

AGENDA
ARKANSAS STATE UNIVERSITY
BOARD OF TRUSTEES
March 8, 2013
10:00 a.m.
Searcy Campus

- I. Call to Order
Mr. Mike Gibson, Chair
- *II. Approval of the Minutes of Meetings
December 7, 2012
January 24, 2013
- III. President's Report
Reports of the Chancellors
- *IV. Agenda
 - Proposed ASU-Jonesboro Resolutions
 - Resolution approving ASU-Jonesboro to provide a utility easement to City Water and Light.
 - Resolution approving ASU-Jonesboro to amend the Faculty Handbook of Policies and Procedures.
 - Resolution approving ASU-Jonesboro to redirect one-time Student Library Fee revenues.
 - Resolution approving ASU-Jonesboro to revise its list of programs of study designated as not eligible for tuition discount.
 - Proposed ASU-Beebe Resolutions
 - Resolution approving ASU-Beebe to increase the meal plan rate.
 - Resolution approving ASU-Beebe to offer an emphasis in culinary within the Associate of Applied Science in Hospitality Administration.
- V. Executive Session
- *VI. Approval of Personnel Actions
- VII. Other Business
- *VIII. Adjournment

*Action Items

**Arkansas State University
Board of Trustees
March 8, 2013**

The Arkansas State University Board of Trustees met on March 8, 2013, in the Technology East Building, Room 127, on the Searcy campus. Mr. Mike Gibson, chair of the Board of Trustees, called the meeting to order at 10:02 a.m. Board members present were: Mike Gibson, Dan Pierce, Charles Luter, Howard Slinkard, and Ron Rhodes. Mr. Keith Slaten, Director of Economic Development at ASU-Searcy, delivered the invocation.

Minutes:

Upon motion by Mr. Rhodes, second by Mr. Slinkard, the minutes of December 7, 2012, and January 24, 2013 were approved.

AYES: Gibson, Pierce, Luter, Slinkard, Rhodes

NAYS: None

ASU System – Charles Welch, President

- The Governor's balanced budget recommendation included \$10 million for higher education. Of this amount, only \$8 million would go to two- and four-year institutions with the remainder going to non-formula institutions, UAMS and ADTEC. Of the \$8 million, ASU-Jonesboro would receive approximately \$1.5 million and ASU-Mountain Home almost \$66,000. These are the only two institutions within the ASU System to receive any new monies because only those under 75% of the formula funding were designated to receive the funds. Even with the new monies, ASU-Jonesboro would only increase from 62% to 63.6% of need met with an additional \$11 million needed to reach 75%. ASU-Mountain Home funding level would increase from 64.4% to 65.4% with an additional \$640,000

needed to reach 75%. Statistics indicate that six four-year institutions and 14 of 22 two-year institutions are below the 75% level. An additional \$72 million would be required to bring all institutions to at least 75% of needed state funding.

Dr. Welch said that he is pessimistic that the ASU System will receive any of the new money and believes that the next few weeks will be critical for higher education.

- HB1041 places an annual cap on expenditures. Originally the cap was set at a flat 3%, but was later adjusted to be based on personal disposable income or 3.8%. ASU opposes this bill because even if the state had 10% in additional revenue, only 3.8% of that amount could be spent and entities such as K-12 education, which is constitutionally mandated, would receive 1.25% of that amount automatically, followed by the Department of Human Services, Medicaid, and prisons. The concern is that there would be almost no money left over even if money were available. Although HB1041 failed 49 to 47, continued tracking of the bill is necessary as the bill could be introduced again or a similar bill filed.
- ASU also opposed HB1418 which would divert general revenue funds to the Highway Department. Presently, the bill would divert both general revenue from the Revenue Stabilization Act as well as revenue from Education Excellence Trust Fund (EETF). It is possible that EETF could be amended out, but in the 10th year that would be an estimated \$69 million. Even with that amount deleted, the general revenue portion that would be transferred in the 10th year would be \$453 million. All 33 public colleges and institutions in the state, including UAMS and the Division of Agriculture, receive a total of \$729 million. In 10 years, the Highway Department would receive 62% of the general revenue. All the presidents and

chancellors have sent letters opposing this legislation. Initially the bill had 105 co-sponsors, but after discussion many have asked to be removed as sponsors. The bill has not yet been brought to committee.

- Two income tax bills have been filed—HB1585 and HB1586. They are slightly different in that in fiscal year 2017, HB1585 would create a \$328 million loss in general revenue and in 2018, HB1586 would result in a \$344 million loss of revenue.

Dr. Welch commented that if these bills pass, the combination of loss of revenue by limiting expenditures, diversion, and tax cuts will have a devastating effect on higher education that could result in the closing of some institutions or placing more of the financial burden on students and their parents.

Mr. Luter asked how the cuts would be distributed. Dr. Welch explained that 47% of the state budget is designated K-12 education; 23% for DHS; and, 9% for corrections; which is a total of 79% that is almost non-discretionary. The remaining state budget of 17% for higher education and 4% for all others will be the areas that will be the most impacted.

Mr. Rhodes suggested a grass roots effort could be organized similar to that used by real estate professionals with a call to action issued to all constituents, parents, and students.

ASU-Beebe – Eugene McKay, Chancellor

- Mr. Don Harlan, vice chancellor for ASU-Searcy, noted the many physical changes on the Searcy campus since merging with ASU-Beebe in 2003. Several new buildings have been added and approximately 90% of existing buildings have received some type of renovation. ASU-Searcy offers workforce training,

continuing education, and technical classes. Adult education is offered to help students obtain a GED. A career center for high school students is also available. Of the 16 area high schools, 14 schools currently send students to receive technical training. About one-half of these juniors and seniors attending are enrolled for concurrent credit.

- Workforce training with area industry continues to grow. Industries such as Eaton and Bryce Corporations have requested training. The natural gas industry was accommodated by using a simulator and specialized training.
- Two programs, Welding and HVAC (Heating, Ventilation, and Air Conditioning), have been compressed in length. The welding students begin in August, attend more class hours per day, and are able to complete a certificate of proficiency by December. The HVAC operates along the same timeline. This was done to allow more students to get a job and better meet the needs of area industry.

Mr. Harlan cited the types of programs that are offered at Searcy. He said that there was no paralegal program at this time but if enough interest is generated, it is a possibility.

Dr. McKay commended Mr. Harlan and the faculty and staff of the Searcy campus. He said that while ASU-Beebe is down slightly in enrollment, ASU-Searcy's numbers continue to increase.

ASU-Jonesboro – Tim Hudson, Chancellor

- Hunter Petrus, president of the Student Government Association, expressed his appreciation for the opportunities he has been given over the past four years. As a two-time president of the SGA, he was able to initiate a number of changes at ASU that will have a positive influence for students.

- Highlights of significant activities on campus include:
 - On 12/12/12, Coach Bryan Harsin was hired to lead the Red Wolves football team.
 - Howl, the ASU mascot, finished 9th in national competition for mascots.
 - On January 24, a group of students read the "I have a Dream" speech by Dr. Martin Luther King.
 - Corey Beasley was 1st runner-up in the music teacher's National Association of Young Artists competition.
 - On January 24, 2013, a reception was held for the Rugby team who won the National Championship.
 - An SGA town hall meeting was held to create better dialogue between the students and administration.
 - The Debate team won competitions in Tennessee and the LSU Mardi Gras Classic.
 - The ASU football team was recognized by the Arkansas 89th General Assembly.
 - ASU men's basketball team won the Western Division of the Sun Belt Conference.
 - The ASU women claimed the Sun Belt indoor track competition.
 - An iPad initiative has been launched on campus. This initiative would replace student textbooks using iPads.
 - The largest Honors reception was held with 166 prospective students and over 450 visitors.
 - In December, 1,500 students graduated.
 - A faculty member discovered a new species of crustacean, which he named after pop singer Bob Marley.

- A short video highlighting campus events was shown.

ASU-Mountain Home – Robin Myers, Chancellor

- Certificates of Proficiency have been developed in Graphic Design and Web Development. They were developed because of the job opportunities in the area.
- Enrollment was down by 11 students. Of the 1,562 students enrolled this spring, 95 students are out-of-state from 17 different states.
- Planning for a student one-stop center continues. Roller Hall is being considered as a possible location with the library moving to the Vada Sheid Community Development Center. Staff and students met with architects to discuss various options.

- In order to meet the needs of the nursing and allied health department, an expansion of Gotaas Hall is in the planning stage.
- An anonymous collector from Mountain Home has loaned 13 copper etchings by Rembrandt to the university to be displayed indefinitely in the Vada Sheid Community Development Center.

ASU-Newport – Larry Williams, Chancellor

- An enrollment map showed a record enrollment of 2,213 students which is a 9.3% increase over last spring. The increase was attributed to a combination of concurrent enrollment, workforce and economic development programs, and the revised admission standards. Dr. Sandra Massey, vice chancellor for Academic Affairs, and division chairs, Allen Mooneyhan and Ike Wheeler, were recognized for their leadership in achieving this milestone.
- At the February Arkansas Higher Education Coordinating Board meeting, ASUN was recognized as having the highest increase in annual unduplicated headcount for the 2011-2012 academic year of all two-year institutions in the state. Data also indicated that over the previous five years the percentage of increase was 42.2%. During the same period, student semester credit hours and full-time equivalent students increased 64.5%.
- ASUN-Jonesboro campus hosted a Northeast Arkansas Regional Weld-A-Thon. Students participated from twelve public schools with Piggott High School winning 1st place; Manila High School, 2nd place; and, Paragould High School, 3rd place. Over \$15,000 in scholarships were awarded as well as over \$15,000 in prizes to the high schools to assist in vocational/agricultural programs. A list of various donors was provided in the chancellor's report.

- The Fowler Family Hospitality Services Center is on schedule with expected completion in late May and a possible ribbon cutting in July. Over 200 students are estimated to enroll at the center in the first year in the various certificate options as well as continuing education programs for current business and industry. It is anticipated that within two years, an estimated 20 students could receive associate degrees.
- Bids have been opened for a physical plant for the ASUN-Jonesboro campus. Brackett & Krennerich are the architects, and Baily Contractors was the low bid at \$162,000.

Agenda

ASU-Jonesboro Resolutions:

- Resolution 13-02 approving ASU-Jonesboro to provide a utility easement to City Water and Light.
- Resolution 13-03 approving ASU-Jonesboro to amend the Faculty Handbook of Policies and Procedures.
- Resolution 13-04 approving ASU-Jonesboro to redirect one-time Student Library Fee revenues.
- Resolution 13-05 approving ASU-Jonesboro to revise its list of programs of study designated as not eligible for tuition discount.

Upon motion by Mr. Pierce, second by Mr. Slinkard, Resolutions 13-02 through 13-05 were approved.

AYES: Gibson, Pierce, Luter, Slinkard, Rhodes

NAYS: None

ASU-Beebe Resolutions:

- Resolution 13-06 approving ASU-Beebe to increase the meal plan rate.
- Resolution 13-07 approving ASU-Beebe to offer an emphasis in culinary within the Associate of Applied Science in Hospitality Administration.

Upon motion by Mr. Luter, second by Mr. Rhodes, Resolutions 13-06 and 13-07 were approved.

AYES: Gibson, Pierce, Luter, Slinkard, Rhodes

NAYS: None

Upon motion by Mr. Rhodes, second by Mr. Pierce, the board voted to retire into executive session at 11:02 a.m.

AYES: Gibson, Pierce, Luter, Slinkard, Rhodes

NAYS: None

Mr. Gibson announced: "This body has voted to retire into executive session to consider the personnel action items. We will reconvene in public session following this executive session to present and vote on any action arrived at in private."

The board reconvened at 11:43 a.m.

Upon motion by Mr. Rhodes, second by Mr. Pierce, the ASU-Jonesboro academic appointments, academic reassignments of duty, nonacademic appointments, and non-academic reassignments of duty were approved.

AYES: Gibson, Pierce, Luter, Slinkard, Rhodes

NAYS: None

Upon motion by Mr. Luter, second by Mr. Slinkard, the ASU-Beebe academic appointments, non-academic appointments, and non-academic reassignment of duty were approved.

AYES: Gibson, Pierce, Luter, Slinkard, Rhodes

NAYS: None

Upon motion by Mr. Pierce, second by Mr. Rhodes, the ASU-Mountain Home academic appointment was approved.

AYES: Gibson, Pierce, Luter, Slinkard, Rhodes

NAYS: None

Upon motion by Mr. Slinkard, second by Mr. Luter, the ASU-Newport academic reassignment of duty and non-academic appointment were approved.

AYES: Gibson, Pierce, Luter, Slinkard, Rhodes

NAYS: None

Upon motion by Mr. Rhodes, second by Mr. Pierce, the meeting adjourned at 11:45 a.m.

AYES: Gibson, Pierce, Luter, Slinkard, Rhodes

NAYS: None



Charles Luter, Secretary



Mike Gibson, Chair

EXECUTIVE SUMMARY

Contact: Dr. Len T. Frey (870) 972-3303

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to realign an existing high voltage utility easement with City Water and Light (CWL) and then continue it east through ASUJ's property for future expansion to the City of Jonesboro.

ISSUE: The Board of Trustees must approve all land transactions.

BACKGROUND:

- ASUJ is engaged in updating its campus master plan with a strategic portion of this plan being a new athletic facility north of Liberty Bank Stadium and relocation of the competition soccer field.
- CWL recognizes that growth in Jonesboro will require additional electrical capacity east of campus on Johnson Avenue. Because of this, CWL is prepared to relocate the existing high voltage line per the memorandum of understanding for utility relocation dated January 14, 2003 (see legal description and drawing attached).
- The current high voltage utility easement will need to be relocated to allow construction of the proposed athletic facility north of Liberty Bank Stadium. The existing high voltage line runs across the area proposed for the relocated soccer field.
- Cooperation with CWL in the relocation of the high voltage line will allow ASUJ to execute the current campus master plan and provide CWL with the needed easement to serve a growing area of the community.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to provide a utility easement to City Water and Light for maintenance of utilities to ASUJ facilities and to provide additional capacity to Jonesboro and the chancellor is authorized to execute any documents necessary to grant the easement.


Charles Luter, Secretary


Mike Gibson, Chair

Haywood, Kenward, Bare

AND ASSOCIATES, INC.

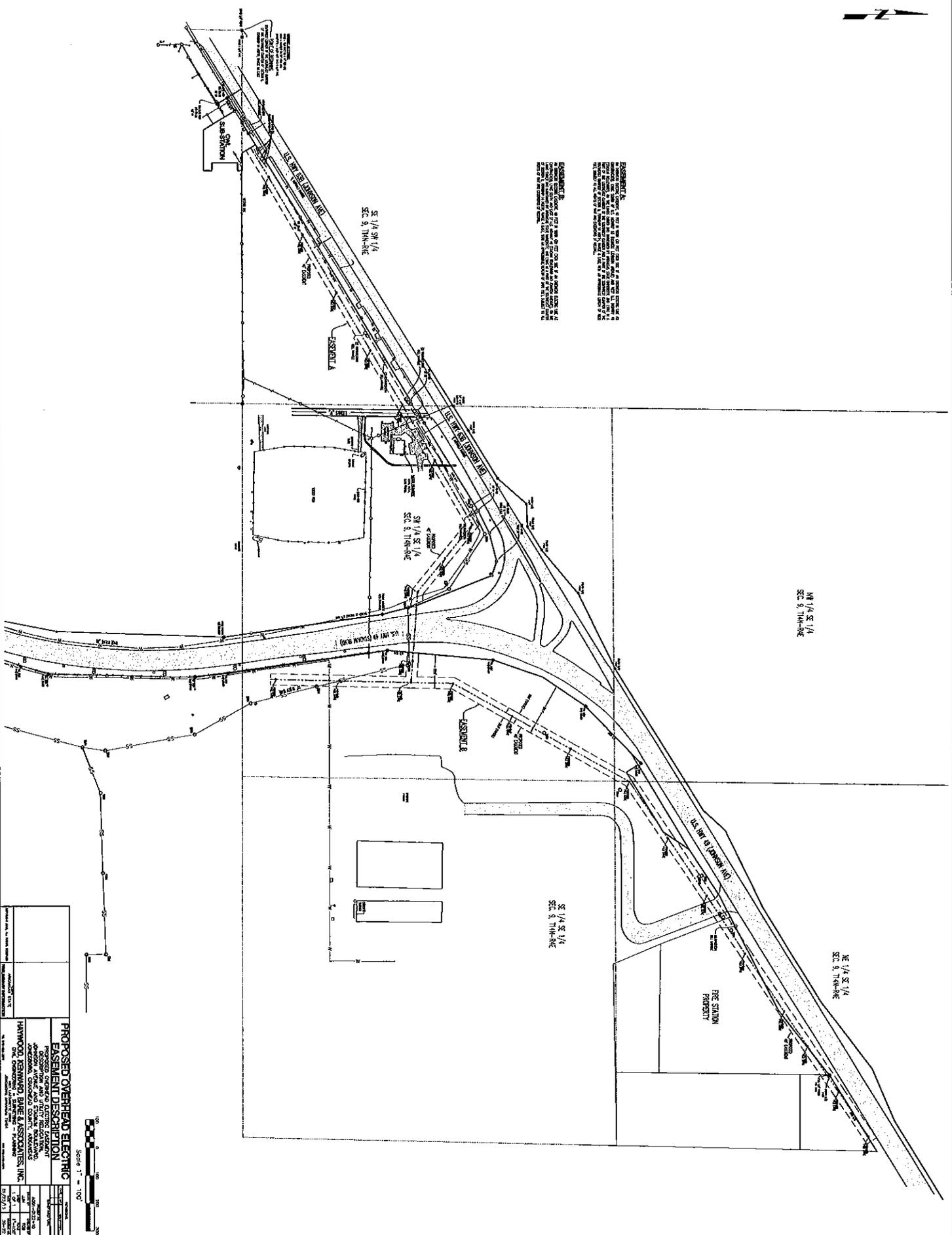
Civil Engineering - Surveying - Planning

EASEMENT A:

AN OVERHEAD ELECTRIC EASEMENT, 40 FEET IN WIDTH (20 FEET EACH SIDE OF AN OVERHEAD ELECTRIC LINE AS CONSTRUCTED), LYING SOUTH OF U.S. HIGHWAY 63 BUSINESS (JOHNSON AVENUE) AND WEST OF U.S. HIGHWAY 49 (STADIUM BOULEVARD), ON THE LANDS OWNED AND MAINTAINED BY ARKANSAS STATE UNIVERSITY, AND LYING IN A PART OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER AND A PART OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 9, TOWNSHIP 14 NORTH, RANGE 4 EAST, WITH AN APPROXIMATE LENGTH OF 1920 FEET, SUBJECT TO ALL RIGHTS OF WAY AND EASEMENTS OF RECORD...

EASEMENT B:

AN OVERHEAD ELECTRIC EASEMENT, 40 FEET IN WIDTH (20 FEET EACH SIDE OF AN OVERHEAD ELECTRIC LINE AS CONSTRUCTED), LYING SOUTH AND EAST OF U.S. HIGHWAY 49 (STADIUM BOULEVARD AND JOHNSON AVENUE), ON THE LANDS OWNED AND MAINTAINED BY ARKANSAS STATE UNIVERSITY, AND LYING IN A PART OF THE SOUTHEAST QUARTER OF SECTION 9, TOWNSHIP 14 NORTH, RANGE 4 EAST, WITH AN APPROXIMATE LENGTH OF 2400 FEET, SUBJECT TO ALL RIGHTS OF WAY AND EASEMENTS OF RECORD...



EASEMENT B:
 THIS EASEMENT IS GRANTED TO THE POWER COMPANY FOR THE PURPOSE OF CONVEYING AND MAINTAINING OVERHEAD ELECTRIC LINES AND APPURTENANCES THEREON ACROSS THE LANDS SHOWN HEREON. THE POWER COMPANY SHALL HAVE THE RIGHT TO LOCATE, CONSTRUCT, MAINTAIN, REPAIR, REPLACE, OPERATE AND REMOVE SUCH LINES AND APPURTENANCES AS MAY BE NECESSARY FOR THE PROPER OPERATION OF SUCH LINES AND APPURTENANCES. THE POWER COMPANY SHALL BE RESPONSIBLE FOR THE COST OF SUCH LINES AND APPURTENANCES AND FOR THE COST OF MAINTENANCE, REPAIR, REPLACEMENT AND REMOVAL THEREOF. THIS EASEMENT SHALL NOT BE SUBJECT TO ANY OTHER EASEMENTS OR INTERESTS IN THE LANDS SHOWN HEREON. THIS EASEMENT SHALL BE IN FULL FORCE AND EFFECT FROM THE DATE OF RECORDATION OF THIS INSTRUMENT.



PROPOSED OVERHEAD ELECTRIC EASEMENT DESCRIPTION	
PROJECT NO.	000-2214-00
DATE	11/20/13
BY	WJL
CHECKED BY	WJL
DATE	11/20/13
SCALE	1" = 100'
HAYWOOD, REMWAUD, BAIRD & ASSOCIATES, INC. ONE OGDENWAY, SUITE 200, CLARK COUNTY, NORTH CAROLINA 28601 PHONE: (704) 791-1100 FAX: (704) 791-1101 WWW.HAYWOODREMWAUD.COM	

Memorandum of Agreement for the Relocation or Establishment
of Electric, Water, and Sewer Services

This document evidences an agreement between Arkansas State University, hereinafter called ASU, and City Water and Light Plant of the City of Jonesboro, Arkansas, hereinafter called CWL, as follows:

1. CWL has responsibility for furnishing to ASU utility services in Craighead County, Arkansas, covering all portions of Sections 9, 15, 16, 17, 20, 21, and 22, Township 14 North, Range 4 East. The purpose of this agreement is to establish the rights of the parties with regard to non-exclusive easements necessary to carry these utilities and any potential relocation of such utilities and easements.

2. Consideration for this agreement as to ASU is deemed to be ensuring electric, water and sewer services to ASU and resolution of rights concerning possible relocation when required by ASU. Consideration for this agreement as to CWL is deemed to be access to utilities for the purpose of maintenance, improvements, or repair.

3. CWL currently provides electric, water, and sewer services to ASU and has done so for many years. No formal easements have been established in the location of CWL electric, water, and sewer lines. By this agreement, ASU grants to CWL non-exclusive easements ten feet in width wherever electric, water, and sewer lines currently are located on ASU property. CWL shall have rights of ingress and egress to such easements for the purpose of maintenance, improvements, or repair. It shall be the responsibility of CWL to prepare written easements for execution by ASU should it so desire.

4. In the event ASU determines that any particular portion of an easement and the utilities located within it are interfering with ASU's plans for expansion and construction, ASU shall notify

CWL of the necessity for relocation of such utilities and easements and shall work with CWL in order to establish an alternate route of such utilities.

5. In the event relocation is to be accomplished, ASU agrees to execute and deliver written non-exclusive easements to CWL. ASU likewise agrees to execute and deliver written non-exclusive easements for any future utility services. CWL agrees to charge to ASU and ASU agrees to pay to CWL, CWL's actual out of pocket costs only for accomplishing such relocation or establishment of electric, water, and sewer services. CWL agrees to provide an estimate of such costs prior to the commencement of relocation or new construction.

Signed this _____ day of January, 2003.

ARKANSAS STATE UNIVERSITY

Jennus Burton
By Jennus Burton, Vice President for Finance and Administration

CITY WATER AND LIGHT PLANT OF THE CITY OF JONESBORO, ARKANSAS

By *Ron Bowen*
Ron Bowen, Manager

DEED BOOK 639 PAGE 607 - 608
DATE 01/21/2003
TIME 03:47:41 PM
RECORDED IN,
OFFICIAL RECORDS OF
CRAIGHEAD COUNTY
SHARON HUDSON
CIRCUIT CLERK
Sharon Hudson, D.C.
RECEIPT# 95730

OFFICIAL SEAL
ALANA ETTER
NOTARY PUBLIC-ARKANSAS
CRAIGHEAD COUNTY
MY COMMISSION EXPIRES: 05-18-11

Alana Etter

"OFFICIAL SEAL"
SHARON FORD
NOTARY PUBLIC-ARKANSAS
CRAIGHEAD COUNTY
My Commission Expires 03/05/05

BE IT REMEMBERED, that on this day came before me, the undersigned, a notary public within and for the County aforesaid, duly commissioned and acting Jennus Burton to me well known as the grantors in the foregoing instrument, and acknowledged that they had executed the same for the consideration and purpose therein and set forth. W ITNESS my hand and seal as such Notary Public this 13th day of January 2003.

BE IT REMEMBERED, that on this day came before me, the undersigned, a notary public within and for the County aforesaid, duly commissioned and acting Ronald L. Bowen to me well known as the grantors in the foregoing instrument, and acknowledged that they had executed the same for the consideration and purpose therein and set forth. W ITNESS my hand and seal as such Notary Public this 14th day of January, 2003.

MY COMMISSION EXPIRES:
3/6/05

Sharon Ford
Notary Public

EXECUTIVE SUMMARY

Contact: Dr. Lynita Cooksey (870) 972-2030

ACTION ITEM: Arkansas State University-Jonesboro requests approval to amend the Faculty Handbook of Policies and Procedures.

ISSUE: The Board of Trustees must approve all revisions to handbooks.

BACKGROUND:

- The Faculty Association desires to add a Historical Committee to the existing standing committees of the Association. The committee will oversee the nomination and approval process of permanently honoring distinguished faculty and will maintain the historical records of the faculty and the Faculty Association. The description of the committee and its duties will be added to the Constitution and By-laws of the Faculty Association immediately following the description of the Handbook Committee in the Standing Committees section. The committee description is attached.
- Section I.c.5 of the Faculty Handbook, Faculty Handbook Committee, requires revision to clarify the members of the Committee. The final three sentences of the paragraph are revised to read: *The members will include one tenured faculty member from each college as well as one dean and one chair appointed by the Senate in consultation with the respective Councils. The committee reports to the Provost and Vice Chancellor for Academic Affairs and Research.* In addition, all references to the Executive Vice Chancellor and Provost shall be changed to Provost and Vice Chancellor for Academic Affairs and Research.
- Section I.c.5 of the Faculty Handbook, General Education Committee, requires revision to reflect at what time general education courses will be reviewed. The second sentence is revised to read: *The GEC considers proposals for modification of the general education curriculum and reviews each course in the general education program once every four years to determine its acceptability as a general education course.*
- Section I.c.6 of the Faculty Handbook; Buildings, Grounds, and Facilities Committee, requires revision to add a member to the committee. The third sentence is revised to read: *Membership consists of the Executive Staff; one dean appointed by the Academic Deans Council; one chair appointed by the Chairs Council; the Assistant Vice Chancellor for Facilities Management; two faculty members appointed by the Faculty Senate; the chair of the Disability Services Committee; two staff members appointed by the Staff Senate; one undergraduate student appointed by the SGA; one graduate student appointed by the GSC, and the ASU landscape architect as an ex-officio, nonvoting member.*

EXECUTIVE SUMMARY

Contact: Dr. Lynita Cooksey (870) 972-2030

- Section II.h of the Faculty Handbook, Credentials, requires revision to clarify which credentials are required to teach at each educational level. The second and third sentences are omitted and the following language is substituted:

Faculty must hold degrees from an institution accredited by an accrediting agency recognized by the U.S. Department of Education, CHEA, or from institutions with comparable status, certification, or recognition in other countries.

The following credentials are required to teach at each level:

1. General Education: *Faculty must hold at least a master's degree with 18 graduate hours in the teaching field.*
 2. Remedial Education: *Faculty members must hold at least a baccalaureate degree in the teaching field.*
 3. Associate Level: *Faculty must have baccalaureate degree or appropriate industrial-related licensure or certification.*
 4. Baccalaureate Level: *Faculty must hold at least a master's degree with 18 graduate hours in the teaching field. Typically, at least 50 percent of the faculty members in each bachelor's degree program must hold the appropriate terminal degree. For career and technical education areas, faculty may hold the master's degree in vocational education with the bachelor's degree in the field of study or the master's degree in vocational education with the appropriate industry-related certification and licensure. A limited number of faculty may hold the bachelor's degree in the teaching field.*
 5. Graduate Level: *A majority of the faculty members teaching graduate degree programs must hold the appropriate terminal degree and have demonstrated competency in teaching or research at the appropriate graduate level.*
- Section III.g of the Faculty Handbook, Deans and Department Chairs, requires revision to indicate which faculty will provide review of deans. The second sentence of the paragraph is revised to read: *The Office of the Provost and Vice Chancellor for Academic Affairs and Research will conduct an annual review of deans by all full-time faculty in their respective colleges.*

EXECUTIVE SUMMARY

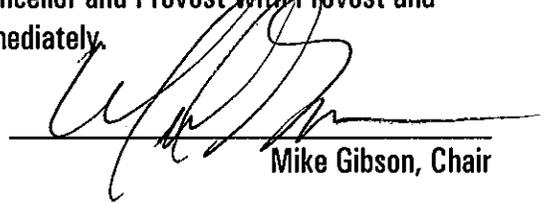
Contact: Dr. Lynita Cooksey (870) 972-2030

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to amend the Faculty Handbook of Policies and Procedures by adding a Historical Committee, revising Sections I.c.5, I.c.6, II.h, and III.g as set out above, and replacing all references to Executive Vice Chancellor and Provost with Provost and Vice Chancellor for Academic Affairs and Research effective immediately.



Charles Luter, Secretary



Mike Gibson, Chair

Appendix A, By-laws of the Faculty Association.

STANDING COMMITTEES OF THE FACULTY SENATE

Historical Committee

The Arkansas State University Faculty Association Historical Committee oversees the nomination and approval process for permanently honoring future distinguished faculty who have since retired and is also charged with maintaining the archives/historical records of the faculty and the association.

Membership on the committee will consist of one representative who is a tenured faculty member from each of the academic colleges. Members will be selected by the Executive Committee of the ASU Faculty Association. Members selected to serve on the committee should have a long history of employment as ASU faculty. The committee will elect a chair. The length of the term for each committee member is five years. Every five years beginning in the fall of 2014 the committee will put forward a call for nominations. The committee will follow the modified Criteria for Inclusion and the Procedure for the Nomination Process listed below which was originally established by the Arkansas State University Faculty Association Ad hoc Committee for Centennial Celebration Projects & Activities (2008). The committee and the ASU Faculty Association Executive Committee will be responsible for having the names of the distinguished faculty honorees, highest degree, title, and years of service engraved on the prefabricated name plate and permanently attached on the display outside of Centennial Hall. The names will be unveiled every 5 years during the spring meeting of the ASU Faculty Association and Faculty Honors Convocation. Distinguished faculty honorees and their families will be invited to these events.

The Criteria for Inclusion and the Procedure for the Nomination Process are listed below.

Criteria for Inclusion of Nominee:

- (1) Nominees must be former ASU faculty members.
- (2) Other than in exceptional cases nominees must have a minimum of 10 years of service to ASU.
- (3) They must have made long-term significant contributions to ASU.

Procedure for the Nomination Process:

- (1) The Historical Committee will notify all ASU Academic Deans of their plans to honor select former faculty and the criteria that nominees must meet and the procedures for submitting nominations.
- (2) Academic Deans will be asked to form a faculty nominating committee consisting of current faculty representatives from every department and program within their respective college. Deans will be asked to include as many "seasoned" faculty as possible on these college nominating committees. Nominating committee members need to have a long history of employment as ASU faculty.
- (3) Each college nominating committee will submit the names of faculty members who meet the criteria for inclusion and who should be considered as nominees. Each college nominating committee will also rank order these names. These names will be provided to the Chair of the Historical Committee and copied to the college dean by mid-October.
- (4) Each nomination must include the following in order to be considered:
 - a. Nominee's full name and highest degree (e.g., Ph.D., Ed.D., MFA, MSN, etc.)
 - b. Nominee's rank and title (e.g., Professor of Chemistry)
 - c. Year of first contract and year of last contract (e.g., 1991-2014)
 - d. Key contributions to ASU (i.e., why the former faculty member is being nominated)
 - e. Rank order (see # 3 above)

(5) The Historical Committee has the right to select nominations for presentation to the ASU Faculty Association Executive Committee. The committee should consider approximately 10 nominations every five years.

(6) The Historical Committee will vote on a final list of nominees and forward the list to the ASU Faculty Association Executive Committee for final approval.

EXECUTIVE SUMMARY

Contact: Dr. Lynita Cooksey (870) 972-2030

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to redirect Student Library Fee revenues necessary for the purchase and installation of additional library shelving.

ISSUE: The Board of Trustees must approve one-time redirections of student fees.

BACKGROUND:

- The Student Library Fee was implemented by the Board of Trustees in May 2004 in order to fund the acquisition and provision of academic resources for student use.
- The Dean B. Ellis Library's pre-1980 print scholarly journals have been stored on the unfinished sixth floor of the library building with limited retrieval available since the renovation of the third floor of the library to accommodate distance learning classrooms in 2005.
- The completion of the sixth floor of the library requires the removal of the journals from that floor and their temporary placement in non-retrievable off-campus storage pending the acquisition and installation of sufficient shelving to hold these materials.
- The pre-1980 journals currently in storage are titles that are not currently accessible in online format by ASUJ.
- Many of these journals are not available online and the cost of purchasing all available titles in online format is beyond the capabilities of the library's budget.
- These resources will remain in offsite storage and unavailable for use until funding for shelving can be secured.
- A location has been identified on the first floor of the library where compact steel shelving similar to what is used in medical and legal facilities can be installed to return these important scholarly resources to regular use.
- Redirecting approximately \$300,000 in Student Library Fee revenues will fund the purchase and installation of steel compact shelving and the preparation of the site on the first floor for the installation.
- Student Library Fee revenue increases, due to the growth in enrollment, are sufficient to allow a one-time redirection of these funds with no adverse impact on current library subscriptions and resources.

EXECUTIVE SUMMARY

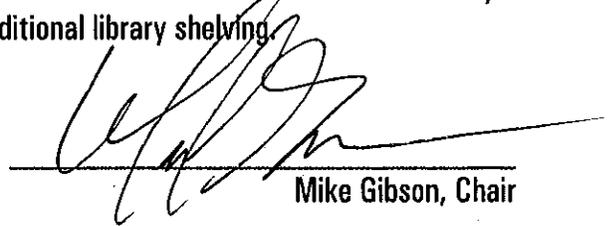
Contact: Dr. Lynita Cooksey (870) 972-2030

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to redirect one-time Student Library Fee revenues necessary for the purchase and installation of additional library shelving.



Charles Luter, Secretary



Mike Gibson, Chair

EXECUTIVE SUMMARY

Contact: Dr. Lynita Cooksey (870-972-2030)

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to revise its list of programs of study designated as not eligible for tuition discounts.

ISSUE: The Board of Trustees must approve all tuition and fees.

BACKGROUND:

- By Resolution 11-49, the Board of Trustees authorized each campus to designate programs of study not subject to tuition discounts.
- ASUJ received approval to designate several programs as not suitable for discounted tuition.
- ASUJ requests approval to remove the following programs from the designated list and make them eligible for tuition discounts:
 - Bachelor of Science
 - Disaster Preparedness and Emergency Management (On-line)
 - Disaster Preparedness and Emergency Management Emphasis (On-line; to be discontinued August 15, 2013)
 - RN to BSN (On-line)
 - Master of Science
 - Disaster Preparedness and Emergency Management (On-line)
 - Associate of Applied Science
 - Disaster Preparedness and Emergency Management (On-line)

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to revise its list of programs of study designated as not eligible for tuition discounts by deleting the programs listed above effective immediately.


Charles Luter, Secretary


Mike Gibson, Chair

EXECUTIVE SUMMARY

Contact: Jerry Carlisle (501) 882-8835

ACTION ITEM: Arkansas State University-Beebe (ASUB) requests approval of a 5% increase in the meal plan rate.

ISSUE: The Board of Trustees must approve all meal plan rates.

BACKGROUND:

- Meal plan rates have not increased at ASUB since August 2009.
- Food costs have increased an average of 3.2% over the last three years for a total of 9.6%.
- According to USDA forecasts, food costs are expected to rise from 3–4% over the next year.
- With the dining hall capacity doubling, it is expected there will be an increase in part-time labor expenditures to meet the expected additional demand.
- The increase would be \$42 per semester.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Beebe is approved to increase the meal plan rate by 5%, effective fall semester 2013.


Charles Luter, Secretary


Mike Gibson, Chair

EXECUTIVE SUMMARY

Contact: Dr. Ted Kalthoff (501) 882-8830

ACTION ITEM: Arkansas State University-Beebe requests approval to offer an emphasis in culinary within its approved Associate of Applied Science (AAS) in Hospitality Administration program.

ISSUE: The Arkansas State University Board of Trustees must approve the offering of any new degree program or any new option of any existing program.

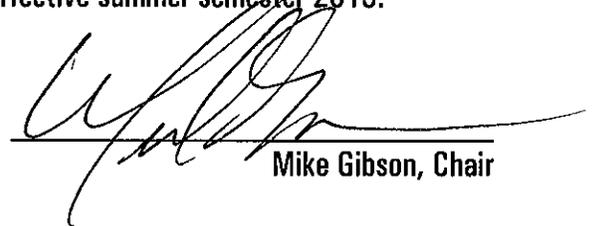
BACKGROUND:

- Arkansas State University-Beebe currently offers the AAS in Hospitality Administration.
- After the AAS in Hospitality Administration was approved, a fully functional professional kitchen was added to the Latimer Center at ASU-Heber Springs to provide students the opportunity to learn the culinary aspects of hospitality administration. Based upon the availability of this existing facility and the desire of students for an emphasis in culinary, this emphasis has been developed.
- Arkansas State University-Beebe currently employs full-time instructors and adjunct instructors qualified to teach the courses within this area of emphasis.
- Since the courses, instructors, and facilities are already in place, there will not be any additional cost for this program.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Beebe is approved to offer an emphasis in culinary within the Associate of Applied Science in Hospitality Administration, effective summer semester 2013.


Charles Luter, Secretary


Mike Gibson, Chair

ARKANSAS STATE UNIVERSITY-JONESBORO
ACADEMIC APPOINTMENTS
March 8, 2013

BATES, STEPHANIE

Temporary Instructor in Spanish

Salary: \$15,000 (4 ½-month rate)

Effective: January 1, 2013

Source of Funds: Education and General, page 102, line 13

Justification: Increase in students taking a foreign language.

Education:

2012 M.P.A. Non-Profit Management, University of Oklahoma, Norman, OK

2012 M.A. Spanish, University of Oklahoma, Norman, OK

2006 B.A. Spanish, University of Oklahoma, Norman, OK

Employment:

2012 Instructor, University of Oklahoma, Norman, OK

2009-2012 Graduate Teaching Assistant, University of Oklahoma, Norman, OK

2007-2008 Unemployed

2006-2007 Destination Specialist, Journeys International, Ann Arbor, MI

2005-2006 Waitress, Tulio's Mexican Restaurant, Norman, OK

2004-2005 Honors Research Assistant, University of Oklahoma, Norman, OK

HUGGINS, JOHN

Temporary Instructor in Biology

Salary: \$29,000 (9-month rate)

Effective: January 1, 2013

Source of Funds: Education and General, page 94, line 25

Justification: Due to 1) enrollment increases in the Department of Biological Sciences (25% growth over the last 5 years) and 2) the need to replace the load of a tenured faculty member who had to take FMLA this semester. The need to cover both of these caused teaching load to grow to 15 hours, necessitating the sudden shift to full-time employment for the spring.

Education:

1979 M.S. Biology, Arkansas State University

1977 B.S. Education, Arkansas State University

Employment:

2001-2012 Adjunct, Arkansas State University-Paragould

KENDIG, SARAH M.

Assistant Professor of Sociology

Salary: \$52,000 (9-month rate)

Effective: August 16, 2013

Source of Funds: Education and General, page 105, line 4

Justification: Replacing Anthony Troy Adams due to resignation (salary-\$78,317).

Education:

2010 Ph.D. Sociology, University of Maryland, College Park, MD

2007 M.A. Sociology, University of Maryland, College Park, MD

2002 B.S. Psychology, James Madison University, Harrisonburg, VA

Employment:

2010-2012 NICHD Postdoctoral Fellow, University of Texas at Austin

2010 Teaching Assistant, University of Maryland, College Park, MD

2008-2009 Instructor, University of Maryland, College Park, MD

2006-2007 Graduate Research Assistant, University of Maryland, College Park, MD

2004-2005 Teaching Assistant, University of Maryland, College Park, MD

MUEHLER, MARILYN

Instructor in Reading

Salary: \$36,050 (9-month rate)

Effective: January 1, 2013

Source of Funds: Education and General, page 126, line 2

Justification: To meet the instructional needs at Mountain Home campus in the Literacy area for undergraduate students. (salary-\$36,050)

Education:

2008 M.S.Ed. Reading, University of Central Arkansas, Conway, AR

1975 B.A. Elementary Education and Math, National College of Education, Evanston, IL

Employment:

2010-2012 Temporary Instructor, Arkansas State University-Mountain Home

1992-2010 Teacher, Flippin Public School, Flippin, AR

STEPHENS, NATHAN

Temporary Instructor in Biology

Salary: \$29,000 (9-month rate)

Effective: January 1, 2013

Source of Funds: Education and General, page 94, line 26

Justification: Due to 1) enrollment increases in the Department of Biological Sciences (25% growth over the last 5 years) and 2) the need to replace the load of a tenured faculty member who had to take FMLA this semester. The need to cover both of these caused teaching load to grow to 15 hours, necessitating the sudden shift to full-time employment for the spring.

Education:

2011 M.S. Biology, Arkansas State University
2004 B.S. Biology, Black Hills State University, Spearfish, SD

Employment:

2012 Temporary Instructor, Arkansas State University
2010-2011 Graduate Teaching Assistant, Arkansas State University
2008-2009 Lab Research Technician, Arkansas State University
2005-2007 Graduate Teaching Assistant, Arkansas State University
2004 Lab Assistant, Black Hills State University, Spearfish, SD

VIZCARRA, SUSANA

Temporary Instructor in Spanish

Salary: \$15,000 (4 ½-month rate)

Effective: January 1, 2013

Source of Funds: Education and General, page 102, line 14

Justification: Increase in students taking a foreign language.

Education:

2012 M.A. English Literature, University of Alabama-Huntsville, Huntsville, AL
2008 M.A. Romance Languages-Spanish, Texas Tech University, Lubbock, TX
2006 B.A. Latin-American and Iberian Studies, Texas Tech University, Lubbock, TX

Employment:

2009-2012 Faculty Adjunct, University of Alabama-Huntsville, Huntsville, AL
2009-2012 Translator-Interpreter, ALAMEX Translation Services, Huntsville, AL
2011 Substitute Spanish Teacher, Sparkman High School, Harvest, AL
2009 Secretary, International Student and Scholar Office, UAH, Huntsville, AL
2009 Receptionist-Clerk, Office of International Program and Services, UAH, Huntsville, AL
2006-2008 Graduate Teaching Assistant, Texas Tech University, Lubbock, TX

WREN, TIMOTHY

Assistant Professor of Nursing

Salary: \$70,000 (12-month rate)

Effective: January 1, 2013

Source of Funds: Education and General, page 152, line 29; Tuition Differential, page 151, line 73

Justification: Faculty member was hired to support the startup of the online RN to BSN program through LSDE.

Education:

2005 D.N.P. Forensic Nursing, University of Tennessee, Memphis, TN
1985 M.S. Nursing, Rush University, Chicago, IL
1981 B.S. Nursing, Union College, Lincoln, NE

Employment:

2007-2012 Professor, Florida College of Health Sciences, Orlando, FL
2001-2007 Assistant Professor, Louisiana State University Health Sciences Center, New Orleans, LA

WREN, KATHLEEN

Assistant Professor of Nurse Anesthesia and Associate Clinical Coordinator

Salary: \$180,000 (12-month rate)

Effective: January 1, 2013

Source of Funds: Education and General, page 160, line 3

Justification: Replacing Joe Williams due to non-reappointment (salary-\$196,500).

Education:

1998 Ph.D. Adult Education, University of Nebraska-Lincoln, Lincoln, NE

1984 M.S. Nursing, Rush University, Chicago, IL

1981 B.S. Nursing, Union College, Lincoln, NE

Employment:

2012 Independent Contractor, Wren Anesthesia Services, Apopka, FL

2007-2012 Professor and Chair, Florida Hospital College of Health Sciences, Orlando, FL

2007-2012 Adjunct Faculty, Louisiana State University, New Orleans, LA

2006-2007 Associate Dean for Professional Practice and Clinical Services, Louisiana State University, New Orleans, LA

2001-2007 Program Director, Louisiana State University, New Orleans, LA

ARKANSAS STATE UNIVERSITY-JONESBORO
ACADEMIC REASSIGNMENTS OF DUTY
March 8, 2013

GRIPPO, ANNE

From: Associate Professor of Biological Sciences
To: Associate Dean, College of Sciences and Mathematics
Associate Professor of Biological Sciences
Effective: February 1, 2013
Salary: \$96,000
Source of Funds: Education and General, page 88, line 2
Justification: Replacing John Pratte due to promotion to Dean (salary-\$117,300)

HOGUE, GINA

From: Interim Associate Vice Chancellor for Academic Services
To: Associate Vice Chancellor for Academic Services
Effective: January 1, 2013
Salary: \$117,000 (12-month rate)
Source of Funds: Education and General, page 44, line 3
Justification: Replacing Lynita Cooksey due to promotion to Provost (salary-\$119,653)

HOLLOWAY, H. STAR

From: Library Support Assistant
To: Librarian
Effective: January 1, 2013
Salary: \$33,500 (12-month rate)
Source of Funds: Education and General, page 168, line 7
Justification: Reclassified and filling librarian line which was vacated by April Sheppard due to reclassification to Assistant Library Director. (salary-\$38,170)

LAIRD, BRIAN

From: Temporary Instructor in Accounting
To: Instructor in Accounting
Effective: August 16, 2013
Salary: \$103,000 (9-month rate)
Source of Funds: Education and General, page 111, line 6; Tuition Differential, page 108, line 29
Justification: Replacement for Sangshin Pae due to resignation (salary-\$110,313)

PIMPLETON, ASHER

From: Temporary Assistant Professor of Counseling
To: Assistant Professor of Counseling
Effective: August 16, 2013
Salary: \$54,000 (9-month rate)
Source of Funds: Education and General, page 128, line 18

Justification: New position based on the recommendations of the CACREP site visit team. Responsibilities will include teaching graduate level courses in the area of counseling, providing professional supervision and academic advising to students, and providing service to the department, college and community.

PRATTE, JOHN

From: Interim Dean, College of Sciences and Mathematics
To: Dean, College of Sciences and Mathematics
Effective: January 1, 2013
Salary: \$158,000 (12-month rate)
Source of Funds: Education and General, page 88, line 1
Justification: Replacing Andy Novobilski due to resignation (salary-\$166,464)

SUSTICH, ANDY

From: Interim Associate Vice-Chancellor for Research and Technology Transfer and Interim Executive Director of Arkansas Biosciences Institute and Dean of Graduate School
To: Vice Provost for Research and Graduate Studies
Effective: January 1, 2013
Salary: \$178,000 (12-month rate)
Source of Funds: Education and General, page 72, line 1; page 79, line 1; ABI, page 45, line 2; ORTT/FA, page 48, line 2
Justification: Replacing Michael Dockter due to resignation (salary-\$213,612)

WELSH, JOSEPHINE

From: Director of Assessment
To: Director of Assessment and Assistant Professor of Educational Assessment, Evaluation and Research
Effective: January 1, 2013
Salary: \$80,000 (12-month rate)
Source of Funds: Education and General, page 132, line 6; Outcomes Assessment, page 64, line 1
Justification: Offered a tenure track assistant professor position in the College of Education Center for Excellence in Education in association with current position as the Director of Assessment. Expected teaching load will be one course per academic term. Scholarship and service activities as required for tenure are also required.

WOOTEN, AMBER

From: Instructor in Diagnostic Medical Sonography
To: Assistant Professor of Medical Imaging and Radiation Services
Effective: January 1, 2013
Salary: \$60,710 (12-month rate)
Source of Funds: Education and General, page 156, line 6
Justification: Degree completion

ARKANSAS STATE UNIVERSITY-JONESBORO
NON-ACADEMIC APPOINTMENTS
March 8, 2013

BAKER, BLAKE

Assistant Football Coach

Salary: \$60,000

Effective: December 20, 2012

Source of Funds: Auxiliary, Page 212, Line 10

Justification: Replaces Brandon Hall whose contract will not be renewed (\$60,000)

Education:

2008 B.S. Social Sciences, Tulane University, New Orleans, LA

Employment:

2010 – Present Graduate Assistant, Defense, University of Texas, Austin, TX

2009 – 2010 Wide Receivers/Linebackers Coach, Clear Springs High School, League City, TX

BEDELL, BRAD

Assistant Football Coach

Salary: \$85,000

Effective: December 31, 2012

Source of Funds: Auxiliary, Page 212, Line 4 with a portion of the funds donated by outside sources

Justification: Replaces John Bryan Grimes who resigned (\$70,000)

Education:

2009 B.A. Sociology, University of Colorado, Boulder, CO

1997 A.A. Mt. San Antonio College, Walnut, CA

Employment:

2011 – 2012 Offensive Line Coach, New Mexico State University, Las Cruces, NM

2010 – 2011 Offensive Line Coach/Run Game Coordinator,
University of California, Davis, CA

2009 – 2010 Offensive Line Coach, University of Northern Colorado, Petaluma, CA

2007 – 2009 Offensive Technical Intern/Interim Offensive Line Coach,
University of Colorado, Boulder, CO

BROWN, JULIUS

Assistant Football Coach

Salary: \$70,000

Effective: January 8, 2013

Source of Funds: Auxiliary, Page 212, Line 5 with a portion of the funds donated by outside sources

Justification: Replaces Liggie Jackson whose contract will not be renewed (\$65,000)

Education:

2006 B.S. Business Administration, Boise State University, Boise, ID

Employment:

2012 – Present Cornerbacks Coach, Troy University, Troy, AL
2009 – 2012 Director of Player Personnel, Boise State University, Boise, ID
2008 – 2009 Offensive Graduate Assistant/Assistant Running Backs Coach,
Boise State University, Boise, ID
2007 – 2008 Offensive Graduate Assistant/Assistant Wide Receiver Coach,
Boise State University, Boise, ID
2006 – 2007 Assistant Director of Football Operations,
Boise State University, Boise, ID
2005 – 2006 Defensive Coordinator/Secondary Coach, Capital High School, Boise, ID

CARLISLE, LAURA

Assistant Director of Student Health Center

Salary: \$67,000

Effective: November 26, 2012

Source of Funds: E&G, Page 25, Line 2

Justification: Replaces Victoria Williams who was promoted (\$67,626)

Education:

2012 M.S. Nursing, Arkansas State University

2004 B.S. Nursing, Arkansas State University

Employment:

2012 – Present Advanced Practice Nurse, Doctor's Health Group, Jonesboro, AR
2009 – 2011 Registered Nurse/Structured Learning Assistance Facilitator, ASU-Jonesboro
2007 – 2010 Registered Nurse, Northeast Arkansas Clinic, Jonesboro, AR
2005 – 2007 Registered Nurse, LeBonheur Children's Medical Center, Memphis, TN (Traveling Nurse)
2005 – 2007 Registered Nurse, Children's Hospital of Central California, Madera, CA (Traveling Nurse)

ELLENA, JULIA

Athletic Trainer/Instructor

Salary: \$31,212

Effective: October 1, 2012

Source of Funds: Auxiliary, Page 211, Line 2

Justification: Replaces Natalie Trotter who resigned (\$31,212)

Education:

2008 M.S. Sports Medicine, University of Colorado, Colorado Springs, CO

2006 B.S. Athletic Training, Oklahoma State University, Stillwater, OK

2003 A.S. Athletic Training, Dodge City Community College, Dodge City, KS

Employment:

2012 – Present Adjunct Faculty, Texas A & M University, Corpus Christi, TX
2008 – Present Assistant Athletic Trainer, Texas A & M University, Corpus Christi, TX
2006 – 2008 Athletic Trainer, University of Colorado, Colorado Springs, CO

HAMDAN, BUSH

Offensive Coordinator

Salary: \$70,000
Effective: January 3, 2013
Source of Funds: Auxiliary, Page 212, Line 2
Justification: Replaces Rhett Lashlee who resigned (\$95,000)

Education:

2009 M.P.E. Athletic Administration, Idaho State University, Boise, ID
2007 B.A. Communications, Boise State University, Boise, ID

Employment:

2012 – Present Wide Receiver Coach, University of Florida, Gainesville, FL
2011 – 2012 Tight Ends Coach, Sacramento State University, Sacramento, CA
2010 – 2011 Offensive Technical Intern-Wide Receivers/2010 Military Bowl Coach,
University of Maryland, College Park, MD
2009 – 2010 Student Assistant-Quarterbacks, University of Colorado, Denver, CO

HARSIN, BRYAN

Head Football Coach

Salary: \$160,896
Effective: January 1, 2013
Source of Funds: Auxiliary, Page 212, Line 1
Justification: Replaces Gus Malzahn who resigned (\$160,896)

Education:

2000 B.S. Management, Boise State University, Boise, ID

Employment:

2011 – 2012 Co-Offensive Coordinator, University of Texas, Austin, TX
2001 – 2010 Offensive Coordinator, Tight Ends, Graduate Assistant, Boise State University, Boise, ID

MARKS, LEE

Associate Director of Strength & Conditioning

Salary: \$35,000
Effective: January 4, 2013
Source of Funds: Auxiliary, Page 213, Line 4
Justification: New position with permanent funding from part-time account

Education:

2012 M.Ed. Education, University of Sioux Falls, Sioux Falls, SD
2007 B.S. Psychology, Boise State University, Boise, ID

Employment:

2012 – Present Running Back Coach, South Dakota State University, Brookings, SD
2010 – 2012 Graduate Assistant, University of Sioux Falls, Sioux Falls, SD
2007 – 2010 Assistant Speed, Strength and Conditioning Coach,
University of Colorado, Boulder, CO

PITMAN, JEFFREY

Director of Strength & Conditioning

Salary: \$85,000

Effective: December 19, 2012

Source of Funds: Auxiliary, Page 213, Line 2 with a portion of the funds donated by outside sources

Justification: Replaces Ryan Russell who resigned (\$75,000)

Education:

1995 M.Ed. Parks, Recreation, and Leisurely Studies,
University of Minnesota, Minneapolis, MN
1993 B.S. Health Promotion, Boise State University, Boise, ID

Employment:

2011 – Present Head Strength and Conditioning Coordinator,
Western Carolina University, Cullowhee, NC
2006 – 2011 Director of Strength and Conditioning, University of Colorado, Boulder, CO
1999 – 2006 Head Strength and Conditioning Coach, Boise State University, Boise, ID

QUARLES, MARKEL

Director of Career Services

Salary: \$70,000

Effective: November 26, 2012

Source of Funds: E&G, Page 27, Line 1 (\$2082 plus fringe from Diversity)

Justification: Replaces Sharon Becker who resigned (\$66,586)

Education:

2010 Ed.D. Educational Leadership, University of California,
Santa Barbara, CA
2003 M.A. Education, California Polytechnic State University,
San Luis Obispo, CA
1998 B.S. Physical Education, California Polytechnic State University,
San Luis Obispo, CA

Employment:

- 2010 – Present Adjunct Faculty, Department of Workforce & Economic Development, Cuesta College, San Luis Obispo, CA
- 2010 – Present Department Head, Music Arts Department, Santa Maria Foursquare, Santa, Maria, CA
- 2009 – Present Lecturer, School of Education, College of Science & Mathematics, California Polytechnic State University, San Luis Obispo, CA
- 2003 – Present Career Counselor, Career Services, California Polytechnic State University, San Luis Obispo, CA
- 2001 – 2003 Academic Services & Life Skills Coordinator, Athletics Department, California Polytechnic State University, San Luis Obispo, CA

RIDDLE, KENT

Assistant Head Football Coach

Salary: \$113,133

Effective: December 31, 2012

Source of Funds: Auxiliary, Page 212, Line 3 with a portion of the funds donated by outside sources

Justification: Replaces David Gunn whose contract will not be renewed (\$70,000)

Education:

1992 B.S. Hotel, Restaurant and Tourism Management, Oregon State University, Corvallis, OR

Employment:

- 2010 – Present Assistant Football Coach, University of North Texas, Denton, TX
- 2006 – 2010 Assistant Football Coach, University of Colorado, Boulder, CO
- 2000 – 2005 Assistant Football Coach, Boise State University, Boise, ID

STEVENSON, KYLE

Academic Advisor, University College, Athletic Support

Salary: \$31,212

Effective: October 8, 2012

Source of Funds: E&G, Page 51, Line 4

Justification: New position funded by undergraduate tuition dollars

Education:

- 2011 M.S. Sports Psychology and Motor Behavior, University of Tennessee, Knoxville, TN
- 2010 B.S.E. Sports Management, University of Tennessee, Knoxville, TN

Employment:

- 2011 – Present Fitness Coach, The Rush Fitness Complex, Knoxville, TN
- 2010 – 2011 CHAMPS/Life Skills Intern, University of Tennessee Athletics, Knoxville, TN
- 2009 – 2010 Intern for Recruitment, Allegiant Athletic Agency, Knoxville, TN

WEEMS, JOEL

Assistant Director of Athletics, Compliance

Salary: \$50,000

Effective: January 28, 2013

Source of Funds: Auxiliary, Page 210, Line 1

Justification: Replaces Jeremy Joffray

Education:

1995 M.Ed. History Education, Delta State University, Cleveland, MS

1993 B.S. Business Administration, Arkansas State University

Experience:

2011-2013 Assistant Athletic Director for Compliance, Mercer University, Macon, GA

2002-2011 Compliance Coordinator, University of Mississippi, Oxford, MS

1997-2002 Account Service Representative, Memphis Business Interiors, Memphis, TN

WILKINSON, BRIAN

Director of Football Operations

Salary: \$65,000

Effective: January 7, 2013

Source of Funds: Auxiliary, Page 212, Line 11 with a portion of the funds donated by outside sources

Justification: Replaces James Croley who resigned (\$50,000)

Education:

2009 B.S. Business Administration, Belford University Online

Employment:

2010 – Present Assistant Football Operations, University of California, Berkeley, CA

2009 – 2010 Accounts Operating Manager, Pepsi Bottling Company, Modesto, CA

2008 – 2009 Director of Football Operations, California State University, Sacramento, CA

2005 – 2008 Assistant Football Operations, University of California, Berkeley, CA

2005 – 2006 Director of Softball Operations, University of California, Berkeley, CA

2003 – 2005 Assistant Equipment Manager, University of California, Berkeley, CA

WILLIAMS, CANDENCE

Project Program Specialist, Student Development and Leadership

Salary: \$30,000

Effective: November 19, 2012

Source of Funds: E&G, Page 20, Line 3 (\$26,000 Chancellor Permanent Salary Savings & \$4,000 from Diversity)

Justification: New position

Education:

2011 M.B.A. Arkansas State University
2009 B.S. Marketing, Arkansas State University

Employment:

2012 – Present Co-Owner, Tiny Treasures Academy, Jonesboro, AR
2011 – 2012 Catering Coordinator, Panera Bread, Jonesboro, AR
Sum 2011 Marketing Intern, Medical Necessities, Jonesboro, AR
2010 – 2011 Graduate Assistant, ASU-Jonesboro
2009 – 2010 Assistant Manager, Wal-Mart, Jonesboro, AR; Blytheville, AR
Sum 2008 Freight Forwarding Intern, C.H. Robinson Worldwide, Inc., Jonesboro, AR

ARKANSAS STATE UNIVERSITY-JONESBORO
NON-ACADEMIC REASSIGNMENTS OF DUTY
March 8, 2013

BUCKLEY, KATHRYN

From: Administrative Specialist I, Student Affairs
To: Assistant Dean of Students, Leadership Center
Effective: January 2, 2013
Salary: \$35,027
Source of Funds: Auxiliary, Page 243, Line 1
Justification: Replaces Jodie Cherry who resigned (\$35,027)

FORD, PATRICK CARTER

From: Assistant Director of Athletics
To: Assistant Director of Athletics and Director of Red Wolves Foundation
Effective: January 16, 2013
Salary: \$80,000
Source of Funds: Auxiliary, Page 208, Line 10 (\$20,000 paid from outside sources)
Justification: Increased duties and responsibilities in the Red Wolves Foundation

HOUSER, ALEX

From: HEI Program Coordinator, International Programs & Services-Rugby
To: Project Program Specialist, International Programs & Services-Rugby
Effective: October 15, 2012
Salary: \$35,000
Source of Funds: E&G, Page 75, Line 1
Justification: Replaces Matt Huckaby who was promoted (\$45,900)

ARKANSAS STATE UNIVERSITY-BEEBE
ACADEMIC APPOINTMENTS
March 8, 2013

BUFORD, SARAH

Instructor of Mathematics

Salary: \$36,350 (9-month rate)
Effective Date: January 2, 2013
Source of Funds: Education and General, Page 43
Justification: Replacing Joan Finney who retired (Salary-\$50,441)

Education:

2008 M.A. Mathematics Education, University of Central Arkansas, Conway, AR
2006 B.S. Mathematics, University of Southern Mississippi, Hattiesburg, MS
2004 A.A. General Studies, Hinds Community College, Raymond, MS

Employment:

2010 - Present Adjunct Instructor of Mathematics, Arkansas State University-Beebe
2008 - Present Adjunct Instructor of Mathematics, Pulaski Technical College, North Little Rock, AR

SUPRATMAN, EDDIE

Temporary Instructor of History/Comparative Religion

Salary: \$36,350 (9-month rate)
Effective Date: January 2, 2013
Source of Funds: Education and General, Page 32
Justification: Replacing Mike Hammond who retired (Salary-\$69,085)

Education:

2005 M.Div. Religion, Harding Graduate School of Religion, Memphis, Tennessee
1999 B.Min. Bible and Ministry, Harding University, Searcy, AR

Employment:

2012 - 2012 Adjunct Instructor, History/Comparative Religion, Arkansas State University-Beebe
2008 - 2011 Adjunct Instructor, Bible Department, Harding University, Searcy, AR
2008 - 2009 Adjunct Instructor, History/Philosophy, Arkansas State University-Beebe,
Heber Springs, AR
2004 - 2007 Adjunct Instructor, Bible Department, Harding University, Searcy, AR

YOKLEY, STEPHEN

Instructor of Agriculture Equipment Technology

Salary: \$36,350 (9-month rate)
Effective Date: January 2, 2013
Source of Funds: Education and General, Page 49
Justification: Replacing Walter Tubbs who resigned (Salary-\$40,756)

Education:

2011 A.A.S. John Deere Ag Tech, Human Resources, Arkansas State University-Beebe
2011 A.A. General Studies, Arkansas State University-Beebe

Employment:

2011 - 2012 Agricultural Diesel Technician, John Deere Dealership Ag-Pro, Conway, AR
2009 - 2011 Agricultural Diesel Technician, Norman Implement Company, Damascus, AR
1998 - 2009 Heavy Equipment Technician, United States Army, US

ARKANSAS STATE UNIVERSITY-BEEBE
NON-ACADEMIC APPOINTMENTS
March 8, 2013

DOWNEY, JENNIFER

Counselor at ASU-Searcy

Salary: \$40,000 (12-month rate)

Effective Date: January 16, 2013

Source of Funds: Education and General, Page 77

Justification: Replacing Carolyn Fridley who resigned (Salary-\$40,800)

Education:

2010 M.S. Counseling Psychology, University of Central Arkansas, Conway, AR

2006 B.S. Psychology, Biology, University of Central Arkansas, Conway, AR

Employment:

2011 - 2013 Licensed Psychological Examiner, Arkansas Children's Hospital, Little Rock, AR

2010 - 2011 Clinical Outpatient Therapist, Professional Counseling Associates, Little Rock, AR

GARCIA, HEATHER

Career and Transfer Services Coordinator

Salary: \$40,000 (12-month rate)

Effective Date: January 2, 2013

Source of Funds: Education and General, Page 79

Justification: Replacing Louis Scivally who resigned (Salary-\$40,800)

Education:

2008 P.M.C. Rehabilitation Counseling, University of Arkansas, Little Rock, AR

2001 M.A. Human Relations, University of Oklahoma, Norman, OK

1995 B.A. Sports Science, University of West Florida, Pensacola, FL

Employment:

2012 - 2013 Counselor, The Pointe Behavioral Health Sciences, Batesville, AR

2006 - 2012 Counselor/Career Services Coordinator, University of Ark Community College, Batesville, AR

2004 - 2006 Admissions/Career Counselor, Del-Jen, Inc. - AR Job Corps, Batesville, AR

2000 - 2004 Assistant Manager, Metabolic Research Center, Shreveport, LA

LANCASTER, ROBIN

Director of Administrative Support Services

Salary: \$55,000 (12-month rate)

Effective Date: March 1, 2013

Source of Funds: Education and General, Page 93

Justification: Replacing Stephanie Creed who resigned (Salary-\$56,100)

Education:

2010 B.A. Liberal Arts, University of Arkansas, Little Rock, AR
2001 A.A. General Studies, University of Arkansas, Little Rock, AR

Employment:

2000 - 2013 Assistant Procurement Director, University of Arkansas, Little Rock, AR

LEE, CHRISTOPHER

Chief Information Technology Officer

Salary: \$85,000 (12-month rate)

Effective Date: January 3, 2013

Source of Funds: Education and General, Page 102

Justification: Replacing Sandra Adams who retired (Salary-\$74,224)

Education:

2003 M.B.A. Management Information Systems, University of Central Arkansas, Conway, AR
2000 B.S. Computer Information Systems and Economics, University of Central Arkansas, Conway, AR

Employment:

2010 - 2013 Team Lead, Software & Web Development, University of Arkansas, Little Rock, AR
2008 - 2010 Manager, Information Services and Systems, University of Arkansas, Little Rock, AR
2005 - 2008 IT Project and Program Specialist, University of Arkansas, Little Rock, AR
2005 - 2006 Store Manager, The Buckle-Park Plaza and McCain Malls, Little Rock, AR
2001 - 2005 President/Founder, HydroProze, LLC, Conway, AR

**ARKANSAS STATE UNIVERSITY-BEEBE
NON-ACADEMIC REASSIGNMENT OF DUTY
March 8, 2013**

SHELTON, MAURCIE

From: Network Data Base Analyst
To: Networks and Systems Manager
Effective Date: February 16, 2013
Salary: \$45,000
Source of Funds: E&G, page 102
Justification: New position due to reorganizing and expanding Information Technology services to all campuses.

ARKANSAS STATE UNIVERSITY-MOUNTAIN HOME
ACADEMIC APPOINTMENT
March 8, 2013

SHEPPARD, BRADLEY

Instructor of Funeral Science

Salary: \$33,000

Effective: December 17, 2012

Source of Funds: E&G, page 40

Justification: Position needed for new off-site programs at NWACC and Arkansas Tech in Ozark, AR

Education

2002 Bachelor of Arts in Music, Ouachita Baptist University, Arkadelphia, AR

2001 Associate of Applied Science in Funeral Science, Arkansas State University- Mountain Home

Employment

2011-Present Manager, Funeral Director & Embalmer, Westfield Chapel Funeral Home, Springdale, AR

2011 Funeral Director and Embalmer, Epting Funeral Home, Bentonville, Bella Vista, and Fayetteville, AR

2002-2010 Location Manager, Service Corporation International, Rogers, AR

1998-2002 Funeral Director and Embalmer, Roller-McNutt Funeral Home, Conway, AR

**ARKANSAS STATE UNIVERSITY-NEWPORT
ACADEMIC REASSIGNMENT OF DUTY
March 8, 2013**

SUMMERS, ROBERT

From: Director of Admissions/Registrar
To: Director of Commercial Driver Training/Technology Division
Effective: March 1, 2013
Salary: \$65,000
Source of Funds: E&G, Page 58, Line 1
Justification: Replacing Bentley Wallace who resigned (salary-\$68,000)

ARKANSAS STATE UNIVERSITY-NEWPORT
NON-ACADEMIC APPOINTMENT
March 8, 2013

GROSS, CANDACE

Director of Admissions/Registrar

Salary: \$56,000

Effective: March 1, 2013

Source of Funds: E&G, page 16, line 1

Justification: Replacement for Robert Summers who was reassigned (Salary \$56,000)

Education:

2001 M.L.A., Communications, Arkansas Tech University, Russellville, AR

1999 B.A., English, Arkansas Tech University, Russellville, AR

Previous Employment:

2006 – Present Assistant Registrar, Arkansas State University-Beebe

2004 – 2006 Academic Coordinator for Upward Bound, Arkansas State University-Beebe

2002 – 2004 Administrative Assistant, Arkansas State University-Beebe