

AGENDA
ARKANSAS STATE UNIVERSITY
BOARD OF TRUSTEES
June 9, 2005
9:00 a.m.
Dean B. Ellis Library Board Room - 8th Floor
Jonesboro Campus

- I. Call to Order
Mrs. Florine T. Milligan, Chair
- II. Approval of the Minutes of Meeting
February 25, 2005
May 6, 2005
- III. President's Report
Reports of the Officers
- *IV. Agenda
 - Resolution Authorizing the ASU System to Amend the Retiree Unused Sick Leave Compensation Policy.
 - Resolution Approving the ASU System to establish all Provisional Positions for the 2005-07 Biennium.
 - Resolution Authorizing the ASU System to Amend the Access Policy to Allow Early Withdrawal of 403(b) Accumulations.
 - Resolution Authorizing ASU-Jonesboro, Beebe, Mountain Home, Newport, Heber Springs, and Searcy to Increase Tuition.
 - Resolution Approving ASU System Fiscal Year 2005-2006 Operating Budgets and Authority to Execute the Budget during the Next Fiscal Year.
 - Resolution Approving ASU-Jonesboro's Revised Shared Governance Process.
 - Resolution Authorizing ASU-Jonesboro Summer 2005 Private Athletic Camp Agreements.
 - Resolution Approving ASU-Jonesboro to Adjust the Fee for MIS 3623 and Incorporate a Fee of \$75 for MIS 4653.
 - Resolution Approving ASU-Jonesboro to Revise the Fee Structure for the ASU-Mountain Home Diversity Plan.

Tabled

- Resolution Authorizing ASU-Technical Center to Increase the Technology Fee.
- Resolution Approving ASU-Jonesboro to Offer a New Statistics Minor.
- Resolution Approving ASU-Jonesboro to Offer Two New Emphases, Computer Aided Drafting and Design and Computer Systems.
- Resolution Approving ASU-Jonesboro to Offer a New Minor and New Emphasis in Food Science and Technology.
- Resolution Approving ASU-Jonesboro to Offer a New Entrepreneurship Minor in the Department of Management and Marketing.
- Resolution Approving ASU-Jonesboro to change the Name of the Department of Journalism and Printing to the Department of Journalism.
- Resolution Approving ASU-Jonesboro to Change the Name of the Printing Management Program to Graphic Communications.
- Resolution Approving ASU-Jonesboro to Implement an Alternative Assessment Plan.
- Resolution Authorizing Promotional Expenditures for the 2005-06 Fiscal Year for ASU-Mountain Home.
- Resolution Authorizing the Naming of Phase II Buildings of the Indian Village Apartment Complex at ASU-Jonesboro.
- Resolution Authorizing the Naming of the White River Hall at ASU-Newport.

V. Executive Session

*VI. Approval of Personnel Actions

*VII. Adjournment

*Action Item

**Arkansas State University
Board of Trustees
June 9, 2005**

The Arkansas State University Board of Trustees met on Thursday, June 9, 2005, in the eighth floor Board Room of the Dean B. Ellis Library on the Jonesboro campus. Mrs. Florine Tousant Milligan, Chair of the Board of Trustees, called the meeting to order at 9:04 a.m. Board members present were: Mr. Richard Bell, Vice Chair; Colonel Dallas Wood, Secretary; Mr. Mike Gibson, and Mr. Mike Medlock. Reverend Archie Mason of Central Baptist Church in Jonesboro delivered the invocation.

Minutes

Upon motion by Mr. Medlock second by Mr. Gibson, the minutes of February 25, 2005, were approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

Upon motion by Mr. Bell, second by Colonel Wood, the minutes of May 6, 2005, were approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

Campus Reports:

ASU System

President Les Wyatt presented information and distributed copies of a letter from Governor Mike Huckabee regarding the extension and distribution of funds of the College Savings Bond program. Currently, \$24m is allocated in the state budget for the program, which is used to address the bonded indebtedness and retirement of obligation of the program. The Governor's proposed distribution would include \$150m in funding with \$50m to the two-year colleges and the remaining \$100m to universities and other non-formula funded entities. He also recommended the first \$10m of the \$100m be designated to fund E-Corridor Connections, which is a faster Internet connection geared toward research. Extension of the program is contingent upon the approval of the Arkansas Higher Education Coordinating Board, who upon approval will refer the measure to Arkansas voters for passage. The program will not cost taxpayers any new additional funds but will continue to expend money dedicated by the state and can be used to finance future construction projects on campuses.

ASU-Beebe

Chancellor Eugene McKay reported the campus received the tenth clean audit report. He also commended Colonel Bob Jenkins for his service as both Assistant to the Chancellor and Interim Vice Chancellor for

Academic Affairs and welcomed Dr. Ted Kalthoff, who will assume the position of Vice Chancellor for Academic Affairs on June 16.

ASU-Newport

Chancellor Larry Williams reported a second comprehensive audit revealed no audit exceptions. KMC General Contractors LLC received the bid for renovation of Samuel Moore Walton Hall and construction has begun. Since the name of The Main Building on the campus is no longer appropriate, faculty and staff were polled and have requested the facility be named White River Hall. While the Aviation Program has not been discontinued, it will not be offered in the fall semester due to limited enrollment and a decision to reallocate academic resources. The Newport campus received its base funding from the 2005 legislature, which will allow the institution to hire new faculty and staff and expand programs.

ASU-Mountain Home

Chancellor Ed Coulter announced the Capitol Campaign Spring Soirée was a success, and that the campus received \$250,000 from First Security Bank and a \$700,000 gift from the Richard Drabczyk estate. With these gifts, one-half of the funds needed to build the Health Sciences Building and the Community Center/Auditorium have been received. Dr. Coulter referenced material provided by the Arkansas Department of Higher Education which lists Mountain Home as third in the low end of equity

funding. Work continues on this issue and he is encouraged by the support of Governor Huckabee and Dr. Linda Beene, director of the ADHE.

Dr. Coulter praised Senator Shawn Womack and Representative Johnny Key for their diligence in obtaining GIF (General Improvement Funding) funding for 2005-2006 for the Mountain Home campus. A chart was provided that indicated of the 22 two-year campuses, Mountain Home ranked sixth. A contract for construction of a new physical plant is expected to be signed within the next two weeks. The campus also reported a clear audit with no exceptions.

Colonel Wood congratulated Dr. Coulter on his election as President of the American Association of Community Colleges. Dr. Wyatt added his compliments and explained that this is a national organization of 1,200 community colleges across the United States.

ASU-Jonesboro

President Wyatt introduced Mr. Al Stoverink as the new Assistant Vice Chancellor for Facilities Management. Dr. Wyatt commented on the development of the public transit system in Jonesboro. Jonesboro Economical Transportation System (JETS) will benefit not only the community but the students of ASU. A commitment of \$25,000 has been made to support this system. Representatives of the Student Government Association have worked closely with Parking Services to identify routes on campus. An information sheet was provided with construction projects

indicated, which clearly defines the need for new transportation options.

Financial Presentation

Mr. Jennus Burton, Vice President for Finance and Administration, said that members of the Board were given a copy of the presentation, which was a compilation of all the campuses within the ASU System and includes financial and marketing data that depicts the financial condition of the ASU System. The PowerPoint presentation began with data relating to the Jonesboro campus, followed by Beebe, Mountain Home, and Newport. Copies of the presentation were available for review.

Mr. Bell congratulated Mr. Burton and his staff for the excellent job of compiling the financial information of all the campuses. He said that he was impressed with the progress of the university in the area of financial management during his nine years on the Board. He further commended Dr. Wyatt, Robert Evans, Executive Director of Governmental Relations, and the Chancellors of the two-year campuses on their good work with the past Arkansas General Assembly. Although ASU did not receive all that was requested, the university fared extremely well compared to other institutions in the state. In addition, the university as a whole is well recognized by members of the Higher Education Coordinating Board. Mr. Bell said his comments were made because Dr. Wyatt was working under duress during the legislative session due to the negative comments made by some of the ASU faculty, and that this commentary is counter-productive. Mr. Bell said

he knows many members of the legislature and many members of the Coordinating Board and that they were puzzled by these comments. Mr. Bell stated that Dr. Wyatt is held in high regard by these individuals and is known for his integrity and sense of fairness. He has led ASU for some time now and had a strong record during his time on the executive staff at UALR. Mr. Bell believes everyone should have input, but that there is a right way and a wrong way to go about it and he would be happy have a discussion regarding issues of interest. He praised the university for obtaining permission from the Higher Education Coordinating Board to offer the doctorate in Molecular Biosciences, which is a major step for the university that goes back to opportunities provided by the Tobacco Settlement legislation. ASU did a good job of building relationships across the state with the University of Arkansas, University of Arkansas at Little Rock, the University of Arkansas for Medical Sciences, and the University of Arkansas Division of Agriculture. When the program was approved in Mena, it was endorsed by the many university leaders throughout the state and region, which put ASU on equal standing with other universities. He also recognized Dr. Beth Hood, Vice Chancellor of Research and Technology Transfer, as being the only representative from Arkansas on the list of persons on the National Agriculture Biotechnology Council. He complimented Dr. Wyatt on his leadership in consolidating some of the activities within the colleges. Mr. Bell said that he had made suggestions

several years ago to consolidate some areas in the College of Agriculture. Based on the number of faculty and number of degrees being awarded, some areas needed to be consolidated and his suggestion was to consolidate with environmental sciences. Although his suggestion was not taken at that time, he applauded Dr. Wyatt for his leadership in taking the steps necessary to address this situation. During the last two years, problems with administrative overhead have been discussed in general education, but this also occurs in higher education, not only this campus but across the state. He credits Dr. Wyatt's leadership with attempting to correct this area of concern by reducing the number of administrators employed at ASU.

Colonel Wood said that when Dr. Wyatt and Mr. Burton visited with him last week, he had reviewed some comments made by respondents who publicly demeaned Dr. Wyatt and particularly Dr. Susan Allen. He stated that if these individuals were in the military, they would be court marshaled, and if they were in corporate America, they would have been fired. This was the same group who indicated that the Board of Trustees was unwilling to meet with them, didn't care about them, and would not talk with them. Colonel Wood, however, did meet with some of these individuals and discussed matters for about five hours. Colonel Wood said he listened to their concerns and believed that the meeting had gone reasonably well. Then within a year, the faculty was back into the same mode of criticism and hostility. He indicated there must be some way to work with them and

to convince them this particular modus operandi is not in the best interest of the university or anyone. He suggested that if anyone has ideas, they need to relay them to Dr. Wyatt. It is very disgusting because when they attempt to undermine Dr. Wyatt and Dr. Allen, they are talking about the people of the university as a whole.

Moving to the proposed resolutions, Mrs. Milligan stated that Dr. Wyatt had met with Board members individually to review the material presented.

- Resolution Authorizing the ASU System to Amend the Retiree Unused Sick Leave Compensation Policy.

During the 2005 Legislative Session, a measure was passed that addressed almost the same purpose and in addition gave allowance to the two-year campuses to participate in ACT 971. The proposed resolution will amend the Jonesboro policy to be consistent with new state law and to allow two-year campuses participation with the same objective.

Upon motion by Mr. Gibson, second by Mr. Bell, Resolution 05-13 was approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

- Resolution Approving ASU System to Establish all Provisional Positions for the 2005-07 Biennium.

Provisional positions are created as the need arises and provided that money is available through grants, contracts and other non-appropriated sources.

Upon motion by Mr. Gibson, second by Mr. Bell, Resolution 05-14 was approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

- Resolution Authorizing the ASU System to Amend the Access Policy to Allow Early Withdrawal of 403(b) Accumulations.

This amendment is necessary to bring the policy that would address employee 403(b) retirement plans and withdrawal of funds in those plans into compliance with current IRS regulations. It is also to assist employees when an unexpected need arises that can only be met by accessing their retirement plan.

Upon motion by Mr. Bell, second by Mr. Gibson, Resolution 05-15 was approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

- Resolution Authorizing ASU-Jonesboro, Beebe, Mountain Home, Newport, Heber Springs, and Searcy to Increase Tuition.

Reference was made to the earlier financial presentation by

Mr. Burton, which indicated the need to fund activities through tuition increases. While concern was expressed about raising tuition and still maintaining affordable education to students, these increases are modest in comparison to other universities in the state. ASU-Jonesboro proposes to increase tuition an average of 5.5% to be effective fall 2005 with ASU-Beebe, Mountain Home, and Newport, increasing tuition an average of 6.25% for in-state and an average of 6.4% for out-of-state effective fall 2005.

Upon motion by Mr. Medlock, second by Colonel Wood, Resolution 05-16 was approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

- Resolution Approving ASU System Fiscal Year 2005-2006 Operating Budgets and Authority to Execute the Budget during the Next Fiscal Year.

Budget information has been presented to each Board member individually. The tuition increase will help to fund the budgets and will make possible the plans presented for each of the campuses. The activities in which these funds are expended range across all of the operational needs and categories of all the campuses which are outlined in the resolution.

Upon motion by Mr. Bell, seconded by Mr. Medlock, Resolution 05-17 was approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

- Resolution Approving ASU-Jonesboro's revised shared governance process.

Dr. Wyatt referenced documents distributed to the Board and said that the Jonesboro campus had recently gone through an accreditation visit by the Higher Learning Commission (HLC). Their report was generally favorable, but noted several areas for improvement. Progress has been made since the commission's visit in 2003. Under the leadership of Research and Academic Affairs, the assessment program is having a positive effect. The HLC asked that the university develop a new strategic plan and the Board has been presented with a plan and has approved the plan. The third area to be addressed is the shared governance process. Information was provided to the Board from the HLC which outlined what the shared governance process is designed to address. During the past 18 months, an attempt has been made to develop a shared governance system that can address campus operation, particularly activities of the faculty in the development of curriculum and the committee structures by which the shared governance system will operate. Dr. Wyatt commended and recognized Professor Julie Isaacson, who has been instrumental in the leadership for the development of the plan which has emerged. Dr. Wyatt

apologized to the Board for getting the material to them so late last week and said that some small modifications were made yesterday. In spring 2007, the HLC visitation team will want to see a shared governance process which is operating, is clearly defined, and which will depict a clear chain of decision making within an institutionally accepted understanding of shared governance. The team should receive evidence of an updated faculty handbook that includes the delineation of this governance structure as it is formulated through the process of shared governance. This plan is submitted as a subset of a larger document which will address not only the shared governance system but the faculty handbook which is also in process.

Mr. Medlock asked the status of the faculty handbook which will become a part of shared governance.

Dr. Wyatt responded that work has been ongoing for more than a year. He indicated Mr. Bill Humphrey, president of the Faculty Senate, was present and is working on the development of the handbook along with representatives from Research and Academic Affairs. Work was delayed when the consultant hired to work to assist with the project suffered some personal loss. Dr. Wyatt hopes to present the handbook within the next six months or perhaps sometime in the fall semester.

Mr. Medlock said while he and the other Board members are supportive of a workable shared governance document and are ready to

move forward with approval of that document, he has some reservations. He recognized the efforts of Ms. Isaacson and her group in working through the document the Board has reviewed, but stated that since the information provided was in draft form and that Board members have had less than three weeks to review and understand the composition of the committees at work within the document, he was reluctant to approve the document. Based on comments made by Mr. Bell and Colonel Wood, there is some discomfort among the trustees in the behavior of the Faculty Senate leadership which is central to this document working well and promoting the spirit of shared governance. For these reasons, Mr. Medlock moved to table the shared governance document until the Board has an opportunity to review the faculty handbook, and to examine the appropriate role of the Faculty Senate leadership. Dr. Wyatt clarified that the shared governance document would be a part of the faculty handbook.

Upon motion by Mr. Medlock, second by Mr. Gibson, Resolution 05-18 was tabled.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

Mrs. Milligan said the issue was tabled until further notice. She indicated that the Board has been waiting on the faculty handbook for some time. With her background in human resource management, Mrs. Milligan said she realized that policies and procedures in a handbook are subject to

changes and revisions. In addition, she recognized that the Trustees acknowledge that the handbook is not a contract. After hearing the connection between the shared governance document and the faculty handbook, she recommends that the faculty handbook committee produce this information as soon as possible, as the Board is about the business of providing an effective university for our staff, our students, and our management. She thanked the governance committee for their work already done but encouraged the faculty handbook committee to produce this book within six months. Mr. Gibson stated that six months is too long. Mrs. Milligan concurred and said that a faster completion should be possible since we are dealing with professionals who have worked on this for so long.

- Resolution Authorizing ASU-Jonesboro Summer 2005 Private Athletic Camp Agreements.

Upon motion by Mr. Bell, second by Mr. Medlock, Resolution 05-19 was approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

- Resolution Approving ASU-Jonesboro to Adjust the Fee for MIS 3623 and Incorporate a Fee of \$75 for MIS 4653.

The College of Business proposes a reduction of a \$225 fee to a \$150 fee for MIS 3623 and to add a \$75 fee for MIS 4653.

Upon motion by Colonel Wood, second by Mr. Bell, Resolution 05-20

was approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

- Resolution Approving ASU-Jonesboro to Revise the Fee Structure for the ASU-Mountain Home Diversity Plan.

The Teacher Education program is one of the baccalaureate level of programs extended to the Mountain Home campus. Because of accreditation standards for the professional education program, it has been necessary for students from Baxter County to take a portion of their instructional courses at the Jonesboro campus for which a fee of \$140 was charged. Circumstances have now changed that will allow those students to complete course requirements in Baxter County, with a proposed fee of \$75, effective fall semester 2005.

Upon motion by Mr. Gibson, second by Mr. Bell, Resolution 05-21 was approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

- Resolution authorizing the ASU-Technical Center to increase the technology fee to \$6.00 per credit hour beginning with the fall 2005 semester.

The faculty and administration at the Technical Center in Marked Tree has recommended the increase from \$3.00 to \$6.00 per credit hour to assist

with the maintenance and up-keep costs of information technology equipment.

Upon motion by Mr. Medlock, second by Mr. Gibson, Resolution 05-22 was approved.

- Resolution Approving ASU-Jonesboro to Offer a New Statistics Minor.

Student demand has prompted this new minor to be offered and faculty resources are in place to implement the program.

Upon motion by Colonel Wood, second by Mr. Bell, Resolution 05-23 was approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

- Resolution Approving ASU-Jonesboro to Offer Two New Emphases, Computed Aided Drafting and Design and Computer Systems.

These courses are currently offered, but are organized in the Technical Studies emphasis area. These courses are important enough to the faculty and business community that the nomenclature of Technical Studies does not accurately reflect what is involved with these areas of study.

Upon motion by Mr. Gibson, second by Mr. Medlock, Resolution 05-24 was approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

- Resolution Approving ASU-Jonesboro to Offer a New Minor and New Emphasis in Food Science and Technology.

Northeast Arkansas has a large and growing presence of the food industry. As the industry expands, there is increased demand for training and personnel needs, these programs will aid in meeting those requests.

Upon motion by Mr. Bell, second by Mr. Medlock, Resolution 05-25 was approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

- Resolution Approving ASU-Jonesboro to offer a New Entrepreneurship Minor in the Department of Management and Marketing.

A survey of small business owners and undergraduate business students currently enrolled revealed strong support for this minor.

Upon motion by Mr. Gibson, second by Colonel Wood, Resolution 05-26 was approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

- Resolution Approving ASU-Jonesboro to Change the Name of the Department of Journalism and Printing to the Department of Journalism.

This is a name change which more appropriately reflects course

offerings within the department.

Upon motion by Mr. Bell, second by Mr. Medlock, Resolution 05-27 was approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

- Resolution Approving ASU-Jonesboro to Change the Name of the Printing Management Program to Graphic Communications.

The term graphic communications is more widely recognized as the classification for instructional programs for this field.

Upon motion by Mr. Medlock, second by Mr. Gibson, Resolution 05-28 was approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

- Resolution Approving ASU-Jonesboro to Implement an Alternative Assessment Plan.

The university has the opportunity to implement an alternative assessment plan using the Collegiate Learning Assessment (CLA) tool to assess General Education. The CLA will replace the state mandated Collegiate Assessment of Academic Proficiency (CAAP) exam for General Education.

Upon motion by Colonel Wood, second by Mr. Gibson, Resolution 05-29 was approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

- Resolution Authorizing Promotional Expenditures for the 2005-06 Fiscal Year for ASU-Mountain Home.

A 1993 law requires Board approval prior to purchases of promotional items. The Mountain Home campus requests \$20,000.

Upon motion by Mr. Bell, second by Mr. Medlock, Resolution 05-30 was approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

- Resolution Authorizing the Naming of Phase II Buildings of the Indian Village Apartment complex at ASU-Jonesboro.

Construction is near completion of Phase II of the Indian Village Apartment complex. The buildings must be named for ease of identification by students, administrators, and safety personnel.

Upon motion by Mr. Medlock, second by Mr. Gibson, Resolution 05-31 was approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

- Resolution Authorizing the Naming of the White River Hall at ASU-Newport.

Upon motion by Mr. Bell, second by Mr. Medlock, Resolution 05-32 was approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

Upon motion by Colonel Wood, second by Mr. Gibson, the Board voted to retire into executive session at 10:47 a.m.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

Mrs. Milligan announced, "This body has voted to retire into executive session to consider the personnel action items. We will reconvene in public session following this executive session to present and vote on any action arrived at in private."

The Board was reconvened by Mrs. Milligan at 11:24 a.m.

Upon motion by Mr. Bell, second by Colonel Wood, the academic appointments for Jonesboro, Beebe, and Mountain Home were approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

Upon motion by Mr. Medlock, second by Mr. Gibson the nonacademic appointments for Jonesboro, Beebe, Mountain Home, and Newport were approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

Upon motion by Mr. Gibson, second by Mr. Bell, the reassignments of duty for the Jonesboro and Beebe campus were approved.

AYES: Milligan, Bell, Wood, Gibson, Medlock

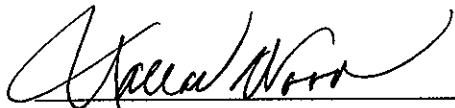
NAYS: None

Upon motion by Colonel Wood, second by Mr. Medlock, the contract extensions for Jonesboro, Beebe, Mountain Home, and Newport were approved.

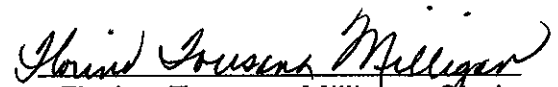
AYES: Milligan, Bell, Wood, Gibson, Medlock

NAYS: None

With no further business, upon motion by Mr. Medlock, second by Colonel Wood, the Board adjourned at 11:28 a.m.



Dallas Wood, Secretary



Florine Tousant Milligan, Chair

EXECUTIVE SUMMARY

Contact: Jennus Burton, 870-972-3303

ACTION ITEM: Arkansas State University System requests approval of an amendment to Board Resolution 02-41 which established the Retiree Unused Sick Leave Compensation policy.


ISSUE: Act 1288 of the 2005 Legislative Session provides for classified employees to receive compensation for unused sick leave at retirement.

BACKGROUND:

- Currently, Board of Trustees Resolution 02-41, effective December 13, 2002, provides for employees with ten years of continuous service and upon retirement from Arkansas State University, to be able to use unused sick leave to defer healthcare premium payments.
- The 85th Legislature passed Senate Bill 168, which became ACT 1288. ACT 1288 includes classified employees of state supported institutions of higher learning and allows them to be compensated for certain levels of unused sick leave at retirement.
- Moreover, the 85th Legislature passed House Bill 2122, which became ACT 971. ACT 971 includes all employees of 2-year colleges, and allows them, at the discretion of the 2-year school, to be compensated for certain levels of unused sick leave at retirement. The ASU 2-year campuses support this policy provision and petition for approval of this proposed resolution.
- As both ACT 971 and ACT 1288 provides for compensation of unused sick leave, and Board Resolution 02-41 allows for certain types of compensation for unused sick leave, the two policies are redundant.
- ASU recommends that the Board policy be modified to be in compliance with ACT 1288 so that retiring classified employees at the 4-year Jonesboro campus be allowed compensation for unused sick leave but not be eligible to use this same sick leave benefit to defer healthcare between premium payments.
- Moreover, adoption of this proposed Board policy will allow the 2-year campuses to participate in ACT 971 by allowing all their employees to be compensated for unused sick leave at retirement.

RECOMMENDATION/RESOLUTION

Be it resolved that effective July 1, 2005, Board of Trustees' Resolution 02-41 is amended to exclude classified employees eligible to participate in ACT 1288. Furthermore, all 2-year employees at the ASU campuses may participate in ACT 971.


Dallas Wood, Secretary


Florine Tousant Milligan, Chair

Arkansas State University
Board of Trustees
June 9, 2005
Resolution 05-14

EXECUTIVE SUMMARY

Contact: Jennus Burton, 870-972-3303

ACTION ITEM: Arkansas State University System requests the establishment of the maximum number of provisional positions for all campuses.

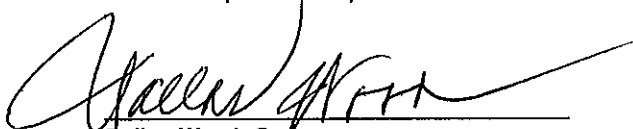
ISSUE: We have received authority from the Office of Personnel Management with advice from the Personnel Committee of the Legislative Council to establish all provisional positions for the biennium 2005-2007.

BACKGROUND:

As the university continues to receive monies from grants, contracts, and other non-appropriated sources, we have found it necessary to expedite the process of approval for provisional positions. Since it takes Board approval to establish provisional positions and the Board only meets four times a year, the university received approval from the Office of Personnel Management who sought advice from the Legislative Council, to allow the ASU Board of Trustees to authorize the establishment of all provisional positions on all campuses of Arkansas State University. The Board approved this request during the last biennium and we are again asking that it be approved for the upcoming biennium. This approval has allowed the ASU Department of Human Resources on all campuses to respond immediately to the university's provisional position requests.

RECOMMENDATION/RESOLUTION:

Be it resolved that the Arkansas State University System be approved to establish all legislative authorized provisional positions for the 2005-07 Biennium.


Dallas Wood, Secretary


Florine Tousant Milligan, Chair

EXECUTIVE SUMMARY

Contact: Jennus Burton, 870-972-3303

ACTION ITEM:

Arkansas State University System wishes to allow any employee who demonstrates a financial hardship defined as having an immediate and heavy financial need, and other resources are not available to meet the need, to have immediate access to their 403(b) accumulations subject to meeting an IRS triggering event.

ISSUE:

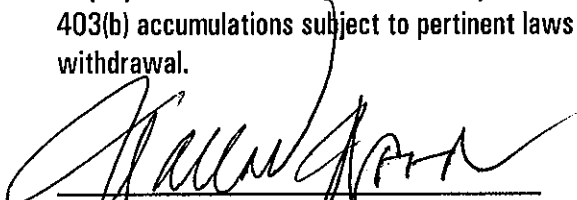
The current ASU policy governing the withdrawal of 403(b) accumulations does not have a "hardship" provision. The absence of such a provision has been the subject of numerous conversations and the current environment would suggest that the university should keep pace with the changing tax sheltered annuity programs, and amend its current resolution and offer such a provision.

BACKGROUND:

- The Board adopted a resolution on April 7, 1967, addressing retirement access.
- Current policy allows accumulation withdrawal if the terminated employee has less than \$4,000 total in their account.
- If accumulations amount to more than \$4,000, employees can withdraw funds only under the following circumstances:
 - Attain age of 55 and retire; or
 - Attain age 50; have 20 years of service to ASU and terminate employment.
- The Board amended the April 7, 1967, resolution on December 13, 2002, to allow for immediate access to 403(b) accumulations upon terminations.

RECOMMENDATION/RESOLUTION

Be it resolved that the Board of Trustees' resolution of April 7, 1967, is hereby amended to allow employees who demonstrate a hardship as defined by the Internal Revenue Service to have access to their 403(b) accumulations subject to pertinent laws and contract restrictions that may apply at the time of the withdrawal.


Dallas Wood, Secretary


Florine Tousant Milligan, Chair

EXECUTIVE SUMMARY

Contact: Dr. Les Wyatt 972-3030

ACTION ITEM: Arkansas State University-Jonesboro (ASU-J) requests authority to increase tuition for the fiscal year 2005-2006 an average of 5.5% effective in the Fall 2005 semester. The two-year campuses within the ASU-System (ASU-Mountain Home, ASU-Beebe, and ASU-Newport) request authority to increase tuition for fiscal year 2005-2006 an average of 6.25% for in-state and 6.4% for out-of-state tuition.

ISSUE: Arkansas State University has many competing priorities and needs required to assist in raising the quality of the institution on several levels. ASU wishes to provide sorely needed resources to meet Higher Learning Commission (HLC) accreditation purposes, to make improvements in teaching and instruction, and to continue improvements funded in last year's budget in many initiatives designed to benefit our students directly and indirectly. Moreover, ASU students demand increased services and better quality services and the cost of these services increase each year.

BACKGROUND:

ARKANSAS STATE UNIVERSITY-JONESBORO:

ASU-Jonesboro requires approximately 5.5% more in tuition for the 2005-2006 fiscal year to support the budget requirements. The summary of new tuition rates is as follows (based on a 12-hour load):

	<u>Current</u>	<u>Proposed</u>	<u>% Change</u>
Resident Undergraduate	\$1,614	\$1,704	5.58%
Resident Graduate	\$2,040	\$2,154	5.58%
Non-Resident Undergraduate	\$4,158	\$4,386	5.48%
Non-Resident Graduate	\$5,160	\$5,442	5.47%

Undergraduate:

	<u>Current</u>	<u>Regular Term</u>	<u>Summer Term</u>
Arkansas Resident per hour	\$134.50	\$142.00	\$142.00
Arkansas Non-Resident Additional Fee per hour	\$212.00	\$223.50	\$223.50

EXECUTIVE SUMMARY

Contact: Dr. Les Wyatt 972-3030

	<u>Current</u>	<u>Regular Term</u>	<u>Summer Term</u>
Graduate:			
Arkansas Resident per hour	\$170.00	\$179.50	\$179.50
Arkansas Non-Resident Additional Fee per hour	\$260.00	\$274.00	\$274.00

Off-Campus Courses, including distance learning classes, per hour:

Arkansas Resident Undergraduate		\$179.50	\$179.50
Arkansas Resident Graduate		\$206.00	\$206.00
Additional Fee, Non-Resident Undergraduate		\$223.50	\$223.50
Additional Fee, Non-Resident Graduate		\$274.00	\$274.00

ARKANSAS STATE UNIVERSITY-NEWPORT:

Arkansas State University-Newport requires an average increase of 6.25% for in-state and 6.4% for out-of-state tuition for the 2005-2006 fiscal year. This increase is needed to supplement state appropriations and other revenues used to support the budget needs for the year. The summary of new tuition rates follows (based on a 12-hour load):

	<u>Current</u>	<u>Proposed</u>	<u>% Change</u>
Resident Undergraduate	\$ 768	\$ 816	6.25%
Non-Resident Undergraduate	\$1,320	\$ 1,404	6.40%

	<u>Regular Term</u>	<u>Summer Term</u>
<u>Off-campus Courses per hour:</u>	\$73	\$73

ARKANSAS STATE UNIVERSITY-BEEBE:

Arkansas State University-Beebe requires an increase of approximately 6.25% in tuition for the 2005-2006 fiscal year to support employee raises, additional faculty, and increases in operating expenses. The summary of new tuition rates for Beebe, Heber Springs, and Searcy follows (based on a 12 hour load):

	<u>Current</u>	<u>Proposed</u>	<u>% Change</u>
Resident Undergraduate	\$ 768	\$ 816	6.25%
Non-Resident Undergraduate	\$1,320	\$1,404	6.40%
ASU-Heber Springs Out-of-County Tuition	\$ 768	\$ 816	6.25%
ASU-Searcy Tuition	\$ 612	\$ 732	19.60%

EXECUTIVE SUMMARY

Contact: Dr. Les Wyatt 972-3030

ASU-Searcy tuition increase of 19.60% is part of a gradual four year plan to bring ASU-Searcy tuition equivalent to ASU-Beebe tuition.

The following per hour rates are proposed:

	<u>Current</u>	<u>Regular Term</u>	<u>Summer Term</u>
<u>Per hour:</u>			
Resident Tuition	\$ 64	\$ 68	\$ 68
Non-Resident Tuition	\$ 110	\$117	\$117
ASU-Heber Springs In-County Tuition	\$ 58	\$ 58	\$ 58
ASU-Heber Springs Out-of-County Tuition	\$ 64	\$ 68	\$ 68
ASU-Searcy Tuition	\$ 51	\$ 61	\$ 61

	<u>Current</u>	<u>Regular Term</u>	<u>Summer Term</u>
<u>Off-campus Courses per hour:</u>			
ASU-Beebe	\$ 69	\$ 73	\$ 73
ASU-Heber Springs In-County Off-Campus	\$ 63	\$ 63	\$ 63
ASU-Heber Springs Out-of-County Off-Campus	\$ 69	\$ 73	\$ 73
ASU-Searcy	\$ 56	\$ 66	\$ 66
Little Rock Air Force Base	\$ 65	\$ 65	N/A

ARKANSAS STATE UNIVERSITY-MOUNTAIN HOME:

Arkansas State University-Mountain Home requires an increase of 6.25% for in-state tuition and a 6.40% increase for out-of-state tuition for the 2005-2006 fiscal year. This increase is needed to supplement state appropriations and other revenues used to support the budget requirements for the year. The summary of new tuition rates follows (based on a 12- hour load):

	<u>Current</u>	<u>Proposed</u>	<u>% Change</u>
Resident Undergraduate	\$ 768	\$ 816	6.25%
Non-Resident Undergraduate	\$ 1,320	\$1,404	6.40%

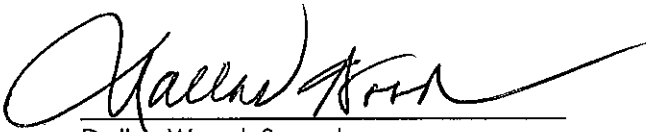
	<u>Current</u>	<u>Regular Term</u>	<u>Summer Term</u>
<u>Per hour:</u>			
Arkansas Resident	\$ 64	\$ 68	\$ 68
Non-Resident	\$ 110	\$ 117	\$ 117

EXECUTIVE SUMMARY

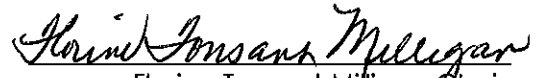
Contact: Dr. Les Wyatt 972-3030

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is authorized to increase tuition an average of 5.5% to be effective Fall 2005. Arkansas State University-Beebe, Arkansas State University-Mountain Home, and Arkansas State University-Newport are authorized to increase tuition an average of 6.25% for in-state and an average of 6.4% for out-of-state effective Fall 2005.



Dallas Wood, Secretary



Florine Tousant Milligan, Chair

EXECUTIVE SUMMARY

Contact: Dr. Leslie Wyatt, 870-972-3030

ACTION ITEM: Arkansas State University (ASU) requests approval of the fiscal year 2005-2006 operating budgets and authority to execute the budget during the next fiscal year.

ISSUE: The Board of Trustees, by policy, must approve the University's operating budget for each fiscal year. The operating budget establishes expenditure levels for certain categories of expense, including salaries, supplies and services, and capital expenditures. Moreover, the budget establishes sound fiscal policy by which the University manages its annual fiscal affairs.

ARKANSAS STATE UNIVERSITY - JONESBORO

BACKGROUND:

Arkansas State University-Jonesboro established a planning guide for the development of the fiscal year 2005-2006 budget and began its work in December 2004.

With the uncertainty of state appropriated funds an alternate process was used for the development of the fiscal year 2005 operating budget. The budget process continued to utilize the University Planning Committee (UPC), which has been in use for several years. The UPC discussed financial data in the context of tuition, salaries, supplies and expense funds, and investments in student and campus needs. The committee membership consisted of faculty, staff, administrators, and students, and was chaired by the President.

Resource needs were developed by the President and each Vice President/Chancellor for their respective areas. Reductions were necessary to make the budget match the projected revenues. In addition, each division within the Arkansas State University-Jonesboro campus reallocated existing resources equivalent to 4% of each divisions existing budget to fund continuing initiatives.

Priority areas for Arkansas State University-Jonesboro were:

- Provide funds for salary enhancements and an average of a 3.0% salary increase for continuing faculty and staff.
- Provide funds for faculty promotions.
- Provide funds for faculty and staff equity/labor market adjustments.
- Provide funds for increased costs for scholarships.
- Provide funds for marketing and recruitment efforts.
- Provide funds for the enterprise system upgrade project.
- Provide funds for recruitment and retention of College of Nursing and Health Professions and College of Business faculty.
- Provide funds to support the continuing salary and diversity initiatives of the university.

EXECUTIVE SUMMARY

Contact: Dr. Leslie Wyatt, 870-972-3030

The budget includes an overall average tuition increase of 5.5% to generate additional tuition revenue to support the continuing budgeting needs of the university.

The Arkansas State University-Jonesboro budget is \$106,641,686 for Educational & General Operations and \$20,425,971 for Auxiliary Operations. This budgeted figure includes \$3,667,000 in funds for the Arkansas State University-Technical Center.

ARKANSAS STATE UNIVERSITY - BEEBE

BACKGROUND:

The ASU-Beebe Planning Committee has compiled the operating budget for the 2006 Fiscal Year. The budget is submitted with the Chancellor's approval. Operating funds are provided for campuses in Beebe, Searcy, Heber Springs, and the Little Rock Air Force Base.

The committee concentrated on generating new tuition revenue for consolidation with increased state funding to enable the university to address a number of priority items. Chief among them were faculty salaries, new faculty positions, and part-time faculty salaries. Tuition rates were increased by an average of 6.3%.

Priority areas for Arkansas State University-Beebe were:

- Provide revenue by increasing tuition by \$4 per credit hour.
- Provide a 3.0% raise for full-time employees.
- Provide funds for faculty equity/labor market adjustments to stay competitive with the public school teacher salaries.
- Provide funds for six new faculty; three at Beebe, one in Searcy, and two in Heber Springs.
- Provide additional funds for part-time faculty salaries.
- Address a list of funding needs for various departments because of special need situations, with special consideration given to Information Technology and scholarships.

The Arkansas State University-Beebe budget for fiscal year 2005-2006 is \$19,904,695 for Educational and General Operations and \$2,514,263 for Auxiliary Operations.

ARKANSAS STATE UNIVERSITY - MOUNTAIN HOME

BACKGROUND

The 2004-2005 budget structure is based upon the effort to meet the needs of the continuing growth of the student population. The process included prioritizing needs and resources necessary to insure quality instruction, improve facilities, and meet the needs of the institution's constituents.

Arkansas State University-Mountain Home is committed to improvements in learning by providing quality instruction, increased employee salaries, excellent facilities, relevant academic programs, and serving the needs of business and industry.

Financial concepts are as follows:

- Increase tuition by an average of 6.3%.
- The estimated income for the 2005-2006 fiscal year is projected to be \$6,856,324. This figure represents a 9% increase from the 2004-2005 approved budget.
- Personnel: The budgeted expenditures reflect an additional three instructional positions, an increase in instructional salaries, the classified staff merit fund, and one additional employee for the registrar's office.
- Salaries: Classified staff salaries are calculated as stipulated by Act 2198 of 2005. Employees with a salary of \$20,000 or less will receive a \$600 increase. Those above \$20,000 will receive a 3% increase. Budgeted funds are available for the Career Ladder Incentive Program. Faculty salaries are increased by 3% across the board with an attempt to reach the average two-year faculty salary along with merit for individual exceptional performance. Administrative salaries were increased by 2% and a merit and equitable pool for exceptional performance and equity adjustments was established. Benefit expenditures will increase proportionately with salary increases.
- Instructional Supplies and Services: The expenditure budget for supplies will remain at the 2004-2005 level with exception of some adjustments in selected departments.
- Capital Outlay: Funds for equipment are not included in this budget. Essential equipment for the year will be provided for by grants, private funds, and transfers from supplies and services.

The Arkansas State University-Mountain Home budget is \$6,856,324 for Educational and General Operations. Auxiliary Operations are only budgeted for income. There are no Auxiliary Operations expenses anticipated.

ARKANSAS STATE UNIVERSITY - NEWPORT

BACKGROUND:

The Arkansas State University-Newport Executive Council developed the budget for the 2005-2006 fiscal year. This process also included the involvement of departmental and division staff. The Chancellor has reviewed the document and has given his approval. Included in the process was the prioritization of needs and resources necessary to meet the goals of the institution that includes insuring quality instruction, improving facilities, and meeting the needs of the campus community.

Budget premises and priorities are as follows:

- The estimated Educational and General and Auxiliary income for the 2005-2006 fiscal year is \$6,050,000. Revenue increases are anticipated through an increase in cost of tuition (from \$64 per credit hour to \$68 per credit hour) as well as revenue generated through the one-half cent sales tax collected by Jackson County for the maintenance and operation of the Arkansas State University-Newport campus.
- Salaries: Personnel salaries will increase overall by 3.0% for the 2005-2006 fiscal year with six added new positions.
- Capital Outlay: Equipment funds once again are not included this year due to budget constraints;
- Campus facilities include the construction of a new student/community center, which was completed in early March 2005.
- Samuel Moore Walton Hall will undergo a library renovation/classroom addition in 2005-2006.
- A new classroom facility for the Commercial Driver Training Program is under construction.

The Arkansas State University-Newport's proposed budget is \$5,798,000 for Educational and General Operations and \$252,000 for Auxiliary Operations.

EXECUTIVE SUMMARY

Contact: Dr. Leslie Wyatt, 870-972-3030

ARKANSAS STATE UNIVERSITY -SYSTEM OFFICE

BACKGROUND:

The ASU System Office was established in fiscal year 2000-2001. State appropriations for the ASU System for fiscal year 2005-2006 have been funded on the Department of Finance and Administration forecasts in the amount of \$1,469,081 as a non-formula funded item. In addition to the \$1,469,081 funded at the state level, Arkansas State University-Jonesboro will transfer funds in the amount of \$105,556. The System Office continues to provide institutional support for all campuses.

The fiscal year 2005-2006 Arkansas State University System Office budget is \$1,574,637 for Educational and General Operations.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University is authorized to execute the fiscal year 2005-2006 budget in the amount of \$140,775,342 as summarized on the Attachment for Education and General Expenses, and \$23,192,234 for Auxiliary Operations.


Dallas Wood, Secretary


Florine Tousant Milligan, Chair

THIS RESOLUTION TABLED 06-09-05 UNTIL FURTHER NOTICE

Arkansas State University
Board of Trustees
June 9, 2005
Resolution 05-18

EXECUTIVE SUMMARY

Contact: Dr. Leslie Wyatt 870-972-3030

ACTION ITEM: Arkansas State University-Jonesboro (ASU-J) requests approval of the revised shared governance process.

ISSUE: The Board of Trustees must approve issues regarding the governance of the university.

BACKGROUND:

The 2003 Higher Learning Commission (HLC) accreditation review indicated a need to evaluate and restructure the shared governance system at ASU. A focus visit by The Higher Learning Commission concerning shared governance is scheduled for 2007. When the site team returns, they will review ASU's effort to clarify the role and responsibilities of the Trustees, administration, faculty, staff, and students in the context of ASU's evolving mission as reflected in the shared governance process stated in the revised document.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to adopt the proposed shared governance process as stated in the shared governance document dated June 9, 2005, and authority is granted to the President to approve recommended modifications, when necessary, from the Academic Governance Oversight Committee or the Institutional Governance Oversight Committee. All policies and procedures inconsistent with the document are superceded.

Dallas Wood, Secretary

Florine Tousant Milligan, Chair

EXECUTIVE SUMMARY

Contact: Jennus Burton, 870-972-3303

ACTION ITEM: Arkansas State University-Jonesboro (ASU-J) requests approval of summer 2005 private athletic camp agreements.

ISSUE: Arkansas State University-Jonesboro wishes to contract with certain athletic personnel to conduct various private athletic camps on the Jonesboro campus. These camps are designed to bring future students to Arkansas State University due to their exposure to its facilities and personnel while engaged in program activities. Additionally, funds are generated and paid to ASU to cover the use of its facilities and auxiliary services.

BACKGROUND:

- Act 707 of 1981 entitled "AN ACT TO SAFEGUARD THE STATE'S INTEREST IN INSTITUTION-OWNED FACILITIES; AND FOR OTHER PURPOSES," empowers the Boards of Trustees of the state institutions of higher learning to grant permission to employees of such institutions to conduct, on and in campus facilities, certain outside work for private compensation (as described in the Act) which are to be engaged in only after they have discharged fully, their employment responsibilities to such institutions.
- The Act grants the Board the non-delegable duty to make express findings of fact as follows:
 - the activity in question involves no conflict of interest with the mission and purpose of the institution itself;
 - the activity proposed would bring to the campus a significant number of persons who are potentially future students who might tend to enroll on that campus as a result of their exposure to its facilities and its personnel while engaged in this activity; and
 - the contemplated activity will, as a part thereof, generate funds to be paid to the state institution for housing, meals, and for the use of other institutional resources which will produce significant revenues in support of the auxiliary functions of the particular campus serving its enrolled students.
- The following 2005 contracts comply with Act 707 of 1981, and the 2005 contracts are with the following individuals:

Brian Boyer (Head Women's Basketball Coach)
June 17- 24, 2005

EXECUTIVE SUMMARY

Contact: Jennus Burton, 870-972-3303

Craig Cummings (Head Volleyball Coach)
July 11 – 13, 2005; July 28 – 30, 2005

Keith Kessinger (Head Baseball Coach)
June 13 – 17, 2005; June 20 - 24, 2005

Dickey Nutt (Head Men's Basketball Coach)
June 10 – 12, 2005; June 26 – 29, 2005

Steve Roberts (Head Football Coach)
June 9 – 11, 2005

Jason Wharton (Head Soccer Coach)
June 20 – 24, 2005; July 25 – 29, 2005

Marcia Williams (Women's Tennis Coach)
May 31 – June 3, 2005; June 27 – 30, 2005

RECOMMENDATION/RESOLUTION

Be it resolved that Arkansas State University-Jonesboro be authorized to enter into the agreements submitted, for the purpose of allowing certain athletic personnel to conduct private athletic camps on and in Arkansas State University-Jonesboro campus facilities.



Dallas Wood, Secretary



Florine Tousant Milligan, Chair

EXECUTIVE SUMMARY

Contact: Dr. Susan Allen (972-2030)

ACTION ITEM: Arkansas State University-Jonesboro requests approval to adjust two course fees in the College of Business to reflect changing technologies and lowered cost of materials.

ISSUE: The Board of Trustees must approve any change or establishment of course fees for Arkansas State University-Jonesboro.

BACKGROUND:

The College of Business has identified two changes associated with fees for student instructional materials. Due to a significant decrease in the cost of software and supplies associated with MIS 3623 (LAN Administration), it is recommended that the course fee be reduced \$75, from \$225 to \$150. Due to the need to constantly prepare supplemental material with the newest technologically advanced information, where no textbook is available, it is recommended that MIS 4653 (Automatic Data Capture) be assessed a \$75 fee.

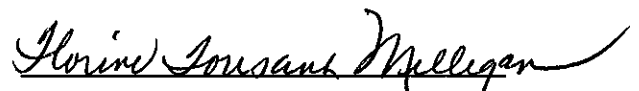
- The cost of MIS 3623 has had a significant decrease in the cost of software and supplies, that could be passed on to the students.
- MIS 4653 uses hardware, software and consumables which has no special budget.
- MIS 4653 encounters the need for continual expenditures due to rapidly advancing technology.
- MIS 4653 has no appropriate textbook available and materials must be prepared specially to cover the advances in technology.

RECOMMENDATION/RESOLUTION:

Be it resolved that the College of Business at Arkansas State University-Jonesboro is approved to adjust the fee for MIS 3623 to \$150 and incorporate a fee of \$75 for MIS 4653.



Dallas Wood, Secretary



Florine Tousant Milligan, Chair

EXECUTIVE SUMMARY

Contact: Dr. Susan Allen (972-2030)

ACTION ITEM: Arkansas State University-Jonesboro Department of Teacher Education requests approval to reduce the fee structure for the ASU-Mountain Home Diversity Plan from \$140 to \$75 per student. Only seniors in the ASU-Jonesboro Middle Level Education and Early Childhood Education programs at Mountain Home will be assessed.

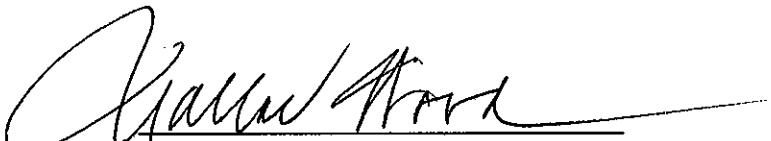
ISSUE: The Board of Trustees approved the ASU-Mountain Home Diversity Plan in May 2003.

BACKGROUND:

Currently, students are paying a course fee of \$140 to enable appropriate diversity experiences to be incorporated into the teacher education program (as mandated by NCATE) at ASU-Mountain Home. As a result of recent significant increases in the Hispanic school-age populations in and around Green Forest and Berryville Public Schools, ASU-Jonesboro will no longer need to bus field students to Eastern Arkansas to provide appropriate diversity experiences. It is recommended that the fee be reduced to \$75 to meet the following course plans: Students will no longer be required to visit the ASU-Jonesboro campus and reside in dormitories for one week. Reducing the fee from \$140 to \$75 will balance expenses with revenue and will provide adequate funds for travel and extra work associated with supervision of these interns.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to offer the revised ASU-Mountain Home Diversity Plan at the approved student fee of \$75, effective fall semester 2005.


Dallas Wood, Secretary


Florine Tousant Milligan, Chair

EXECUTIVE SUMMARY

Contact: Jennus Burton, 870- 972-3303

ACTION ITEM: Arkansas State University-Technical Center (ASU-TC) requests authority to increase the technology fee from \$3.00 per credit hour to \$6.00 per credit hour.

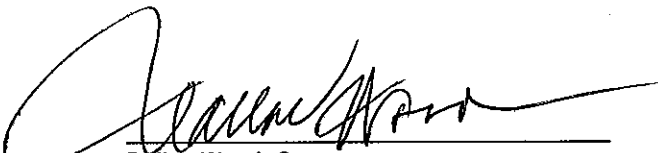
ISSUE: ASU-TC requires additional technology fees to assist with the increasing expenditure needs of technology on the campus.

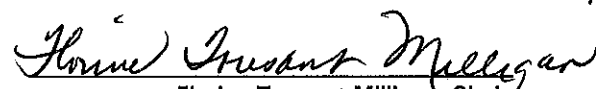
BACKGROUND:

- ASU-TC has many competing priorities and needs required to assist in raising the quality of the institution on several levels.
- ASU-TC requires the additional revenue from the fee increase to assist with the maintenance and up-keep costs of information technology equipment.
- Currently cash revenue funds are bearing this cost and previous lack of funding from general revenue has caused a hardship in the area. ASU-TC will not have a cap on tuition effective for the Fall 2005 semester which should provide an additional \$94,000 annually; thus, reflecting the ASU-Jonesboro policy.
- In order for ASU-TC to increase such a fee, the Board approval is necessary. The increase is estimated to provide approximately \$40,000 in new revenue annually.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Technical Center is authorized to increase the technology fee to \$6.00 per credit hour beginning with the Fall 2005 semester.


Dallas Wood, Secretary


Florine Tousant Milligan, Chair

EXECUTIVE SUMMARY

Contact: Dr. Susan Allen (972-2030)

ACTION ITEM: Arkansas State University-Jonesboro (ASU-J) requests approval to offer a new Statistics minor in the Department of Mathematics and Statistics, effective fall semester 2005.

ISSUE: The Board of Trustees must approve any new program before submitting the proposal to the Arkansas Department of Higher Education.

BACKGROUND:

More students are now prepared to study statistics in college, with significant numbers of students seeing data-oriented statistics in high school. (The number of advanced placement statistics exams have increased from 7,500 exams given in 1997 to 35,000 exams given in 2000.) More generally, society and employment are becoming ever more quantitative. Educational opportunities in statistics are expanding rapidly to meet the need of the information society of today, and statistics is an intellectually attractive field for people with broad quantitative interests. Graduate programs in other fields (health sciences, physical sciences, social sciences, business, engineering, journalism - even sports journalism) look favorably on students with strong quantitative backgrounds and experience in statistics. Professional schools (law, medicine) also count it as advantageous for students to have a working knowledge of statistics.

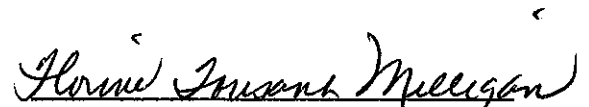
At ASU-J, both informal student feedback and increasing enrollment in undergraduate and graduate-level statistics courses point to a growing need and interest in statistical knowledge.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to offer a new Statistics minor in the Department of Mathematics and Statistics, effective fall semester 2005.



Dallas Wood, Secretary



Florine Tousant Milligan, Chair

Arkansas State University
Board of Trustees
June 9, 2005
Resolution 05-24

EXECUTIVE SUMMARY

Contact: Dr. Susan Allen (972-2030)

ACTION ITEM: Arkansas State University-Jonesboro (ASU-J) requests approval to offer two new emphases in the College of Engineering in Computer Aided Drafting and Design and Computer Systems, effective fall semester 2005.

ISSUE: The Board of Trustees must approve any new emphasis area before notification is sent to the Arkansas Department of Higher Education.

BACKGROUND:

Students have been taking Computer Aided Drafting and Design (CADD) and/or Cisco classes and receiving an emphasis area of Technical Studies. Several graduates and potential employers have suggested that there should be emphasis areas in CADD and Computer Systems. Technical Studies is not an appropriate title for these graduates.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to offer two new emphases in the College of Engineering, Computer Aided Drafting and Design and Computer Systems, effective fall semester 2005.


Dallas Wood, Secretary


Florine Tousant Milligan, Chair

EXECUTIVE SUMMARY

Contact: Dr. Susan Allen (972-2030)

ACTION ITEM: Arkansas State University-Jonesboro (ASU-J) requests approval to offer a new minor and new emphasis in the College of Agriculture, Food Science and Technology, effective fall semester 2005.

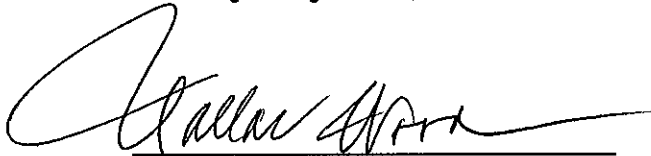
ISSUE: The Board of Trustees must approve any new program submitted to the Arkansas Department of Higher Education.

BACKGROUND:

The food industry is one of the largest and most stable employers in the USA. Additionally, there is a large and growing presence of the food industry in northeast Arkansas including Jonesboro and its immediate surrounding areas, with a strong need for graduates with food science training. Currently the city of Jonesboro has 9 food industries that employ up to 650 employees each; the larger surrounding area (within 100-mile radius of Jonesboro) has approximately 70 food companies. As Jonesboro and its surrounding areas continue to recruit and attract firms in the food industry, there will be a continuous need for employees with food science training. With the initiation of the 2-year Associate of Applied Science in Food Technology program, ASU has begun to address the training/personnel needs of the growing local food industry. The new minor is an extension of this program. It will allow 4 year degree graduates the flexibility to gain competitive high paying jobs in the food industry and thus help meet the needs of the local industry.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to offer a new minor and new emphasis in the College of Agriculture, Food Science and Technology, effective fall semester 2005.



Dallas Wood, Secretary



Florine Tousant Milligan, Chair

EXECUTIVE SUMMARY

Contact: Dr. Susan Allen (972-2030)

ACTION ITEM: Arkansas State University-Jonesboro (ASU-J) requests approval to offer a new Entrepreneurship minor in the Department of Management and Marketing, effective fall semester 2005.

ISSUE: The Board of Trustees must approve any new minor before notification is sent to the Arkansas Department of Higher Education.

BACKGROUND:

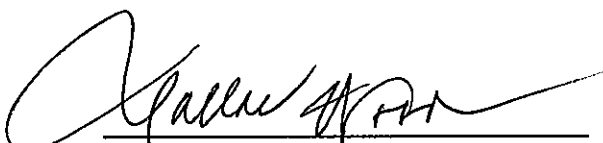
The state of Arkansas has a tremendous need for new small businesses. The loss of manufacturing jobs over the last decade has brought this into very clear light. A recent study of the state by a Washington think tank revealed a particular shortage of small businesses in the Delta. Small businesses have become the engine of the American economy. For example, from 1992 to 1996, small businesses created 34 million new jobs, while large businesses lost 600,000.

A survey of small business owners in northeast Arkansas revealed strong support for the study of entrepreneurship. Out of 74 businesses surveyed, 87% said a program in entrepreneurship would be beneficial to northeast Arkansas; 87% said a program in entrepreneurship would be beneficial to students; 82% said a program in entrepreneurship would have benefited them; 78% said they would hire someone as a manager who had studied entrepreneurship; and 84% said they would advise a student to study entrepreneurship.

A survey of undergraduate business students currently enrolled at Arkansas State also revealed strong support for a minor in entrepreneurship. Of students surveyed, 81% indicated they would take one or more courses in entrepreneurship; 64% said they would like to pursue a minor in entrepreneurship; 58% indicated they would like to pursue a major in entrepreneurship; 81% believed a minor to be beneficial to the College of Business; and, 83% believed a minor to be beneficial to the business community of northeast Arkansas.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to offer a new Entrepreneurship minor in the Department of Management and Marketing, effective fall semester 2005.


Dallas Wood, Secretary


Florine Tousant Milligan, Chair

Arkansas State University
Board of Trustees
June 9, 2005
Resolution 05-27

EXECUTIVE SUMMARY

Contact: Dr. Susan Allen (972-2030)

ACTION ITEM: Arkansas State University-Jonesboro (ASU-J) requests approval to change the name of the Department of Journalism and Printing to the Department of Journalism.

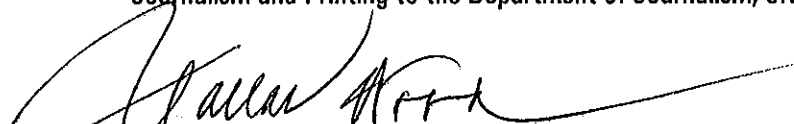
ISSUE: The Board of Trustees must approve a departmental name change prior to sending notification to the Arkansas Department of Higher Education.

BACKGROUND:

The printing program is no longer being offered. The name, Department of Journalism, encompasses what is taught in news, advertising, photojournalism and public relations and the newly named program in graphic communications.

RECOMMENDATION/RESOLUTION

Be it resolved that Arkansas State University-Jonesboro is approved to change the name of the Department of Journalism and Printing to the Department of Journalism, effective fall semester 2005.


Dallas Wood, Secretary


Florine Tousant Milligan, Chair

EXECUTIVE SUMMARY

Contact: Dr. Susan Allen (972-2030)

ACTION ITEM: Arkansas State University-Jonesboro (ASU-J) requests approval to change the name of the Printing Management program to Graphic Communications, effective fall semester 2005.

ISSUE: The Board of Trustees must approve any changes in programs before notification is sent to the Arkansas Department of Higher Education.


BACKGROUND:

An urgent need is apparent to change the printing management degree program in the Department of Journalism and Printing to modernize the program and make it viable and vibrant. While the printing management program has produced a number of successful graduates, printing is an outdated name and needs to be changed. A cursory look at other programs indicates the change from printing to graphic communications has occurred during the past 20 years. Almost all programs have graphic communication in their title with some using graphic communication systems, graphic communication management, graphic communication media publishing, or graphic information. The change in name, which has been made in all but the smallest education programs in this field, would reflect the fact that it is no longer the printing industry but graphic communications. The graphic communications company of the future will be an information one and not merely a printing outlet.

More importantly, the U.S. Department of Education no longer lists printing management but uses graphic communications as the classification of instructional program for this field. Institutions making application for federal funds are required to use graphic communications and not printing management.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to change the name of the Printing Management program to Graphic Communications, effective fall semester 2005.


Dallas Wood, Secretary


Florine Tousant Milligan, Chair

EXECUTIVE SUMMARY

Contact: Dr. Susan Allen (972-2030)

ACTION ITEM: Arkansas State University-Jonesboro (ASU-J) requests approval to implement an alternative assessment plan to replace the state mandated Collegiate Assessment of Academic Proficiency (CAAP) exam for General Education.

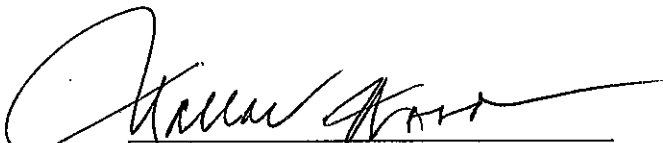
ISSUE: The Board of Trustees must approve proposals prior to consideration by the Arkansas Higher Education Coordinating Board.

BACKGROUND:

ASU-Jonesboro has been approved to participate in a nationally validated longitudinal study using the Collegiate Learning Assessment (CLA) tool to assess general education. ASU-J is seeking approval from Arkansas Higher Education Coordinating Board (AHECB) to use this alternative general education assessment to replace the CAAP exam. AHECB requires approval by the Arkansas State University Board of Trustees prior to consideration of the proposal. In addition to assessing the state general education core curriculum, the CLA tool provides a value added assessment approach. It also has applications for identifying how an institution might change its learning environment to improvement learning productivity of its students.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to implement an alternative assessment plan to replace the state mandated Collegiate Assessment of Academic Proficiency (CAAP) exam for General Education if so approved by the AHECB, effective fall 2005.


Dallas Wood, Secretary


Florine Tousant Milligan, Chair

EXECUTIVE SUMMARY

Contact: Lyndle E. McCurley (870) 508-6122

ACTION ITEM: Arkansas State University-Mountain Home requests Board approval to establish an amount for promotional expenditures for the 2005-2006 fiscal year.

ISSUE: The Board of Trustees must approve an amount for expenditures for promotional items on the ASUMH campus as required by ACT 823 of 1993.


BACKGROUND:


- In the normal course of operations, personnel of the campus use special printed products in recruiting and promoting programs. Generally, these programs may be determined by the Department of Finance and Administration as promotional items within the meaning of ACT 823 of 1993.
- The ASU Board of Trustees must recommend to the Department of Finance and Administration an amount to be established for expenditures for promotional items for the 2005-2006 fiscal year.
- The following amount is being requested for ASU-MH:

Arkansas State University-Mountain Home \$20,000

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Mountain Home is authorized to budget and expend the amount for promotional items identified herein.


Dallas Wood, Secretary


Florine Tousant Milligan, Chair

EXECUTIVE SUMMARY

Contact: Rick Stripling 870-972-2048

ACTION ITEM: Phase II buildings of the Indian Village apartment complex are complete and require names.

ISSUE: The Board of Trustees has retained the right to name facilities on the ASU-Jonesboro campus.

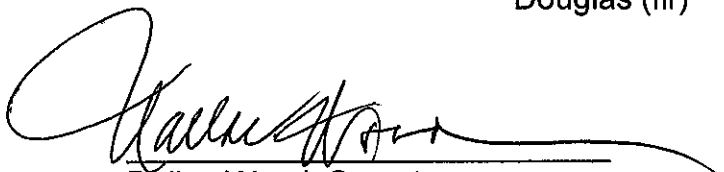
BACKGROUND:

- The students and student affairs administrators feel the naming of the new buildings will promote a sense of pride and community within their new living area; and
- The naming of the individual buildings need to meet student, administrator, and safety personnel needs for ease of identification.

RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is authorized to name the Phase II buildings of the Indian Village apartment complex:

Oak	Pine
Quince	Raintree
Spruce	Tinne
Umbrella	Vine Maple
Willow	Yellowwood
Zelcova	Alpine
Birch	Cedar
Douglas (fir)	


Dallas Wood, Secretary


Florine Tousant Milligan, Chair

**ARKANSAS STATE UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

WHEREAS, the Board of Trustees has retained to itself the authority to name facilities of the University; and

WHEREAS, the faculty and staff of Arkansas State University-Newport, in an effort to preserve a significant tie with the institution's foundation and origin, request the naming of the Main Building.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Arkansas State University, that the Main Building on the Newport campus shall be named and henceforth known as:

WHITE RIVER HALL

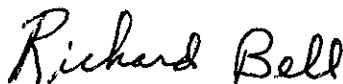
DULY ADOPTED AND APPROVED this 9th day of June 2005



Leslie Wyatt, President



Florine Tousant Milligan, Chair



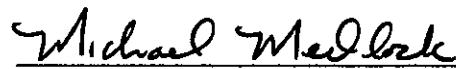
Richard Bell, Vice Chair



Dallas Wood, Secretary



Mike Gibson, Member



Mike Medlock, Member