

AGENDA
ARKANSAS STATE UNIVERSITY
BOARD OF TRUSTEES
December 14, 2013
1:00 p.m.
Judd Hill Center on the Jonesboro Campus

- I. Call to Order
Mr. Mike Gibson, Chair

- *II. Approval of the Minutes of Meeting
September 20, 2013
November 12, 2013

- *III. Agenda
 - Proposed ASU System Resolutions
 - Resolution approving ASU System to offer in-state tuition rates to Reserve Officers Training Corp cadets.
 - Resolution approving ASU System to sell property located on the ASU-Mountain Home campus.

 - Proposed ASU-Jonesboro Resolutions
 - Resolution approving ASU-Jonesboro winter 2014 private athletic camps agreement.
 - Resolution approving ASU-Jonesboro to amend the Constitution and By-laws of the Faculty Association.
 - Resolution approving ASU-Jonesboro to offer a new emphasis in Behavior Analysis in the Bachelor of Science in Psychology degree.
 - Resolution approving ASU-Jonesboro to offer a new emphasis, Collaborative Piano Performance in the Master of Music in Performance degree.

 - Proposed ASU-Beebe Resolutions
 - Resolution approving ASU-Beebe to offer a Technical Certificate and a Certificate of Proficiency in Office Assistant.

 - Proposed ASU-Mountain Home Resolutions
 - Resolution approving ASU-Mountain Home to offer an Associate of Applied Science in Workforce Technology with an emphasis in Automotive System Repair, a Technical Certificate and a Certificate of Proficiency in Automotive System Repair.

- Resolution approving ASU-Mountain Home to offer an Associate of Applied Science in Workforce Technology with an emphasis in Heating, Ventilation, and Air Conditioning, a Technical Certificate and a Certificate of Proficiency in Heating, Ventilation, and Air Conditioning.

IV. Executive Session

*V. Approval of Personnel Actions

VI. Other Business

*VII. Election of Officers

*VIII. Adjournment

*Action Items

**Arkansas State University
Board of Trustees
December 14, 2013**

The Arkansas State University Board of Trustees met on December 14, 2013, in the Judd Hill Center conference room on the ASU-Jonesboro campus. Mr. Mike Gibson, chair of the Board of Trustees, called the meeting to order at 1:00 p.m. Board members present were: Mike Gibson, Dan Pierce, Charles Luter, Howard Slinkard, and Ron Rhodes.

Minutes:

Upon motion by Mr. Rhodes, second by Mr. Slinkard, the minutes of September 20, 2013, and November 12, 2013, were approved.

AYES: Gibson, Pierce, Luter, Slinkard, Rhodes

NAYS: None

Agenda

ASU System Resolutions:

- Resolution 13-40 approving ASU System to offer in-state tuition rates to Reserve Officers Training Corp cadets.
- Resolution 13-41 approving ASU System to sell property located on the ASU-Mountain Home campus.

Dr. Welch explained that a previous resolution was passed giving active military in-state tuition but did not specify ROTC cadets, which this resolution addresses. The ASUMH resolution basically is a highway easement that will benefit the campus by creating better entrance accessibility and the addition of a sidewalk.

Upon motion by Mr. Slinkard, second by Mr. Luter, Resolutions 13-40 and 13-41 were approved.

AYES: Gibson, Pierce, Luter, Slinkard, Rhodes

NAYS: None

ASU-Jonesboro Resolutions:

- Resolution 13-42 approving ASU-Jonesboro winter 2014 private athletic camps agreement.
- Resolution 13-43 approving ASU-Jonesboro to amend the Constitution and By-laws of the Faculty Association.
- Resolution 13-44 approving ASU-Jonesboro to offer a new emphasis in Behavior Analysis in the Bachelor of Science in Psychology degree.
- Resolution 13-45 approving ASU-Jonesboro to offer a new emphasis, Collaborative Piano Performance in the Master of Music in Performance degree.

Dr. Welch stated that the private athletic camps agreement was routine and that the changes amending the Constitution and Bylaws of the Faculty Association were done for stylistic and clarification purposes. The two new emphases in programs will make the students' degrees more marketable upon graduation.

Upon motion by Mr. Pierce, second by Mr. Rhodes, Resolutions 13-42 through 13-45 were approved.

AYES: Gibson, Pierce, Luter, Slinkard, Rhodes

NAYS: None

ASU-Beebe Resolution:

- Resolution 13-46 approving ASU-Beebe to offer a Technical Certificate and a Certificate of Proficiency in Office Assistant.

Upon motion by Mr. Rhodes, second by Mr. Luter, Resolution 13-46 was approved.

AYES: Gibson, Pierce, Luter, Slinkard, Rhodes

NAYS: None

ASU-Mountain Home Resolutions:

- Resolution 13-47 approving ASU-Mountain Home to offer an Associate of Applied Science in Workforce Technology with an emphasis in Automotive System Repair, a Technical Certificate and a Certificate of Proficiency in Automotive System Repair.
- Resolution 13-48 approving ASU-Mountain Home to offer an Associate of Applied Science in Workforce Technology with an emphasis in Heating, Ventilation, and Air Conditioning, a Technical Certificate and a Certificate of Proficiency in Heating, Ventilation, and Air Conditioning.

Upon motion by Mr. Slinkard, second by Mr. Pierce, Resolutions 13-47 and 13-48 were approved.

AYES: Gibson, Pierce, Luter, Slinkard, Rhodes

NAYS: None

Election of Officers:

Upon motion by Mr. Rhodes, second by Mr. Slinkard, the following were elected as officers: Dan Pierce, Chair; Charles Luter, Vice-Chair; and Howard Slinkard, Secretary.

AYES: Gibson, Pierce, Luter, Slinkard, Rhodes

NAYS: None

Members of the board and Dr. Welch expressed their appreciation to Mike Gibson for 10 years of service as a board member. During the February board meeting in Jonesboro, Mike and Marsha Gibson will be more formally recognized.

Upon motion by Mr. Slinkard, second by Mr. Pierce, the board voted to retire into executive session at 1:13 p.m.

AYES: Gibson, Pierce, Luter, Slinkard, Rhodes

NAYS: None

Mr. Gibson announced: "This body has voted to retire into executive session to consider the personnel action items. We will reconvene in public session following this executive session to present and vote on any action arrived at in private."

The board reconvened at 2:02 p.m.

Upon motion by Mr. Rhodes, second by Mr. Pierce, the ASU-Jonesboro academic appointment, academic reassignments of duty, non-academic appointments, and non-academic reassignments of duty were approved.

AYES: Gibson, Pierce, Luter, Slinkard, Rhodes

NAYS: None

Upon motion by Mr. Slinkard, second by Mr. Luter, the ASU-Newport academic appointment and non-academic appointment were approved.

AYES: Gibson, Pierce, Luter, Slinkard, Rhodes

NAYS: None

Upon motion by Mr. Luter, second by Mr. Pierce, the meeting adjourned at 2:03 p.m.

AYES: Gibson, Pierce, Luter, Slinkard, Rhodes

NAYS: None


Charles Luter, Secretary


Mike Gibson, Chair

EXECUTIVE SUMMARY

Contact: Charles Welch (501) 660-1000

ACTION ITEM: The Arkansas State University System requests approval to offer in-state tuition rates to Reserve Officers Training Corp (ROTC) cadets.

ISSUE: The Board of Trustees must approve all tuition rates.

BACKGROUND:

- On March 4, 2011, the board approved Resolution 11-05 authorizing in-state tuition rates to all persons serving in the United States military.
- ROTC cadets sign an Enlistment Contract and on the date of signature become a member of the United States military.
- Resolution 11-05 did not specifically address ROTC students as being persons serving in the military and therefore entitled to in-state tuition.
- The Arkansas State University System desires to offer in-state tuition rates on all its campuses to ROTC cadets.

RECOMMENDATION/RESOLUTION:

Be it resolved that the Arkansas State University System is approved to offer in-state tuition rates to all ROTC cadets effective spring semester 2014.


Charles Luter, Secretary


Mike Gibson, Chair

EXECUTIVE SUMMARY

Contact: Charles L. Welch (501) 660-1000

ACTION ITEM: Arkansas State University System requests approval to sell property located on the Arkansas State University-Mountain Home campus.

ISSUE: The Board of Trustees must approve all sales of university property.

BACKGROUND:

- Arkansas State University owns property located on the Mountain Home campus which is needed by the Arkansas State Highway and Transportation Department to widen the roadway adjacent to the campus.
- The roadway expansion project will benefit the campus by improving access from Highway 62.
- The total amount of land to be sold is .34 acres. The selling price is \$4,450.
- The property is not essential to the operations of the institution nor will the land be needed in the future to carry out the educational mission of the institution. The parcel is surplus appropriate for sale.
- The university requests approval to sell the property and deposit the proceeds to the ASU-Mountain Home property acquisition account.

RECOMMENDATION/RESOLUTION:

Be it resolved that the Arkansas State University System is approved to sell property on the Mountain Home campus, and that the president of the system or the president's designee is authorized to sign all documents necessary to close this transaction.


Charles Luter, Secretary


Mike Gibson, Chair

EXECUTIVE SUMMARY

Contact: Len T. Frey (870) 972-3303

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval of a winter 2014 private camp agreement.

ISSUE: ASUJ wishes to contract with certain employees to conduct private camps on the ASUJ campus. Camps are designed to bring future students to the campus due to their exposure to its facilities and personnel while engaged in program activities. Additionally, funds are generated and paid to ASUJ to cover the use of its facilities and auxiliary services.

BACKGROUND:

- A.C.A. § 6-62-401 authorizes the Boards of Trustees of the state institutions of higher learning to grant permission to employees of such institutions to conduct, on and in campus facilities, certain outside work for private compensation (as described in the Act) which are to be engaged in only after they have discharged fully their employment responsibilities to such institutions. Employees are required to take vacation during these camp periods.
- The Act grants the board the non-delegable duty to make express findings of fact as follows:
 - the activity in question involves no conflict of interest with the mission and purpose of the institution itself;
 - the activity proposed would bring to the campus a significant number of persons who are potentially future students who might tend to enroll on that campus as a result of their exposure to its facilities and its personnel while engaged in this activity; and
 - the contemplated activity will, as a part thereof, generate funds to be paid to the state institution for housing, meals and the use of institutional resources which will produce significant revenues in support of the auxiliary functions of the particular campus serving its enrolled students.
- The proposed contract complies with A.C.A § 6-62-401.
- The winter 2014 contract is as follows:

Tommy Raffo (Head Baseball Coach) for:
Tommy Raffo Winter Baseball Camps

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to enter into the agreement submitted for the purpose of allowing certain employees to conduct private athletic camps on and in ASUJ campus facilities for winter 2014.


Charles Luter, Secretary


Mike Gibson, Chair

EXECUTIVE SUMMARY

Contact: Tim Hudson (870) 972-3030

ACTION ITEM: Arkansas State University-Jonesboro requests approval to amend the Constitution and By-laws of the Faculty Association which are a part of the Faculty Handbook of Policies and Procedures.


ISSUE: The Board of Trustees must approve all provisions in employee Handbooks.

BACKGROUND:

- The Faculty Handbook Committee for ASUJ has reviewed the Constitution and By-laws of the Association and proposed changes to those documents.
- The changes are necessary to clarify which faculty members are eligible for membership in the Faculty Association, to establish the date for election of officers, to clarify the necessary votes to amend the constitution, and to make other stylistic changes.
- The proposed changes have been approved through the shared governance procedure.
- A revised copy is attached to this resolution.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to amend the Constitution and By-laws of the Faculty Association effective immediately.


Charles Luter, Secretary


Mike Gibson, Chair

Appendix A

CONSTITUTION OF THE FACULTY ASSOCIATION OF ARKANSAS STATE UNIVERSITY

This constitution of the Faculty Association of Arkansas State University is adopted in order to promote the effectiveness of the University in the discharge of its responsibilities, to effect closer coordination among the various colleges and departments of the University, and to provide a means by which the special competencies of the members of the faculty may be utilized more fully in the formulation and execution of the academic programs of the University.

Article I

THE FACULTY ASSOCIATION

Section I: Membership

All full time members of the faculty with the rank of instructor or above plus professional librarians and military science faculty are members of the Faculty Association.

Section II: Bylaws

The Faculty Association shall adopt such bylaws as it considers necessary to perform its functions.

Section III: Meetings

The Faculty Association shall hold at least one general meeting each semester of the regular school year and at any other time(s) deemed necessary by the Chancellor, the president of the Association, or by petition of 20 percent (20%) of the members of the Faculty Association. A majority of the membership shall constitute a quorum.

Section IV: Officers

The officers of the Faculty Association shall consist of a president; a president-elect, who shall preside in the absence of the elected president and who shall be elected by the Faculty Association; and a secretary-treasurer, who shall be elected by the Faculty Association, and who shall keep the records of the faculty proceedings, be responsible for the secretarial work related to the business of the Faculty Association, receive all monies paid to the Association, and maintain a record of all receipts and disbursements. The president shall serve for a term of two years. The president-elect shall be elected every other year and shall serve for one year, whereupon he/she will succeed the president in office. Upon completion of his/her term, the retiring president will serve for one year in the executive committee. The president and

president-elect shall not be from the same college. The secretary-treasurer shall be elected for a term of two years. Any faculty member eligible for service in the Faculty Senate shall be eligible to hold any elective office of the Faculty Association (See Article II, Section IX).

Section V: Functions and Responsibilities

The Faculty Association shall function as the parent organization of the Faculty Senate. It may, upon petition of 20 percent (20%) of its members, direct the Senate to defer action on any matter until a full meeting of the Faculty Association. With a dissenting majority vote the Association may delay any action of the Senate for three full semesters. Normally it will hear only the decisions of the Senate and review the policy and method of implementation of such policy as may be formulated by the Senate. The Faculty Association may direct the Senate to consider any problem by a petition of 10 percent (10%) of its members.

The president and/or president-elect of the Faculty Association or a member of the faculty so designated by the president of the Faculty Association shall attend meetings of the Board of Trustees, the Academic Deans Council, and other meetings as appropriate, and shall submit periodic reports to the Faculty Senate about the discussions of these bodies.

Article II

THE FACULTY SENATE

Section I: Composition

- The legislative body of the Faculty Association shall be a Faculty Senate.
- The officers of the Faculty Association shall reapportion seats on the Faculty Senate among the colleges and the independent departments on the basis of the number of faculty members within those units. Such apportionment shall be done annually, preceding the Senate election. The annual reapportionment of the Faculty Senate must be approved by a simple majority of the Senate.
- The professional library staff and the military science faculty shall be given representation as a departmental unit.
- Apportionment of the faculty senators is based upon the total number of full-time faculty-as listed by the official fall roster of the Provost and Vice Chancellor for Academic Affairs and Research. Excluded from this tally are full-time faculty members on leave.

- The officers of the Association may revise the number of faculty per allotted senator to maintain the size of the Faculty Senate within proper proportions.
- Each year, members of the faculty in a college shall have the right to apportion their seats among the various departments constituting the college or to elect at-large representatives. The procedures for choosing senators within each college shall be determined (and may be revised as necessary) by a majority vote of the faculty of that college.
- The procedures adopted shall be reported to the Faculty Senate within one month of adoption or modification.
- The term of each senator is fixed at two years. A senator may be elected for an unlimited number of consecutive terms.
- The officers of the Faculty Association shall be members of the Faculty Senate with all rights and privileges of such membership.

Section II: Eligibility

Eligibility for service in the Senate will be restricted to faculty members holding academic rank (including military science faculty and professional librarians) who have a minimum of three years of service at Arkansas State University. Tenured faculty status is preferred.

Section III: Officers

The Senate will elect its own vice-chair and secretary no later than the second meeting of the fall semester. In the event of a vacancy, the Senate will elect a replacement at its next meeting. The president of the Faculty Association will serve as Chair of the Senate. No officer may serve more than two full consecutive years in the same office. The Executive Committee of the Faculty Senate shall be composed of the president, president-elect, immediate past president, and secretary-treasurer of the Faculty Association, along with the vice-chair and secretary of the Faculty Senate. The Executive Committee shall plan for meetings of the Faculty Senate and conduct the business of the Senate and the Faculty Association between meetings.

Section IV: Meetings

The Faculty Senate shall meet at least once each month during the academic year. All meetings of the Senate shall be open to the public. Any member of the faculty who is not a member of the Senate may participate in the discussions but may not vote.

Section V: Duties

The Senate has authority to look into any subject affecting the well-being of the University, the faculty, or the student body. It must look into any question referred to it by the Faculty Association, the administration, or by petition of 10 percent (10%) of the faculty. It may receive individual requests but may decide on the validity of action.

The Senate will hear the reports of all Senate committees. The Senate alone will make recommendations from Senate committees to the administration.

The Senate has the power to appoint any number of special committees. These will be chaired by a member of the Senate, but may be staffed by non-senate faculty and administrative personnel. The committees will report to the Senate. Further action will be at the discretion of the Senate.

The secretary of the Senate will issue minutes of all Faculty Senate meetings. These will be posted on the ASU Faculty Senate website.

Section VI: Relationship of Faculty Association to the Senate

Upon petition of 20 percent (20%) of the faculty, the Senate must defer action on any matter until a full meeting of the Faculty Association. With a dissenting majority vote the Association may delay any action of the Senate for three full semesters. If the Senate approves an action in four consecutive semesters, it may so recommend to the administration.

Article III

AMENDMENTS

Amendments to this constitution may be proposed by a two-thirds vote of the Faculty Senate or by a majority vote of the Faculty Association members present at a general meeting of the Faculty Association. The text of a proposed amendment shall be distributed to each member of the general faculty not less than thirty days before it shall be considered. An amendment must be approved by a majority vote of the Faculty Association in a general meeting. It shall then be submitted, through the Chancellor, to the Board of Trustees of Arkansas State University and become effective upon their approval.

Article IV

RATIFICATION

Before the constitution shall become effective, it must be approved by a majority of the members of the faculty of the University, in attendance at a general faculty

meeting called for that purpose. It shall then be submitted, through the Chancellor, to the Board of Trustees of Arkansas State University and become effective upon their approval. Following approval of the Board, the president of the Faculty Association shall immediately take steps to call such elections as will be necessary to put it into operation.

BYLAWS OF THE FACULTY ASSOCIATION

- I. In accordance with the Constitution, Article I, Section II, complete current records of membership, indicating voting rights in the Faculty Association, shall be kept by the secretary-treasurer of the Faculty Association.
- II. An annual stipend is to be provided by Arkansas State University to finance the activities of the Faculty Association. No monies shall be disbursed by the secretary-treasurer without authorization by the Executive Committee (elected officers) of the Faculty Association for either the Association or the Faculty Senate. Further financing for the activities of the Faculty Association shall be provided by dues assessed annually to the members of the Faculty Association. The amount of annual dues shall be determined by the membership of the association.
- III. The president shall call the meetings specified in the Constitution, Article 1, Section III, notice being given to members of the Faculty Association. The president shall schedule regular meetings as deemed best suited to the University program.
- IV. Nomination and Election Procedures

A. Nomination of Officers

1. In accordance with the Constitution, every second year or as necessitated by vacancy in office, the president of the Faculty Association shall appoint a committee to present nominations for the office of president-elect at a meeting of the Association called during spring of each year. The Association members shall be notified of the nominees at least two weeks before the election date. Additional nominations may be made by a petition, signed by twenty (20) members of the Association, and filed with the president at least one week before the election date. The position of secretary-treasurer will also be included every second year, or as necessitated by vacancy in office, in presenting nominations.

2. Secret ballots must be used for the election, with the names of all certified candidates appearing on the ballot.
3. A majority of the members voting shall be necessary to elect an officer of the Association. In the event that no candidate for a particular office receives a majority of the votes cast, a run-off election shall be held during the Association meeting. If a quorum is not present, the run-off shall be held by ballot in two weeks.
4. Newly elected officers of the Association shall assume their duties at the first meeting of the Faculty Senate or the Faculty Association following their election.

B. Election of the Members of the Faculty Senate

1. Members of the Faculty Senate shall be elected by members of the faculty in their respective groups (colleges, departments within a college if the faculty of the college so decides, independent departments, or professional librarians) during the spring of each year to fill vacancies caused by the expiration of the term of a senator, or by any other reason as defined below.
2. New senators shall assume their duties in the first fall meeting of the Faculty Senate following their election.

C. Filling Vacancies

Officer and Senate vacancies shall be filled as they occur.

1. Officer Vacancies

Definition of vacancy: Office of president, president-elect, or secretary-treasurer shall be adjudged vacant when the incumbent (1) dies, (2) retires, (3) resigns from his/her office or from the university, or (4) goes on leave for a semester or more.

Procedures for filling vacancies:

President.

If the office of president becomes vacant while no president-elect is in office, the Senate, at the next Senate meeting following the vacancy, shall select an interim president to serve until the meeting of the Association called during the spring of each year. At this meeting, the Association, notwithstanding other provisions of these bylaws, will elect a president to serve a two-year term. At the next meeting of the

Association called during the spring of each year, the Association, notwithstanding other provisions of these bylaws, will elect a president- elect to serve a one-year term.

If the office of president becomes vacant while a president-elect is in office, the president-elect will become interim president until such time as he or she would have become president had no vacancy occurred, at which time he or she will assume the office of president. At the Association meeting called during the spring of the year following this assumption of the office as president, the Faculty Association shall elect a president-elect to a one-year term.

Procedures for filling vacancies:

Secretary-Treasurer.

If the office of secretary-treasurer becomes vacant, the Senate, at the next Senate meeting following the vacancy, shall elect an interim secretary-treasurer who shall serve until the next meeting of the Association during the spring of each year. At this meeting, the Association shall elect a new secretary-treasurer who will then serve a two-year term.

Procedures for filling vacancies:

Immediate Past President.

If the office of immediate past president becomes vacant, the Senate, at the next Senate meeting, may, if it wishes, select a person to serve on the Executive Committee until such time as the office is filled under the provisions of these bylaws.

If any vacancy occurs such that there is insufficient time to solicit nominations for the office prior to the spring meeting of the Association, the Senate, at the next Senate meeting, shall appoint a special nomination committee to solicit nominations for the office and report to the Senate at the following Senate meeting. Upon approval of the report of the committee, the Senate shall set a date for a special election. At least two weeks prior to the election, the Senate shall inform the Association membership by e-mail of the date, time, and place of the special election; the officer to be elected; and the nominees for the office. Additional nominations may be made by a petition signed by twenty (20) members of the Association, and filed with the president at least one week prior to the election. Upon completion of the special election, any persons elected will take office

and serve as if they had been elected at the previous spring meeting of the Association.

For purposes of other provisions of the Constitution and Bylaws, the offices of interim president and interim secretary-treasurer shall be considered offices different than those of president and secretary-treasurer respectively.

2. Senate Vacancies

a. Definition of vacancy. A Senate vacancy shall be adjudged to exist when a Senator (1) dies, (2) retires, (3) resigns from the Senate or from the University, (4) goes on leave for a semester or more, or (5) is elected to serve as president-elect or secretary-treasurer of the Faculty Association.

b. Procedure for filling vacancies. The president of the Faculty Association, in consultation with the members of the affected group and with the approval of the Faculty Senate, shall make interim appointments effective until the next annual election. At the next annual election a senator or senators shall be elected to complete any unexpired term of the affected membership or memberships.

D. Special Elections

Special elections shall be conducted when more than four vacancies exist in the membership of the Senate, or when following a challenge in which a prior election has been voided by the Senate. Special elections shall follow, as far as possible, the same procedure used for the annual elections.

V. Amendment of Bylaws

These bylaws may be amended at any regular or called meeting of the Faculty Association by a majority vote of those present, provided the proposed change shall have been submitted to each member of the Faculty Association at least 72 hours before the meeting.

EXECUTIVE SUMMARY

Contact: Lynita Cooksey (870) 972-2030

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to offer a new emphasis in Behavior Analysis in the Bachelor of Science in Psychology degree.

ISSUE: The Board of Trustees must approve the offering of any new degree, minor or any new option of an existing degree.

BACKGROUND:

- The creation of a Behavior Analysis emphasis area is in response to assessment of student perceptions of the Bachelor of Science in Psychology program which currently has no emphasis areas. Data indicate that students are interested in tailoring their undergraduate psychology degree in order to have a more focused undergraduate experience and to be competitive for graduate level programs.
- Behavior analysis is a rapidly growing profession with very competitive salary and growth potential. For those students anticipating entering graduate programs in human service and mental health professions, applied behavior analysis offers an alternative to traditional counseling or social work programs. There are numerous certification, master's level, and doctoral level behavior analysis programs available for students who graduate from our program. There are strong, traditional campus programs as well as online programs and there is a clear demand for students with Board Certified Behavior Analyst credentials.
- The goal of the proposed emphasis area is to prepare undergraduate students for access to competitive graduate programs that lead to board certification in behavior analysis.
- No new funds are required.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to offer a new emphasis in Behavior Analysis in the Bachelor of Science in Psychology degree effective fall semester 2014.



Charles Luter, Secretary



Mike Gibson, Chair

EXECUTIVE SUMMARY

Contact: Lynita Cooksey (870) 972-2030

ACTION ITEM: Arkansas State University-Jonesboro (ASUJ) requests approval to offer a new emphasis, Collaborative Piano Performance in the Master of Music in Performance degree.


ISSUE: The Board of Trustees must approve the offering of any new degree, minor or any new option of an existing degree.

BACKGROUND:

- The purpose of the program is to provide students with a degree that is recognized in a positive light by other institutions and employers. It will emphasize the art of collaborative piano or performance of music for piano and at least one other instrument or voice, as opposed to solo piano performance. This will make graduates marketable to musical organizations and for careers in higher education.
- The degree will be the only one of its kind in the state. It will require all the coursework of the current Master of Music in Piano Performance degree, plus the addition of a course in Graduate Collaborative Piano, which may be repeated for credit.
- No new funds are required.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Jonesboro is approved to offer a new emphasis in Collaborative Piano Performance in the Master of Music in Performance degree effective summer semester 2014.


Charles Luter, Secretary


Mike Gibson, Chair

EXECUTIVE SUMMARY

Contact: Ted Kalthoff (501) 882-8830

ACTION ITEM: Arkansas State University-Beebe request approval to offer a Technical Certificate and a Certificate of Proficiency in Office Assistant.


ISSUE: The Arkansas State University Board of Trustees must approve the offering of any new degree program or any new option of any existing program.

BACKGROUND:

- This program will be offered at the Searcy campus of Arkansas State University-Beebe and is designed for students wanting to take a one-year program and enter the work force.
- Arkansas State University-Beebe currently employs full-time instructors and adjunct instructors qualified to teach the courses within this certificate.
- Since the courses, instructors, and facilities are already in place, there will be no additional cost for this program.
- While a similar program exists within Arkansas State University-Beebe Business Department, this program will be unique. It is not designed to flow into an Associate of Applied Science Degree. It is designed as a one-year program for students who want to acquire the necessary skills to enter the work force as an office assistant.

RECOMMENDATION/RESOLUTION:

Be it resolved that Arkansas State University-Beebe is approved to offer a Technical Certificate and a Certificate of Proficiency in Office Assistant effective fall semester 2014.


Charles Luter, Secretary


Mike Gibson, Chair

EXECUTIVE SUMMARY

Contact: Martin Eggenberger (870) 508-6102

ACTION ITEM: Arkansas State University-Mountain Home (ASUMH) requests approval to offer a new degree, an Associate of Applied Science in Workforce Technology with an emphasis in Automotive System Repair, a Technical Certificate and a Certificate of Proficiency in Automotive System Repair.

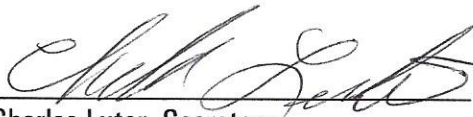
ISSUE: The ASU Board of Trustees must approve the offering of new degrees.

BACKGROUND:

- This degree was developed in response to surveys of employers in the Mountain Home area.
- The program will provide technically skilled workers for area employers.
- This program will also be offered to area high school students in the secondary center format.
- The secondary student will be able to complete up to 16 hours of credit in either the certificate or degree programs.

RECOMMENDATION/ RESOLUTION:

Be it resolved that Arkansas State University-Mountain Home is approved to offer an Associate of Applied Science in Workforce Technology Degree with an emphasis in Automotive Systems Repair, a Technical Certificate and a Certificate of Proficiency in Automotive Systems Repair effective fall semester 2014.



Charles Luter, Secretary



Mike Gibson, Chair

EXECUTIVE SUMMARY

Contact: Martin Eggensperger (870) 508-6102

ACTION ITEM: Arkansas State University-Mountain Home (ASUMH) requests approval to offer a new degree, an Associate of Applied Science in Workforce Technology with an emphasis in Heating, Ventilation, and Air Conditioning, a Technical Certificate and a Certificate of Proficiency in Heating, Ventilation, and Air Conditioning.

ISSUE: The ASU Board of Trustees must approve the offering of new degrees.

BACKGROUND:

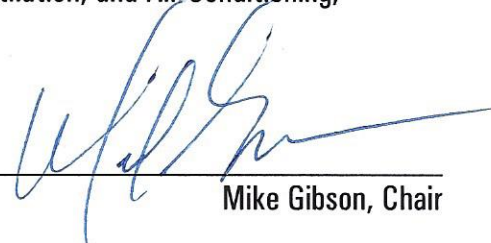
- This degree was developed in response to surveys of employers in the Mountain Home area.
- The program will provide technically skilled workers for area employers.
- This program will also be offered to area high school students in the secondary center format.
- The secondary student will be able to complete up to 16 hours of credit in either the certificate or degree programs.

RECOMMENDATION/ RESOLUTION:

Be it resolved that Arkansas State University-Mountain Home is approved to offer an Associate of Applied Science in Workforce Technology degree with an emphasis in Heating, Ventilation, and Air Conditioning, a Technical Certificate and a Certificate of Proficiency in Heating, Ventilation, and Air Conditioning, effective fall semester 2014.



Charles Luter, Secretary



Mike Gibson, Chair

ARKANSAS STATE UNIVERSITY-JONESBORO
ACADEMIC APPOINTMENT
December 14, 2013

HUDSON, DEIDRA RANSBURGH

Study Abroad Program Director

Salary: \$28.36 hourly rate (28 hours worked per week at an annual salary of \$41,292.16)

Effective: May 1, 2013

Source of Funds: Part-time extra help (non-budgeted)

Justification: Administering the Study Abroad Program

Education:

2001 Ph.D. Educational Leader and Research, University of Southern Mississippi, Hattiesburg, MS

1994 M.A. Speech-Language Pathology, University of Tennessee, Knoxville, TN

1989 B.A. Speech Communication, University of Tennessee, Knoxville, TN

Employment:

2013-Present Adjunct Faculty and Study Abroad Program Director, Arkansas State University-Jonesboro

2006-2013 Owner, Light and Soul Photography, Victoria, TX

2006-2011 Youth Minister and Christian Education Director, Trinity Episcopal Church and School, Victoria, TX

2003-2006 Unemployed, Homemaker

ARKANSAS STATE UNIVERSITY-JONESBORO
ACADEMIC REASSIGNMENTS OF DUTY
December 14, 2013

HRONEK, PAMELA C.

From: Associate Professor of History and Chair of the History Department
To: Associate Professor of History
Effective: August 16, 2013
Salary: \$75,789
Source of Funds: Education and General, page 105, line 14
Justification: Dr. Hronek will step down from the role of Chair of the History Department.

HUDSON, GAIL

From: Professor of Marketing and Chair of the Management and Marketing Department
To: Professor of Marketing
Effective: August 16, 2013
Salary: \$103,736
Source of Funds: Education and General, page 115, line 13 (\$94,985) and Tuition Differential, page 110, line 2 (\$8,751)
Justification: Dr. Hudson will step down from the role of Chair of the Management and Marketing Department.

KEY, JOSEPH

From: Associate Professor of History and Assistant Chair of the History Department
To: Chair, Department of History
Effective: January 1, 2014
Salary: \$81,291 (12-month rate)
Source of Funds: Education and General, page 105, line 1
Justification: Dr. Key will assume the role of Chair of the History Department.

PHILHOURS, MELODIE J.

From: Associate Professor, Department of Marketing
To: Interim Chair, Department of Management and Marketing
Effective: August 16, 2013
Salary: \$117,907 (12-month rate)
Source of Funds: Education and General, page 115, line 1 (\$90,104.53) and Tuition Differential, page 110, line 30 (\$27,802.47)
Justification: Dr. Philhours will assume the role of Interim Chair of the Management and Marketing Department.

POLK, ANDREW

From: Instructor, Department of History
To: Assistant Professor, Department of History
Effective: August 16, 2013
Salary: \$50,000
Source of Funds: Education and General, page 105, line 8
Justification: Degree completion

ARKANSAS STATE UNIVERSITY-JONESBORO
NON-ACADEMIC APPOINTMENTS
December 14, 2013

DELAIBATI, NEMANI

Director of Rugby, Club Sports

Salary: \$35,000

Effective: November 4, 2013

Source of Funds: E&G, Page 27, Line 1

Justification: Replaces Alex Houser who resigned (\$36,050)

Education:

2013 B.S. Human Biology, Texas Chiropractic College, Pasadena, TX

Employment:

2011 – 2013 Head Coach, Bay Area Rugby Club, Houston, TX

2007 – 2010 Head Coach of Men's Rugby Club, Palmer College of Chiropractic, Davenport, IA

2006 Assistant Coach, Chicago Women's Rugby Club, Chicago, IL

2005 Head Coach, Palmer College of Chiropractic Men's Rugby Club, Davenport, IA

2004 Assistant Coach, Huntsville Rugby Club, Huntsville, AL

2003 Assistant Coach, West Chester University Women's Rugby, West Chester, PA

QUECK, AUSTIN

Assistant Coach, Athletics-Marketing

Salary: \$29,000

Effective: September 23, 2013

Source of Funds: E&G, Page 37, Line 6 and Auxiliary, Page 211, Line 13 plus the university has determined to use a portion of the funds donated by outside sources

Justification: Replaces Sarah Munoz who was promoted (\$30,000)

Education:

2012 B.S. Sport Management, University of Arkansas, Fayetteville, AR

Employment:

2012 – Present Marketing Associate, Wichita State University, Department of Athletics, Wichita, KS

2011 – 2012 Razorback Sport Marketing Intern, University of Arkansas Athletic Marketing Department, Fayetteville, AR

Apr-Aug 2011 Game Day Intern, Northwest Arkansas Naturals, Springdale, AR

SULLIVAN, DUSTIN

Assistant Director of Development

Salary: \$37,399

Effective: September 23, 2013

Source of Funds: E&G, Page 37, Line 1

Auxiliary, Page 211, Line 5 with salary savings from line 6 (vacated)

Justification: Replaces Brad Bobo who resigned (\$35,140)

Education:

2010 B.S. Radio-Television, Arkansas State University

Employment

2011 – Present Content Editor, ESPN, Bristol, CT

2010 – 2011 Sports Editor, Daily Dunklin Democrat, Kennett, MO

Sep-Nov 2009 Content Edit Intern, ESPN, Bristol, CT

2008 – 2010 Sports Producer/Student Worker/Contributor, ASU-TV, ASU-Jonesboro

ARKANSAS STATE UNIVERSITY-JONESBORO
NON-ACADEMIC REASSIGNMENTS OF DUTY
December 14, 2013

BROOKS, JASON

From: Student Services Coordinator
To: Academic Advisor for Student Athlete Support, University College
Effective: August 19, 2013
Salary: \$28,800
Source of Funds: E&G, Page 51, Line 3
Justification: Replaces Brandon Gorman who resigned (\$31,212)

CUMMINGS, CAROL

From: Student Development Specialist, Student Union
To: Director of Recreation & Intramurals, Student Union
Effective: July 1, 2013
Salary: \$45,199
Source of Funds: E&G, Page 26, Line 1 plus salary savings
Justification: Expansion of duties with an increase of salary (\$38,199)

KUIZIN, LAURA

From: Project/Program Director, McNair Program
To: Project/Program Director, S.M.A.R.T. Center,
College of Science and Mathematics
Effective: October 1, 2013
Salary: \$57,200
Source of Funds: Funded from Science and Math tuition differential
Justification: Funding source for McNair Center ended and Laura was transitioned to the S.M.A.R.T. Center

WHEAT, SCOTT

From: Information Systems Coordinator, ITS
To: Associate Director Information Technology, ITS
Effective: August 20, 2013
Salary: \$47,081
Source of Funds: E&G, Page 205, Line 8
Justification: Changing from classified to non-classified position.

WYATT, JULIE

From: Administrative Specialist III, College of Business
To: Research Assistant, Office of the Chancellor
Effective: October 28, 2013
Salary: \$35,000
Source of Funds: E&G, Page 1, Line 5
Justification: Replaces Shirelle Larry who resigned (\$37,885)

ARKANSAS STATE UNIVERSITY-NEWPORT
ACADEMIC APPOINTMENT
December 14, 2013

VINSON, REBEKAH

Instructor of Cosmetology

Salary: \$40,000 (10.5 month)

Effective: September 9, 2013

Source of Funds: E&G, Page 105, Line 2

Justification: Demand for courses is such that additional faculty is needed

Education:

2013 Technical Certificate, Cosmetology Instructor Trainee, Arkansas State University-Newport

1995 Technical Certificate, Cosmetology, Delta Vo-Tech, Marked Tree, AR

Experience:

2008 – present Owner/Hair Stylist, Bella's Hair & Nail Salon, West Memphis, AR

2006 – 2008 Hair Stylist, Joseph's Salon, Marion, AR

1996 – 2006 Hair Stylist, Body Reflections, West Memphis, AR

ARKANSAS STATE UNIVERSITY-NEWPORT
NON-ACADEMIC APPOINTMENTS
December 14, 2013

SHULL, MARTHA

Interim Vice Chancellor for Academic Affairs

Salary: \$106,000

Effective: January 6, 2014

Source of Funds: E&G, Page 45, Line 1

Justification: Replacement for Sandra Massey who was appointed Chancellor (Salary \$112,200)

Education:

1975 Ph.D., English and American Studies, Bowling Green University, Ohio
1973 M.A., American Studies, Bowling Green University, Ohio
1965 M.A., English, University of Dayton, Ohio
1962 B.A., English, French & History, Bowling Green University, Ohio

Experience:

2012 – present Adjunct Faculty/PACE Grant Developmental Education/English Lead,
Arkansas State University-Newport, Jonesboro & Marked Tree
2005 – 2008 Perkins Director, Black River Technical College, Pocahontas, AR
2003 – 2004 English, Communications and Humanities Chair, University of Maryland, Asia
2000 – 2003 Division Chair, Black River Technical College, Pocahontas, AR

THOMPSON, SETH

Project Specialist (Jonesboro Campus)

Salary: \$36,000 (12 month)

Effective: September 15, 2013

Source of Funds: E&G, Page 92

Justification: Demand for student services after hours is such that additional staff is needed.

Education:

2009 B.S., Radio-Television, Arkansas State University-Jonesboro
2006 A.A., Arkansas State University-Newport

Experience:

2007 – present Independent Contractor, Freelance TV Production, Newport, AR
2009 – 2013 Student Worker, Arkansas State University-Newport, Newport, AR
2008 – 2009 Field Producer, Judd Hill Plantation, Poinsett County, AR
Prior to 2007 Student

WILLIAMS, LARRY

Development Counselor

Salary: \$29,897

Effective: October 15, 2013

Source of Funds: E&G, Page 40

Justification: Temporary part-time appointment to assist with the growth and development of fundraising and fundraising strategies.

Education:

1979 Ed.D., Oklahoma State University, Stillwater, OK

1973 M.S., Education, East Central State College, Ada, OK

1969 B.S., Education, East Central State College, Ada, OK

Experience:

2001 – 2013 Chancellor, Arkansas State University-Newport