

AGENDA
ARKANSAS STATE UNIVERSITY
BOARD OF TRUSTEES
December 7, 2007
10:00 a.m.
Heber Springs Campus

- I. Call to Order
Mr. Mike Gibson, Chair

- *II. Approval of the Minutes of Meetings
September 7, 2007
September 27, 2007

- III. President's Report
Reports of the Officers

- *IV. Agenda
 1. Proposed ASU System Resolution
 - Resolution authorizing the ASU System to promulgate the transfer of management and control of the ASU Technical Center at Marked Tree from ASU-Jonesboro to ASU-Newport.

 2. Proposed ASU-Jonesboro Resolutions
 - Resolution authorizing ASU-Jonesboro to dedicate rights of way for the West Side Overpass project.

 - Resolution approving ASU-Jonesboro to conduct a private athletic camp on and in ASUJ campus facilities.

 - Resolution approving ASU-Jonesboro to make changes to the Faculty Handbook.

 - Resolution approving ASU-Jonesboro to offer a Master of Engineering Management.

 - Resolution approving ASU-Jonesboro to offer a Bachelor of Science in Civil Engineering.

 - Resolution approving ASU-Jonesboro to offer a Bachelor of Science in Electrical Engineering.

 - Resolution approving ASU-Jonesboro to offer a Bachelor of Science in Mechanical Engineering.

 - Resolution approving ASU-Jonesboro to offer a Graduate Certificate in Health Care Management.

3. Proposed ASU-Beebe Resolutions

- Resolution approving ASU-Heber Springs to name the biology lab in the Academic Building the Quality Rock Biology Lab.
- Resolution approving ASU-Heber Springs to name three computer labs in the Academic Building the Deborah Ann Bly Computer Lab 1, Deborah Ann Bly Computer Lab 2, Deborah Ann Bly Computer Lab 3.

4. Proposed ASU-Mountain Home Resolution

- Resolution approving ASU-Mountain Home to name the convention center within the Vada Sheid Community Development Center the McClure Convention Center.

5. Proposed ASU-Newport Resolution

- Resolution approving ASU-Newport to offer a Certificate of Proficiency in Office Occupations.

V. Executive Session

*VI. Approval of Personnel Actions

VII. Other Business

*VIII. Election of Officers

*IX. Adjournment

*Action Items

**Arkansas State University
Board of Trustees
December 7, 2007**

The Arkansas State University Board of Trustees met on Friday, December 7, 2007, in the Entergy Room 124 of the Student Services and Administration Building on the Heber Springs campus. Chair Mike Gibson called the meeting to order at 10:00 a.m. Board members present were: Mr. Mike Medlock, Vice Chair; Col. Dallas Wood, Secretary; Mrs. Florine Tousant Milligan; and Mr. Howard Slinkard. Mr. Steve Storm, Assistant Professor of Math and Science at ASU-Heber Springs, delivered the invocation.

Minutes

Upon motion by Col. Wood, second by Mr. Medlock, the minutes of September 7, 2007, were approved.

AYES: Gibson, Medlock, Wood, Milligan, Slinkard

NAYS: None

Upon motion by Mr. Slinkard, second by Mrs. Milligan, the minutes of September 27, 2007, were approved.

AYES: Gibson, Medlock, Wood, Milligan, Slinkard

NAYS: None

Campus Reports

Beebe - Chancellor Eugene McKay

Dr. McKay welcomed everyone to the newest of the ASU campuses. He commended the leadership of Dr. Wyatt and others for their vision in the creation

of the Heber Springs campus; the Board for approving the \$15 million bond issue which allowed the buildings to be constructed; and the citizens of Cleburne County for the 1/2 cent sales tax each year which allows for the operation of the campus; and the \$739,000 operating monies that Representative Bill Stovall helped to acquire. He praised Vice Chancellor Diane Tiner and her staff for their efforts in the development of the campus. A total of 736 students are currently enrolled.

Dr. Diane Tiner thanked everyone for their attendance.

Newport - Chancellor Larry Williams

- A packet of information was provided with architectural renderings of the proposed Transportation Technology Center. Bid documents will be sent out with bids being opened on January 10, 2008. The projected cost is between \$2.5 and \$3 million.
- ASU-Newport hosted the National Association of Publicly Funded Truck Driving Schools. Mr. Bentley Wallace, director of Commercial Driver Training program for Newport, was recognized. Mr. Wallace was elected to serve on the national board of directors for Publicly Funded Truck Driving Schools.
- At the state convention of the Arkansas Association of Two-Year Colleges in Hot Springs, Dr. Allen Mooneyhan, Division Chair, was elected president for 2007-08, Professor Joe Campbell was elected vice president, and Professor Larissa Clark as a faculty representative to the Board of Directors.
- An invitation was extended to attend the Red Hot and Blue White Christmas program on December 14, featuring one of Branson's premier entertainment groups.

Mountain Home - Chancellor Ed Coulter

- A new Health Sciences building will be completed by summer 2008.
- The Mountain Home campus not only serves students within a 50-mile radius, but now has students attending from 27 counties and 9 states.
- The second entrance gate, the Thompson/Martin gate is almost complete and the McClure gate is under construction.
- Dr. Glen Jones was commended for his presentation about the aspects of diversity on the Mountain Home campus.
- Social activities such as the Red, White, and Blue Festival, Jingle on the Green and Kids Bash, a Halloween event sponsored by the students, have been extremely successful in creating a sense of community spirit. A slide program was presented.
- An opportunity to lease a site on Norfolk Lake to develop ASUMH educational programs is in the planning stage. More information will be provided as this project develops.

Dr. Wyatt stated that Beebe, Mountain Home, and Newport all belong to the Arkansas Association of Two Year Colleges and asked that Dr. Ed Franklin, director of the organization, stand and be recognized.

Jonesboro - Chancellor Robert Potts

- The transfer of the Marked Tree Technical Center oversight to ASU-Newport will permit the continuing development and expansion of technical programs designed to foster workforce and economic development in the Delta.

- The Moot Court team in the Political Science department has qualified for the national competition in Des Moines, Iowa.
- As of November 30, 2007, the number of student applications has increased by 598 and the number of admitted students has increased by 567 over the same time period last year.
- The programs in business and education that were approved in September 2007 to be offered through the University Center in connection with ADTEC have been delayed because of funding issues. The \$2 million dollars has not yet been released. The programs are on hold except for the on-line business and education courses which will be offered with the consent of Dr. Glen Fenter, Dr. Larry Williams, and others in the ADTEC group. The full implementation of these programs is anticipated to be in fall 2008.
- A New York City sports marketing firm, Phoenix, has been chosen to work with the Mascot Selection Committee to develop and propose ideas for a new mascot. It is anticipated that a new mascot will be selected and approved in the early spring of 2008. In addition, a retirement of the Indian Family is in the planning stage.
- Bids were opened December 4 for the renovation of the Chickasaw Building. The low bid of \$3.28 million was awarded to Big M Construction of Jonesboro.
- A number of displays were noted of the new recreation and wellness center and honors hall.

- A taskforce headed by Dr. Louella Moore, President of the Faculty Senate, will present a report on December 14 on the issue of background checks. A proposed policy will be submitted after evaluation of the report.
- An article this week in *American Schools and Universities* had a two-page feature on the Reng Student Services Center which gives the university national recognition.

Dr. Potts responded to a question regarding the safety of students in light of the Virginia Tech incident. He stated that immediately following that incident, a review of procedures was completed. An alert system has been put in place using the current information and technology system that would allow instant communication on campus via cell phones and computers. Locks have been inspected on all classrooms. A rapid response is being developed by the University Police Department in conjunction with the Jonesboro Police Department. A siren system is also being proposed with implementation during the spring of 2008.

System - President Les Wyatt

- The System office will move into a leased space in Regions Bank at 2400 E. Highland Drive in Jonesboro in January 2008.
- Copies of the proposed System website were distributed.

ASU System Resolutions

- Resolution 07-74 authorizing the ASU System to promulgate the transfer of management and control of the ASU Technical Center at Marked Tree from ASU-Jonesboro to ASU-Newport.

Dr. Wyatt explained that the ASU Technical Center in Marked Tree can be more effective in the role of economic development if aligned with ASU-Newport. The technical training programs have been developed in response to business and industry demands. Typically, technical centers are associated with two-year institutions rather than four-year institutions. It is not the intent to create another two-year institution in Jonesboro, but rather to develop additional technical training in Northeast Arkansas. Approval of the transfer must come from the Department of Higher Education and the accrediting agencies, in order to begin the process for the transfer of the official budget and operations. Dr. Larry Williams and his staff will begin preparing for budgetary needs to present during the biennial legislative session next year.

Upon motion by Col. Wood, second by Mr. Medlock, Resolution 07-74 was approved.

AYES: Gibson, Medlock, Wood, Milligan, Slinkard

NAYS: None

ASU-Jonesboro Resolutions

- Resolution 07-75 authorizing ASU-Jonesboro to dedicate rights of way for the West Side Overpass project.
- Resolution 07-76 approving ASU-Jonesboro to conduct a private athletic camp on and in ASUJ facilities.
- Resolution 07-77 approving ASU-Jonesboro to make changes to the Faculty Handbook.

- Resolution 07-78 approving ASU-Jonesboro to offer a Master of Engineering Management.
- Resolution 07-79 approving ASU-Jonesboro to offer a Bachelor of Science in Civil Engineering.
- Resolution 07-80 approving ASU-Jonesboro to offer a Bachelor of Science in Electrical Engineering.
- Resolution 07-81 approving ASU-Jonesboro to offer a Bachelor of Science in Mechanical Engineering.
- Resolution 07-82 approving ASU-Jonesboro to offer a Graduate Certificate in Health Care Management.

Dr. Wyatt stated that backup information is available for all of the resolutions with individuals present who will address any questions that might arise.

Upon motion by Mr. Slinkard, second by Mr. Medlock, all eight ASU-Jonesboro resolutions were approved.

AYES: Gibson, Medlock, Wood, Milligan, Slinkard

NAYS: None

ASU-Beebe Resolutions

- Resolution 07-83 approving ASU-Heber Springs to name the biology lab in the Academic Building the Quality Rock Biology Lab.
- Resolution 07-84 approving ASU-Heber Springs to name three computer labs in the Academic Building the Deborah Ann Bly Computer Lab 1, Deborah Ann Bly Computer Lab 2, and Deborah Ann Bly Computer Lab 3.

Upon motion by Mrs. Milligan, second by Mr. Slinkard, the two ASU-Beebe resolutions were approved.

AYES: Gibson, Medlock, Wood, Milligan, Slinkard

NAYS: None

ASU-Mountain Home Resolution

- Resolution 07-85 approving ASU-Mountain to name the convention center within the Vada Sheid community Development Center the McClure Convention Center.

Upon motion by Mrs. Milligan, second by Col. Wood, Resolution 07-85 was approved.

AYES: Gibson, Medlock, Wood, Milligan, Slinkard

NAYS: None

ASU-Newport Resolution

- Resolution 07-86 approving ASU-Newport to offer a Certificate of Proficiency in Office Occupations.

Upon motion by Mrs. Milligan, second by Mr. Slinkard, Resolution 07-86 was approved.

AYES: Gibson, Medlock, Wood, Milligan, Slinkard

NAYS: None

Upon motion by Mr. Slinkard, second by Col. Wood, the Board retired into executive session at 11:05 a.m.

Mr. Gibson announced: "This body has voted to retire into executive session to consider the personnel action items. We will reconvene in public

session following this executive session to present and vote on any action arrived at in private."

Mr. Gibson reconvened the Board at 11:25 a.m.

Upon motion by Mr. Slinkard, second by Mrs. Milligan, the academic appointments for Jonesboro, Beebe, and Newport were approved.

AYES: Gibson, Medlock, Wood, Milligan, Slinkard

NAYS: None

Upon motion by Mr. Medlock, second by Mr. Slinkard, the nonacademic appointments for ASU System, Jonesboro, Beebe, and Mountain Home were approved.

AYES: Gibson, Medlock, Wood, Milligan, Slinkard

NAYS: None

Upon motion by Col. Wood, second by Mrs. Milligan the nonacademic reassignments of duty for ASU System and Jonesboro were approved.

AYES: Gibson, Medlock, Wood, Milligan, Slinkard

NAYS: None

Upon motion by Mrs. Milligan, second by Mr. Slinkard, the academic change of status for Jonesboro was approved.

AYES: Gibson, Medlock, Wood, Milligan, Slinkard

NAYS: None

Other Business

On behalf of the Board and the entire ASU System, Dr. Wyatt expressed appreciation and congratulations to Dr. Rick McDaniel, Senior Associate Vice

Chancellor for Academic Affairs and Research at the Jonesboro campus, who will retire at the end of the year.

Election of Officers

Upon motion by Col. Wood, second by Mr. Slinkard, the following officers of the Board were elected: Mr. Gibson, Chair; Mr. Medlock, Vice Chair; and Mrs. Milligan, Secretary.

AYES: Gibson, Medlock, Wood, Milligan, Slinkard

NAYS: None

Upon motion by Mrs. Milligan, second by Col. Wood, the meeting was adjourned.


Florine Tousant Milligan, Secretary


Mike Gibson, Chair

EXECUTIVE SUMMARY

Contact: Dr. Les Wyatt 870-933-7900

ACTION ITEM: The Arkansas State University System (ASU System) requests approval to transfer authority and responsibility for the ASU Technical Center at Marked Tree from the Chancellor, ASU-Jonesboro (ASUJ), to the Chancellor, ASU-Newport (ASUN).

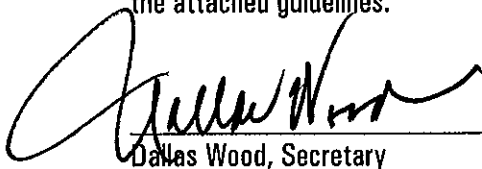
ISSUE: The Board of Trustees must approve organizational structures within the ASU system of campuses before seeking approval from the Arkansas Higher Education Coordinating Board.

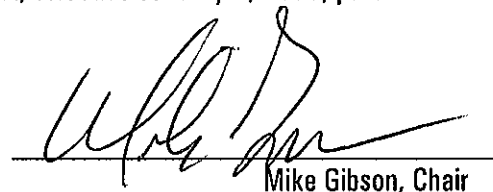
BACKGROUND:

- Since the trustees accepted control and management of the ASU Technical Center at Marked Tree in 2001, the Center has had a reporting relationship to ASUJ.
- Opportunities and needs exist to develop educational programs that focus on workforce development in Northeast Arkansas, to support existing or recruited businesses and industries.
- Technical programs which lead to certificates pertinent to the workforce, or to the Associate of Applied Sciences degree are more typically aligned with two-year institutions than four-year institutions.
- ASUN has successfully developed technical and workforce programs, and is capable of managing the subsequent development of the ASU Technical Center.
- Craighead County is included in the service area for ASUN, as defined by the Arkansas Department of Higher Education, and thus ASUN is authorized to manage and operate the existing Technical Center campuses at Marked Tree and Jonesboro.
- It is desirable that ASUN implement a fuller range of technical center programs to serve regional workforce and economic development goals, to complement but not duplicate the curricular offerings currently provided by ASUJ.

RECOMMENDATION/RESOLUTION:

Be it resolved, that the President is authorized to promulgate the transfer of management and control of the ASU Technical Center at Marked Tree from ASU-Jonesboro to ASU-Newport, effective January 1, 2008, pursuant to the attached guidelines.


Dallas Wood, Secretary


Mike Gibson, Chair

EXECUTIVE SUMMARY

Contact: Jennus Burton (870) 972-3303

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests authority to dedicate rights of way for the Westside Overpass Project.

ISSUE: ASUJ has been working on an overpass project for the west side of campus. Part of the project requires the dedication of land to accommodate the project. ASUJ requests approval to dedicate its acreage for this project.

BACKGROUND:

- ASUJ has been working on developing an overpass to span the railroad tracks located on the south side of the campus for many years.
- Funding has come primarily from the Federal Government and the last \$2 million federal appropriation has been approved effective October 1, 2007. The total estimated cost of the project is \$18,022,000. The source of funds is as follows:

| | |
|-------------------------------------|---------------------|
| ○ Federal Grants and Appropriations | \$15,372,461 |
| ○ Arkansas Highway Department | 1,500,000 |
| ○ City of Jonesboro | 1,000,000 |
| ○ ASUJ | <u>150,000</u> |
| ○ TOTAL | \$18,022,461 |

- ASUJ's consultant Carter Burgess has completed the plans and submitted them to the railroads for review and comment.
- Utility relocations are underway on the north side of the project with a potential bid date of October or November to start Phase I. Phase II could bid as early as April or May 2008 and construction begin in June or July 2008.
- The project will require that land be dedicated for the purpose of construction and maintenance of the bridges and roadway. ASUJ has approximately 19.98 acres that will be dedicated for this purpose, as well as some sites that will need to be dedicated for temporary construction easements. The Board must approve the dedication for these purposes. Consequently, the following legal descriptions identify the specific parcels:

EXECUTIVE SUMMARY

Contact: Jennus Burton (870) 972-3303

(1) The **ARKANSAS STATE UNIVERSITY** designates as right of way for roadway purposes on the **Westside Overpass Project, Job No. 100521**, across, through and over the following lands, known for this project as Tracts 1, 3, 5, and 6, situated in the County of Craighead, State of Arkansas and more accurately described as:

TRACT 1

Part of the Southeast $\frac{1}{4}$ of Section 17, Township 14 North, Range 4 East, Craighead County, Arkansas being more particularly described as follows:

Commencing at the Northwest corner of the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of said Section 17; thence South $00^{\circ}44'42''$ West along the West line of said Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, a distance of 791.41 feet to a point on the Northerly right-of-way line of Burlington Northern Santa Fe Railroad (200' R/W); thence South $70^{\circ}31'10''$ East along said right-of-way line, a distance of 825.78 feet to the **Point of Beginning** on the proposed Westerly right-of-way of West Campus Overpass Road, AHTD Job No. 100521; thence North $24^{\circ}11'01''$ East along said right-of-way line, a distance of 390.66 feet; thence North $41^{\circ}38'10''$ East along said right-of-way line, a distance of 176.09 feet; thence North $36^{\circ}25'04''$ East along said right-of-way line, a distance of 193.93 feet; thence North $24^{\circ}21'46''$ East along said right-of-way line, a distance of 141.47 feet; thence North $03^{\circ}21'37''$ East along said right-of-way line, a distance of 216.75 feet; thence North $89^{\circ}48'48''$ West, along said right-of-way line, a distance of 55.00 feet; thence North $75^{\circ}46'38''$ West, along said right-of-way line, a distance of 61.85 feet; thence North $89^{\circ}48'48''$ West, along said right-of-way line, a distance of 320.00 feet; thence North $75^{\circ}40'10''$ West, along said right-of-way line, a distance of 87.66 feet to a point on the Southerly right-of-way line of Aggie Road; thence South $88^{\circ}42'38''$ East, along said right-of-way line of Aggie Road, a distance of 646.85 feet; to a point on the proposed Easterly right-of-way line of West Campus Overpass Road, AHTD Job No. 100521; thence South $37^{\circ}03'28''$ West along said right-of-way line, a distance of 36.21 feet; thence South $01^{\circ}38'45''$ East along said right-of-way line, a distance of 205.76 feet; thence South $17^{\circ}52'06''$ West along said right-of-way line, a distance of 157.35 feet; thence South $57^{\circ}01'18''$ East along said right-of-way line, a distance of 102.40 feet; thence South $47^{\circ}22'00''$ East along said right-of-way line, a distance of 102.16 feet; thence South $32^{\circ}10'11''$ East along said right-of-way line, a distance of 127.92 feet; thence South $51^{\circ}14'33''$ West, along said right-of-way line, a distance of 90.00 feet; thence North $36^{\circ}16'12''$ West along said right-of-way line, a distance of 114.53 feet; thence North $55^{\circ}54'32''$ West along said right-of-way line, a distance of 185.70 feet; thence South $39^{\circ}16'58''$ West along said right-of-way line, a distance of 130.22 feet; thence South $31^{\circ}15'06''$ West along said right-of-way line, a distance of 150.59 feet thence South $09^{\circ}01'42''$ West along said right-of-way line, a distance of 395.86 feet to a point on the Northerly right-of-way line of Burlington Northern Santa Fe Railroad; thence North $70^{\circ}31'17''$ West along said right-of-way line, a distance of 255.20 feet to the **Point of Beginning** containing 4.90 acres, more or less.

EXECUTIVE SUMMARY

Contact: Jennus Burton (870) 972-3303

TRACT 3

Part of the Southeast $\frac{1}{4}$ of Section 17, Township 14 North, Range 4 East, Craighead County, Arkansas being more particularly described as follows:

Commencing at the Northwest corner of the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of said Section 17; thence South $00^{\circ}44'42''$ West along the West line of said Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, a distance of 1693.98 feet to a point on the Northerly right-of-way line of Union Pacific Railroad (100' R/W); thence South $59^{\circ}17'30''$ East along said Northerly right-of-way line, a distance of 473.72 feet to the **Point of Beginning** on the proposed Westerly right-of-way line of West Campus Overpass Road, AHTD Job No. 100521; thence North $32^{\circ}48'59''$ East along said right-of-way line, a distance of 182.27 feet; thence North $28^{\circ}59'31''$ West along said right-of-way line, a distance of 288.16 feet; thence North $17^{\circ}53'17''$ East along said right-of-way line, a distance of 213.47 feet; thence North $57^{\circ}38'20''$ East along said right-of-way line, a distance of 208.25 feet to the Southerly right-of-way line of Burlington Northern Santa Fe Railroad (200' R/W); thence South $70^{\circ}31'17''$ East along said right-of-way line, a distance of 415.32 feet to a point on the proposed Easterly right-of-way line of West Campus Overpass Road, AHTD Job No. 100521; thence South $18^{\circ}38'56''$ West along said right-of-way line, a distance of 411.08 feet; thence South $24^{\circ}36'18''$ West along said right-of-way line, a distance of 402.76 feet to a point on the Northerly right-of-way line of Union Pacific Railroad; thence North $59^{\circ}14'49''$ West along said right-of-way line, a distance of 340.93 feet to the **Point of Beginning** containing 7.957 acres, more or less.

TRACT 5

Part of the Southeast $\frac{1}{4}$ of Section 17, Township 14 North, Range 4 East, Craighead County, Arkansas being more particularly described as follows:

Commencing at the Southwest corner of the Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of said Section 17; thence North $00^{\circ}44'42''$ East along the West line of said Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, a distance of 657.59 feet to **Point of Beginning** on the proposed Westerly right-of-way line of West Campus Overpass Road AHTD Job No. 100521; thence continuing North $00^{\circ}44'42''$ East, along said right-of-way line a distance of 27.64 feet; thence South $70^{\circ}09'06''$ East along said right-of-way line a distance, a distance of 356.47 feet; thence North $17^{\circ}00'12''$ East, along said right-of-way line a distance a distance of 60.50 feet to a point on the Southerly right-of-way line of Union Pacific Railroad (100' R/W); thence South $59^{\circ}14'49''$ East along said Southerly right-of-way line, a distance of 350.96 feet to a point on the proposed Easterly right-of-way line of West Campus Overpass Road AHTD Job No. 100521; thence South $26^{\circ}31'02''$ West along said right-of-way line, a distance of 63.75 feet; thence South $50^{\circ}35'14''$ East along said right-of-way line, a distance of 419.12 feet; thence South $58^{\circ}37'47''$ East along said right-of-way line, a distance of 132.42 feet; thence South $56^{\circ}05'30''$ East along said right-of-way line, a distance of 72.72 feet; thence North $89^{\circ}29'58''$ East along said right-of-way line, a distance of 26.97 feet; to a point on the existing Northerly right-of-way line of Washington Avenue; thence along said right-of-way line on a curve to the right having a radius of 5255.17 feet, an arc length of 13.14 feet and a chord which bears North $61^{\circ}44'05''$ West a distance of 13.14 feet; thence North $59^{\circ}24'17''$ West along said right-of-way line, a distance of 1260.70 feet to the **Point of Beginning** containing 2.211 acres, more or less.

EXECUTIVE SUMMARY

Contact: Jennus Burton (870) 972-3303

TRACT 6

Part of the Southeast $\frac{1}{4}$ of Section 17, Township 14 North, Range 4 East, Craighead County, Arkansas being more particularly described as follows:

Commencing at the Southwest corner of the Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of said Section 17; thence North $00^{\circ}44'42''$ East along the West line of said Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, a distance of 42.17 feet to **Point of Beginning** on the proposed Westerly right-of-way line of West Campus Overpass Road, AHTD Job No. 100521; thence continuing North $00^{\circ}44'42''$ East along said West line and said right-of-way line, a distance of 522.90 feet to a point on the existing Southerly right-of-way line of East Washington Avenue; thence South $60^{\circ}06'12''$ East along said right-of-way line, a distance of 1061.97 feet to a point on the existing Northerly right-of-way line of East Mathews Avenue; thence along said right-of-way line on a curve to the left having a radius of 907.87 feet an arc of 89.04 feet and a chord which bears North $88^{\circ}10'37''$ West 89.00 feet; thence North $89^{\circ}45'04''$ West along said right-of-way line, a distance of 163.37 feet to a point on the proposed Westerly right-of-way line of West Campus Overpass Road, AHTD Job No. 100521; thence North $71^{\circ}01'02''$ West along said right-of-way line, a distance of 253.15 feet; thence South $55^{\circ}26'11''$ West along said right-of-way line, a distance of 142.42 feet to a point on the existing Northerly right-of-way line of East Mathews Avenue; thence North $89^{\circ}45'04''$ West along said right-of-way line, a distance of 318.47 feet to the **Point of Beginning** containing 5.21 acres, more or less.

(1) The **ARKANSAS STATE UNIVERSITY** designates as temporary easement for the purposes roadway construction on the **Westside Overpass Project, Job No. 100521**, together with free ingress and egress, to, across, through and over the following lands, known for this project as Tracts 1E1 and 1E2, situated in the County of Craighead, State of Arkansas and more accurately described as:

TRACT 1E1

Part of the Northerly $\frac{1}{2}$ of the Southeast $\frac{1}{4}$ of Section 17, Township 14 North, Range 4 East, Craighead County, Arkansas being more particularly described as follows:

Commencing at the Northwest corner of the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of said Section 17; thence South $00^{\circ}44'42''$ West along the West line of said Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, a distance of 791.41 feet to a point on the Northerly right-of-way line of Burlington Northern Santa Fe Railroad (200' R/W); thence South $70^{\circ}31'10''$ East along said right-of-way line, a distance of 825.78 feet to a point on the proposed Westerly right-of-way of West Campus Overpass Road, AHTD Job No. 100521; thence North $24^{\circ}11'01''$ East along said right-of-way line, a distance of 390.66 feet; thence North $41^{\circ}38'10''$ East along said right-of-way line, a distance of 176.09 feet; thence North $36^{\circ}25'04''$ East along said right-of-way line, a distance of 193.93 feet; thence North $24^{\circ}21'46''$ East along said right-of-way line, a distance of 141.47 feet; thence North $03^{\circ}21'37''$ East along said right-of-way line, a distance of 216.75 feet; thence North $89^{\circ}48'48''$ West, along said right-of-way line, a distance of 55.00 feet; thence North $75^{\circ}46'38''$ West, along said right-of-way line, a distance of 61.85 feet; thence North $89^{\circ}48'48''$ West, along said right-of-way line, a distance of 320.00 feet; thence North $75^{\circ}40'10''$ West, along said right-of-way line, a distance of 87.66 feet to a point on the Southerly right-of-way line of Aggie Road; thence South $88^{\circ}42'38''$ East, along said

EXECUTIVE SUMMARY Contact:

Jennus Burton (870) 972-3303

right-of-way line , a distance of 646.85 feet to a point on the proposed Easterly right-of-way line of West Campus Overpass Road, AHTD Job No. 100521; thence South 37°03'28" West along said right-of-way line, a distance of 36.21 feet; thence South 01°38'45" East along said right-of-way line, a distance of 50.03 feet to the **Point of Beginning**; thence South 51°01'57" East a distance of 106.90 feet; thence South 00°35'03" East a distance of 334.86 feet to a point on the proposed Northerly right-of-way line of a Connector Drive, AHTD Job No. 100521; thence North 47°22'00" West along said right-of-way line, a distance of 60.39 feet; thence North 57°01'18" West along said right-of-way line, a distance of 102.40 feet to a point on the proposed Easterly right-of-way line of West Campus Overpass Road, AHTD Job No. 100521; thence North 17°52'06" East along said right-of-way line, a distance of 157.35 feet; thence North 01°38'45" West along said right-of-way line, a distance of 155.74 feet to the **Point of Beginning** and containing 0.72 acres, more or less.

TRACT 1E2

Part of the Northwest ¼ of the Southeast ¼ of Section 17, Township 14 North, Range 4 East, Craighead County, Arkansas being more particularly described as follows:

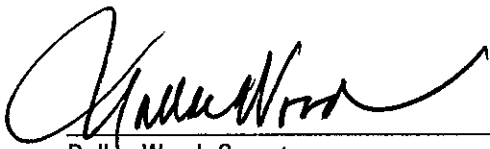
Commencing at the Northwest corner of the Northwest ¼ of the Southeast ¼ of said Section 17; thence South 00°44'42" West along the West line of said Northwest ¼ of the Southeast ¼ , a distance of 791.41 feet to a point on the Northerly right-of-way line of Burlington Northern Santa Fe Railroad (200' R/W); thence South 70°31'10" East along said right-of-way line, a distance of 825.78 feet to a point on the proposed Westerly right-of-way of West Campus Overpass Road, AHTD Job No. 100521; thence North 24°11'01" East along said right-of-way line, a distance of 390.66 feet; thence North 41°38'10" East along said right-of-way line, a distance of 23.90 feet to the **Point of Beginning**; thence North 49°49'53" West, a distance of 97.73 feet; thence North 30°41'25" East, a distance of 182.58 feet; thence South 89°47'14" East, a distance of 55.00 feet; thence North 00°13'17" West, a distance of 52.80 feet; thence North 89°30'50" East, a distance of 109.84 feet; thence North 00°08'52" East, a distance of 85.77 feet; thence North 86°43'55" East, a distance of 27.53 feet; thence North 00°07'02" East, a distance of 117.65 feet; thence North 86°10'29" West, a distance of 20.00 feet; thence North 00°44'15" East, a distance of 75.46 feet; thence North 68°00'43" West, a distance of 53.85 feet; thence South 89°17'29" West, a distance of 320.04 feet; thence North 33°51'10" West, a distance of 98.26 feet to a point on the proposed Westerly right-of-way of West Campus Overpass Road, AHTD Job No. 100521; thence South 75°40'10" East along said right-of-way line, a distance of 87.66 feet; thence South 89°48'48" East along said right-of-way line, a distance of 320.00 feet; thence South 75°46'38" East along said right-of-way line, a distance of 61.85 feet; thence South 89°48'48" East along said right-of-way line, a distance of 55.00 feet; thence South 03°21'37" West along said right-of-way line, a distance of 216.75 feet; thence South 24°21'46" West along said right-of-way line, a distance of 141.47 feet; thence South 36°25'04" West along said right-of-way line, a distance of 193.93 feet; thence South 41°38'10" West along said right-of-way line, a distance of 152.19 feet to the **Point of Beginning** and containing 1.89 acres, more or less.

EXECUTIVE SUMMARY Contact:

Jennus Burton (870) 972-3303

RECOMMENDATION/ RESOLUTION:

Be it resolved that the Arkansas State University Board of Trustees designates as right of way for roadway purposes on the Westside Overpass Project, Job No. 100521 as identified herein, and designates as temporary easements for the purpose of roadway construction on the Westside Overpass Project, Job No. 100521 as identified herein.



Dallas Wood, Secretary



Mike Gibson, Chair

EXECUTIVE SUMMARY

Contact: Jennus L. Burton 870-972-3303

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval of a private athletic camp agreement.

ISSUE: Arkansas State University-Jonesboro wishes to contract with certain athletic personnel to conduct private athletic camps on the ASUJ campus. Camps are designed to bring future students to ASUJ due to their exposure to its facilities and personnel while engaged in program activities. Additionally, funds are generated and paid to ASUJ to cover the use of its facilities and auxiliary services.

BACKGROUND:

- Act 707 of 1981 entitled "AN ACT TO SAFEGUARD THE STATE'S INTEREST IN INSTITUTION-OWNED FACILITIES; AND FOR OTHER PURPOSES," empowers the Boards of Trustees of the state institutions of higher learning to grant permission to employees of such institutions to conduct, on and in campus facilities, certain outside work for private compensation (as described in the Act) which are to be engaged in only after they have discharged fully, their employment responsibilities to such institutions.
- The Act grants the Board the non-delegable duty to make express findings of fact as follows:
 - the activity in question involves no conflict of interest with the mission and purpose of the institution itself;
 - the activity proposed would bring to the campus a significant number of persons who are potentially future students who might tend to enroll on that campus as a result of their exposure to its facilities and its personnel while engaged in this activity; and
 - the contemplated activity will, as a part thereof, generate funds to be paid to the state institution for housing, meals, and for the use of other institutional resources which will produce significant revenues in support of the auxiliary functions of the particular campus serving its enrolled students.
- The following contract complies with Act 707 of 1981.
- The contract for consideration is as follows:

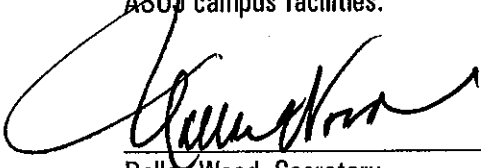
Keith Kessinger (Head Baseball Coach)
Kessinger Holiday Baseball Camps, December 27, 28, 29 & 31, 2007

EXECUTIVE SUMMARY

Contact: Jennus L. Burton 870-972-3303

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is hereby approved to enter into the agreement submitted, for the purpose of allowing certain athletic personnel to conduct a private athletic camp on and in ASUJ campus facilities.



Dallas Wood, Secretary



Mike Gibson, Chair

EXECUTIVE SUMMARY

Contact: Glen Jones (972-2030)

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to make the following revisions to the Faculty Handbook. These changes have gone through the shared governance process. Legal counsel also has reviewed and recommends these minor modifications.

ISSUE: The Board of Trustees must approve any new changes to the Faculty Handbook.

BACKGROUND:

- **Promotion, Retention and Tenure (PRT) Applicant Notification Wait Time. Section IV.c, Paragraph 4, Page 75. (Attachment 1).** Language is added to show that the dean and chair will be copied on the letter informing faculty of the decision of the VCAAR as to promotion or tenure. An additional sentence is added to clarify that notice of the VCAAR's recommendation will be given no later than the date the Chancellor and President will present the recommendation to the Board of Trustees for action.
- **PRT File Documentation. Section IV.d.3, IV.e.1, and IV.e.2, Page 79. (Attachment 2)** A new sentence is added at the end of IV.d.3 to provide that a letter from the Chancellor will be sent to the applicant informing the applicant of the final decision on promotion or tenure. This letter goes to the employment file, the chair, and dean. A relocation of language in IV.e.1 and IV.e.2 is appropriate.
- **Guidelines for Administration of Compensated Faculty Leave. Section II, Paragraph 1, Page 49. (Attachment 3)** Language is added to include the deans in the sabbatical application process.
- **Institutional Review Board (IRB) and Institutional Animal Care and Use Committee (IACUC) Representation. Section I.c.7, Pages 31 and 32. (Attachment 4)** This language adds members to two committees.

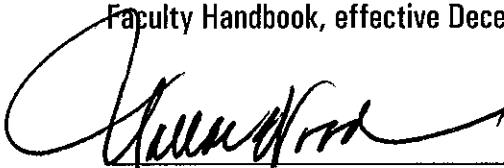
EXECUTIVE SUMMARY

Contact: Glen Jones (972-2030)

- **Selection of Faculty. Section II.d., Page 38. (Attachment 5)** This change clarifies that the dean, the VCAAR, or affirmative action coordinator may add names to an interview list from the applicant pool.
- **Reassignment of Workload. Section III.b.3, page 60. (Attachment 5)** This change requires that reports from faculty reassigned for research, creative activities, or public service will be made to both the chair and the dean.

RECOMMENDATION/RESOLUTION

Be it resolved that Arkansas State University-Jonesboro is approved to make these changes to the Faculty Handbook, effective December 7, 2007.



Dallas Wood, Secretary



Mike Gibson, Chair

Section IV**Promotion, Retention and Tenure**

comprehensive pre-tenure review completed during the third year of employment at Arkansas State University. Tenured faculty applying for promotion will use the PRT criteria that have been in place for five years or less.

Except in unusual circumstances, the minimum time-in-rank between assistant and associate professor will be three-years. The minimum time-in-rank between associate and full professor will be five years.

PRT discussions, votes, and recommendations are confidential at all levels; members will not share any individual information outside the committee. Voting at all levels will be by secret ballot and tallied by the committee chair. At each step in the review process for promotion or tenure (department, college, and university committees) applicants will be notified in writing of the recommendations and rationale. Applicants who wish to withdraw an application must do so by the close of the third business day following receipt of these notifications. Persons who withdraw an application for promotion and/or tenure at any stage of the process may not resubmit an application during that review cycle and may not grieve. On withdrawal of an application, review of that application, at all levels, will cease.

After the review process has been completed, applicants for promotion and tenure will receive a letter from the Vice Chancellor for Research and Academic Affairs copied to the chair and dean, informing them of the recommendation that will be made to the Chancellor. Applicants will be notified of the Vice Chancellor's recommendation no later than the day that the final recommendation will be presented by the Chancellor and President to the ASU Board of Trustees for action.

Faculty applying for promotion will submit applications in accordance with the promotion and tenure schedule provided by the VCRAA office each year. Promotion recommendations will originate at the department level, move to the college level, then to the University Promotion, Retention and Tenure Committee (UPRTC). The UPRTC will submit its recommendation to the VCRAA. Promotion and/or tenure may be granted by the Board of Trustees following recommendation by the Chancellor and the President of the University.

If the department PRT Committee has ranked its recommendations for promotion in order of preference, the college and university committees should give consideration to such ranking.

A PRT Committee member at any level (department, college, or university) will not review any faculty application for tenure or promotion or make a recommendation for tenure or promotion if the faculty applicant has filed a past grievance that involved the PRT committee member. Similarly, a PRT member at any level will not review any faculty applications for tenure or promotion or make a recommendation for tenure or promotion if they have previously filed a grievance against an applicant.

In the interest of making effective decisions regarding promotion, retention, and tenure, deans and/or department chairs have the responsibility of counseling with each faculty member at least once a year concerning the individual's performance in

Section IV**Promotion, Retention and Tenure****IV.d.3 University:**

The chair of each College PRT Committee will represent the college on the University Promotion, Retention, and Tenure Committee (UPRTC). The committee shall elect its own officers. The chair of the UPRTC will have served at least one-year as a member of the committee prior to becoming chair.

Review of Tenure/Promotion Applications:

Members of the UPRTC will have access to the written recommendations from the department and college committee and the chair and dean [for faculty members having a teacher education component, the recommendation of the head of the education unit will be included, (as cited in Appendix D)] at least two weeks before the University committee makes its determination. The committee will prepare written recommendations that will be forwarded to the applicants. Each applicant who wishes to withdraw from further consideration must notify the chair of the UPRTC by the close of the third business day following receipt of the written recommendations of the committee. For those applicants who wish to continue the process, the chair of the committee will forward recommendations and all supporting material directly to the Vice Chancellor for Academic Affairs and Research and, who will review these recommendations, add his/her own, and send them, with all supporting material, to the Chancellor for consideration. A letter from the Chancellor informing the applicant of the final decision on promotion or tenure will be included in the faculty member's employment file and copied to the chair and dean.

IV.e. Promotion, Retention and Tenure Files**IV.e.1. Documentation to Employee and PRT Files for PRT Purposes:**

Other than the PRT application provided by the faculty member, letters required from committees and administrators, and peer reviews solicited internally and externally, no records concerning the faculty member will be added to his/her PRT documents unless such records are also part of that faculty member's employee file. *These PRT documents will be maintained separately from other employee files for five years in the Office of the Vice Chancellor for Academic Affairs and Research. Generally, the only document from the PRT process that will be added to a faculty member's employee file will be the letter from the Chancellor informing the applicant of the final decision on promotion or tenure.*

However, where the recommendation is negative, copies of the reports from those levels which provided a negative recommendation will be included in the employee file.

IV.e.2. Applicant Review of PRT File:

At the conclusion of the promotion and tenure process, an applicant may review his/her promotion/tenure document.

Section II Personnel Policies
ASU Faculty Handbook of Policies and Procedures 49

tenured faculty members employed in programs that are being reduced or phased out. Compensation shall be calculated at the rate of 10 percent for each year of service to Arkansas State University, up to a maximum of 50 percent of appointment salary. *Salary Determination:* When approved, compensated leave will be granted on the basis of the appointment salary for the year in which the leave is in effect and in compliance with the option used. During the leave period, the total salary from all sources shall not exceed the faculty member's appointment salary.

Guidelines for Administration of Compensated Faculty Leave

- Faculty members seeking compensated leave will submit detailed proposals to the Faculty Research Committee. ~~A letter of evaluation, including resource implications, from the department chair with a copy to the college dean, must accompany each proposal.~~ Letters of evaluation and support from the department chair and dean, including resource implications, must accompany each proposal.
- Proposals will be due by the date set by the Faculty Research Committee.
- Proposals will be judged on their merit with regard to the stated purposes of the faculty leave program.
- The committee will rank the proposals according to merit and submit the ranked list and a copy of each proposal to the Office of the VCRAA.
- The Office of the VCRAA will determine, in conjunction with the appropriate deans, which proposals require financial support (part-time faculty funds, etc.) and which do not.
- Proposals will be funded in their priority ranking as fund availability permits.
- The Office of the VCRAA will notify the appropriate deans and each applicant as to the disposition of each application.

Notification of Approval/Disapproval of Request for Leave: Wherever possible, the Vice Chancellor for Research and Academic Affairs will notify in writing the faculty member who requested leave concerning the action taken and the reasons for approval or denial of leave not less than six weeks prior to the date requested for leave.

Obligation to Return: The individual granted a compensated leave is obligated to return to the University for at least one academic year. Should the individual fail to voluntarily meet this obligation, the salary received during the leave shall be returned to the University.

IRB/IACUC Representation

Federal Regulatory Committees under the Office of Academic Affairs and Research**Institutional Review Board for the Protection of Human Subjects in Research**

The Institutional Review Board for the Protection of Human Subjects in Research (IRB) is responsible for reviewing research projects involving human subjects for compliance with federal guidelines, reviewing and approving grant proposals involving human subjects, and providing faculty information on human research policies and guidelines. The IRB is delegated final authority regarding what research is subject to review and whether that research is in compliance with federal guidelines. Policy decisions are forwarded to the Associate Vice Chancellor for Research and Technology Transfer. Membership consists of one community representative, a representative from the Office of Research and Technology Transfer and nine faculty representatives appointed to staggered three-year terms by the Vice Chancellor for Academic Affairs and Research. *Note: Guidelines require some faculty familiar with human subject research, some faculty members familiar with the social/psychological dimensions of research, and at least one faculty member from a non-scientific area. The Vice Chancellor for ~~Research and Academic Affairs~~ and Research must make appointments consistent with guidelines.* The committee elects a chair at the beginning of each year.

ASU Faculty Handbook of Policies and Procedures 32**Institutional Animal Care and Use Committee**

The Institutional Animal Care and Use Committee (IACUC) is responsible for the oversight of all non-agricultural animals used in research and teaching; ensures compliance with the rules of appropriate regulatory agencies on the care and use of laboratory animals; reviews animal care portions of projects to determine if the appropriate animal model and number of animals have been chosen, and if personnel are properly trained and knowledgeable in the proper use of anesthesia, analgesia, and euthanasia; conducts semi-annual inspections of the animal housing facilities and reviews animal care and use to ensure humane care, use, and treatment of animals; prepares reports noting all deficiencies found during inspection and submits reports to the Associate Vice Chancellor for Research and Technology Transfer; and reviews and investigates complaints involving the use and care of animals. Membership consists of five faculty members appointed for staggered three-year terms, four of whom are familiar with laboratory animal research; one faculty member from outside the sciences; ~~and~~ a veterinarian (practicing professional) and at least one community representative who is not affiliated with Arkansas State University. Appointments are made by the Vice Chancellor for Academic Affairs and Research. The committee elects a chair at the beginning of each year.

Agricultural Animal Care and Use Committee

The Agricultural Animal Care and Use Committee is responsible for maintaining oversight of the humane care and treatment of agricultural animals used in research, ensuring the university's compliance with any public health service policy on humane care and use of agricultural animals, and following guidelines laid out in *A Guide for Care and Use of Agricultural Animals in Agricultural Research and Training* and by the National Institutes of Health. Policy recommendations should be forwarded to the Associate Vice Chancellor for Research and Technology Transfer.

Membership consists of three faculty members appointed to staggered three-year terms, two of whom should have animal science experience in research; one faculty member from outside the College of Agriculture; one livestock producer (not employed by the University); and a veterinarian (practicing professional). Appointments are made by the Vice Chancellor for Academic Affairs and Research. The committee elects a chair at the beginning of each year.

Institutional Biosafety Committee

The purpose of the IBC is to ensure adequate containment of potentially hazardous biological agents, to review and monitor potentially hazardous experiments, to inform the public about experimental plans that have a potential to be hazardous and to provide a means of communication among researchers and healthcare providers about potentially hazardous protocols.

Membership consists of no fewer than five members who have experience and expertise in recombinant DNA technology, the capability to assess the safety of recombinant DNA research, and to identify any potential risk to public health or the environment. At least two members who represent the interest of the surrounding community with respect to health and protection of the environment that are not affiliated with the institution will be on the committee. The IBC shall include at least one individual with expertise in plant, plant pathogen, or plant pest containment principles and one scientist with expertise in animal containment principles and one member of the University technical staff familiar with potentially hazardous biological agents. The Director of Environmental Health shall serve as an ex officio, nonvoting member of the committee. Members are appointed to staggered three-year terms by the Vice Chancellor for ~~Research and Academic Affairs~~ and Research. The committee elects a chair at the beginning of each year. The IBC reports to the Associate Vice Chancellor for Research and Technology Transfer.

***Section II.d. Personnel Policies
ASU Faculty Handbook of Policies and Procedures 38***

Initial Screening: The committee will narrow the field of qualified applicants and recommend to the department chair those who should be given further consideration. The department chair, after consultation with the department search committee, will prepare a list of candidates for interviews and present that list to the dean, the Vice Chancellor for Research and Academic Affairs (VCRAA), and the affirmative action coordinator. The interview list may be supplemented from the applicant pool by recommendations from the dean, the Vice Chancellor for Research and Academic Affairs, or the affirmative action coordinator.

***Section III b.3. Reassignment of Faculty Workload for Research, Creative Projects, and Service:
ASU Faculty Handbook of Policies and Procedures 60***

- Faculty members who receive reassignments shall be required to submit reports to the chair and dean after completing the assignment, summarizing his/her achievements, and these reports should be considered in making future reassignments.

EXECUTIVE SUMMARY

Contact: Glen Jones (870-972-2030)

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to offer a Master of Engineering Management, effective August 15, 2008.

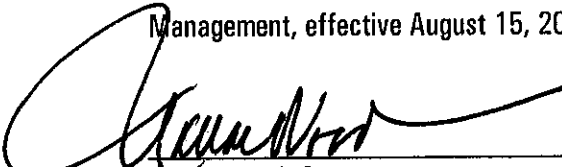
ISSUE: The Board of Trustees must approve any new program prior to ASUJ seeking approval from the Arkansas Higher Education Coordinating Board.

BACKGROUND:

- ASUJ proposes an interdisciplinary Master of Engineering Management degree to begin in the fall of 2008. The proposed program will focus upon the knowledge and technical skills of advanced engineering and business management.
- The new program will be administered by the ASU College of Engineering and will build upon the existing Bachelor of Science in Engineering as well as existing graduate programming in the College of Business.
- The new Engineering Management program, a one-year degree plan consisting of 30 semester credit hours, is designed for all engineers on management career paths as well as for those charged with managing technology in engineering, manufacturing, and other high-tech organizations.
- The proposed Master of Engineering Management degree will also benefit engineers pursuing licensure in 2015 when all candidates for professional licensure will be required to have an additional 30 semester credit hours of coursework beyond the Bachelor or Master of Science in Engineering.

RECOMMENDATION/RESOLUTION

Be it resolved that Arkansas State University-Jonesboro is approved to offer a Master of Engineering Management, effective August 15, 2008.


Dallas Wood, Secretary


Mike Gibson, Chair

EXECUTIVE SUMMARY

Contact: Glen Jones (870-972-2030)

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to offer a Bachelor of Science in Civil Engineering Degree Program, effective August 15, 2008.

ISSUE: The Board of Trustees must approve any new program prior to ASUJ seeking approval from the Arkansas Higher Education Coordinating Board.

BACKGROUND:

- ASUJ proposes to establish a Bachelor of Science in Civil Engineering that will build upon the existing Bachelor of Science degree in Engineering for all students on career paths in civil engineering.
- The Bachelor of Science in Civil Engineering will focus on program specific civil engineering skills in water resources, geotechnical, structures and environmental engineering.
- A state survey of private consultants and government agencies in Arkansas revealed there is a tremendous need for civil engineering graduates.
- The proposed Bachelor of Science of Civil Engineering will be a four-year bachelor degree plan consisting of 132 semester credit hours.

RECOMMENDATION/RESOLUTION

Be it resolved that Arkansas State University-Jonesboro is approved to offer a Bachelor of Science in Civil Engineering, effective August 15, 2008.



Dallas Wood, Secretary



Mike Gibson, Chair

EXECUTIVE SUMMARY

Contact: Glen Jones (972-2030)

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to offer a Bachelor of Science in Electrical Engineering Degree Program, effective August 15, 2008.

ISSUE: The Board of Trustees must approve any new program prior to ASUJ seeking approval from the Arkansas Higher Education Coordinating Board.

BACKGROUND:

- ASUJ proposes to establish a Bachelor of Science in Electrical Engineering that will build upon the existing Bachelor of Science in Engineering degree for all students on career paths in electrical engineering.
- A survey of regional engineering employers was conducted and revealed a high demand for electrical engineering graduates.
- It appears that many students in our service area are attending other regional universities because ASUJ does not offer a specific degree program in electrical engineering.
- The proposed Bachelor of Science in Electrical Engineering will be a four-year bachelor degree plan consisting of 132 semester credit hours.

RECOMMENDATION/RESOLUTION

Be it resolved that Arkansas State University-Jonesboro is approved to offer a Bachelor of Science in Electrical Engineering, effective August 15, 2008.



Dallas Wood, Secretary



Mike Gibson, Chair

EXECUTIVE SUMMARY

Contact: Glen Jones (870-972-2030)

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to offer a Bachelor of Science in Mechanical Engineering Degree Program, effective August 15, 2008.

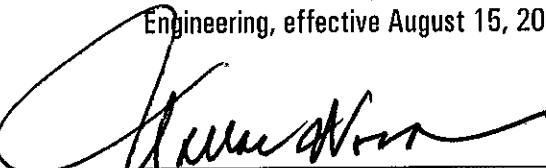
ISSUE: The Board of Trustees must approve any new program prior to ASUJ seeking approval from the Arkansas Higher Education Coordinating Board.

BACKGROUND:

- ASUJ proposes to formally establish a Bachelor of Science in Mechanical Engineering that will build upon the existing Bachelor of Science of Engineering degree.
- Recent industrial recruitment activity for this region has centered strongly around the ability of the College of Engineering to meet the staffing needs that candidate industries have for mechanical engineers.
- The Bachelor of Science in Mechanical Engineering will focus on the program specific skills for mechanical engineers.
- The proposed Bachelor of Science in Mechanical Engineering will be a four-year bachelor degree plan consisting of 132 semester credit hours.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to offer a Bachelor of Science in Mechanical Engineering, effective August 15, 2008.



Dallas Wood, Secretary



Mike Gibson, Chair

EXECUTIVE SUMMARY

Contact: Glen Jones (870-972-2030)

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to offer a Graduate Certificate in Health Care Management, effective January 2, 2008.

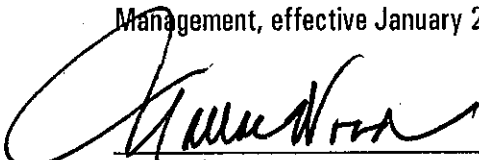
ISSUE: The Board of Trustees must approve any new program prior to ASUJ seeking approval from the Arkansas Higher Education Coordinating Board.

BACKGROUND:

- The proposed Graduate Certificate in Health Care Management is designed specifically for health care graduates seeking managerial and leadership positions in the health care industry and desire courses to support those job skills.
- The offering of this degree has been requested by regional employers and prospective/current students. To provide graduate level courses in Health Care Management, the College of Nursing & Health Professions and the College of Business propose to offer a program of courses (21 credit hours) that will be appropriate for those aspiring to managerial and leadership positions in the health care industry.
- High demand for the program exists, and will continue, due to the growing number of individuals with complex health care needs.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to offer a Graduate Certificate in Health Care Management, effective January 2, 2008.



Dallas Wood, Secretary

Mike Gibson, Chair

**ARKANSAS STATE UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

**A Resolution for the recognition of significant contributions to
Arkansas State University-Heber Springs
by
Quality Rock**

WHEREAS, the Board of Trustees has retained to itself the authority to name facilities of the University in honor of individuals; and

WHEREAS, Quality Rock has made significant contributions to Arkansas State University-Heber Springs and its students; and

WHEREAS, Quality Rock is a recognized leader in Arkansas's business community and a supporter of education.

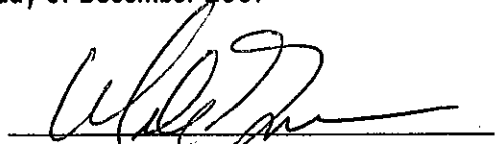
NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Arkansas State University, that the biology lab in the Academic Building on the Heber Springs campus shall be known henceforth as:

Quality Rock Biology Lab

DULY ADOPTED AND APPROVED this 7th day of December 2007



Leslie Wyatt, President



Mike Gibson, Chair



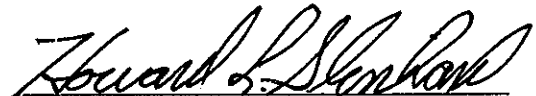
Mike Medlock, Vice Chair



Dallas Wood, Secretary



Florine Tousant Milligan, Member



Howard Slinkard, Member

**ARKANSAS STATE UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

**A Resolution for the recognition of significant contributions to
Arkansas State University-Heber Springs
by
Deborah Ann Bly**

WHEREAS, the Board of Trustees has retained to itself the authority to name facilities of the University in honor of individuals; and

WHEREAS, Deborah Ann Bly has made significant contributions to Arkansas State University-Heber Springs and its students; and

WHEREAS, Deborah Ann Bly is a recognized leader in Arkansas's business community and a supporter of education.

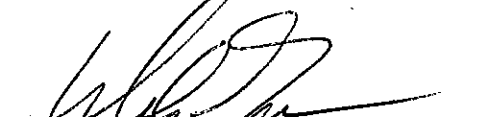
NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Arkansas State University, that the three computer labs in the Academic Building on the Heber Springs campus shall be known henceforth as:

**Deborah Ann Bly Computer Lab 1
Deborah Ann Bly Computer Lab 2
Deborah Ann Bly Computer Lab 3**

DULY ADOPTED AND APPROVED this 7th day of December 2007



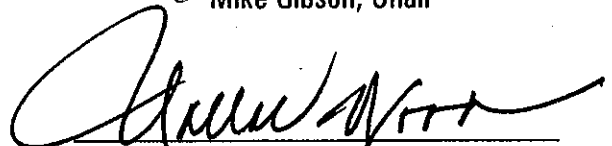
Leslie Wyatt, President



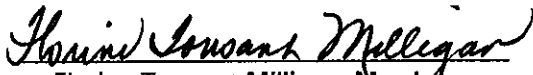
Mike Gibson, Chair



Mike Medlock, Vice Chair



Dallas Wood, Secretary



Florine Tousant Milligan, Member



Howard Slinkard, Member

**ARKANSAS STATE UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

**A Resolution for the Recognition of Significant Contributions to
Arkansas State University-Mountain Home**

by

Mr. Jim McClure

WHEREAS, the Board of Trustees has retained to itself the authority to name facilities of the University in honor of individuals who have significantly distinguished themselves through service and support to the university; and

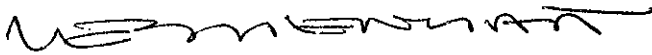
WHEREAS, Mr. Jim McClure has made significant contributions to Arkansas State University-Mountain Home in a sum significant to warrant this recognition; and

WHEREAS, Mr. Jim McClure is a recognized leader in Arkansas's business community and a supporter of education;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Arkansas State University, that the convention center within the Vada Sheid Community Development Center shall be named and henceforth known as the:

McClure Convention Center

DULY ADOPTED AND APPROVED this 7th day of December 2007



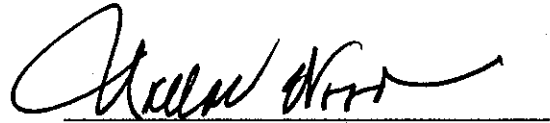
Leslie Wyatt, President



Mike Gibson, Chair



Mike Medlock, Vice Chair



Dallas Wood, Secretary



Florine Tousant Milligan, Member



Howard L. Slinkard, Member

EXECUTIVE SUMMARY

Contact: Larry Williams, (870) 512-7851

ACTION ITEM: Arkansas State University-Newport (ASUN) requests approval to offer a Certificate of Proficiency in Office Occupations effective spring 2008.

ISSUE: The Arkansas State University Board of Trustees must approve any new certificate program for Arkansas State University-Newport.

BACKGROUND:

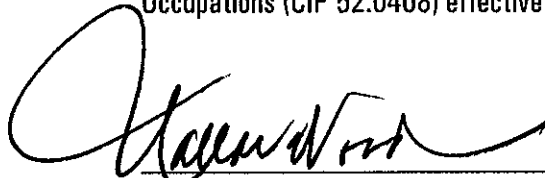
The ASUN Division of Business Technology has worked in conjunction with a group of area business leaders to determine the educational needs of the local workforce. In response to their findings, a 12 semester credit hour program was developed to equip the workforce with the skills needed to succeed in entry level office positions. Curriculum is as follows:

- Business Office Skills.....3 hours
- Introduction to Computers.....3 hours
- Business Machines.....3 hours
- Word Processing I.....3 hours

Completers of this program will receive a Certificate of Proficiency in Office Occupations. They will have completed the first step in a career pathway which may lead to a Technical Certificate, an Associate of Applied Science Degree, or a Bachelor of Applied Science Degree.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Newport is approved to offer a Certificate of Proficiency in Office Occupations (CIP 52.0408) effective spring 2008.



Dallas Wood, Secretary



Mike Gibson, Chair

ARKANSAS STATE UNIVERSITY-JONESBORO
ACADEMIC APPOINTMENTS
(List Prepared for the Media)
December 7, 2007

CATT, MERRILL

Temporary Assistant Professor of Speech-Language Pathology
Effective: August 16, 2007

COOPER, KIMBERLY

Assistant Professor of Nursing – ASU Beebe
Effective: August 16, 2007

DEWAILLY, JANE MARIE

Temporary Instructor in Reading
Effective: August 16, 2007

EDWARDS, BEVERLY

Assistant Professor of Social Work
Effective: August 16, 2007

FLEMING, DEANNA

Temporary Instructor in Early Childhood – ASU Beebe
Effective: August 16, 2007

FULLER, RUTHANN

Temporary Instructor in Teacher Education
Effective: August 16, 2007

HOLT, SUSAN

Visiting Assistant Professor of Cell Biology
Effective: August 16, 2007

JOHNSON, MICHELE

Temporary Instructor in Secondary Education/MLED/ECH
Effective: August 16, 2007

MOODY-QUALLS, AMY

Coordinator for Off-Campus Courses
Effective: August 20, 2007

MORRIS, MARY JODI

Temporary Instructor in Geography
Effective: August 16, 2007

MUKHERJEE, DEBABRATA

Visiting Assistant Professor of Mathematics
Effective: August 16, 2007

PARKER, DONNA

Temporary Instructor in Social Work/Field Coordinator
Effective: August 27, 2007

WATLINGTON, AMANDA

Temporary Instructor in Journalism
Effective: August 16, 2007

ARKANSAS STATE UNIVERSITY-BEEBE
ACADEMIC APPOINTMENTS
(List Prepared for Media)
December 7, 2007

BRADLEY, JERRY

Instructor of Automotive Body

Arkansas State University-Beebe @ Regional Career Center

Effective Date: November 12, 2007

**Arkansas State University-Newport
Academic Appointments
(List for Media)
December 7, 2007**

Baker, Benny

Title: Commercial Driver Training Instructor
Effective: October 1, 2007

Baxter, Donald

Title: Commercial Driver Training Instructor
Effective: October 1, 2007

**ARKANSAS STATE UNIVERSITY-JONESBORO
NON-ACADEMIC APPOINTMENTS
(List Prepared for Media)
December 7, 2007**

BENJAMIN, EARL

Research Associate, Chemistry

Effective: July 9, 2007

DOGGETT, DOUG

Associate Athletic Director for External Operations

Effective: August 20, 2007

HOWARD, G. DANIEL

Vice Chancellor for Academic Affairs and Research

Effective: January 1, 2008

LINDQUIST, CARL

Academic Advisor (Study Abroad Advisor and International Student Recruiter)

Effective: September 4, 2007

MECCAGE, JUSTIN ROBERT

Assistant Coach, Baseball

Effective: August 6, 2007

OLIVER, REBECCA S.

Research Assistant, Honors Program

Effective: September 15, 2007

PIETZ, BRADLEY A.

Assistant Athletic Director for Development

Effective: June 15, 2007

SMITH, KESHA COSTNER

Coordinator of ASU Programs at MCCC

Effective: July 23, 2007

STURKIE, CHAD

Assistant Athletic Trainer

Effective: September 16, 2007

**ARKANSAS STATE UNIVERSITY-BEEBE
NON-ACADEMIC APPOINTMENTS
(List Prepared for Media)
December 7, 2007**

JACKSON, ROSE MARY

**Director of Community Relations and Marketing
Arkansas State University-Beebe
Effective Date: September 1, 2007**

LEWIS, RACHEL

**Research Analyst
Arkansas State University-Beebe
Effective Date: September 24, 2007**

MARSEWSKI, TISHA

**Coordinator of Disability Services/Counselor
Arkansas State University-Beebe
Effective Date: October 1, 2007**

NICHOLS, STEPHANIE

**Assistant to the Chancellor
Arkansas State University-Beebe
Effective Date: October 8, 2007**

**ARKANSAS STATE UNIVERSITY-MOUNTAIN HOME
NON-ACADEMIC APPOINTMENTS
(List Prepared for Media)
December 7, 2007**

Johnston, Jamie
Admissions Counselor
Effective Date: October 15, 2007

ARKANSAS STATE UNIVERSITY-JONESBORO
NON-ACADEMIC REASSIGNMENTS OF DUTY
(List Prepared for the Media)
December 7, 2007

BADEAUX, LON

FROM: Assistant Track Coach
TO: Head Track Coach
EFFECTIVE: August 16, 2007

ESKEW, NATALIE

FROM: Administrative Secretary
TO: Assistant Dean of Students
EFFECTIVE: October 1, 2007

HAMPTON, BRANDY

FROM: Accounting Supervisor I
TO: Project Program Manager
EFFECTIVE: July 16, 2007

HARVEY, CHRISTINA

FROM: Administrative Assistant I
TO: Development Officer
EFFECTIVE: September 16, 2007

HOGUE, BILLY

FROM: Assistant Controller
TO: Project Program Manager
EFFECTIVE: July 1, 2007

LAURENTIA, CHRISTINA

FROM: Computer Support Specialist I
TO: Project Program Specialist
EFFECTIVE: July 1, 2007

MCMICKLE, ANTHONY

FROM: Research Assistant
TO: Project Program Specialist
EFFECTIVE: July 1, 2007

MAY, DENA

FROM: Temporary Associate Director of Student Aid
TO: Associate Director of Student Aid
EFFECTIVE: July 1, 2007

MISHRA, PRADEEP

FROM: Instructor
TO: Director of Printing Services
EFFECTIVE: August 20, 2007

ARKANSAS STATE UNIVERSITY-JONESBORO
ACADEMIC CHANGE OF STATUS
(List Prepared for the Media)
December 7, 2007

SEGALL, RICHARD

FROM: Pretenure Associate Professor, Computer and Information Technology, College of Business
TO: Tenure Associate Professor, Computer and Information Technology, College of Business
EFFECTIVE: August 15, 2007