ripon, WI

ARKANSAS STATE UNIVERSITY-NEWPORT
NON-ACADEMIC APPOINTMENT
February 28, 2014

FAULKNER, JACQUELINE

Vice Chancellor for Student Affairs

Salary: \$98,000

Effective: February 1, 2014

Source of Funds: E&G, Page 46, Line 1

Justification: Replacement for Mary Robertson who retired (Salary \$100,898)

Education:

Pending Ed.D., Higher Education, The University of Memphis, Memphis, Tennessee

1999 M.S., Leadership and Policy Studies, The University of Memphis, Memphis, Tennessee

1997 B.A., English, Jackson State University, Jackson, Mississippi

Experience:

2012 – Present Assistant Vice President, Retention Management and Advising Services, Kentucky State University, Frankfort, Kentucky

2008 – 2012 Director, Center for Academic Retention and Enrichment Services, The University of Memphis, Memphis, Tennessee

2005 – 2008 Director of TRIO Student Support Services, The University of Memphis, Memphis, Tennessee

2003 – 2005 Academic Status and Retention Counselor, The University of Memphis, Memphis, Tennessee

**ARKANSAS STATE UNIVERSITY-JONESBORO
NON-ACADEMIC REASSIGNMENTS OF DUTY
February 28, 2014**

MUNOZ, MARIA

From: Immigration Specialist, Human Resources
To: Academic Advisor/Immigration Specialist, OIP
Effective: January 16, 2014
Salary: \$36,000
Source of Funds: E&G, Page 75, Line 3 plus additional funds from salary savings
Justification: Positions were collapsed into one with Maria being promoted. Her former position with HR will not be backfilled.

ZIYENGE, CARLY

From: Academic Advisor, Athletics
To: Assistant Director of Admissions, Office of Recruitment
Effective: November 18, 2013
Salary: \$30,000
Source of Funds: E&G, Page 33, Line 8
Justification: Replaces Christi Crawford whose employment ended (\$33,552). Position was exchanged for the Assistant Director position.

**ARKANSAS STATE UNIVERSITY-NEWPORT
NON-ACADEMIC REASSIGNMENT OF DUTY
February 28, 2014**

FURST, STEVEN

From: Director for Institutional Research and Effectiveness

To: Chief Information Officer

Effective: January 13, 2014

Salary: \$70,000

Source of Funds: E&G, Page 58, Line 1

Justification: Organizational restructuring