

AGENDA
ARKANSAS STATE UNIVERSITY
BOARD OF TRUSTEES
May 31, 2018
10:00 a.m.
ASU Mid-South

- I. Call to Order
Tim Langford, Chair

- *II. Approval of the Minutes of Past Meetings
March 2, 2018
April 3, 2018
May 11, 2018

- III. President's Report
Reports of the Chancellors

- *IV. Agenda
 - Proposed ASU System Resolutions
 - Resolution approving ASU-Jonesboro, ASU-Beebe, ASU Mid-South, ASU-Mountain Home, and ASU-Newport to set tuition, fees, and room and board rates
 - Resolution approving fiscal year 2018-19 operating budgets and the authority to execute the budgets
 - Resolution approving the fiscal year 2019 capital project and expense budget and authority to execute the budget
 - Resolution approving the ASU System to establish provisional positions for all campuses for fiscal year 2018-19
 - Resolution approving the ASU System to sell property owned by ASU-Jonesboro
 - Resolution approving the slate of candidates proposed to serve as members of the ASU-Mountain Home Board of Visitors

 - Proposed ASU-Jonesboro Resolutions
 - Resolution approving ASU-Jonesboro to enter into agreements for private camps
 - Resolution approving ASU-Jonesboro to apply for federal grant funding from the Recreational Trails Program
 - Resolution approving ASU-Jonesboro to apply for federal grant funding from the Transportation Alternatives Program
 - Resolution approving ASU-Jonesboro to amend the Faculty Handbook of Policies and Procedures
 - Resolution approving ASU-Jonesboro to restructure the College of Agriculture, Engineering and Technology

- Resolution approving ASU-Jonesboro to change the Disaster Preparedness and Emergency Management Program to the Disaster Preparedness and Emergency Management Department

- Proposed ASU-Beebe Resolutions
 - Resolution approving the ASU-Beebe Strategic Plan for 2018-2023
 - Resolution approving ASU-Beebe to offer an Associate of Applied Science degree in Automotive Technology
 - Resolution approving ASU-Beebe to offer an Associate of Applied Science degree in Computerized Machining Technology

- Proposed ASU-Newport Resolutions
 - Resolution approving ASU-Newport to offer an Associate of Applied Science degree and a Technical Certificate in Paramedic
 - Resolution approving ASU-Newport to offer an Associate of Applied Science degree in Surgical Technology

V. Executive Session

*VI. Approval of Personnel Actions

VII. Other Business

*VIII. Adjournment

*Action Items

EXECUTIVE SUMMARY

Contact: Jeff Hankins (501) 660-1004

ACTION ITEM: Arkansas State University-Jonesboro, Arkansas State University-Beebe, Arkansas State University Mid-South, Arkansas State University-Mountain Home, and Arkansas State University-Newport request approval to set tuition, fees, and room and board rates.

ISSUE: The Board of Trustees must approve tuition, fees, and room and board rates.

BACKGROUND:

In order to meet the additional costs needed to fulfill its mission, the Arkansas State University System requests approval for its campuses to adjust tuition, fees, and room and board rates.

ARKANSAS STATE UNIVERSITY-JONESBORO

Tuition (effective Fall 2018 unless noted)

| | <u>Current</u> | | <u>Proposed</u> | |
|--|-------------------------------|---------------------|-------------------------------|---------------------|
| | <u>Semester (15 ssch)</u> | <u>per ssch</u> | <u>Semester (15 ssch)</u> | <u>per ssch</u> |
| In-state Undergraduate | \$3,150.00 | \$210.00 | \$3,150.00 | \$210.00 |
| In-state Graduate | 4,005.00 | 267.00 | 4,005.00 | 267.00 |
| Out-of-state Undergraduate | 6,300.00 | 420.00 | 6,495.00 | 433.00 |
| Out-of-state Graduate | 8,010.00 | 534.00 | 8,010.00 | 534.00 |
| International Undergraduate | 6,300.00 | 420.00 | 6,495.00 | 433.00 |
| International Graduate | 8,010.00 | 534.00 | 8,010.00 | 534.00 |
| | | | | |
| | | <u>Current</u> | | <u>Proposed</u> |
| Online MBA (per ssch, effective Summer II of 2018) | | \$610.00 | | \$610.00 |

EXECUTIVE SUMMARY

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| <u>Off-campus Courses (per ssch, including distance-learning classes):</u> | <u>Current</u> | <u>Proposed</u> |
|--|----------------|-----------------|
| Out-of-state Undergraduate | 534.00 | 552.00 |
| Academic Partnerships Courses (UG International) | 420.00 | 433.00 |
| Paragould - Out-of-state Undergraduate | 420.00 | 433.00 |

Mandatory Fee(s) Revisions (effective Fall 2018 unless noted)

| | <u>Current</u> | <u>Proposed</u> |
|-----------------------------|----------------|-----------------|
| Academic Excellence Fee | \$7.25 | \$8.25 |
| Access and Security Fee | 0.00 | 4.00 |
| Yearbook Fee (per semester) | 10.00 | 0.00 |

Miscellaneous Fee(s) Revisions (effective Fall 2018 unless noted)

| | <u>Current</u> | <u>Proposed</u> |
|---|----------------|-----------------|
| Theatre Accompanist Fee (per course) | \$0.00 | \$100.00 |
| Equine Health Management Fee (per course) | 0.00 | 50.00 |

Residence Rates

| | <u>Double</u> | | <u>Single</u> | | <u>Single Deluxe</u> | |
|---------------------------|----------------|-----------------|----------------|-----------------|----------------------|-----------------|
| | <u>Current</u> | <u>Proposed</u> | <u>Current</u> | <u>Proposed</u> | <u>Current</u> | <u>Proposed</u> |
| Arkansas | \$2,270 | \$2,350 | \$2,570 | \$2,650 | \$2,545 | \$2,750 |
| Kays | 2,270 | 2,350 | 2,570 | 2,650 | | |
| University | 2,270 | 2,350 | 2,570 | 2,650 | 2,545 | 2,750 |
| Northpark Quad | | | 2,550 | 2,580 | 2,705 | 2,785 |
| Honors | 2,315 | 2,375 | 2,500 | 2,580 | | |
| Living Learning Community | | | 2,280 | 2,350 | 2,305 | 2,375 |
| Honors (New) | 2,340 | 2,400 | 2,550 | 2,605 | | |
| Greek Housing | 2,340 | 2,400 | 2,550 | 2,580 | | |

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| | <u>Current</u> | <u>Proposed</u> |
|-------------------------------|----------------|-----------------|
| Village House | \$2,725 | \$2,725 |
| Collegiate Park 2-2 Apartment | 2,855 | 2,885 |
| Collegiate Park 2-1 Apartment | 2,615 | 2,640 |
| Collegiate Park 4 - Townhouse | 2,560 | 2,585 |
| Collegiate Park 4 - Flat | 2,520 | 2,545 |
| Red Wolf Den 2-1 Apartment | 2,705 | 2,735 |
| Red Wolf Den 3-1 Apartment | 2,590 | 2,615 |
| Red Wolf Den 4-2 Apartment | 2,620 | 2,650 |
| Village 1 Bedroom | 2,965 | 2,965 |
| Village 2 Bedroom | 3,500 | 3,500 |
| Village 2 Bedroom/WD | 3,660 | 3,660 |
| Village 3 Bedroom | 3,980 | 3,980 |
| *Pack Place 2 apt. | 3,450 | 3,556 |
| *Pack Place 4 apt. | 3,000 | 3,090 |
| *The Circle 1 apt. | 3,937 | 4,056 |
| *The Circle 2 apt. | 3,450 | 3,556 |

**Public/Private Partnership with Zimmer Development Company*

Board Rates

Unlimited Access

| | | | | | | | | |
|----------|--------------|---------|--------------|---------|--------------|---------|--------------|---------|
| Current | 5Day + \$250 | \$1,670 | 5Day + \$300 | \$1,695 | 7Day + \$200 | \$1,670 | 7Day + \$400 | \$1,820 |
| Proposed | 5Day + \$400 | \$1,835 | 7Day + \$300 | \$1,810 | 7Day + \$450 | \$1,910 | | |

Block Meal Plans

| | | | | | | |
|----------|--------------|---------|--------------|---------|--------------|---------|
| Current | 150M + \$400 | \$1,515 | 150M + \$500 | \$1,595 | 105M + \$700 | \$1,560 |
| Proposed | 150M + \$500 | \$1,625 | 115M + \$700 | \$1,585 | All Flex | \$1,450 |

EXECUTIVE SUMMARY

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ARKANSAS STATE UNIVERSITY-BEEBE:

Tuition (effective Fall 2018)

Beebe, Heber Springs, Searcy, and the Little Rock Air Force Base:

| | <u>Current</u> | | <u>Proposed</u> | |
|-------------------------------------|-----------------|-------------|-----------------|-------------|
| | <u>Semester</u> | <u>per</u> | <u>Semester</u> | <u>per</u> |
| | <u>15 ssch</u> | <u>ssch</u> | <u>15 ssch</u> | <u>ssch</u> |
| Resident Undergraduate | \$1,500.00 | \$100.00 | \$1,500.00 | \$100.00 |
| Out-of-state Undergraduate | 2,580.00 | 172.00 | 2,580.00 | 172.00 |
| ASU-Heber Springs In-county Tuition | 1,425.00 | 95.00 | 1,425.00 | 95.00 |
| International Tuition | 2,580.00 | 172.00 | 2,580.00 | 172.00 |

Off-campus Courses (per ssch)

| | <u>Current</u> | <u>Proposed</u> |
|----------------------------|----------------|-----------------|
| ASU-Beebe | \$105.00 | \$105.00 |
| Little Rock Air Force Base | 100.00 | 100.00 |

Mandatory Fee(s) Revisions (effective Fall 2018)

| | <u>Current</u> | <u>Proposed</u> |
|-------------------------------|----------------|-----------------|
| Campus Safety Fee (per ssch) | \$0.00 | \$1.00 |
| Infrastructure Fee (per ssch) | \$4.00 | \$5.00 |

Miscellaneous Fee(s) Revisions (effective Fall 2018)

| | <u>Current</u> | <u>Proposed</u> |
|-----------------------------|----------------|-----------------|
| Lab Fee (per course/no cap) | \$30.00 | \$35.00 |

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ARKANSAS STATE UNIVERSITY MID-SOUTH:

Tuition (effective Fall 2018)

| | <u>Current</u> | | <u>Proposed</u> | |
|--|----------------------------|--------------------|----------------------------|--------------------|
| | Semester <u>15 ssch</u> | per <u>ssch</u> | Semester <u>15 ssch</u> | per <u>ssch</u> |
| In-district | \$1,380.00 | \$92.00 | \$1,380.00 | \$ 92.00 |
| Out-of-district | 1,680.00 | 112.00 | 1,680.00 | 112.00 |
| Out-of-state Surrounding Counties in MS and TN | 1,680.00 | 112.00 | 1,680.00 | 112.00 |
| Out-of-state | 2,280.00 | 152.00 | 2,280.00 | 152.00 |
| International Students | 4,530.00 | 302.00 | 4,530.00 | 302.00 |

Miscellaneous Fee(s) Revisions (per course rates effective Fall 2018)

| | <u>Current</u> | <u>Proposed</u> |
|--|----------------|-----------------|
| Aircraft Assembly and Rigging | \$260.00 | 0.00 |
| Aircraft Composite Structures | 260.00 | 0.00 |
| Aircraft Instruments and Avionics | 260.00 | 0.00 |
| Aircraft Metallic Structures | 260.00 | 0.00 |
| Airframe Auxiliary Systems | 260.00 | 0.00 |
| Engine Induction & Exhaust Systems | 260.00 | 0.00 |
| Engine Lubrication & Cooling Systems | 260.00 | 0.00 |
| Federal Aviation Regulations | 260.00 | 0.00 |
| Shop Practices | 260.00 | 0.00 |
| Wood, Fabric & Finishes | 260.00 | 0.00 |
| Aircraft Coverings | 0.00 | 75.00 |
| Aircraft Drawings | 0.00 | 30.00 |
| Aircraft Finishes | 0.00 | 75.00 |
| Aircraft Fuel Systems | 0.00 | 150.00 |
| Aircraft Instrument Systems | 0.00 | 125.00 |
| Aircraft Sheet Metal/Non-Metallic Structures | 0.00 | 500.00 |
| Aircraft Welding | 0.00 | 125.00 |
| Aviation Material/Processes | 0.00 | 275.00 |
| Aviation Math | 0.00 | 50.00 |
| Aviation Physics | 0.00 | 150.00 |
| Cabin Atmosphere Control Systems | 0.00 | 125.00 |
| Cleaning/Corrosion Control | 0.00 | 75.00 |
| Communication/Navigation Systems | 0.00 | 125.00 |

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| | <u>Current</u> | <u>Proposed</u> |
|------------------------------------|----------------|-----------------|
| Fire Protection Systems | 0.00 | 125.00 |
| Fluid Lines/Fittings | 0.00 | 90.00 |
| Fuel Metering Systems | 0.00 | 200.00 |
| General Review/FAA Test Prep | 0.00 | 25.00 |
| Ice/Rain Control Systems | 0.00 | 75.00 |
| Induction Systems | 0.00 | 150.00 |
| Lubrication Systems | 0.00 | 150.00 |
| Maintenance Forms/Records | 0.00 | 70.00 |
| Maintenance Publications | 0.00 | 70.00 |
| Position & Warning Systems | 0.00 | 150.00 |
| Powerplant Cooling Systems | 0.00 | 150.00 |
| Powerplant Exhaust Systems | 0.00 | 150.00 |
| Powerplant Fire Protection Systems | 0.00 | 150.00 |
| Powerplant Ignition Systems | 0.00 | 150.00 |
| Wood Structures | 0.00 | 70.00 |
| Hospitality Capstone | 0.00 | 50.00 |

**ARKANSAS STATE UNIVERSITY-MOUNTAIN HOME:
Tuition (effective Fall 2018)**

| | <u>Current</u> | | <u>Proposed</u> | |
|----------------------------|----------------|-------------|-----------------|-------------|
| | Semester | per | Semester | per |
| | <u>15 ssch</u> | <u>ssch</u> | <u>15 ssch</u> | <u>ssch</u> |
| In-state Undergraduate | \$1,440.00 | \$96.00 | \$1,440.00 | \$96.00 |
| Out-of-state Undergraduate | 2,445.00 | 163.00 | 2,445.00 | 163.00 |

Mandatory Fee(s) Revisions (effective July 1, 2018)

| | <u>Current</u> | <u>Proposed</u> |
|---|----------------|-----------------|
| Campus Safety & Security Fee (per ssch) | \$0.00 | \$1.00 |

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Miscellaneous Fee(s) Revisions (effective July 1, 2018)

| | <u>Current</u> | <u>Proposed</u> |
|---|----------------|-----------------|
| Automotive Lab Fee (per ssch) | \$35.00 | \$30.00 |
| Funeral Science Certification Fee (per ssch ex. 4 crs) | 20.00 | 30.00 |
| Malpractice Insurance Fee (C.N.A. 1007, EMT 1007, FUS 1001, Paramedic 2212/2113, Phlebotomy 1007, Practical Nursing 2714/2716, RN 2119) | 16.00 | 30.00 |
| EMT 1007 FISDAP Fee | 0.00 | 35.00 |
| Drug Screening Fee(EMT 1007, Paramedic 1112) | 0.00 | 40.00 |
| C.N.A. 1007, EMT 1007, CIS, ART Lab Fees | 0.00 | 25.00 |
| Graduation Fee (per TC/Degree Application) | 0.00 | 20.00 |

ARKANSAS STATE UNIVERSITY-NEWPORT:

Tuition (effective Fall 2018)

| | <u>Current</u> | | <u>Proposed</u> | |
|----------------------------|----------------------------|--------------------|----------------------------|--------------------|
| | Semester <u>15 ssch</u> | per <u>ssch</u> | Semester <u>15 ssch</u> | per <u>ssch</u> |
| Resident Undergraduate | \$1,440.00 | \$ 96.00 | \$1,440.00 | \$ 96.00 |
| Out-of-state Undergraduate | 2,355.00 | 157.00 | 2,355.00 | 157.00 |

Mandatory Fee(s) Revisions (effective Fall 2018)

| | <u>Current</u> | <u>Proposed</u> |
|------------------------------|----------------|-----------------|
| Campus Safety Fee (per ssch) | \$1.00 | \$2.00 |

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Miscellaneous Fee(s) Revisions (effective Fall 2018)

| | <u>Current</u> | <u>Proposed</u> |
|---|----------------|-----------------|
| Surgical Technology Program Fee (per semester) | \$ 225.00 | \$ 250.00 |
| EMT/Paramedic Program Fee (per semester) | 0.00 | 120.00 |
| Allied Health Program Fee (per semester) | 70.00 | 125.00 |
| Nursing/Allied Health Lab Fee (per lab course) | 0.00 | 50.00 |
| Cosmetology Lab Fee (per lab course) | 0.00 | 50.00 |
| Hospitality Lab Fee (per lab course) | 0.00 | 50.00 |
| Writing Lab Technology Fee (English Fundamentals, Writing Seminar) | 0.00 | 60.00 |
| Auxiliary Book Rental Fee (per credit hour) | 0.00 | 20.00 |
| Auxiliary Late-return Book Fee (per book) | 0.00 | 15.00 |
| Auxiliary Non-return Book Fee (per book) | 0.00 | 65.00 |
| TEAS V | 60.00 | 65.00 |
| Automotive Service Excellence (ASE) | 0.00 | 50.00 |
| COMP TIA A+ | 0.00 | 100.00 |
| NIMS | 0.00 | 100.00 |
| NOCTI | 0.00 | 50.00 |
| Career Readiness Certification | 0.00 | 36.00 |
| HVAC/EPA Certification | 0.00 | 50.00 |
| CNA Certification | 0.00 | 75.00 |
| Computer Networking Certification Testing Fee | 0.00 | 135.00 |
| ServSafe Certification Testing Fee | 0.00 | 40.00 |

RECOMMENDATION/RESOLUTION:

Be it resolved that tuition, fees, and room and board rates for Arkansas State University-Jonesboro, Arkansas State University-Beebe, Arkansas State University Mid-South, Arkansas State University-Mountain Home, and Arkansas State University-Newport are approved as stated herein.

Stacy Crawford, Secretary

Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Jeff Hankins (501) 660-1004

ACTION ITEM: The Arkansas State University System (ASU System) requests approval of the FY2018-19 operating budgets and the authority to execute the budgets during the fiscal year.

ISSUE: Each fiscal year, the Board of Trustees must approve the operating budgets of the ASU System.

BACKGROUND:

The operating budget establishes expenditure levels for certain categories of expense, including salaries, supplies and services, and capital expenditures. Moreover, the budget establishes sound fiscal policy by which the University manages its annual fiscal affairs.

ARKANSAS STATE UNIVERSITY-JONESBORO:

The Arkansas State University-Jonesboro (ASUJ) 2018-2019 operating budget was developed through the efforts of the University's Executive Council, and shared with the University Planning Council (UPC) and the campus community. State general appropriation funds will remain flat, while Educational Excellence Trust funds will have a slight increase for ASUJ in FY2019. To continue to provide quality instruction and an enhanced overall educational experience for students, the FY2019 ASUJ operating budget includes \$3.8 million in budget reductions and reallocations, as well as the elimination of the yearbook fee, a one-year redirection of the existing Student Infrastructure fee for general operational purposes, and a redirection of a portion of the existing Library fee to provide resources for the continued operation of Dean B. Ellis Library.

To continue to provide the educational experience expected by today's student population, an overall designated fee increase, equaling 1.53%, is requested.

Funds were allocated to the following categories:

- Faculty equity and promotions;
- Inflationary increases in insurance premiums and utility costs;
- Security enhancements;
- Software to enhance customer service levels and faculty support;
- 1% faculty merit raise pool (effective 07/01/2018); and
- Consideration of up to a 2% mid-year salary adjustment if resources are sufficient.

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The Arkansas State University-Jonesboro budget for FY2018-2019 is \$167,784,700 for Educational and General Operations and \$37,714,700 for Auxiliary Operations.

ARKANSAS STATE UNIVERSITY-BEEBE:

The 2018-2019 operating budget for Arkansas State University-Beebe (ASUB) was developed using a "One College" collaborative budget process across all campuses, ensuring that all departments and campus locations were represented in the Chancellor's Cabinet. The Cabinet members continued a modified zero-based budgeting process, ensuring continued efforts in efficiency while addressing areas of need.

Under the Performance Funding Model, ASUB is proud to have earned a recommendation for additional state funds with the majority being one-time funds. Given the nature of one-time funds, ASUB will not allocate those funds to on-going operating costs, but rather to investing in capital needs. The Chancellor's Cabinet will provide an opportunity for feedback from all employees at all campus locations to determine priorities through a campus-wide survey. ASUB was able to balance the budget for FY2019 due to natural attrition, rigorous review of open positions, and reallocation of departmental funds based on institutional priorities.

ASUB is requesting a \$1 increase to the Infrastructure Fee and the addition of a new \$1 safety fee to provide increased safety measures for students. Tuition rates will be held flat for FY2019. Based on the details above, an overall increase of tuition and mandatory fees, equaling 1.70%, is requested.

Funds were reallocated to the following categories:

- Faculty promotions;
- Cost-of-living increase of 2% for all employees; retroactively, the campus requests approval to pay a 1% cost-of-living increase as a bonus to all employees at the end of FY2018;
- One-time Performance Funding allocated to capital needs;
- Merit bonus of up to 2% given at end of FY2019 based on funds available due to enrollment and salary savings;
- Increase in support of campus security; and
- Increase in support of institutional technology.

The Arkansas State University-Beebe budget for fiscal year FY2018-2019 is \$28,151,361 for Educational and General Operations and \$2,698,997 for Auxiliary Operations.

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ARKANSAS STATE UNIVERSITY MID-SOUTH:

The Arkansas State University Mid-South (ASU Mid-South) Chancellor's Executive Council, in close collaboration with departmental budget managers, developed the Educational and General Operating budget for FY2018-2019.

ASU Mid-South is committed to enriching lives in the Arkansas Delta through high-quality, educational programming that fosters student success, workforce development, and life-long learning consistent with identified student, community, and regional needs. To continue providing these programs and services at an affordable rate, ASU Mid-South is not requesting a raise in tuition and fees for FY2019.

Due to an enrollment decline and the expiration of another U.S. Department of Labor grant, the institution had to make significant budget adjustments for FY2019. This was accomplished through cuts in personnel, both through attrition and reduction of unfilled budgeted positions; reduction of part-time labor; and contingency budgets.

Budgets were adjusted in the following categories:

- Increase in faculty salary expenses as DOL grant expires;
- Decrease in salary contingency and one-time merit/bonus pool;
- Reduction or elimination of budgeted vacant positions; and
- Retroactively paying a one-time 2% cost-of-living bonus to non-classified employees at the end of FY2018.

The Arkansas State University Mid-South budget for FY2018-2019 is \$13,606,878 for Educational and General Operations and \$348,122 for Auxiliary Operations.

ARKANSAS STATE UNIVERSITY-MOUNTAIN HOME:

Arkansas State University-Mountain Home (ASUMH) developed the FY2018-2019 Operating Budget via an integrated planning, assessment, and budgeting process with the institution's long-range goals serving as the overarching guide for decision-making and resource allocation.

The Chancellor's Council - including deans and departmental directors; the Chancellor's Cabinet – including VC for Academic Affairs, VC for Operations, and the Director of Communications and Institutional Advancement; and the Budget Committee – including faculty and staff, focused on optimizing available resources to strategically meet the needs of the ASUMH student population while maximizing institutional efficiency. The budget process allowed for: (1) presentation of current/emerging needs;

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(2) identification of program-changing opportunities; (3) identification of opportunities for efficiency; (4) prioritization of funding requests; and (5) reallocation of available resources.

ASUMH is committed to providing affordable learning opportunities by offering quality instruction; relevant academic programs; and necessary support services for students, businesses, and industry. With state funding remaining flat for fiscal year 2019, ASUMH requests a \$1.00 Campus and Security mandatory fee, which results in an increase of 0.8% in tuition and mandatory fees and the reallocation of existing resources to continue delivering exceptional educational opportunities.

Resources were allocated to the following categories:

- Increased support of institutional scholarships;
- Enhanced campus security;
- Facilities maintenance;
- Faculty/non-classified cost-of-living increase of \$1,500;
- Increase of 2% classified cost-of-living and an up to 3% merit increase; and
- Inflationary increases - insurance premiums, accreditation costs, etc.

The Arkansas State University-Mountain Home budget for FY2018-2019 is \$10,623,262 for Educational and General Operations and \$210,301 for Auxiliary Operations.

ARKANSAS STATE UNIVERSITY-NEWPORT:

Arkansas State University-Newport (ASUN) conducted a collaborative budgeting process that allowed broad-based inclusion and communication for 2018-2019. Under the college's shared leadership model, a cross-departmental budget-planning team was appointed by the Chancellor to assist administration in prioritization of budget requests. This allowed a level of critical evaluation to refine needs and encourage efficiency. Faced with the challenges of a rapidly growing student body, the institution was required to make budget reallocations to provide for the needs of students. Through natural attrition and strategic outsourcing, the institution was able to reorganize functions and eliminate five positions, saving \$268,964 annually. This includes the elimination of a Vice-Chancellor position that will permanently reduce administrative positions on campus.

ASUN committed to not increasing tuition for FY2019. This will further improve ASUN's standing as one of the highest value colleges in the state of Arkansas. Currently, ASUN ranks as the fifth most affordable community college in the state. A \$1 increase in the safety fee has been requested to aid in providing an additional campus police officer. This amounts to an increase of 0.9% in tuition and mandatory fees.

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ASUN is also proud that, due to achievements in excellence, the college was the highest performing community college in the state and received one-time productivity funding totaling \$668,948. This will aid in financing postponed capital projects that will improve infrastructure on the three campuses of the college. ASU-Newport will also begin a new bookstore model in FY2019 that will dramatically reduce the cost of education for students and improve auxiliary profitability for the college.

Funds were allocated to the following categories:

- A new position of campus police officer for the ASUN Jonesboro campus;
- An additional nursing faculty position to support a new RN track on the Newport campus;
- A dedicated funding stream of \$150,000 for the deferred maintenance needs of the three campuses;
- An increased campus information technology to support enhanced services to students;
- An increase in instructional equipment and capital needs, including equipment for technical programs, and replacing and adding other instructional equipment and technology; and
- A 2% cost-of-living increase for all employees.

The Arkansas State University-Newport fiscal year 2018-2019 budget is \$16,796,345 for Educational and General Operations and \$800,000 for Auxiliary Operations.

ARKANSAS STATE UNIVERSITY SYSTEM:

The Arkansas State University System is funded as a non-formula entity with a FY2018-2019 operating budget of \$3,233,742, of which \$2,517,728 is categorized as a state appropriation, and \$716,014 comes from other sources, including campus and foundation support. Consideration will be given to a salary adjustment of up to 2% if resources are sufficient.

RECOMMENDATION/RESOLUTION:

Be it resolved that the Arkansas State University FY2018-19 operating budgets are approved, and authority is granted to execute the budgets in the amount of \$240,196,288 for Educational and General Operations and \$41,772,120 for Auxiliary Operations.

Stacy Crawford, Secretary

Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Jeff Hankins (501) 660-1004

ACTION ITEM: The Arkansas State University System (ASU System) requests approval of the FY2019 capital project and expense budget and for the authority to execute the budget during the fiscal year.

ISSUE: Each fiscal year, the Board of Trustees must approve the capital project and expense budget of the ASU System.

BACKGROUND:

- As the ASU System has a significant investment in plant and capital, management is requesting to establish an annual capital expenditure budget to illustrate commitment to maintenance of its capital investment. Currently, the ASU System has a total of 2,137 land acres and 308 buildings, comprising 5.8 million square feet.
- The state of Arkansas provides no dedicated revenue stream for capital projects and deferred maintenance needs.
- The ASU System currently has \$333.4 million in total deferred maintenance needs and \$10.5 million in critical maintenance needs, according to the Facilities Audit Program conducted by the Arkansas Department of Higher Education.
- The proposed capital project and expense budget of the ASU System for FY2019 is attached.

RECOMMENDATION/RESOLUTION:

Be it resolved that the Arkansas State University System FY2019 capital project and expense budget is approved and authority is granted to execute the budget.

Stacy Crawford, Secretary

Tim Langford, Chair



Capital Project Plans

| | | FY2018 | | | FY2019 | | | |
|---|------------------|----------------------|-----------------------|--------------------|----------------------|-----------------------|--------------------|-------------------------------|
| Project Name | Project Type | Total Projected Cost | Total Funds Available | YTD Expenditures | Total Projected Cost | Total Funds Available | Current Status | Funding Source(s) |
| ASU-Jonesboro | | | | | | | | |
| Projects: | | | | | | | | |
| Energy Performance Contract | New | \$0 | \$0 | \$2,374 | \$0 | \$0 | Completed | Capital lease |
| Marion Berry-University Loop Extension | New | 2,792,819 | 2,792,819 | 1,507,039 | 0 | 0 | Construction Phase | University Reserves |
| Convocation Center Fire Alarm/Fire Protection | New | 986,992 | 986,992 | 437,939 | 0 | 0 | Construction Phase | University Reserves |
| IT Services Communications Room Fire Suppression | New | 116,586 | 116,586 | 116,286 | 0 | 0 | Construction Phase | University Reserves |
| Football Stadium Drainage System | Renovation | 0 | 0 | 0 | 0 | 0 | Completed | University Reserves/Insurance |
| Project Total | | \$3,896,397 | \$3,896,397 | \$2,063,638 | \$0 | \$0 | | |
| Major Equipment and IT-related purchases (over \$500K) | | | | | | | | |
| IT Related Projects-Network | New | | | | 957,000 | 957,000 | Design Phase | Tech Fee/Reserves |
| IT Related Projects-Equipment | New | | | | 495,000 | 495,000 | Design Phase | University Reserves |
| Library Backup Data Center | New | | | | 750,000 | 750,000 | Design Phase | University Reserves |
| Equipment Total | | 0 | 0 | 0 | 2,202,000 | 2,202,000 | | |
| Projects Under Review, Not Funded: | | | | | | | | |
| Armory Roof Replacement | Renovation | 1,000,000 | 1,000,000 | 26,857 | 1,000,000 | 973,144 | Design Phase | ABA Revolving Loan |
| Project Under Review, Not Funded, Total | | \$4,896,397 | \$4,896,397 | \$2,090,495 | \$5,404,000 | \$5,377,144 | | |
| Total | | \$8,792,795 | \$8,792,795 | \$4,154,133 | \$7,606,000 | \$7,579,144 | | |
| ASU-Beebe | | | | | | | | |
| ASU-Heber Springs Pavilion | New | \$0 | \$0 | \$0 | \$0 | \$0 | Completed | Private Funds |
| Energy Performance Contract | New | \$5,219,755 | \$5,219,755 | \$4,934,285 | \$0 | \$0 | In Process | Loans & Capital Lease |
| Project Total | | \$5,219,755 | \$5,219,755 | \$4,934,285 | 0 | 0 | | |
| Major Equipment and IT-related purchases (over \$500K) | | | | | | | | |
| ERP Software for Student and Finance | Software | 498,225 | 498,225 | 283,582 | 300,000 | 300,000 | In Process | Institutional Reserves |
| Equipment Total | | 498,225 | 498,225 | 283,582 | 300,000 | 300,000 | | |
| Projects Under Review, Not Funded: | | | | | | | | |
| State Hall | Renovation | 0 | 0 | 0 | 3,293,000 | 0 | | Not Yet Identified |
| Owen Center | Renovation | 0 | 0 | 0 | 4,172,000 | 0 | | Not Yet Identified |
| IT Services Data Center | New Construction | 0 | 0 | 0 | 0 | 0 | | Not Yet Identified |
| Project Under Review, Not Funded, Total | | \$0 | \$0 | \$0 | \$7,465,000 | \$0 | | |
| Total | | \$5,717,980 | \$5,717,980 | \$5,217,867 | \$7,765,000 | \$300,000 | | |
| ASU-Mountain Home | | | | | | | | |
| Gotaas Hall Simulation Lab | Renovation | \$0 | \$0 | \$0 | \$0 | \$0 | Complete | Private Funds |
| Integrity First-3rd Floor | Renovation | 160,000 | 160,000 | 74,142 | \$0 | \$0 | Complete | State Grant |
| Project Total | | 160,000 | 160,000 | 74,142 | 0 | 0 | | |
| Major Equipment and IT-related purchases (over \$500K) | | | | | | | | |
| ERP/Student Information System | Software | 50,000 | 50,000 | 119,505 | \$0 | \$0 | Complete | University Reserves |
| Equipment Total | | 50,000 | 50,000 | 119,505 | 0 | 0 | | |
| Projects Under Review, Not Funded: | | | | | | | | |
| Project Under Review, Not Funded, Total | | 0 | 0 | 0 | 0 | 0 | | |
| Total | | \$210,000 | \$210,000 | \$193,647 | \$0 | \$0 | | |
| ASU Mid-South | | | | | | | | |
| Aviation Building | New | \$0 | \$0 | \$0 | \$0 | \$0 | Completed | Millage |
| Welding Expansion | Renovation | \$0 | \$0 | \$0 | \$0 | \$0 | Completed | Millage |
| Energy Performance Contract | New | \$1,537,658 | \$1,537,658 | \$0 | \$1,537,658 | \$1,537,689 | Not Yet Started | Loan |
| Project Total | | 1,537,658 | 1,537,658 | 0 | 1,537,658 | 1,537,689 | | |
| Major Equipment and IT-related purchases (over \$500K) | | | | | | | | |

Capital Project Plans

| | | FY2018 | | | FY2019 | | | |
|---|-------------------|----------------------|-----------------------|----------------------|----------------------|-----------------------|--------------------------|-----------------------------|
| Project Name | Project Type | Total Projected Cost | Total Funds Available | YTD Expenditures | Total Projected Cost | Total Funds Available | Current Status | Funding Source(s) |
| Equipment Total | | 0 | 0 | 0 | 0 | 0 | | |
| Projects Under Review, Not Funded: | | | | | | | | |
| Renovate ADWIRE/GNC Building | | \$750,000 | \$0 | | | | | Not Yet Identified |
| ERP Software | Software | 1,500,000 | 0 | | | | | Not Yet Identified |
| Project Under Review, Not Funded, Total | | \$2,250,000 | \$0 | \$0 | \$0 | \$0 | | |
| Total | | \$3,787,658 | \$1,537,658 | \$0 | \$1,537,658 | \$1,537,689 | | |
| ASU-Newport | | | | | | | | |
| Wayfinding Signage (All) | Renovation | \$70,000 | \$70,000 | | \$150,000 | \$150,000 | Design | University Reserves |
| Sidewalk Project | Renovation | | | | | | Completed | University Reserves |
| Walton Hall Flooring Replacement | Renovation | 55,000 | 55,000 | 23,760 | 0 | 0 | Completed | University Reserves |
| Welding Expansion for Secondary Center (Newport) | Renovation | \$0 | \$0 | \$0 | \$0 | \$0 | Completed | University Reserves |
| Energy Performance Contract | New | \$3,951,079 | \$3,951,079 | \$3,951,079 | \$0 | \$0 | Completed | Loans & Capital Lease |
| Security Camera System | New | \$0 | \$0 | | \$200,000 | \$200,000 | Planned | University Reserves |
| Project Total | | 4,076,079 | 4,076,079 | 3,974,839 | 350,000 | 350,000 | | |
| Major Equipment and IT-related purchases (over \$500K) | | | | | | | | |
| ERP/Student Information System | Software | 50,995 | 50,995 | 124,469 | 25,000 | 25,000 | In Process | University Reserves |
| Equipment Total | | 50,995 | 50,995 | 124,469 | 25,000 | 25,000 | | |
| Projects Under Review, Not Funded: | | | | | | | | |
| Nursing & Allied Health Building (Newport) | New Construction | \$0 | \$0 | | \$0 | \$0 | Alternatives Developed | Bond Issuance |
| Rebuild Entry Signs (Newport) | Land Improvements | 45,000 | 45,000 | | 60,000 | 60,000 | Design | University Reserves |
| Landscape Development (Newport) | Land Improvements | 250,000 | 250,000 | | 90,000 | 90,000 | Applied for Grant | University Reserves/Grant |
| Renovation Student Center (Jonesboro) | Renovation | 0 | 0 | | 0 | 0 | Postponed/after New Bldg | University Reserves |
| Academic/Multi-Purpose Building | New Construction | 8,600,000 | 8,600,000 | | 8,600,000 | 8,600,000 | Planning | Bond Issuance |
| Administration Building | New Construction | 2,000,000 | 2,000,000 | | 0 | 0 | Postponed | Bond Issuance/Donor Support |
| Parking Lot | Land Improvements | 150,000 | 150,000 | | 0 | 0 | Alternatives Developed | University Reserves |
| Project Under Review, Not Funded, Total | | \$10,895,000 | \$10,895,000 | \$0 | \$8,750,000 | \$8,750,000 | | |
| Total | | 15,022,074 | 15,022,074 | 4,099,308 | 9,125,000 | 9,125,000 | | |
| Grand Total Excluding Projects Under Review | | | | | | | | |
| Projects | | \$ 14,889,889 | \$ 14,889,889 | \$ 11,046,904 | \$ 1,887,658 | \$ 1,887,689 | | |
| Equipment & IT | | \$ 599,220 | \$ 599,220 | \$ 527,556 | \$ 2,527,000 | \$ 2,527,000 | | |
| Total | | \$ 15,489,109 | \$ 15,489,109 | \$ 11,574,460 | \$ 4,414,658 | \$ 4,414,689 | | |



2019 Deferred Maintenance Budget and Planned Maintenance Projects

Notes: **Projects over \$50,000 are capitalized.** The Facilities Condition Index is the percent of the useful life of campus facilities that has been expended. The higher the percentage would indicate the greater the expended portion of the campus.

| | | |
|--|---------------|------------------------------------|
| ASU-Jonesboro | | |
| 2018 Facilities Condition Index: | 32% | University Average: 58% |
| Maintenance Needs: | \$220,929,599 | |
| Critical Needs: | \$7,355,500 | |
| E&G Replacement Value: | \$422,136,158 | |
| Cumulative Deferred Maintenance Budget Set Aside: | \$ 5,000,000 | |
| YTD Expenditures | \$ - | |
| Year-End Projected Expenditures | \$ - | |
| Projected Variance | \$ 5,000,000 | |
| FY2019 Deferred Maintenance Budget Set Aside: | \$ 2,500,000 | |
| Planned Maintenance Projects | | |
| Library Exterior Envelope Waterproofing Phase 2 of 2 | Renovation | \$620,000 University Reserves |
| Campus Wide Building Entrance Security Phase 1 | Renovation | 475,200 University Reserves |
| Armory Electrical Upgrades/Replacements | Renovation | 225,000 University Reserves |
| Fine Arts ADA Scope | Renovation | 280,000 University Reserves |
| Campus Fire Alarm Upgrades Phase 1 of 3 | Renovation | 70,000 E & G Deferred Maintenance |
| FNB Arena Subgrade Waterproofing Phase 1 | Renovation | 250,000 University Reserves |
| Football Stadium Concrete Waterproofing Phase 1 | Renovation | 200,000 University Reserves |
| Campus Site Lighting Phase 1 | Renovation | 538,555 University Reserves |
| Fowler Center ADA Renovations | Renovation | 70,000 Deferred Maintenance |
| Caraway Rd Improvements / Pedestrian Crossing / EW Smith Hall Steps Ph 1 | Renovation | 750,000 University Reserves |
| Fowler Boiler Replacement | Renovation | 175,000 E & G Deferred Maintenance |
| HPESS Pool Rooftop Air Handler Replacement | Renovation | 75,000 E & G Deferred Maintenance |
| FNB Arena Air Handler Replacement Phase 1 | Renovation | 50,000 E & G Deferred Maintenance |
| Ed Comm Bathroom Renovations/ADA Compliance | Renovation | 100,000 E & G Deferred Maintenance |
| HPESS Room 245 Renovations | Renovation | 100,000 E & G Deferred Maintenance |
| FY 18 Deferred Maintenance Funding for miscellaneous projects | Renovation | 13,068 E & G Deferred Maintenance |
| FY 18 B G and F | Renovation | 130,000 E & G Funds |
| FY 18 Parking Maintenance | Renovation | 100,000 E & G Funds |
| | | \$4,221,823 |
| ASU-Beebe | | |
| 2018 Facilities Condition Index: | 49% | Comm Coll Average: 38% |
| Maintenance Needs: | \$56,840,869 | |
| Critical Needs: | \$1,281,650 | |
| Cumulative Deferred Maintenance Budget Set Aside: | \$ 170,000 | |
| YTD Expenditures | \$ 85,023 | |
| Year-End Projected Expenditures | \$ 95,023 | |
| Projected Variance | \$ 74,977 | |
| FY2019 Deferred Maintenance Budget Set Aside: | \$ 170,000 | |
| Planned Maintenance Projects | | |
| Campus Capital Maint Project | Renovation | \$947,540 One time RSA Funds |
| Project Total | | \$947,540 |
| ASU-Mountain Home | | |
| 2018 Facilities Condition Index: | 31% | Comm Coll Average: 38% |
| Maintenance Needs: | \$13,259,237 | |
| Critical Needs: | \$0 | |
| Cumulative Deferred Maintenance Budget Set Aside: | \$ 170,000 | |
| YTD Expenditures | | |
| Year-End Projected Expenditures | | |
| Projected Variance | \$ 170,000 | |
| FY2019 Deferred Maintenance Budget Set Aside: | \$ 86,000 | |

| | | | |
|---|---------------|--------------------|-----------------|
| Planned Maintenance Projects | | | |
| Technical Center Roof | Renovation | \$49,000 | Plant Funds |
| Window Replacement | Renovation | \$70,000 | Plant Funds |
| Roadway Maintenance | Renovation | \$150,000 | Plant Funds |
| Project Total | | \$269,000 | |
| ASU Mid-South | | | |
| 2018 Facilities Condition Index: | 37% | Comm Coll Average: | 38% |
| Maintenance Needs: | \$24,130,485 | | |
| Critical Needs: | \$1,860,000 | | |
| Cumulative Deferred Maintenance Budget Set Aside: | \$ 503,240 | | |
| YTD Expenditures | | | |
| Year-End Projected Expenditures | | | |
| Projected Variance | \$ 503,240 | | |
| FY2019 Deferred Maintenance Budget Set Aside: | \$ 130,000 | | |
| Planned Maintenance Projects | | | |
| Reynolds Center Roof | Renovation | \$400,000 | Endowment Funds |
| University Center Roof | Renovation | \$100,000 | Plant Funds |
| Reset windows in Workforce Technical Center | Renovation | \$40,000 | Plant Funds |
| Replace doors-west side Arkansas Workfoce Center | Renovation | \$10,000 | Plant Funds |
| Project Total | | \$550,000 | |
| ASU-Newport | | | |
| 2018 Facilities Condition Index: | 30% | Comm Coll Average: | 38% |
| Maintenance Needs: | \$18,222,005 | | |
| Critical Needs: | \$0 | | |
| Cumulative Deferred Maintenance Budget Set Aside: | \$ 300,000 | | |
| YTD Expenditures | | | |
| Year-End Projected Expenditures | | | |
| Projected Variance | \$ 300,000 | | |
| FY2019 Deferred Maintenance Budget Set Aside: | \$ 150,000 | | |
| Planned Maintenance Projects | | | |
| Project Total | | \$0 | |
| ASU-System Consolidated | | | |
| Maintenance Needs: | \$333,382,195 | Source: FAP 2018 | |
| Critical Needs: | \$10,497,150 | | |
| Cumulative Deferred Maintenance Budget Set Aside: | \$ 6,143,240 | | |
| YTD Expenditures | \$ 85,023 | | |
| Year-End Projected Expenditures | \$ 95,023 | | |
| Projected Variance | \$ 6,048,217 | | |
| FY2019 Deferred Maintenance Budget Set Aside: | \$ 3,036,000 | | |

EXECUTIVE SUMMARY

Contact: Jeff Hankins (501) 660-1004

ACTION ITEM: The Arkansas State University System requests approval to establish the maximum number of legislatively authorized provisional positions for all campuses for fiscal year 2018-2019.

ISSUE: The Board of Trustees must approve the establishment of provisional positions.

BACKGROUND:

- As the System continues to receive monies from grants, contracts, and other non-appropriated sources, the campuses have found it necessary to expedite the process of approval for provisional positions. Since Board approval is necessary to establish provisional positions and the Board meets regularly only four times a year, the System has received approval from the Arkansas Department of Higher Education to allow the ASU Board of Trustees to approve the establishment of all provisional positions on all campuses of Arkansas State University. This approval allows Human Resources on all campuses to respond immediately to provisional position requests.

RECOMMENDATION/RESOLUTION:

Be it resolved that the Arkansas State University System is approved to establish 300 provisional positions for ASU-Jonesboro, 100 provisional positions for ASU-Beebe, 40 provisional positions for ASU-Mountain Home, 60 provisional positions for ASU-Newport, and 75 provisional positions for ASU Mid-South as authorized for the 2018-19 fiscal year.

Stacy Crawford, Secretary

Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Len Frey (870) 972-3033

ACTION ITEM: The Arkansas State University System requests approval to sell certain real property located at East Johnson Avenue and Red Wolf Boulevard in Jonesboro, Arkansas.

ISSUE: The Board of Trustees must approve all sales of University property.

BACKGROUND:

- ASUJ owns a tract of land located in Craighead County comprised of 26.4 acres located at East Johnson Avenue at Red Wolf Boulevard. In 2006, the Board of Trustees authorized ASUJ to place the property for sale. Upon such authorization, ASU utilized public competitive bidding sale procedures to ensure members of the public had an opportunity to bid on the property.
- No acceptable bids on the property were received and the property was later listed for sale by ASUJ.
- In 2014, ASUJ contracted with the real estate firm of Haag-Brown, LLC to begin soliciting offers for the property.
- ASUJ has received an offer in the amount of \$1,500,000.00 for approximately four acres within the 26.4 acre property. The current appraised value for these four acres is \$1,394,000.00.
- The purchaser agrees to commit to using the funds to support infrastructure improvements that will benefit the sale of the remaining acres. Those improvements include street construction, water and sewer line construction, as well as the installation of utility infrastructure.
- Under the terms of the purchase agreement, the infrastructure improvements shall be completed no later than eighteen (18) months from the date of the closing of this transaction.
- Attached to this resolution are a photograph and a drawing of the land proposed for sale.

RECOMMENDATION/RESOLUTION:

Be it resolved that the Arkansas State University System is approved to sell property located at East Johnson Avenue and Red Wolf Boulevard in Jonesboro, Arkansas, and that the president of the System, or the president's designee, is authorized to sign all documents necessary to close this transaction.

Stacy Crawford, Secretary

Tim Langford, Chair



STREET B

STREET A

LOT 1
173,966 SQ FT
3.99 ACRES

N0° 48' 29.59"E
565.639'

84.2'

5.0' UTILITY
EASEMENT

5.0' UTILITY
EASEMENT

R40.0'

60.0'

S58° 45' 31.91"W
98.215'

S87° 54' 16.64"W
81.499'

S41° 47' 21.51"W
136.669'

15.0' DRAINAGE
EASEMENT

S58° 33' 36.41"W
200.736'

R40.0'

23.0'

EAST JOHNSON AVENUE
(U.S. HIGHWAY 91)
(E ASPHALT SURFACE)

101.921'
S58° 33' 36.41"W

EXECUTIVE SUMMARY

Contact: Jeff Hankins (501) 660-1004

ACTION ITEM: The Arkansas State University System requests approval of the slate of candidates proposed to serve as members of the ASU-Mountain Home Board of Visitors.

ISSUE: Pursuant to Board policy, the ASU Board of Trustees must approve the candidates for the Board of Visitors for each System Institution.

BACKGROUND:

- ASU-Mountain Home Chancellor Robin Myers has submitted to System President Charles Welch the proposed members and terms for the ASU-Mountain Home Board of Visitors, which will become effective July 1, 2018. President Welch has given his consent for the proposed members on the list and recommends their approval to the Board of Trustees.
- The proposed members are as follows:

Two-year Term Expiring June 30, 2019

Tim Byler
Jackson Rhoades
Sara Zimmerman

Three-year Term Expiring June 30, 2020

Cheryl Davenport
Sonny Elliott
Ron Peterson

Three-year Term Expiring June 30, 2021

Stewart Brunner
Jeff Gunn
Ray Stahl

RECOMMENDATION/RESOLUTION:

Be it resolved that the Arkansas State University Board of Trustees approves the slate of candidates proposed above to serve as members of the ASU-Mountain Home Board of Visitors.

Stacy Crawford, Secretary

Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Len Frey (870) 972-3303

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to enter into agreements submitted for the purpose of allowing certain employees to conduct private camps on and in ASUJ facilities.

ISSUE: ASUJ wishes to contract with certain employees to conduct private camps on the ASUJ campus. Such camps are designed to bring future students to the campus in order to expose them to its facilities and personnel while engaging in program activities. Additionally, funds are generated and paid to ASUJ to cover the use of its facilities and auxiliary services.

BACKGROUND:

- A.C.A. § 6-62-401 authorizes the Boards of Trustees of state institutions of higher learning to grant permission to employees of such institutions to conduct, on and in campus facilities, certain outside work for private compensation (as described in the Act). Employees are to be engaged in this outside work only after they have fully discharged their employment responsibilities to such institutions. Employees who accrue annual leave are required to take annual leave during these camp periods.
- The Act grants the Board the non-delegable duty to make express findings of fact as follows:
 - the activities in question involve no conflict of interest with the mission and purpose of the institution itself;
 - the proposed activities would bring to the campus a significant number of persons who are potentially future students, who might tend to enroll on that campus as a result of their exposure to its facilities and its personnel while engaged in these activities; and
 - the contemplated activities will, as a part thereof, generate funds to be paid to the state institution for housing, meals, and for the use of institutional resources that will produce significant revenues in support of the auxiliary functions of the particular campus serving its enrolled students.
- All agreements will comply with A.C.A. § 6-62-401.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to enter into agreements submitted for the purpose of allowing certain employees to conduct private camps on and in ASUJ campus facilities, effective July 1, 2018, through June 30, 2019.

Stacy Crawford, Secretary

Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Len Frey (870) 972-3033

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to apply for federal grant funding from the Recreational Trails Program in order to support the Campus Loop Trail.

ISSUE: A resolution from the Board of Trustees is required to apply for this grant.

BACKGROUND:

- ASUJ understands that federal-aid Recreational Trails Program funds are available at 80% federal participation and 20% local match/in-kind labor to develop or improve the Campus Loop Trail.
- Federal-aid funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement.
- The Campus Loop Trail, using federal funding, will be open and available for use by the general public and maintained by the applicant (ASUJ) for the life of the project.
- The Board of Trustees provided approval for a grant application for funding for this project on June 8, 2017 (Board Resolution 17-29).
- ASUJ is currently completing a 2016 grant-award project from the Recreational Trails Program.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to apply for federal grant funding from the Recreational Trails Program for support of the Campus Loop Trail. The ASU Board of Trustees pledges its full backing and hereby authorizes the Arkansas State Highway and Transportation Department to initiate action to implement this project. ASUJ will participate in accordance with its designated responsibility, including maintenance of this project. The ASUJ Vice Chancellor for Finance and Administration is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above-stated project, effective immediately.

Stacy Crawford, Secretary

Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Len Frey (870) 972-3303

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to apply for federal grant funding from the Transportation Alternatives Program for support of the Campus Loop Trail.

ISSUE: A resolution from the Board of Trustees is required to apply for this grant.

BACKGROUND:

- ASUJ understands that federal-aid Transportation Alternatives Program funds are available at 80% federal participation and 20% local match to develop or improve the Campus Loop Trail.
- Federal-aid funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement.
- The Campus Loop Trail, using federal funding, will be open and available for use by the general public and maintained by the applicant (ASUJ) for the life of the project.
- The Board of Trustees provided approval for a grant application for funding for this project on May 13, 2016 (Board Resolution 16-36).
- ASUJ is currently completing a 2016 grant award project from the Transportation Alternatives Program.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to apply for federal grant funding from the Transportation Alternatives Program for support of the Campus Loop Trail. The ASU Board of Trustees pledges its full backing and hereby authorizes the Arkansas State Highway and Transportation Department to initiate action to implement this project. ASUJ will participate in accordance with its designated responsibility, including maintenance of this project. The ASUJ Vice Chancellor for Finance and Administration is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above-stated project, effective immediately.

Stacy Crawford, Secretary

Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Kelly Damphousse (870) 972-3030

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to amend the Faculty Handbook of Policies and Procedures.

ISSUE: The Board of Trustees must approve all revisions to handbooks.

BACKGROUND:

- The Faculty Handbook Committee for ASUJ has reviewed the Faculty Handbook of Policies and Procedures. In addition to re-ordering certain sections of the document, the Faculty Handbook Committee proposes the following three changes:
 1. Clarification that the teaching load for deans is normally six credit hours per academic year, but may vary according to other duties of the deanship. (Section II.B.1, pages 26 and 27)
 2. A process for evaluation of the Chancellor of the ASU-Jonesboro campus has been established. (Section II.G, pages 37-40)
 3. Updates have been made to the Faculty Handbook to comply with current practice and Ark. Code Ann. §6-60-601. This law states that a list of all textbooks and course materials, required or assigned for an undergraduate course by publication, be posted on the ASUJ website and at the ASUJ bookstore no later than 12:00 p.m. on April 1 for the following summer and fall semesters; and by November 1 for the following spring semester, unless a different timeframe is authorized by law. (Section II.L, pages 41 and 42)
- The proposed changes have been approved through the shared governance process.
- Revised sections of the Faculty Handbook are attached to this resolution.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to amend its Faculty Handbook of Policies and Procedures in accordance with the changes proposed above, effective immediately.

Stacy Crawford, Secretary

Tim Langford, Chair

The university acknowledges the principles set out in the “Statement of Professional Ethics” (1987) and the “Statement on Academic Freedom” (1940) as adopted by the American Association of University Professors.

II.B. Faculty Workload

A faculty workload may include teaching, research, service and associated activities.

II.B.1. Teaching Load

Teaching load of the faculty is normally twelve hours per semester.

Faculty work load also includes research, creative activity and service.

When financial or other circumstances allow, a reassignment of teach load may be approved by the chair of the department, program director, and/or dean of the college. A primary purpose of such reassignment is to support research and creative activities, but reassignment also may be granted to allow extra time for graduate teaching; department, college and university committee service; supervision of theses, independent study and practicum/internships; team teaching; new technology assisted course development; student advisement; program director/coordinator assignments; and other professional duties. To meet specific professional accreditation requirements, a program, department or college may be authorized to develop exceptions to the normal teaching-load policy. Tenured faculty may also elect, in negotiation with their program director, department chair or dean, to teach additional courses in lieu of research, creative activity or service.

Faculty and chairs who are appointed for twelve months generally are expected to teach during both summer terms or to perform other duties related to their assignments. Teaching load for chairs is normally six credit hours each regular semester and three credit hours each summer term. In some cases, responsibilities may be adjusted to provide the opportunity for taking accumulated leave during the summer months.

Teaching load for deans is normally six credit hours per academic year, but may vary according to other duties of the deanship.

Issues and contexts such as accreditation, discipline-specific demands of the course content, the amount of student/instructor interaction, graduate or undergraduate course level, laboratory and field/clinical settings and instructional environments and platforms (face-to-face or online) are among the variables that should be considered when setting enrollment caps on classes. The maximum number of students assigned to course sections is to be determined by the department chair or director in consultation with the faculty and the college dean.

II.B.2. Overloads

II.B.2.a) On-campus Overloads

Occasionally, because of scheduling conflicts or unexpected extended faculty vacancies, overload teaching assignments may become necessary. On those occasions when a faculty overload becomes necessary, a faculty member may need to teach a load that is more than their customary stated load for their college or disciplines. An overload teaching assignment occurs only when a

qualified faculty member may teach full-time both summer terms. Faculty members paid from research grants, etc., may be employed up to three months in summer.

II.F. Continuing Performance Evaluation

Faculty, department chairs and deans are subject to continuing performance evaluations. If at any time, the employee's immediate supervisor determines that the employee is not meeting performance expectations, the employee may be counseled regarding the unacceptable performance. Documentation of the conference will be placed in the employment file.

II.G. Annual Performance Evaluation

II.G.1. Faculty

Department chairs and/or appropriate supervisors (such as unit heads, deans or directors) will conduct an annual performance evaluation of all faculty members in their respective areas, which will include appropriate evaluation of teaching, research and service. These evaluations will be used to determine recommendations for merit pay when authorized by the university. Departments may vary the weight and/or expectations in the areas of teaching, research/scholarship, creative activities and service so long as the mission of the area concerned is met. Criteria, procedures or instruments will be determined by each department/area.

Chairs will provide each member of the faculty with a written summary of the performance evaluation.

Each faculty member will initial a copy of the chair's evaluation to indicate the faculty member has received it.

If the faculty member does not agree with the performance evaluation, the faculty member may provide a written rebuttal, which will be initialed by the chair and attached to the performance evaluation sheet to indicate the chair has received it.

A copy of the initialed performance evaluation sheet (and rebuttal) will be placed in the faculty member's employment file at both the department and college level.

II.G.2. Deans and Department Chairs

Deans and department chairs will meet annually with the person to whom they report for a discussion and evaluation of their performance, career goals and objectives. The Office of the Provost/Academic Affairs and Research will conduct an annual review of deans by all full-time faculty in their respective colleges.

II.G.3. Chancellor

The Chancellor of Arkansas State University shall be evaluated on an annual basis, except during those times that a comprehensive evaluation is conducted in accordance with the schedule below. The purpose of these evaluations is to provide instructive guidance to the Chancellor in order to improve his/her leadership to Arkansas State University.

II.G.3.a). Annual Review

In keeping with the recommendations of the Association of Governing Boards, the annual review will include:

- The Chancellor's self-evaluation, based on goals mutually agreed-upon with the President of the

Arkansas State University System. This self-evaluation will be communicated in writing to the President.

- The President's evaluation of the Chancellor's performance in meeting mutually agreed-upon goals. This evaluation will be communicated in writing to the Chancellor.
- The President of the Arkansas State University system shall solicit input from Arkansas State University's Vice Chancellors, Academic Deans, Faculty Senate President, Student Government President, Graduate Student Council President, Staff Senate President, and Chair of the Chairs Council and others as appropriate.
- A letter or memorandum from the President to the Chancellor will describe the process and the general results of the review.

II.G.3.b). Comprehensive Review

At the conclusion of the Chancellor's second year of service to Arkansas State University, the President of the Arkansas State University System shall cause a comprehensive evaluation, commonly referred to as a 360-review, to be conducted. This evaluation will be coordinated through an external consulting firm with a thorough understanding of the complexities of Chancellor leadership and demonstrated qualifications to conduct

such reviews. The consultant assigned by the firm will be an individual without any present or former affiliation with the ASU System or member institutions. After the initial comprehensive evaluation, such evaluations will be conducted every three years.

Any evaluation instrument to be used should be reviewed and endorsed by the President of the Arkansas State University System. The Chancellor shall prepare a self-evaluation using the approved evaluation instrument. The firm conducting the review will solicit input from the following constituent groups:

- Students
- Faculty
- Staff
- Administrators
- Alumni
- Community Representatives
- Public policy makers
- Peer chancellors/presidents

A representative of the firm shall make a verbal report on the evaluation to the President of the Arkansas State University System and submit a summary written report on the process.

II.H. Schedules of Classes

Department chairs prepare schedules of classes after consultation with faculty members and with the approval of the deans of the colleges. Schedules are coordinated in the Registrar's Office and are published well in advance of the beginning of each semester and summer session.

II.I. Assignments of Classrooms and Office Space

Assignments of Classroom and office space shall be made by the department chairs or deans as appropriate. Space management software will assist in efficient utilization of classroom space across campus, particularly large and specialized classrooms.

II.J. Office Hours

Administrative offices are normally open from 8:00 a.m. to 5:00 p.m. Faculty members are responsible to their respective department chairs and deans for posting and keeping office hours for advising and assisting students.

II.K. Attendance of Faculty at Commencement

It is the faculty's professional responsibility to help make commencement a rewarding and memorable experience for Arkansas State University graduates and their families. Faculty participation in the commencement exercise of his or her college is expected. If a faculty member is unable to attend, he or she should contact the chair of the department.

II.L. Textbooks and Instructional Supplies

The decision as to which text and supplemental materials will be used in a course will rest with the faculty member and will be coordinated by the department chair. Course costs should be kept as reasonable as possible. Textbooks shall be

adopted pursuant to the timeframes set forth in Ark. Code Ann. 6-60-601. For change of textbooks must be approved two weeks before the beginning of the preceding semester.

II.M. Curriculum Changes

Academic program curriculum changes originate in the departments and colleges.

Undergraduate program curriculum changes require approval by the department curriculum committee, department chair/program director, college curriculum committee, college dean and the Undergraduate Curriculum Council (UCC) and the Provost and Vice Chancellor for Academic Affairs and Research grants final approval.

Curriculum changes for graduate programs require approval of the department graduate committee, department chair, college graduate committee, dean of the college, the Graduate Council and the Provost and Vice Chancellor for Academic Affairs and Research.

The role of the departmental curriculum committee is to work with the department chair in developing the curriculum. Changes to the curriculum once approved by the department and chair will be presented to the college curriculum committee. The role of the college curriculum committee or the college graduate committee is to evaluate proposed changes submitted by the departmental committees and recommend curriculum changes to the dean. The dean has the responsibility of approving or disapproving recommendations forwarded to him/her by the college curriculum committee or the college graduate committee. Changes to the college undergraduate curriculum approved by the dean will be

EXECUTIVE SUMMARY

Contact: Lynita Cooksey (870) 972-2030

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to restructure the College of Agriculture, Engineering and Technology.

ISSUE: The Board of Trustees must approve the reorganization or addition of any new administrative or instructional unit within the institution.

BACKGROUND:

- The College of Agriculture and Technology and the College of Engineering were combined as part of the college restructuring process of AY 2014-2015 and approved by the Board on September 18, 2015.
- The combining of these colleges has not been beneficial to either college, resulting in challenges with college and program identity, program growth, accreditation, and dissatisfaction of alumni, donors, and industry.
- Restoration of the individual colleges is needed to better meet the needs of students, curriculum, and faculty; to restore relationships of alumni, donors, and other external constituencies; and to allow for continued independent growth of each college.
- As new programs in computer engineering, cyber security, and other computational disciplines are anticipated, the addition of the Department of Computer Science (currently in the College of Sciences and Mathematics) to the College of Engineering will encourage interdisciplinary and innovative scholarship, teaching, and strengthening of current and future programs.
- Programs within the College of Engineering are ABET accredited. Computer science programs were formerly accredited by ABET, but this accreditation was forfeited more than a decade ago. This new relationship with engineering will assist with regaining ABET accreditation for the computer science programs.
- The proposed restructuring of the colleges (see attached organizational charts) will require new resources for restoring the position of Dean of Engineering and Computer Science.

RECOMMENDATION/RESOLUTION:

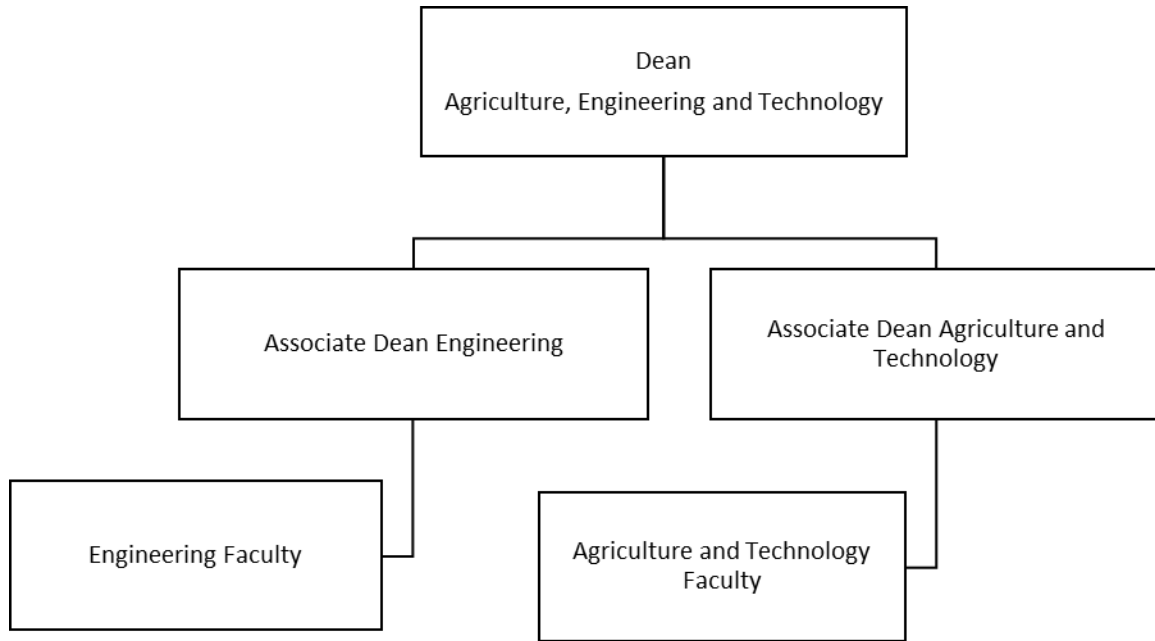
Be it resolved that Arkansas State University-Jonesboro is approved to restructure the College of Agriculture, Engineering and Technology, resulting in the separate entities of the College of Agriculture and the College of Engineering and Computer Science, effective July 1, 2018.

Stacy Crawford, Secretary

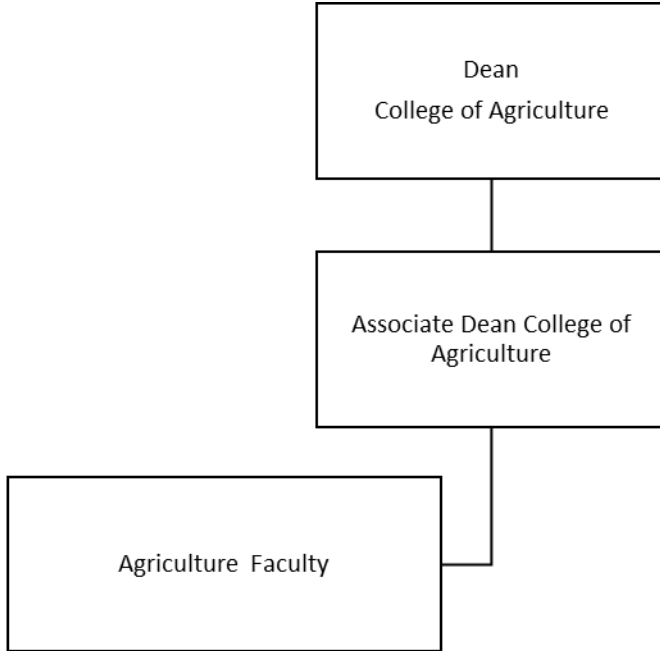
Tim Langford, Chair

Arkansas State University

Current Organization of College of Agriculture, Engineering and Technology

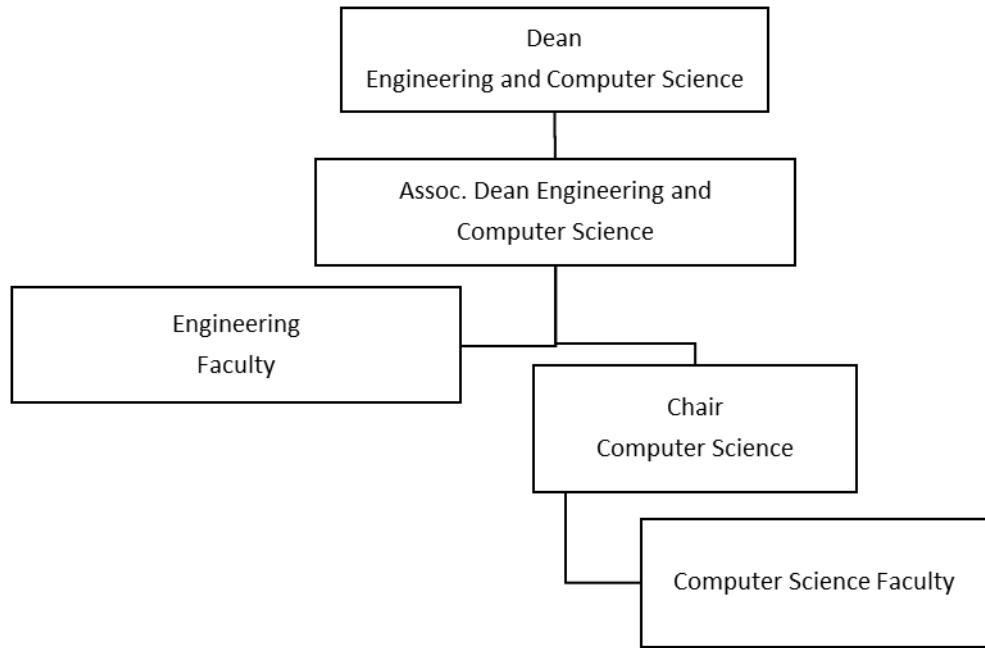


Arkansas State University
Reorganization of College of Agriculture



Arkansas State University

Reorganization of College of Engineering and Computer Science



EXECUTIVE SUMMARY

Contact: Lynita Cooksey (870) 972-2030

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to change the Disaster Preparedness & Emergency Management Program (DPEM) to the Disaster Preparedness & Emergency Management Department.

ISSUE: The Board of Trustees must approve the change of status from a program to a department.

BACKGROUND:

- The current DPEM program has three degrees (AAS, BS, MS), a multidisciplinary minor, and a graduate certificate. The offerings have grown beyond those of a program.
- In addition, last year a separate Emergency Medical Services program with a Certificate of Proficiency, a Technical Certificate, and an Associate of Applied Science degree Paramedic was developed and added to the DPEM Program. The organizational chart consists of a vast array of offerings, in addition to the not-for-credit work it completes in Basic Disaster Life Support, Advanced Disaster Life Support, Farm Medic, Decontamination, and other contract service work.
- The DPEM program has the second highest number of student credit hours in the College of Nursing and Health Professions.
- The program is also working on the logistics of implementing disaster training facilities to support emergency services and coordinated emergency responses.

RECOMMENDATIONS/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to change the Disaster Preparedness & Emergency Management Program to the Disaster Preparedness & Emergency Management Department, effective fall semester of 2018.

Stacy Crawford, Secretary

Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Roger Moore (501) 882-8956

ACTION ITEM: Arkansas State University-Beebe (ASUB) requests approval of its Strategic Plan for 2018-2023.

ISSUE: The ASU Board of Trustees must approve the strategic plans for all institutions in the Arkansas State University System.

BACKGROUND:

- ASUB conducted a Strategic Planning Initiative that began on September 6, 2016, at the college's first Development Day event. At this time, all employees participated in a SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis, as well as a Competitive Advantage analysis. The initiative involved employees, students, members of the Board of Visitors, and community members.
- Through the planning process, the college's mission was reaffirmed. Also, a new vision statement and a set of core values were developed, along with a set of Foundational Assumptions that the college believes must be abided by for ASUB to thrive.
- A copy of the ASU-Beebe Strategic Plan for 2018-2023 is attached to this resolution.

RECOMMENDATION/ RESOLUTION:

Be it resolved that the Arkansas State University-Beebe Strategic Plan for 2018-2023 is approved.

Stacy Crawford, Secretary

Tim Langford, Chair

Strategic Plan



**ARKANSAS STATE
UNIVERSITY
B E E B E**

BEEBE • HEBER SPRINGS • LRAFB • SEARCY

2018-2023

Approved by ASU System President XXXXX

Strategic Plan

MISSION: Transforming lives through quality learning experiences.

VISION: ASU-Beebe will become a nationally benchmarked institution that empowers individuals, embraces communities, and transforms lives.

CORE VALUES

Student Success

Integrity

Diversity

Quality

Community

FOUNDATIONAL ASSUMPTIONS

The College's Strategic Plan is built upon four foundations assumptions that are vital for a vibrant thriving institution.

Emphasize One-College Approach: The Strategic Plan assumes that the College operates as one college with multiple locations, programs and services. Common application of policy, practice and procedures will guide the College as the Strategic Plan is implemented. While each campus and location is unique and serves different populations the priority must always be an institution-wide focus of "What is best for ASU-Beebe as a whole?" The College's emphasis will be to provide consistent, quality educational experience across all locations, programs, and services.

Continuously Evaluate for Efficiency: The Strategic Plan assumes that the College strives to increase operational efficiencies and continuously seeks out methods to reduce costs. This includes seeking new funding sources as well as exploring innovative technologies.

Embrace Data-Informed Decision Making: The Strategic Plan assumes that the College embraces data-informed decision making. The College will seek to answer the question of "How does this advance student success?" at every turn. The College will provide the necessary support to institutional research to ensure the data on which all decisions are based is sound.

Timely and Effective Communication: The Strategic Plan assumes that the College will communicate the information necessary to cultivate active support around the goals and strategies in the plan. These communications will involve all employees and be open and transparent.

STRATEGIC GOALS

Strong from the Start

P32B1(Policies, Practices & Procedures to be one College)

ASUBe Connected

STRATEGIC PRIORITIES

Stabilize and Grow Enrollment

Invest in our Employees

Grow our Endowment and other Resources

Strategically Connect with our Communities

STRATEGIC GOAL 1: Strong from the Start

ASU-Beebe is committed to providing students and employees the resources and support that they require to be successful. From applicant through graduate the College will seek to ensure that students have the information and support services they need to make informed decisions about their educational endeavors. Likewise, the College will provide employees with the onboarding, mentoring, and professional development opportunities necessary to fulfill their responsibilities to the students they serve.

Strategic Priority 1: Stabilize and Grow Enrollment

Strategy 1. Create a comprehensive plan for onboarding new students.

Objectives:

- Construct and implement a comprehensive, strategic Enrollment Management Plan.
- Initiate a comprehensive Advising Model.
- Create and implement an engaging and informative orientation applicable to both face-to-face and distance learning students.
- Re-engineer the existing Student Success Course.

Strategy 2. Develop a framework of support for students during their academic careers that focus on Graduation and Retention.

Objectives:

- Cultivate additional sources of scholarship funding.
- Strategically award (institutional and private) scholarships with a focus on student success.
- Establish a Guided Pathways Model to improve student success.
- Implement an effective early-alert system for struggling students.
- Create a student fast-action fund from the endowment.
- Foster an engaging environment in all Student Support areas.
- Create and implement comprehensive co-curricular student life programming.

Strategy 3. Ensure students are adequately prepared for university transfer or entry into workforce.

Objectives:

- Develop additional articulation agreements with appropriate 4-year institutions.
- Re-invigorate Advisory Committees to ensure that the appropriate workplace competencies are being learned/mastered.
- Implement external learning experiences for appropriate fields.
- Promote existing career services offerings and explore additional opportunities to meet the needs of our students entering the workplace.

Strategic Priority 2: Invest in our Employees

Strategy 4. Create a culture that attracts and retains diverse, change ready, high-performing talent.

Objectives:

- Develop an employee recruitment and retention plan.
- Develop a comprehensive, year-long onboarding experience for new employees.
- Implement a program to orient and engage part-time faculty.
- Construct an internal credentialing process for all faculty who teach internet assisted or online.
- Implement meaningful recognition, reward and benefit programs that support employee involvement in the college.

STRATEGIC GOAL 2: P32B1

ASU-Beebe is committed to a one-college approach, while recognizing the uniqueness of individual campuses, requires a focus on the betterment of the whole. As such, the College will focus on consistent application of policy, practice and procedures across all locations, programs, and services to ensure overall student success.

Strategic Priority 2: Invest in our Employees

Strategy 1. Develop an institutional approach that provides short and long-term opportunities for professional development and advancement within the institution.

Objectives:

- Implement an employee mentorship program.
- Develop a comprehensive organizational and talent development plan.
- Develop formal, consistent evaluation and merit compensation processes for all employees.

Strategic Priority 3: Grow our Endowment and other Resources

Strategy 2. Cultivate a culture of financial investment and giving to the institution.

Objectives:

- Develop a comprehensive advancement plan for the college to include: major gifts, private and public grants, and community and planned giving.
- Re-establish Alumni Association and its utility.
- Increase private scholarship endowment funds.
- Create a student fast-action fund from the endowment.
- Increase annual percentage of employees giving to the college.

STRATEGIC GOAL 3: ASUBe Connected

ASU-Beebe is committed to having a positive impact on the quality of life outside the classroom. To ensure that students are prepared to enter and compete in an economy that is increasingly global and competitive. To embrace a culture of collegiality where employees are accountable for their behavior and job performance. To be an active participant in our communities by participating in community events, hosting events on campus that draw community members to us and providing the training that our workforce and industry partners need.

STRATEGIC PRIORITY 4: Strategically Connect with our Communities

Strategy 1. Become the “Community’s College.”

Objectives:

- Establish a Board of Visitors for the institution.
- Create a committee to bring events to campus that will foster community engagement.
- Increase service learning opportunities for students that place them out in local schools and communities.

Strategy 2. Create new pathways to high demand, high wage careers.

Objectives:

- Expand students’ understanding of careers available within local industry.
- Grow partnerships to enhance the variety of workforce training programs.
- Enhance credit and noncredit career pathways and expand industry specific training opportunities.
- Develop the noncredit offerings (both workforce and community education) provided by the college.

EXECUTIVE SUMMARY

Contact: Richard Counts (501) 882-8804

ACTION ITEM: Arkansas State University-Beebe requests approval to offer an Associate of Applied Science degree in Automotive Technology.

ISSUE: The Board of Trustees must approve the offering of any new degree.

BACKGROUND:

- The Associate of Applied Science degree in Automotive Technology stacks with the Certificate of Proficiency and Technical Certificates that are currently offered.
- This credential allows for the development of additional coursework in Automotive Technology to meet the workforce competencies of local business/industry.
- This program is also offered to area high school students.
- No additional funding is required.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Beebe is approved to offer an Associate of Applied Science degree in Automotive Technology, effective fall semester of 2018.

Stacy Crawford, Secretary

Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Richard Counts (501) 882-8804

ACTION ITEM: Arkansas State University-Beebe requests approval to offer an Associate of Applied Science degree in Computerized Machining Technology.

ISSUE: The Board of Trustees must approve the offering of any new degree.

BACKGROUND:

- The Associate of Applied Science degree in Computerized Machining Technology stacks with the Certificate of Proficiency and Technical Certificates that are currently offered.
- This degree allows for the development of additional coursework in Computerized Machining Technology to meet the workforce competencies of local business/industry.
- This program is also offered to area high school students.
- No additional funding is required.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Beebe is approved to offer an Associate of Applied Science degree in Computerized Machining Technology, effective fall semester of 2018.

Stacy Crawford, Secretary

Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Holly Smith (870) 512-7704

ACTION ITEM: Arkansas State University-Newport (ASUN) requests approval to offer an Associate of Applied Science degree in Paramedic and a Technical Certificate in Paramedic.

ISSUE: The Board of Trustees must approve the offering of any new degree.

BACKGROUND:

- The proposal for an Associate of Applied Science degree and a Technical Certificate in Paramedic was developed based on the recommendation of the Allied Health Advisory Committee.
- Additional specialized training of paramedics is needed to meet current industry demands.
- Grant funding has been requested for one new faculty member, and this will result in no additional funding being required.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Newport is approved to offer an Associate of Applied Science degree in Paramedic and a Technical Certificate in Paramedic, effective Summer I of 2018.

Stacy Crawford, Secretary

Tim Langford, Chair

EXECUTIVE SUMMARY

Contact: Holly Smith (870) 512-7704

ACTION ITEM: Arkansas State University-Newport (ASUN) requests approval to offer an Associate of Applied Science degree in Surgical Technology.

ISSUE: The Board of Trustees must approve the offering of any new degree.

BACKGROUND:

- The proposal for an Associate of Applied Science degree in Surgical Technology was developed based on the recommendation of the Allied Health Advisory Committee.
- Additional specialized training of employees in the surgical technology setting is needed to meet current industry demands.
- This Associate of Applied Science degree aligns with the existing Technical Certificate in Surgical Technology.
- No additional funding is required.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Newport is approved to offer an Associate of Applied Science degree in Surgical Technology, effective Summer I of 2018.

Stacy Crawford, Secretary

Tim Langford, Chair