

**Arkansas State University
Board of Trustees
March 12, 2004
Beebe Campus**

The Arkansas State University Board of Trustees met on Friday, March 12, 2004, in the Wal-Mart/Regions Room of the Student Center on the Beebe campus. Mr. Mike Medlock, Chair of the Board of Trustees, called the meeting to order at 10:06 a.m. The following board members were present:

Mrs. Florine Tousant Milligan, Vice Chair; Mr. Richard Bell, Secretary; and Mr. Mike Gibson. Colonel Dallas Wood was absent. Mr. Medlock introduced Reverend Denman Gillette with First United Methodist Church in Beebe to offer the invocation.

Mr. Medlock announced the first item of business was the approval of minutes.

Upon motion by Mr. Bell, second by Mrs. Milligan, the minutes of December 19, 2003 were approved.

Ayes: Medlock, Milligan, Bell, Gibson

Nays: None

Absent: Wood

Upon motion by Mrs. Milligan, second by Mr. Gibson, the minutes of January 30, 2004 were approved.

Ayes: Medlock, Milligan, Bell, Gibson

Nays: None

Absent: Wood

Mr. Medlock then asked Dr. Wyatt to begin campus reports. Dr. Wyatt deferred to ASU-Beebe Chancellor Eugene McKay for remarks. Dr. McKay said ASU-Beebe is a

multi-campus operation having campuses at Beebe, Searcy, Heber Springs, and the Little Rock Air Force Base. This semester Beebe has an unduplicated enrollment of 3,544 which is an increase of almost 7% over the 2003 spring semester, with the largest increase at Heber Springs. The duplicated headcount is 3,890. This past year ASU-Beebe produced more associate degrees than any other two-year college in the state with 399 degrees. The Beebe campus is offering more courses on the internet such as the Associate of Arts, and has over 300 individuals enrolled in the baccalaureate and masters degree programs. More than 100 degrees were awarded last year from those programs at the May and December 2003 commencements. This year commencement will be held on April 30, with Senator Blanche Lincoln as the speaker for the Beebe campus and the Jonesboro Degree Center. Beebe offers a number of high-tech advanced degrees, such as the two-year Ag-tech degree in John Deere technology, which is the only one offered in the state, and one of 19 in North America. They offer advanced degrees in computer training, and the campus is recognized as a regional Cisco Academy with a dozen local academies under the Beebe campus umbrella. In addition, Beebe has dorms on the campus and an active working farm, both of which are unusual for a two-year institution. Enrollment in the programs conducted by ASU-Beebe at the Little Rock Air Force Base is the largest since 1966, with over 200 FTEs generated per year. Beebe has the distinction of being the only two-year institution represented at the base. Heber Springs has generated 229 FTEs or an 18 percent increase over the fall 2003 semester. Sugar Loaf Mountain has been purchased and work is being done with the Wilcox Group to begin Phase 1 development of the ASU-Heber Springs campus. The campus at Searcy has generated 280 FTEs with more

than 200 certificates to be awarded this spring. In addition, over 1,000 students at Searcy are involved in non-credit programs. GED programs are offered at Beebe, Heber Springs, and Searcy. The Searcy campus has an area vocational center at Bald Knob, which offers eight different programs to students from surrounding high schools and is actively involved in business and industry training. Dr. McKay further stated that funding is still an issue. With the funds lost in budget cuts and the increased enrollment, ASU-Beebe continues to struggle to deliver quality programs at reasonable rates. However, he stressed that the proposed funding formula for two-year colleges does not address the complexity of institutions such as Beebe in dealing with multiple campuses such as those at Searcy and Heber Springs. Work will continue to achieve funding for these campuses. Dr. McKay then recognized Mr. Billy Shirley. Mr. Shirley and his wife, Brenda, are outstanding alumni of ASU-Beebe who have made a significant contribution of funds to build a greenhouse and endow a scholarship on the Beebe campus. The greenhouse is complete and signage will be forthcoming to reflect this contribution.

Chancellor Larry Williams of ASU-Newport presented the following report. Dr. Williams began by thanking Mrs. Milligan for participating in the ground-breaking ceremony for the student community center. He further indicated that nine naming opportunities for the center were committed at the groundbreaking. As of today, over \$800,000 has been committed to the center with \$200,000 of that amount dedicated to a scholarship endowment for the students and the remainder allocated for furnishings, technology equipment and both interior and exterior landscaping. The Newport campus was pleased to host the Arkansas Department of Economic Development. This was

significant because of the community development opportunities that resulted in a new business opening. Over the past 18 months, the ADED has invested \$8,750,000 in businesses in Jackson County resulting in a net growth of more than 200 jobs coming to the area. Dr. Williams said they are in the process of acquiring land to expand the commercial driver training program. Notification was received this week that the Federal Aviation Administration has posted for public comment the release of 32 acres, which is currently part of the Airport Authority property in Newport. The FAA will be releasing the property following a 45-day comment period, followed by a 50-day administrative procedure period. After 60 days, ASU-Newport will follow through with obtaining the 32 acres, along with an adjacent additional 10 acres from a local economic development group. The 42 acres will be developed for expansion in the technology area that relates to the transportation industry. Work has begun with architects to build a classroom facility on the proposed site. This will be a \$125,000 project financed with current bond money. Campus committees are working with the architects on the library and classroom expansion at Samuel Moore Walton Hall, as well as renovation projects in the main building to make the building handicap accessible and blend with the architecture of the new student community center. The cost estimate is \$1,250,000. With private commitments to be announced within the next 60 days and bond money, funding will be secure for those projects. Enrollment is 1,111 students, (832 from Arkansas, 279 from outside the state), with 43 counties represented. At the last Arkansas Department of Higher Education Coordinating Board meeting, ASU-Newport was recognized as one of the faster growing two-year institutions in the state. Spring enrollment growth is up 24% over last spring. Dr. Williams presented a new

brochure for the Technical Certificate in High Voltage Lineman Technology, a new program which will be presented to the Coordinating Board of Higher Education for approval in April. Curriculum has been finalized and all the Arkansas Electric Cooperatives have signed agreements. The brochure will be distributed throughout the state and will be available at all the cooperatives.

Dr. Williams then introduced Dr. Larry Davis as the new Vice Chancellor for Academic Affairs at ASU-Newport. In conclusion, he announced commencement will be Saturday, May 8, with Dr. Linda Beene as the speaker.

Mr. Bell asked about the number of FTEs generated by the enrollment.

Dr. Williams responded that there were 1,111 students or approximately 700 plus FTEs.

Mr. Medlock questioned the projection of numbers for the next three to five years. Dr. Williams estimated between 1,200 to 1,500 students enrolled or 1,000 FTEs generated during that time frame.

Dr. Pat Bailey, Vice Chancellor for Academic and Student Affairs, began the report for ASU-Mountain Home by announcing the passing of Dr. Fran Coulter, wife of Chancellor Ed Coulter. Dr. Bailey gave the details for the service and thanked everyone for their thoughts and prayers on behalf of the Coulter family. She continued by saying that spring enrollment headcount increased 3% and FTE increased 3.2%. The most significant change is in the demographics of students and this is a direct result of the two on-line programs in Opticianry and Hearing Healthcare. Because of the on-line programs, ASU-Mountain Home has students from areas never seen before, such as New York City, Michigan, and California. Dr. Bailey was pleased to report that the entrance gate on Highway 62 is complete and provides a wonderful entrance to the

campus. Recently, work has begun with Baxter Regional Medical Center to ensure that the existing EMT Paramedic program at ASU-MH continues. Because many programs in the state have been eliminated because of inadequate funding, the hospital has pledged \$20,000 for equipment and salary expenses. They also are interested in developing a respiratory tech, radiological tech and a med-lab tech program and have committed funds, which will be announced at a later date, to assist with these programs. Dr. Bailey concluded with the announcement that Dr. Coulter won the award for Distinguished College CEO in the state of Arkansas presented by Phi Beta Kappa.

Dr. Wyatt stated that he would begin remarks regarding the Jonesboro campus and conclude with the ASU System activity. The Strategic Planning process is continuing with a number of discussion sessions and taskforce meetings. Verbal discussion should be concluded this spring, and the written process started with the expectation that the process will be completed by the end of summer with proposals to be presented to the Board in the fall. Dr. Wyatt was delighted to announce the grand opening of the new Student Union to be held on March 24. He recognized student government leaders, Shelley LunBeck and Jake Hampton for their support and assistance in realizing a dream come true. Along with the Student Union, visitors to the campus will see a new area called the Caraway Mall, which is a walkway that replaces the street on the south side of campus. The ABI Building is progressing ahead of schedule and under-budget. A new parking lot is under construction to replace Kays Field with expected completion by the fall semester. The recreational area between the tracks is completed and has been lighted for night use. The entire campus has been involved in working on plans to develop budgets, not only the budgets for the coming

fiscal year, but also the development of the biennial budget discussed by the legislature. Because of challenging times, an attempt is being made to develop the proposed budgets with both state and federal entities in mind. Dr. Don Cotten, associate vice chancellor for Research and Technology Transfer, along with members of the area Chamber of Commerce traveled to Washington to present a list of federal funding requests.

Dr. Wyatt acknowledged the good work of all the campuses working together on course offerings, such as Beebe offering baccalaureate degrees with the assistance of the Jonesboro campus. This has been a win-win situation which has resulted in great savings to the people of the state. Students were able to start at the Beebe campus and receive an associate degree, and stay at the Beebe campus and receive a baccalaureate degree from Jonesboro. The success of these offerings, along with other pertinent information, is included in the ASU 2003-2004 Fact Book. The book contains evidence that the people of the state have a good investment in their tax dollars. Dr. Wyatt then indicated the budget handout for ASU-Jonesboro for 2004-2005. This is a list of anticipated revenue, cost increases, and a list of needs provided by each vice president/vice chancellor. As noted, this total exceeds \$6,000,000. Current funds will be applied toward these needs, but other sources of revenue must be identified and developed. One of the methods being used is a new structure of fees and tuition in the Nurse Anesthesia program in the College of Nursing and Health Professions. This special program is being offered with the support from healthcare providers because of the high demand for qualified professionals in this area. Another proposal being considered is differential tuition and Dr. Wyatt called on Dr. Susan Allen, Vice

Chancellor for Research and Academic Affairs, for further explanation. Dr. Allen referred to the informational handout and stated that the idea behind this concept, particularly in the College of Nursing and Health Professions and the College of Business, will allow the additional funds generated to be used to recruit and retain highly qualified faculty. Faculty members are being lost to other institutions because we are unable to compete with salary funding. Dr. Allen introduced Dean Susan Hanrahan of the College of Nursing and Health Professions for comments. Dr. Hanrahan stated the college currently has 11 faculty vacancies and without being able to offer competitive salaries, the university is unable to recruit faculty replacements. If this practice continues some programs might be phased out because of lack of personnel. While no one wants students to pay more for their education, the students themselves realize something must be done to alleviate this situation and have participated in developing this proposal.

Dean Jan Duggar of the College of Business was recognized and stated that his college was having similar problems. There is a 10% faculty vacancy in the College of Business. Dean Duggar also is proposing a differential tuition with a 10% increase in tuition for undergraduate degrees and a 20% increase in tuition for graduate degrees. Dr. Duggar added that this concept was implemented by the University of Arkansas six years ago with a 12% undergraduate and a 30% graduate increase. The University of Memphis adopted it three years ago and it is now a policy for all business schools in Tennessee. Kansas State and the entire Kansas System also have adopted this policy. Dr. Hanrahan responded to questions from Mr. Bell and Mrs. Milligan regarding external support by saying that although they have approached some private agencies, it is hard

to identify sources. While hospitals and healthcare providers are willing to offer some support, they have their own employees and institutions to consider first.

Dr. Duggar said they will continue to raise money for chairs privately. Mr. Gibson asked if consideration could be given to a fee-based assessment rather than tuition because as tuition increases so would the amount for fee differential. Dr. Hanrahan said other models for raising funds have been looked at and they will certainly continue to do so. Dr. Wyatt said discussion will continue to address these needs and further information will be presented as it becomes available.

Turning to issues related to the ASU System, Dr. Wyatt said that work continues to address funding issues. Robert Evans, Executive Director for Governmental Relations, has been closely monitoring the situation since the recess of the legislature's special session. ASU currently does not get enough funding and certainly does not wish to lose that which is already allocated. A Blue Ribbon Commission for Higher Education has been formed to study funding issues, the structure of separation of duties and responsibilities from one institution to another, and to convince others that teaching is not all we do, and that institutions such as ours have a tremendous economic impact. In addition, the staff of the Arkansas Department of Higher Education has been meeting to develop a funding formula. Several formulas have been presented but as yet one has not been found that is acceptable. They do not have appropriate provisions for facilities or salaries, and do not consider student who are enrolled and legally participate in some programs, and until these factors are considered the formula will not work. Dr. Wyatt concluded the system report by saying that we will continue to work to monitor developments and will report to the Board all relevant information.

Mr. Bell commented that the ASU Fact Book is an extremely useful reference tool. Dr. Wyatt credited Dr. Kathryn Jones and her staff from the office of Institutional Research for their excellent work.

Dr. Wyatt then welcomed Mr. Mike Gibson, ASU's newest Trustee. Mr. Gibson has long been associated with ASU and brings a wealth of experience to the Board.

With no further reports or comments, Mr. Medlock moved to begin the Consent Agenda. He stated that Dr. Wyatt had met with each Board member individually to go over the proposed resolutions and to answer questions or clarify the information prior to the meeting.

- Resolution 04-02 Amending the Current 59½ Age Policy to Allow Employees Upon Reaching the Age of 59½ Access to All Funds in Both TIAA-CREF and VALIC while the Employee Remains in a Full-time Status Position.

Dr. Wyatt said this was to allow employee access to funds that were previously locked up until retirement. Because employees want to continue to work past the age of 59½ but want access to their funds, this change is necessary.

Upon motion by Mr. Bell, second by Mrs. Milligan, Resolution 04-02 was approved.

AYES: Medlock, Milligan, Bell, Gibson

NAYS: None

ABSENT: Wood

- Resolution 04-03 Authorizing ASU-Jonesboro to Increase the Residence Hall Rates by 7.5% and Offer a New Meal Plan Structure.

Every year at this time new rates are proposed to allow both new and returning students to plan expenses for the coming year. After careful consideration by the housing and meal planning staff these proposals are being presented. The new meal plan will offer greater flexibility to the students.

Upon motion by Mr. Gibson, second by Mr. Bell, Resolution 04-03 was approved.

AYES: Medlock, Milligan, Bell, Gibson

NAYS: None

ABSENT: Wood

- Resolution 04-04 Authorizing ASU-Jonesboro to Issue a Mandatory \$30 Per Student Fee for Students Referred to the Alcohol and Chemical Education for Students Program Beginning Fall 2004.

Dr. Wyatt explained that this is a very effective program to offer students. It is a form of early intervention for students needing this type of service. This assessment is to cover the cost of the program.

Upon motion by Mrs. Milligan, second by Mr. Bell, Resolution 04-04 was approved.

AYES: Medlock, Milligan, Bell, Gibson

NAYS: None

ABSENT: Wood

- Resolution 04-05 Approving ASU-Jonesboro to Implement Changes to the Promotion, Retention, and Tenure Policy.

Over the course of several months, a committee comprised of faculty has reviewed the PRT policies and recommend altering current policy. This particular

change would be to consider offering promotion and granting tenure at the time of appointment based on professional productivity earned in previous employment.

Upon motion by Mr. Bell, second by Mr. Gibson, Resolution 04-05 was approved.

AYES: Medlock, Milligan, Bell, Gibson

NAYS: None

ABSENT: Wood

- Resolution 04-06 Resolution Authorizing ASU-Jonesboro to Name the Strength and Conditioning Center on the Jonesboro campus.

Because of their significant contribution to ASU-Jonesboro for the renovation of the strength and conditioning center, it is recommended that it be named the Boe and Myrna Adams Strength and Conditioning Center.

Upon motion by Mr. Gibson, second by Mrs. Milligan, Resolution 04-06 was approved.

AYES: Medlock, Milligan, Bell, Gibson

NAYS: None

ABSENT: Wood

- Resolution 04-07 Authorizing ASU-Newport to Seek Approval from the Arkansas

Department of Higher Education to Add Two Positions from the Growth Pool.

Chancellor Larry Williams said because ASU-Newport is one of the fastest growing two-year institutions in the state and in order to provide quality service, they request approval of two additional non-classified positions: director of Administrative Support Services and director of Physical Plant. Dr. Wyatt said the legislature and the Department of Personnel Services at the state level grant approval of positions to the

state agency responsible for funding, in this case the Department of Higher Education. These positions must be approved by the Board before presentation to the Arkansas Department of Higher Education.

Upon motion by Mr. Bell, second by Mrs. Milligan, Resolution 04-07 was approved.

AYES: Medlock, Milligan, Bell, Gibson

NAYS: None

ABSENT: Wood

- Resolution 04-08 Approving ASU-Newport to Offer the Associate of Applied Science in Nursing.

Dr. Wyatt explained that associate degrees are primarily offered at the two-year institutions with baccalaureate programs offered at the four-year institutions. Chancellor Williams said that ASU-Newport would not have the resources to implement this program, but has joined a consortium of other community colleges. By sharing resources and program curricula, each institution will be allowed to matriculate 10 students. The consortium participant along with ASU-Newport includes: Black River Technical College, Cossatot Community College of the University of Arkansas, South Arkansas Community College, and the University of Arkansas at Morrilton.

Upon motion by Mr. Bell, second by Mr. Gibson, Resolution 04-08 was approved.

AYES: Medlock, Milligan, Bell, Gibson

NAYS: None

ABSENT: Wood

With no further Consent Agenda items, Mr. Medlock asked for a motion to retire into executive session.

Upon motion, by Mr. Bell, second by Mr. Gibson, the Board recessed at 11:30.

Mr. Medlock announced: "This body has voted to retire into executive session to consider the personnel action items. We will reconvene in public session following this executive session to present and vote on any action arrived at in private."

Mr. Medlock reconvened the Board at 12:21 p.m.

Upon motion by Mr. Gibson, second by Mr. Bell, the academic appointments for Jonesboro, Beebe, Mountain Home, and Newport campuses were approved.

AYES: Medlock, Milligan, Bell, Gibson

NAYS: None

ABSENT: Wood

Upon motion by Mrs. Milligan, second by Mr. Gibson, the non-academic appointments for Jonesboro, Beebe, and Mountain Home were approved.

AYES: Medlock, Milligan, Bell, Gibson

NAYS: None

ABSENT: Wood

Mr. Medlock asked if there was further business. Dr. Wyatt directed attention to the report submitted by Mr. Jennus Burton, vice president for Finance and Administration, regarding the audits of ASU-Jonesboro and ASU-Beebe. The Legislative Joint Auditing Committee requests that ASU review the audit report for each fiscal year with the Board at their next regularly scheduled meeting immediately following the committee's review. The audit reports were received on February 12 for

the Jonesboro and Beebe campuses. ASU-Beebe had no reportable findings. ASU-Jonesboro had three findings: Access security controls on the human resources and financial records computing systems are inadequate; program change controls are inadequate; and, no disaster recovery or business continuity plan is available. Dr. Wyatt said we are working with IT Services personnel to correct these problems. Mr. Burton said ASU-Jonesboro actually had two audits this year, the regular financial audit and an information technology services audit. The three exceptions on the audit summary involve information technology services, and had nothing to do with finance or the stability of the institution. He said these exceptions are not unique as nearly every state agency he contacted had no disaster recovery plan. We must develop a plan for a backup of the recovery of information in the event of a disaster such as a tornado or earthquake. Work is being done now to meet those requirements. Regarding the access security control issue, that is not an issue of fire walls outside the institution, but of fire walls on the inside. That means that the Information Technology Services staff who have access to records need to be more conscious of recording their time in and out of the mainframe room. Mr. Burton said these are minor issues, but that all will be resolved.

With no further reports, Mr. Medlock asked for a motion to adjourn.

Upon motion by Mr. Bell, second by Mr. Gibson, the meeting adjourned at 12:27 p.m.

Richard Bell, Secretary

Mike Medlock, Chair

EXECUTIVE SUMMARY

Contact: JW Mason 972-3081

ACTION ITEM: Arkansas State University wishes to amend its current 59½ age policy to allow employees who reach 59½ accessibility to all funds in both TIAA-CREF, and VALIC, while the employee remains in a full time status position.

ISSUE: Arkansas State University permits employees who reach age 59½ to have access to their CREF funds **only**.

BACKGROUND:

- Arkansas State University permits employees who reach age 59½ to have access to their CREF funds (only the employee portion).
- Current culture is moving toward permitting employees at 59½ to have access to all funds in both TIAA-CREF, and VALIC, both employee and institutional funds, and continue to be fully employed.
- The 59½ age limit policy is a more acceptable way to provide fund accessibility.
- Arkansas State University strives to provide its employees a flexible benefit package.
- Arkansas State University has consulted with TIAA-CREF and VALIC representatives. They advise that there are no laws or policies that prevent this recommended change. In addition, they advise that many of their clients are offering a similar retirement benefit.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University be authorized to amend the resolution of December 12, 1997. The amended resolution will allow employees upon reaching the age of 59½ access to all funds in both TIAA-CREF, and VALIC while the employee remains in a full time status position.

Richard Bell, Secretary

Mike Medlock, Chair

EXECUTIVE SUMMARY

CONTACT: RICK STRIPLING 870-972-2048

ACTION ITEM: Arkansas State University-Jonesboro (ASU-J) requests approval of a 7.5% increase in residence hall rates and new meal plan options for the 2004-2005 academic year.

ISSUE: Arkansas State University-Jonesboro requests additional revenue sources to fund increases in the costs to operate the residence halls and dining services. Additional campus amenities, such as cable, will be added, as well as starting a reserve for repair, replacement, and renovation of facilities.

BACKGROUND:

- An anticipated overall increase of 5% in the cost of utilities will occur in 2004-2005.
- An average cost of living increase for full-time employees in the residence hall area is estimated at 2.7% for the 2005 fiscal year.
- As the age of our facilities continue to increase, more and more funds are spent maintaining the buildings and the systems that run the facilities; such as, mechanical, electrical, and climate.
- New cable channels, 15-20, and a premium movie channel will be provided to our residence halls, apartments, and homes.
- A reserve for repair, replacement, and renovation is needed for our aging plant.
- New meal plan options proposed for the 2004-2005 academic year:

5-day plan	\$875	Unlimited visits per day, five days a week
5-day plan+\$100	\$950	Same as 5-day with \$100 declining balance
7-day plan	\$900	Unlimited visits per day, seven days a week
7-day plan+\$50	\$950	Same as 7-day with \$50 declining balance
Flex	\$925	\$925 declining balance

EXECUTIVE SUMMARY

CONTACT: RICK STRIPLING 870-972-2048

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is authorized to increase the residence hall rates by 7.5% and offer a new meal plan structure effective for the fall 2004 semester.

Richard Bell, Secretary

Mike Medlock, Chair

EXECUTIVE SUMMARY

CONTACT: RICK STRIPLING 870-972-2048

ACTION ITEM: Arkansas State University-Jonesboro (ASU-J) requests approval to offer the Alcohol and Chemical Education for Students (ACES) program at a fee of \$30. Only students who have violated the campus drug and alcohol policies will be referred to the ACES program as part of a mandatory disciplinary process; other educational referrals could also apply. Monies collected from this fee will be designated for and used exclusively to fund the costs for the two 2-hour sessions.

ISSUE: ASU-Jonesboro requests additional revenue sources to fund expenses for conducting a comprehensive program for students who are first-time violators of campus alcohol and drug policies. Additional revenues are needed to assist in funding the operational costs for programming, materials, and additional graduate student and staff support.

BACKGROUND:

- The ACES program has been used in the last year by ROTC, Athletics, Residence Life, and Judicial Affairs as a referral for student drug and alcohol use/abuse.
- The ACES course consists of two 2-hour sessions with a trained facilitator. The sessions include a pretest, confrontation of the student's perceptions of drinking and drug use on the ASU campus, clarification of values and goals, consequences, drug and alcohol education, review of ASU policies, post-test, and a six month follow-up survey.
- Forty-two (42) students have completed the ACES program. We expect the number of participants to increase in the next year as we make the program more available.

EXECUTIVE SUMMARY

CONTACT: RICK STRIPLING 870-972-2048

- Over half the students who have completed the ACES classes report they recognize signs of substance abuse or addiction in themselves.
- Students report being treated with respect while attending the class and feel ACES is beneficial to ASU students.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is authorized to issue a mandatory \$30 per student fee for the students referred to the Alcohol and Chemical Education for Students program beginning fall 2004.

Richard Bell, Secretary

Mike Medlock, Chair

EXECUTIVE SUMMARY

Contact: Dr. Susan Allen 870-972-2030

ACTION ITEM: The Research and Academic Affairs office seeks approval to implement the following changes to the Promotion, Retention and Tenure (PRT) Policy, effective with the 2004-2005 review cycle.

ISSUE: Promotion, retention and tenure are awarded by the Board of Trustees acting through the president of the university; therefore, PRT policy changes must be approved by the ASU Board of Trustees.

BACKGROUND:

The University Promotion, Retention and Tenure Committee (UPRTC) and the Faculty Senate recommend the following PRT policy changes be made. The UPRTC met on December 12, 2003, to discuss whether it is fair to evaluate pre-tenure faculty using the criteria in place the year they apply for tenure as opposed to the criteria in place when they were hired and voted unanimously to submit the following proposed change. The Faculty Senate voted to support this change on February 6, 2004.

Proposed Additions to Section 5, Page V-5, of the Faculty Handbook:

Criteria Used for Promotion and Tenure Evaluation of Pretenure Faculty

Pre-tenure faculty will be evaluated for tenure and promotion based on the department, college and university criteria in place during their third year of employment on a pre-tenure appointment.

Negotiation of Tenure and Rank with Initial Appointment

A prospective faculty member (with the exception of presidential candidates) may negotiate the terms of initial employment with regard to tenure status and academic rank based on the professional productivity earned in previous employment settings. Any such terms must be approved by the president of the university and be based on the thorough review and positive recommendations of the departmental PRT committee within the academic unit in which tenure and rank will be held. Documentation of negotiated terms authorizing application for early tenure and/or promotion must be included with the PRT application.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to implement the above changes to the PRT policy effective August 2004.

Richard Bell, Secretary

Mike Medlock, Chair

**ARKANSAS STATE UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

A Resolution for the recognition of significant contributions to
Arkansas State University

By

Boe and Myrna Adams

WHEREAS, the Board of Trustees has retained to itself the authority to name facilities of the University in honor of individuals who have significantly distinguished themselves through service and support to the nation, the state, the community, or the University; and

WHEREAS, Boe and Myrna Adams have made significant contributions to Arkansas State University for the renovation of the Strength and Conditioning Center of a magnitude worthy of special and lasting recognition.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Arkansas State University, that the Strength and Conditioning Center on the Jonesboro Campus shall be named and henceforth known as

**Boe and Myrna Adams
Strength and Conditioning Center**

DULY ADOPTED AND APPROVED this 12th day of March 2004

Leslie Wyatt, President

Mike Medlock, Chair

Florine Tousant Milligan, Vice Chair

Richard Bell, Secretary

Dallas Wood, Member

Mike Gibson, Member

Arkansas State University
Board of Trustees
March 12, 2004

EXECUTIVE SUMMARY Contact: Dr. Larry Williams (870) 512-7851

ACTION ITEM: Arkansas State University-Newport seeks approval to request Arkansas Department of Higher Education add two positions for Arkansas State University-Newport from the growth pool.

ISSUE: The Arkansas State University Board of Trustees must approve the request of any new positions from the growth pool prior to submission to the Arkansas Higher Education Coordinating Board.

BACKGROUND:

Arkansas State University-Newport is one of the fastest growing two-year institutions in the state of Arkansas. The university is striving to provide quality services in the areas of human resources, administrative support and facilities management. As the state's newest stand-alone institution of higher education, it is imperative that the ASU-Newport position itself with the human capital required to provide quality services.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Newport is authorized to request approval of a Director of Administrative Support Services position and a Director of Physical Plant position on the Newport campus by the Arkansas Department of Higher Education.

Richard Bell, Secretary

Mike Medlock, Chair

Arkansas State University
Board of Trustees
March 12, 2004
Resolution 04-08

EXECUTIVE SUMMARY Contact: Dr. Larry Williams 870-512-7851

ACTION ITEM: Arkansas State University-Newport requests approval to enter a collaborative agreement with Black River Technical College, Cossatot Community College of the University of Arkansas, South Arkansas Community College and the University of Arkansas at Morrilton to offer an Associate of Applied Science in Nursing.

ISSUE: The Arkansas State University Board of Trustees must approve the offering of any new degree program prior to submission to the Arkansas Higher Education Coordinating Board.

BACKGROUND:

The community colleges listed in the action item have formed a partnership through which an Associate of Applied Science in Nursing Degree can be provided through a consortium agreement. The agreement calls for each of the five institutions to provide one fifth of the program curricula. The courses will be taught by compressed video and each institution will provide courses based on faculty expertise. Each institution's enrollment will initially be limited to ten students and each institution will be responsible for the awarding of degrees for their students only. The program of study will benefit the health care communities we serve and provide much needed additional health care.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Newport is approved to offer the Associate of Applied Science Degree in Nursing beginning August 2004.

Richard Bell, Secretary

Mike Medlock, Chair