

**AGENDA**  
**ARKANSAS STATE UNIVERSITY**  
**BOARD OF TRUSTEES**  
**December 12, 2008**  
**10:00 a.m.**  
**Beebe Campus**

- I. Call to Order  
Mr. Mike Gibson, Chair
- \*II. Approval of the Minutes of Meeting  
September 12, 2008
- III. President's Report  
Reports of the Chancellors
- \*IV. Agenda
  - Proposed ASU System Resolutions
    - Resolution approving ASU System revisions to the System Staff Handbook.
    - Resolution approving ASU System to borrow a sum sufficient to meet residential construction needs on the ASU-Jonesboro campus.
    - Resolution approving ASU System to revise its campus budgets for the 2008-2009 fiscal year to reflect the payment of the health care cost increase.
    - Resolution approving ASU System to adopt a revised Mandatory Defined Contribution Retirement Plan, Supplemental Defined Contribution Plan, and Social Security Alternative Plan to ensure compliance with IRS regulations.
    - Resolution approving ASU System to establish a uniform policy for background checks.
    - Resolution approving ASU System to establish a uniform policy for prohibition of weapons.
    - Resolution approving ASU System to establish a uniform policy for the awarding of honorary degrees.
    - Resolution approving ASU System to establish a uniform policy for the naming of facilities and programs.
    - Resolution approving ASU System to name the Westside Overpass the Marion Berry Parkway.

- **Proposed ASU-Jonesboro Resolutions**
  - **Resolution approving ASU-Jonesboro to amend its shared governance process in the current ASUJ Faculty Handbook.**
  - **Resolution approving ASU-Jonesboro to delete the Senate Standing Calendar Committee and the Senate Standing Library committee from the Bylaws of the Faculty Association Constitution in the Faculty Handbook.**
  - **Resolution approving ASU-Jonesboro to conduct a private athletic camp on and in ASUJ campus facilities.**
  - **Resolution approving ASU-Jonesboro to reduce the course fees associated with three courses in the College of Business to a flat rate of \$25 per course.**
  - **Resolution approving ASU-Jonesboro to establish tuition for its online in-state Master of Business Administration program.**
  - **Resolution approving ASU-Jonesboro to modify its contracts with agents/agencies in India and Nepal (including TASMAC) to require students to pay a non-refundable tuition deposit of \$5,000 prior to admission.**
  - **Resolution approving ASU-Jonesboro to provide academic merit-based scholarships to international students.**
  - **Resolution approving the strategic plan and operating policies and procedures for the ASU Museum.**
  - **Resolution approving ASU-Jonesboro to offer the existing Bachelor of Science in Accounting at ASU-Beebe.**
- **Proposed ASU-Mountain Home Resolution**
  - **Resolution approving ASU-Mountain Home to name the McCurley Maintenance Complex.**
- **Proposed ASU-Newport Resolution**
  - **Resolution approving ASU-Newport to offer an Associate of Applied Science in Business Technology online degree effective fall semester 2009.**

**V. Executive Session**

**\*VI. Approval of Personnel Actions**

**VII. Other Business**

**\*VIII. Election of Officers**

**\*IX. Adjournment**

**\*Action Items**

**Arkansas State University  
Board of Trustees  
December 12, 2008**

The Arkansas State University Board of Trustees met on December 12, 2008, in the Science Building Lecture Hall on the Beebe campus. Mr. Mike Gibson, Chair of the Board of Trustees, called the meeting to order at 10:04 a.m. Board members present were: Mr. Mike Medlock, Mrs. Florine Milligan, Mr. Howard Slinkard, and Mr. Ron Rhodes. Pastor Roger Hook with First United Methodist Church, Beebe, delivered the invocation.

**Minutes:**

Upon motion by Mrs. Milligan, second by Mr. Medlock, the minutes of September 12, 2008, were approved.

AYES: Gibson, Medlock, Milligan, Slinkard, Rhodes

NAYS: None

**Campus Reports**

**Beebe – Chancellor Eugene McKay**

- \$500,000 was received from the 2007 General Improvement Fund for Phase II development of the ASU-Searcy campus. Completion of Phase II is scheduled for spring 2009.
- June 1, 2009, the Beebe and Searcy campuses will become non-smoking campuses. Heber Springs was designated as a non-smoking campus last year.
- Dr. Dianne Tiner, vice chancellor at ASU-Heber Springs, was recognized for her service. She will retire at the end of January 2009.
- Dr. Deborah Garrett was introduced as the new vice chancellor for Student Services at ASU-Beebe.

## **Mountain Home – Lyndle McCurley, Vice Chancellor for Administrative Affairs**

- Congratulations were extended to Karen Hopper, associate vice chancellor for Research, Special Projects, and Distance Learning, who was elected state representative.
- A \$500,000 grant was received from the state to assist in the construction of the Vada Sheid Community Development Center.
- Dr. Pat Bailey, vice chancellor for Academic Affairs, and her team were commended for hosting the Committee on Accreditation for Respiratory Care in November. The report was positive, and deemed a phenomenal endeavor worthy of national recognition by the committee.
- The University of Arkansas for Medical Sciences (UAMS) and Area Health Education Centers-North Central (AHEC-NC) have approved a partnership to offer the UAMS Dental Hygiene program on the ASUMH campus. The program was established in cooperation with area dentists. Students will complete clinical at the Mountain Home Christian Clinic, which offers free medical and dental assistance to those in need. The total projected cost of the three-year program is over \$500,000.
- A Red Hat Day was designated November 14 with over 200 ladies attending.
- The Vada Sheid Community Development Center is progressing with a topping out ceremony scheduled for March 2009.
- The first organized drive-through for community flu shots was held on campus. The local health department reported 1,824 individuals received the vaccine, double the number from the previous year.

- Events such as the Fall Festival/Halloween/ Kids Bash, and Jingle on the Green have become traditions, which are much anticipated and thoroughly enjoyed by the community.
- Mr. McCurley, who is retiring January 2009, thanked the board and co-workers for allowing him to be a part of ASU.

**Newport – Chancellor Larry Williams**

- An employee awards ceremony was held on November 6 which recognized 645 combined years of service to the college.
- A groundbreaking ceremony was held December 4 for the ASU Technical Center in Jonesboro. The Technical Center in conjunction with ASU-Jonesboro and the Delta Center for Economic Development Center are focused on meeting the economic development opportunities in the area. A group has been sent to Germany to address workforce needs in the wind industry, which will have significant impact on Craighead and Poinsett Counties and the region.
- Governor Mike Beebe presented the City of Marked Tree, the Arkansas Community of Excellence Award (ACE) on the campus of the ASU Technical Center-Marked Tree.
- The Donald W. Reynolds Foundation and the Clinton School of Public Service jointly have named twenty communities in Arkansas that are eligible to submit applications for grants to build community centers. The applications must be submitted by December 26, and the Reynolds Foundation will choose three to five to receive funding. The centers will represent an investment of \$3 to \$5 million each. Newport was one of the twenty communities selected and ASUN is working with

local leaders to assist with the application process. Awards will be announced in the spring 2009.

- Construction projects on the campuses of ASU-Newport, ASU Technical Center at Marked Tree, and ASU Technical Center at Jonesboro are progressing well with anticipation of completion by fall 2009.
- In order to meet the workforce needs of the region, a team from the ASU Technical Center at Marked Tree has traveled to Indiana to visit the Amatrol facilities. Also, a representative of Festo, a manufacturer of automotive equipment, visited the Jonesboro Technical Center. ASU-Newport has been provided a \$200,000 grant to assist with the purchase of automotive manufacturing equipment to be located at the Technical Center in Jonesboro to support the training needs of this company.

#### **Jonesboro – Chancellor Robert Potts**

- A \$100,000 gift was received from the Wal-Mart Foundation in support of the Beck Pride Center. The award was presented on Veterans Day in Bentonville.
- Dr. Hans Hacker of the Political Science Department took a team of students to compete in Moot Court competition at Texas Tech University. The Jonesboro team was ranked third of the top four teams and received two of the top speaker awards.
- In order to further develop the Masters of Business Administration program, a concentration area in Management Information Systems within the MBA program will be submitted to the Arkansas Department of Higher Education (ADHE). While no formal approval is needed, the board must be notified of the change prior to submission to the ADHE.

- The proposed change in Shared Governance is recommended although the change did not receive 100% consensus from all involved in the process. The Staff Senate voiced concerns, and a number of changes were made in the initial proposal. The Student Government Association also had one issue, but both groups are agreeable to the changes presented.
- Construction continues on the Donald W. Reynolds Center for Health Sciences, the Delta Center for Economic Development, Honors Hall, Student Apartments, and Student Recreation and Wellness Center. With the \$4 million grant from Governor Beebe, the Liberal Arts Building is in the construction document phase. Bids for Phase I of the Westside Overpass project have been received.
- Mr. Cristian Murdock, vice chancellor for University Advancement, and Dr. Michael Dockter, assistant vice chancellor for Research and Technology Transfer, were introduced.
- The Centennial Celebration begins on January 1 to commemorate 100 years since the founding of the university. The first event will be a legislative reception on January 13. This event will be followed by a ceremonial reenactment of the signing of Act 100 on January 14 in the State Capitol rotunda at 10:00 a.m.
- Commencement will be on December 13 with over 700 students receiving degrees. Mr. Clay Jenkinson will be the commencement speaker.

#### **System – President Les Wyatt**

- Executive reports, including the Chancellor's reports, and the board agenda are posted to the System Web site at [www.asusystem.edu](http://www.asusystem.edu) for viewing the day before the scheduled board meeting. Minutes and resolutions are posted after approval.



- Representatives from all the campuses have been working on several pieces of information to be presented during the coming legislative session. Notably, the proposed budget for executive recommendation by the Governor's staff, the prospect for funding considerations by the State, and the Governor's balanced budget recommendations. Recommendations are being made which address the first year of the biennium but may not have specific recommendations for the second year of the biennium, primarily because the state of the economy is largely unknown for the second year and a response to the annual meetings of the legislature has not been developed. The proposed allocations for the four-year campus and each of the two-year campuses are creating a tight budget situation for the coming year. This situation is being monitored in order to minimize the impact on students and faculty. Budgets will be presented to the board in spring 2009.
- Campuses are working on a response to the development of new scholarships created by the state lottery.
- Personnel issues and adjustments to personnel policies are being reviewed for presentation to the Legislature. Appreciation was expressed to the Board for their allowance given to adjust and modify the health benefit program for all employees within the system. A resolution will be presented that will adjust the budgets to reflect the changes.
- Copies of the Legislative Joint Audit report were distributed to the board. The report overall was good with few exceptions.

**ASU-System Resolutions:**

- Resolution 08-75 approving ASU System revisions to the System Staff Handbook.

- Resolution 08-76 approving ASU System to borrow a sum sufficient to meet residential construction needs on the ASU-Jonesboro campus.
- Resolution 08-77 approving ASU System to revise its campus budgets for the 2008-2009 fiscal year to reflect the payment of health care cost increases.
- Resolution 08-78 approving ASU System to adopt a revised Mandatory Defined Contribution Retirement Plan, Supplemental Defined Contribution Plan, and Social Security Alternative Plan to ensure compliance with IRS regulations.

Upon motion by Mr. Slinkard, second by Mr. Rhodes, Resolutions 08-75 through 08-78 were approved.

AYES: Gibson, Medlock, Milligan, Slinkard, Rhodes

NAYS: None

**Policies:**

- Resolution 08-79 approving ASU System to establish a uniform policy for background checks.
- Resolution 08-80 approving ASU System to establish a uniform policy for prohibition of weapons.
- Resolution 08-81 approving ASU System to establish a uniform policy for the awarding of honorary degrees.
- Resolution 08-82 approving ASU System to establish a uniform policy for the naming of facilities and programs.

Dr. Wyatt explained these resolutions address the need to define and expand existing policies for all of the campuses within the system.

Upon motion by Mrs. Milligan, second by Mr. Medlock, Resolutions 08-79 through 08-82 were approved.

AYES: Gibson, Medlock, Milligan, Slinkard, Rhodes

NAYS: None

**Naming:**

- Resolution 08-83 approving ASU System to name the Westside Overpass the Marion Berry Parkway.

Dr. Wyatt explained that the Westside Overpass project would not have been possible without the prolonged and dedicated support provided by Congressman Marion Berry. All of the campuses within the ASU System have benefitted as a direct result of Congressman Berry's efforts, not just those in the First District whom he represents.

Upon motion by Mr. Medlock, second by Mrs. Milligan, Resolution 08-83 was approved.

AYES: Gibson, Medlock, Milligan, Slinkard, Rhodes

NAYS: None

**ASU-Jonesboro Resolutions:**

- Resolution 08-84 approving ASUJ to amend its shared governance process in the current ASUJ Faculty Handbook.
- Resolution 08-85 approving ASUJ to delete the Senate Standing Calendar Committee and the Senate Standing Library Committee from the Bylaws of the Faculty Association Constitution in the Faculty Handbook.
- Resolution 08-86 approving ASUJ to conduct a private athletic camp on and in ASUJ campus facilities.
- Resolution 08-87 approving ASUJ to reduce the course fees associated with three courses in the College of Business to a flat rate of \$25 per course.

- Resolution 08-88 approving ASUJ to establish tuition for its online in-state Master of Business Administration program.
- Resolution 08-89 approving ASUJ to modify its contracts with agents/agencies in India and Nepal (including TASMAC) to require students to pay a non-refundable tuition deposit of \$5,000 prior to admission.
- Resolution 08-90 approving ASUJ to provide academic merit-based scholarships to international students.
- Resolution 08-91 approving the strategic plan and operating policies and procedures for the ASU Museum.
- Resolution 08-92 approving ASUJ to offer the existing Bachelor of Science in Accounting at ASU-Beebe.

Dr. Wyatt said Resolutions 08-84 and 08-85 are modifications to the existing ASUJ Faculty Handbook. Detailed information about the recommendations was provided which included a document from the Staff Senate regarding their participation in the process. Resolution 08-89 will reduce the existing \$10,000 tuition deposit to \$5,000 to make the deposit more reasonable for students from other countries. Resolution 08-90 will provide for a limited number of academic merit-based scholarships for international students. While the primary focus of the scholarship programs are for domestic students, it is anticipated that this provision will assist in attracting qualified applicants from other countries. Resolution 08-91 will meet the demands of the American Museum Association which requires the review and approval of a strategic plan and operating policies and procedures for accreditation purposes. The entire strategic plan will be provided to the board in addition to the executive summary already distributed. All other resolutions presented were either routine in nature or self-explanatory.

Upon motion by Mr. Rhodes, second by Mr. Slinkard, Resolutions 08-84 through 08-92 were approved.

AYES: Gibson, Medlock, Milligan, Slinkard, Rhodes

NAYS: None

**ASU-Mountain Home Resolutions:**

- Resolution 08-93 approving ASUMH to name the McCurley Maintenance Complex.

The complex will be named for Mr. Lyndle McCurley, retiring Vice Chancellor for Administrative Affairs, for his dedicated service to ASU-Mountain Home and the community.

Upon motion by Mrs. Milligan, second by Mr. Rhodes and Mr. Slinkard, Resolution 08-93 was approved.

AYES: Gibson, Medlock, Milligan, Slinkard, Rhodes

NAYS: None

**ASU-Newport Resolution:**

- Resolution 08-94 approving ASUN to offer an Associate of Applied Science in Business Technology online degree effective fall semester 2009.

Upon motion by Mr. Slinkard, second by Mrs. Milligan, Resolution 08-94 was approved.

AYES: Gibson, Medlock, Milligan, Slinkard, Rhodes

NAYS: None

Mr. Bob Earwood, vice chair of the ASU Foundation Board, was introduced.

Mr. Earwood said with the advent of the ASU System, the board realized that it had a responsibility to all of the campuses of ASU to meet the needs equally and fairly.

Meetings and planning sessions have and will be held to determine the best method to

achieve this goal. The 29 member board is a dedicated volunteer group that is very diverse culturally, economically, and geographically with many members living in the cities where the ASU campuses are located. He pledged the board's commitment to support the Capital Campaign and to aid in meeting or exceeding established goals.

Upon motion by Mr. Rhodes, second by Mrs. Milligan, the board voted to retire into executive session at 11:17 a.m.

AYES: Gibson, Medlock, Milligan, Slinkard, Rhodes

NAYS: None

Mr. Gibson announced, "This body has voted to retire into executive session to consider the personnel action items. We will reconvene in public session following this executive session to present and vote on any action arrived at in private."

Mr. Gibson reconvened the board at 12:15 p.m.

Upon motion by Mr. Medlock, second by Mr. Rhodes, the academic appointments for Jonesboro and Mountain Home were approved.

AYES: Gibson, Medlock, Milligan, Slinkard, Rhodes

NAYS: None

Upon motion by Mrs. Milligan, second by Mr. Slinkard, the academic reassignment of duty for Jonesboro was approved.

AYES: Gibson, Medlock, Milligan, Slinkard, Rhodes

NAYS: None

Upon motion by Mr. Rhodes, second by Mrs. Milligan, the nonacademic appointments for the Jonesboro, Beebe, Mountain Home, and Newport were approved.

AYES: Gibson, Medlock, Milligan, Slinkard, Rhodes

NAYS: None

**Election of Officers for 2009:**

Mr. Rhodes presented the following slate of officers:

Chair, Mr. Mike Medlock  
Vice Chair, Mrs. Florine Milligan  
Secretary, Mr. Howard Slinkard

Upon motion by Mr. Rhodes, second by Mrs. Milligan, the officers were elected as presented.

AYES: Gibson, Medlock, Milligan, Slinkard, Rhodes

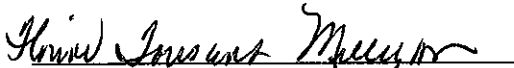
NAYS: None

Mr. Gibson was recognized and commended for his service as board chair.

Upon motion by Mr. Gibson, second by Mr. Rhodes, the meeting adjourned at 12:20 p.m.

AYES: Medlock, Milligan, Slinkard, Rhodes, Gibson

NAYS: None

  
Florine Tousant Milligan, Secretary

  
Mike Gibson, Chair

**EXECUTIVE SUMMARY**

Contact: Leslie Wyatt 870-933-7900

**ACTION ITEM:** Arkansas State University System (ASU System) requests approval of revisions to the System Staff Handbook.

**ISSUE:** The Board of Trustees must approve any revisions to the System Staff Handbook.

**BACKGROUND:**

- The purpose of the System Staff Handbook is to provide uniform employment guidelines to all of the staff employees in the system.
- The handbook is not a contract. It is a guide to assist staff employees in understanding employment policies and procedures.
- The revised System Staff Handbook was reviewed by the campus Human Resource Officers, shared with the campus Chief Finance Officers, and then shared with the campus Chancellors for distribution and comment among all campus employees. The final version has incorporated all the changes considered appropriate for the handbook and has been reviewed by Legal Counsel, system staff, and the President.

**RECOMMENDATION/RESOLUTION:**

Be it resolved, that the Arkansas State University Board of Trustees approves the revised System Staff Handbook to apply immediately to all staff employees.

  
Florine Tousant Milligan, Secretary

  
Mike Gibson, Chair



**EXECUTIVE SUMMARY**

Contact: Jennus Burton (870) 933-7950

**ACTION ITEM:** Arkansas State University System (ASU System) requests approval to borrow a sum sufficient to (1) Assist in constructing, furnishing and equipping two 50-bed residence hall units on the Arkansas State University-Jonesboro (ASUJ) campus, (2) Fund a commons building for the Apartment Hall under construction on the ASUJ campus, (3) Fund deferred maintenance projects for residence halls on the ASUJ campus, (4) Fund a debt service reserve, and (5) Provide sufficient funds for the first years debt service until the project can produce a positive cash flow.

**ISSUE:** ASU System requires additional net funding of \$8.2 million to assist in constructing, furnishing and equipping the projects at ASUJ, from a bond issue not to exceed \$9.5 million.

**BACKGROUND:**

- ASU System has a need to construct, furnish, and equip two facilities on the ASUJ campus and to fund deferred maintenance projects in residence halls on the ASUJ campus as follows:
  - Two 50-bed residence hall units on the Jonesboro campus at a cost of approximately \$6.1 million, of which approximately \$400,000 will be used for capitalized interest costs until the project is complete and begins to have positive cash flow;
  - An Apartment Hall Commons Building on the Jonesboro campus at a cost of approximately \$700,000; and
  - Deferred maintenance projects for residence halls totaling \$1.4 million on the Jonesboro campus as follows:

▪ University Hall Boiler Replacement	\$ 239,380
▪ University Hall Cooling Tower Replacement	\$ 239,380
▪ Elevator Modifications to Meet Existing Code	\$ 921,240
▪ Total Deferred Maintenance Projects	\$1,400,000
- The bond issue would be sold for not to exceed 30 years at an average interest rate not to exceed 5.50%. ASU System would like to sell the bonds early in the calendar year 2009 so that the closing could occur in early 2009. ASU System is pursuing a System bond rating from Moody's to avoid being dependent upon the purchase of bond insurance if it makes economic sense for future bond issues. The Federal Reserve Bank, through Ben Bernanke's recent testimony, and the Secretary of the Treasury, Henry W. Paulson, Jr. has recommended another financial stimulus package to reverse the effects of a recession. Interest rates are somewhat unpredictable at this point; however, they remain attractive in the 5% to 5.5%+ range for long-term debt. Some discussion of a credit crunch may affect the bond interest rate, however. ASU System would like to get the lowest interest rate possible to save our students tuition and fees that support these projects.

**EXECUTIVE SUMMARY**

Contact: Jennus Burton (870) 933-7950

- The ASUJ new housing project is approximately 6,500 square feet (3,250 square feet each building) and will cost approximately \$5.7 million. It will house 100 students in two 50-bed configurations. It will be centrally located very near the new Donald W. Reynolds Health Sciences building. Funding will be 100% from this bond issue. The source of repayment will be residence hall fees from the ASUJ campus.
- The ASUJ Apartment Hall Commons Building will consist of approximately 3,820 square feet. It will house a central management desk and office, a conference room and a laundry facility to accommodate the 189-bed project already funded and under construction. The laundry facility will be contracted out to a private vendor who will pay the university commissions on the laundry sales. The cost of the project will be approximately \$700,000 from this bond issue. The source of repayment will be residence hall fees from the ASUJ campus.
- The ASUJ deferred maintenance project will consist of several projects requiring attention in the older residence halls at ASUJ. Kays Hall was constructed in 1966, University Hall was constructed in 1962, and Arkansas Hall was constructed in 1962. These buildings require major system upgrades. The university issued bonds in December 2007 for some residence hall deferred maintenance projects totaling \$2 million. Bids for the projects exceeded the amount of bonds issued. Consequently, this additional bond issue is required to address a portion of the original project list. The additional cost of these projects will be approximately \$1.4 million, all of which will come from this bond issue. The projects slated to be completed with these funds are as follows:

○ University Hall Boiler Replacement	\$ 239,380
○ University Hall Cooling Tower	\$ 239,380
○ Elevator Modifications Kays Hall, University Hall, and Arkansas Hall	\$ 921,240
<b>TOTAL</b>	<b>\$1,400,000</b>
- ASUJ will require additional funds defined as capitalized interest to pay the debt service on the two new 50-bed residence halls estimated at \$400,000 for one year until they begin to have a positive cash flow. A one year debt service reserve in the amount of approximately \$667,000 may be necessary as well.
- ASU System will need to hire a Bond Counsel and Bond Underwriter to structure, manage, and sell the long term bonds to finance these projects. ASU System will use Friday, Eldredge & Clark to act as Bond Counsel, and Stephens Inc to act as Underwriter for the Issue. ASU System will negotiate issuance costs to assure that they are reasonable and that they reflect costs of universities of similar size and with similar rate risk. Authority to incur debt not to exceed \$9,500,000 will assure that a net amount of \$8,200,000 for "hard costs" and approximately \$667,000 for a debt service reserve fund can be secured.

**EXECUTIVE SUMMARY**

Contact: Jennus Burton (870) 933-7950

- The estimated annual debt service for the new approximate \$9,500,000 bond issue at 30 years, for an average interest rate of no less than 4.5% and no more than 5.50% interest, would be \$583,300 to \$653,700.
- This issue will need to be sent to ADHE for approval if the Board of Trustees approves these issues. The next regularly scheduled ADHE meeting is January 30, 2009 at the Cooperative Extension Service building in Little Rock.
- The new bonds shall mature over a period not greater than thirty (30) years. Moreover, the Underwriters Discount shall not be more than 1.1% of the principal amount thereof.

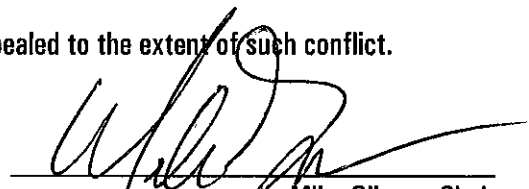
**RECOMMENDATION/RESOLUTION:**

Be it hereby resolved, that Arkansas State University System is authorized to issue bonds in an amount not to exceed \$9,500,000 for the purpose of permanent financing of improvements on the ASU-Jonesboro campus as follows: (1) Two new 50-bed residence halls and furnishings, (2) Construction of a commons building for the Apartment Hall project, (3) Deferred maintenance projects in Kays Hall, University Hall and Arkansas Hall, (4) Funds for a debt service reserve, and (5) Capitalized interest for the first year's debt service payment. Furthermore, ASU System is authorized to engage the firm of Friday, Eldredge & Clark as bond counsel, and Stephens Inc as the Underwriter.

The Chair of the Board, the President of the University, and the Vice President for System Operations are authorized to execute such writings and take such action as may be appropriate to cause the bonds to be issued, including without limitation, and with respect to each issue, the execution and delivery of a trust indenture or trust indentures, a Bond Purchase Agreement with the Underwriter, a continuing disclosure agreement in compliance with the Securities and Exchange Commission Rule 15c2-12, and an Official Statement.

All prior resolutions in conflict with this new issue debt are hereby repealed to the extent of such conflict.

  
Florine Tousant Milligan, Secretary

  
Mike Gibson, Chair

**EXECUTIVE SUMMARY**

Contact: Leslie Wyatt 870-933-7900

**ACTION ITEM:** Arkansas State University System (ASU System) requests approval to revise its campus budgets for the 2008-2009 fiscal year to reflect the payment of the health care cost increase.

**ISSUE:** An increase in health care costs has made it necessary to raise rates charged to all ASU employees. ASU System requests to revise the campus budgets to authorize expenditures for a portion of the health care cost increase for January 1, 2009, and to recognize this contribution as part of the compensation package for July 1, 2009.

**BACKGROUND:**

- ASU System is self insured for health care, and insures 1,987 employees; 932 with family coverage and 1,055 with single coverage.
- ASU has collected monthly the following amounts from the campus budgets and the employees:

○ ASU Family	\$436.42	<u>%</u> 71%
○ Employee Family	<u>\$182.32</u>	29%
○ Total Family Monthly	\$618.74	
○ ASU Single	\$238.36	89%
○ Employee Single	<u>\$ 30.00</u>	11%
○ Total Single Monthly	\$268.36	

- The new rates for the calendar year 2009 are as follows:

○ ASU Family	\$461.42	<u>%</u> 70%
○ Employee Family	<u>\$200.00</u>	30%
○ Total Family Monthly	\$661.42	

**EXECUTIVE SUMMARY**

Contact: Leslie Wyatt 870-933-7900

○ ASU Single	\$256.36	86%
○ Employee Single	\$ 42.00	14%
○ Total Single Monthly	\$298.36	

- The net increase for an employee per pay period is \$6 for the single coverage, and \$8.84 for family coverage. The per pay period campus increase for the single coverage is \$9, and for family coverage is \$12.50.
- The budget documents will not be revised at this late date; however, the health care increased expenditure will be reflected in the actual budget for FY 08-09 and the increased revenues provided will continue in the base budget effective January 1, 2009, for future health care expenditure needs.

**RECOMMENDATION/RESOLUTION:**

Be it hereby resolved that Arkansas State University System is authorized to revise its campus budgets to show the payment of a portion of the increased cost of health care.

  
Florine Tousant Milligan, Secretary

  
Mike Gibson, Chair

**EXECUTIVE SUMMARY**

Contact: Jennus Burton (870-933-7950)

**ACTION ITEM:** Arkansas State University System requests approval to adopt new basic plan documents for a Mandatory Defined Contribution Retirement Plan, a Supplemental Defined Contribution Plan, and a Social Security Alternative Plan.

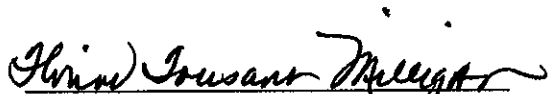
**ISSUE:** New retirement and social security plans must be adopted to comply with new Internal Revenue Service regulations governing the above three plans that will be effective January 1, 2009.

**BACKGROUND:**

- In July 2007, the IRS finalized the regulations under Section 403(b) of the Internal Revenue Code that had been proposed in 2004. At the same time, the Department of Labor issued a Field Assistance Bulletin addressing how the new regulations might affect the ERISA exemption of certain salary-reduction-only 403(b) tax-deferred annuity plans. The new final regulations amend the original regulations that were issued in 1964. The following changes will be effective January 1, 2009:
  - A written plan document will be required on all 403(b) plans including non-ERISA plans;
  - Direct transfers from all 403(b) accounts are limited to fund sponsors that agree to share information with the plan sponsor. (In the case of ASU, ASU must have agreements between TIAA and AIG);
  - Employer-funded 403(b) retirement plans are required to apply the statutory nondiscrimination requirements, including new controlled group rules; and
  - A triggering event is required prior to all in-service distributions from 403(b) plans, including distributions of employer contributions in annuity contracts.

**RECOMMENDATION/RESOLUTION:**

Be it resolved that Arkansas State University System is approved to adopt a revised Mandatory Defined Contribution Retirement Plan, Supplemental Defined Contribution Plan, and Social Security Alternative Plan to ensure compliance with Internal Revenue Service regulations.

  
Florine Tousant Milligan, Secretary

  
Mike Gibson, Chair

**EXECUTIVE SUMMARY**

Contact: Leslie Wyatt 870-933-7900

**ACTION ITEM:** Arkansas State University System desires to establish a uniform policy for background checks.

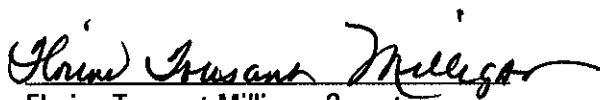
**ISSUE:** Arkansas State University strives to create a safe environment and efficient workplace for students, faculty, staff, administrators, and visitors. Background checks are an effective tool to help to identify appropriate employees. A System policy is needed to ensure that background checks are performed in a uniform manner.

**BACKGROUND:**

- Arkansas State University desires to hire the best qualified candidates for employment.
- Criminal background checks, sexual offender background checks, and credit history background checks are standard tools used to assist in identifying appropriate employees.
- The Board of Trustees desires that a uniform policy be utilized to conduct background checks.
- The Arkansas State University System Background Check Policy has been reviewed and approved by all campuses of the Arkansas State University System.
- A copy of the Arkansas State University System Background Check Policy is attached to this resolution.

**RECOMMENDATION/RESOLUTION:**

Be it hereby resolved that the Arkansas State University Board of Trustees approves the Arkansas State University System Background Check Policy effective immediately.

  
Florine Tousant Milligan, Secretary

  
Mike Gibson, Chair

## **ARKANSAS STATE UNIVERSITY SYSTEM BACKGROUND CHECK POLICY**

### **1. Purpose**

Background checks will be performed on applicants for employment at Arkansas State University in order to create a safe and secure workplace for students, faculty, staff, administrators, and visitors; to protect funds, property and other assets of the University; and to ensure that Arkansas State University employees are qualified to perform duties and responsibilities of the positions for which they apply.

### **2. Definitions**

**Arkansas State University.** Arkansas State University means any of the constituent campuses which comprise the Arkansas State University System.

**Hiring Department.** The Hiring Department for purposes of the System Background Check Policy is the department or university unit seeking to hire an Applicant.

**Security Sensitive Positions.** Security Sensitive Positions are those positions which involve the care, safety, and security of people or property. These positions include persons charged with the care of others, persons with access to master or sub-master keys, and persons with access to residences, laboratories, and other facilities. Examples include university police officers, childcare workers, custodial employees, and residence hall assistants.

**Financially Sensitive Positions.** Financially Sensitive Positions are those positions which allow direct access to, or control over, cash, checks, credit card accounts, or financial information. These positions include persons with authority to commit the financial resources of the University through purchases or contracts and persons charged with insuring proper expenditures. Examples include cashiers, accountants, purchasing card holders, and controllers.

**Data Sensitive Positions.** Data Sensitive Positions are those positions which allow access to personally identifiable information about individuals or organizations associated with the University or involve the creation or maintenance of processes required to secure information maintained by the university. These positions include persons who enter personally identifiable information into university data bases as well as persons who control or manage operating processes. Examples include network administrators, system programmers, human resources personnel, and advancement employees.



**Applicant.** An Applicant is:

1. Any person making an initial application for employment at Arkansas State University;
2. Any former regular or adjunct employee who is being considered for rehire after a break in employment of one year or more;
3. Any current employee who is being considered for transfer, promotion, reclassification, or appointment to a Security Sensitive Position, a Financially Sensitive Position, or a Data Sensitive Position;
4. Any current employee competing for a vacancy through an external search process;
5. Any current employee changing from a faculty to an academic administrative position; or
6. Any graduate assistant, teaching assistant, post doctoral appointee, temporary employee, volunteer or affiliate with significant responsibilities in a Security Sensitive Position, Financially Sensitive Position, or Data Sensitive Position.

**Final Applicant.** A Final Applicant is the applicant selected by the Hiring Department as the person desired to be hired.

**Contract Worker.** A Contract Worker is a person hired by an outside employer who performs work on Arkansas State University property.

**Criminal Background Check.** A Criminal Background Check includes obtaining information regarding the Applicant's criminal history at the local, state, federal, and international levels.

**Sexual Offender Background Check.** A Sexual Offender Background Check includes obtaining information regarding the Applicant's sexual offender history or requirement to register as a sex offender in any jurisdiction.

**Credit History Background Check.** A Credit History Background Check includes obtaining information regarding the Applicant's debt, credit, and financial history.

**Reference Check.** A Reference Check is the investigation conducted by the Hiring Department regarding the Applicant's references and other information submitted with the job application.

**Offer of Employment.** An Offer of Employment is an offer made after satisfactory completion of the Reference Check and any Criminal Background Check, Sexual Offender Background Check, or Credit History Background Check required by the position.

**Conditional Offer of Employment.** A Conditional Offer of Employment is an offer extended contingent upon the satisfactory completion of the Reference Check and any Criminal Background Check, Sexual Offender Background Check, or Credit History Background Check required by the position.

**Offering Official.** The Offering Official is the representative of the Hiring Department responsible for making a Conditional Offer of Employment or an Offer of Employment.

### **3. Arkansas State University System Background Check Policy**

An Applicant for employment with Arkansas State University shall proceed through the application process established by the Hiring Department seeking to hire for the position. The Hiring Department shall conduct a Reference Check. Upon selecting the Applicant desired to be hired, the Offering Official of the Hiring Department shall make a Conditional Offer of Employment to the Final Applicant.

Upon receipt of a Conditional Offer of Employment, the Final Applicant shall be required to authorize the background checks applicable to the position. Every Final Applicant must authorize a Criminal Records Background Check and a Sexual Offender Background Check. Final Applicants for Financially Sensitive Positions or Data Sensitive Positions must also authorize a Credit History Background Check. These checks shall be in addition to and not in substitution for any specific licensure search, drug testing, credentials verification, or other requirements specific to the position which shall have been conducted during the Reference Check.

If the background checks uncover no problems, an Offer of Employment may be extended by the Offering Official to the Final Applicant. If the background checks uncover unfavorable information, the Offering Official will evaluate whether to make an offer of employment to the Final Applicant. If the recommendation to hire has been submitted to the Offering Official by a search committee, the Offering Official shall provide the unfavorable information uncovered in the background check to the search committee chair.

In determining whether unfavorable results obtained on a background check should result in the decision not to make an Offer of Employment to the Final Applicant, the Offering Official will examine each case on its own merits and may consider any of the following evidence of rehabilitation:

1. The age at which the act was committed;
2. The circumstances surrounding the act;
3. The length of time since the act;
4. Subsequent work or credit history;
5. Employment references;
6. Character references; and
7. Other evidence demonstrating that the final applicant does not pose a threat to the safety of persons or property in the Arkansas State University community.

The Offering Official shall make the final determination as to whether an Offer of Employment will be extended and, if applicable, shall notify the chair of the search committee of the decision. If the search committee does not agree with the decision of the Offering Official, the chair of the search committee and the Offering Official shall meet with the vice chancellor who supervises the Hiring Department. The vice chancellor shall consult with the chancellor and shall then make a decision as to whether to extend an Offer of Employment based on the results of the background checks.

If the information from the background check results in a decision not to make an Offer of Employment to the Final Applicant, the Offering Official will comply with all provisions of the Fair Credit Reporting Act with respect to notice and afford the Final Applicant the required opportunity to respond to the unfavorable report. The Offering Official shall consider all information submitted by the Final Applicant in rebuttal to the unfavorable background check information and shall provide that rebuttal to the chair of the search committee if applicable. If the rebuttal of the Final Applicant changes the decision of the Offering Official, the Offering Official shall notify the chair of the search committee if applicable. If the search committee does not agree with the decision of the Offering official after consideration of rebuttal information from the Final Applicant, the chair of the search committee and the Offering Official shall meet with the vice chancellor who supervises the Hiring Department. The vice chancellor shall consult with the chancellor and shall then make a decision as to whether to extend an Offer of Employment.

After full compliance with the Fair Credit Reporting Act, the Offering Official will either make an Offer of Employment or advise the Final Applicant that no Offer of Employment will be made.

All information obtained as part of a background check shall be maintained in the personnel file of the Final Applicant.

The vice chancellor supervising the Hiring Department may waive the requirement of background checks on current employee Final Applicants who have had the required background checks performed within the previous three (3) years.

A Final Applicant extended a Conditional Offer of Employment may be allowed to begin work pending receipt of the required background checks only if Arkansas State University operations cannot be carried out in the absence of the Final Applicant. If satisfactory results in the background checks are not obtained, the Final Applicant working during the pendency of the Conditional Offer shall be removed from employment following compliance with the Fair Credit Reporting Act and any other applicable laws or regulations.

All businesses contracting with Arkansas State University shall provide proof that Contract Workers have undergone background checks consistent with the above policy.

**EXECUTIVE SUMMARY**

Contact: Leslie Wyatt 870-933-7900

**ACTION ITEM:** Arkansas State University System desires to establish a uniform policy for the prohibition of weapons.

**ISSUE:** Arkansas State University System is dedicated to providing an educational and social climate which is conducive to the safety of all members of the university community. A System policy is needed to ensure that weapons are prohibited in a uniform manner.

**BACKGROUND:**

- Acts of violence on university campuses have proven that weapons pose a serious threat to the safety of persons and property.
- Arkansas State University System desires, to the fullest extent allowed by Arkansas law, to prohibit all weapons on campuses.
- Specific exceptions are provided to allow for the appropriate possession of weapons by authorized individuals.
- The Arkansas State University System Weapons Policy has been reviewed and approved by all campuses of the Arkansas State University System.
- A copy of the Arkansas State University System Weapons Policy is attached to this resolution.

**RECOMMENDATION/RESOLUTION:**

Be it hereby resolved that the Arkansas State University Board of Trustees approves the Arkansas State University System Weapons Policy effective immediately.

  
Florine Tousant Milligan, Secretary

  
Mike Gibson, Chair

## **ARKANSAS STATE UNIVERSITY SYSTEM WEAPONS POLICY**

### **1. Purpose**

The Arkansas State University System is dedicated to providing an educational and social climate which is conducive to safety of all members of the university community. Acts of violence on university campuses have proven that weapons pose a serious threat to the safety of persons and property.

### **2. Arkansas State University System Weapons Policy**

To the fullest extent allowed by Arkansas law, no person shall possess, discharge, or otherwise use any weapon at any campus, office, building, or event which is part of the Arkansas State University System. This prohibition extends to individuals having such weapons on their persons; in briefcases, purses, handbags, backpacks, or other carrying cases; in personal vehicles or storage boxes contained in or affixed to their personal vehicles; or among other personal property or effects. Exceptions to this prohibition are listed below.

### **3. Definitions**

Weapons include, but are not limited to, firearms, explosive devices, hazardous chemicals, (other than pocket-sized sprays used for personal protection), knives with blades longer than four inches, nunchucks, brass knuckles, tasers or other electrical stun devices, bows or cross bows, arrows, objects that propel projectiles, replicas of weapons (including water or toy guns), or any device or substance designed to or used to inflict a wound, cause injury, or incapacitate.

### **4. Exceptions**

These prohibitions do not apply:

- a) To an officer of an Arkansas State University Police Department who is regularly employed by a campus in the University System and who has been authorized by the Campus Chief of Police, or designee, to carry weapons as outlined in the applicable Police Policy.
- b) To an employee authorized by the Campus Chief of Police to possess or use such a device during the time when the employee is engaged in work for the University requiring such a device.
- c) When an individual uses or possesses a weapon in connection with an educational, recreational, or training program, or an activity authorized by the appropriate University Official and the Chief of Police and under the supervision of a university employee.

- d) During the time when the weapon is worn as part of a military or fraternal uniform in connection with a pre-approved public ceremony or parade.
- e) To non-university law enforcement officers of legally established law enforcement agencies who are required by their employer to carry their weapons at all times.
- f) To non-university law enforcement officers of legally established law enforcement agencies who are engaging in work on campus requiring a weapon as part of their official duties or who have obtained approval from the Campus Chief or designee to carry their weapon on campus.
- g) During a theatrical performance where a realistic replica of a weapon is used.
- h) To equipment, tools, devices and materials which are prescribed for use by authorized university employees as a condition of employment or class enrollment.
- i) To the use and possession of weapons for educational, instructional, and research activities under the supervision of appropriate faculty members.
- j) To weapons found in vehicles that are traveling through city maintained streets within campus proper.

The Campus Chief of Police, applicable Vice Chancellor, or their designees, may impose restrictions upon individuals who are otherwise authorized to possess or use weapons pursuant to this policy when it is determined such restrictions are appropriate under the circumstances.

## **5. Violations**

Any student violating this policy shall be subject to sanction up to and including expulsion. Any employee violating this policy shall be subject to discipline through the process applicable to that employee up to and including discharge. Others violating this policy will be subject to prosecution under criminal laws and may be banned from Arkansas State University System campuses and events.

**EXECUTIVE SUMMARY**

Contact: Leslie Wyatt 870-933-7900

**ACTION ITEM:** Arkansas State University System desires to establish a uniform policy for the awarding of honorary degrees.

**ISSUE:** The Arkansas State University Board of Trustees awards honorary degrees to persons who serve as models worthy of emulation and respect. A System policy is needed to ensure that the awarding of honorary degrees is done in a uniform manner.

**BACKGROUND:**

- The honorary degree is the highest academic honor bestowed by the Arkansas State University Board of Trustees and is given in recognition of extraordinary achievement.
- Persons receiving honorary degrees must have achieved the highest levels of excellence as scholars, artists, professionals, philanthropists, or public servants, and must have demonstrated personal integrity and concern for the public good.
- The Board retains to itself the authority to award honorary degrees and desires that a uniform policy be utilized for the selection of persons to receive honorary degrees.
- The Arkansas State University System Honorary Degree Policy has been reviewed and approved by all campuses of the Arkansas State University System.
- A copy of the Arkansas State University System Honorary Degree Policy is attached to this resolution.

**RECOMMENDATION/RESOLUTION:**

Be it hereby resolved that the Arkansas State University Board of Trustees approves the Arkansas State University System Honorary Degree Policy effective immediately.

  
Florine Tousant Milligan, Secretary

  
Mike Gibson, Chair

## **ARKANSAS STATE UNIVERSITY SYSTEM HONORARY DEGREE POLICY**

### **1. Purpose**

The honorary degree is the highest academic honor bestowed by the Board of Trustees. The degree is awarded during a commencement ceremony at the discretion of the board in recognition of extraordinary achievement. The honorary degree is not equivalent to or a replacement for an earned degree.

### **2. Arkansas State University System Honorary Degree Policy**

An honorary degree is awarded to persons who serve as models worthy of emulation and respect. Nominees must have achieved the highest levels of excellence as scholars, artists, professionals, philanthropists, or public servants, and must have demonstrated personal integrity and concern for the public good.

Except in extraordinary circumstances, no more than four honorary degrees will be awarded in any academic year.

### **3. Types of Honorary Degrees**

Honorary Doctorate degrees may be awarded in the following fields:

- A. Doctor of Humane Letters
- B. Doctor of Literature
- C. Doctor of Public Service
- D. Doctor of Science
- E. Doctor of Music
- F. Doctor of Fine Arts
- G. Doctor of Laws

Honorary Associate degrees may be awarded in fields taught at the campus at which the honorary degree is awarded.

### **4. Process**

- A. Each campus within the Arkansas State University System shall establish an Honorary Degree Committee.



- B. The Honorary Degree Committee shall entertain nominations for an honorary degree. Nominations must contain supporting materials establishing the eligibility of the nominee. The committee shall make any recommendation for the award of an honorary degree to the chancellor.**
- C. The chancellor shall review the recommendation, including all supporting materials, and if he or she concurs, shall submit the nomination to the President of the Arkansas State University System.**
- D. The president shall review the nomination packet and, if he or she concurs, shall submit the nomination to the Board of Trustees. In order that the board may have sufficient time to review the supporting materials, all nominations must be submitted to the Board of Trustees a minimum of thirty (30) days prior to the board meeting immediately preceding the commencement exercise at which the honorary degree will be awarded.**
- E. The Board of Trustees shall make the decision whether to award the honorary degree. The Board of Trustees shall have the right to award honorary degrees on its own nomination.**

**EXECUTIVE SUMMARY**

Contact: Leslie Wyatt 870-933-7900

**ACTION ITEM:** Arkansas State University System desires to establish a uniform policy for the naming of facilities and programs.

**ISSUE:** Arkansas State University recognizes the contributions of persons or entities through the naming of facilities or programs. The Arkansas State University Board of Trustees retains unto itself the sole authority to name university facilities and programs. A System policy is needed to ensure that the naming of facilities or programs is done in a uniform manner.

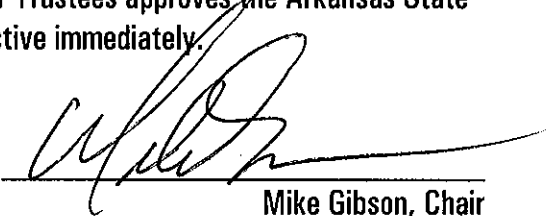
**BACKGROUND:**

- The Arkansas State University Board of Trustees names university facilities and programs for persons or entities who have provided long term service and exceptional leadership to the university or who have made significant monetary contributions to the construction, operations, academics, activities or other programs of the university.
- The Board of Trustees desires that a uniform policy be utilized in order to bring forward recommendations for the naming of facilities or programs.
- The Arkansas State University System Naming of Facilities and Programs Policy has been reviewed and approved by all campuses of the Arkansas State University System.
- A copy of the Arkansas State University System Naming of Facilities and Programs Policy is attached to this resolution.

**RECOMMENDATION/RESOLUTION:**

Be it hereby resolved that the Arkansas State University Board of Trustees approves the Arkansas State University System Naming of Facilities and Programs Policy effective immediately.

  
Florine Tousant Milligan, Secretary

  
Mike Gibson, Chair

**ARKANSAS STATE UNIVERSITY SYSTEM**  
**NAMING OF FACILITIES AND PROGRAMS POLICY**

**1. Purpose**

The Arkansas State University Board of Trustees retains unto itself the right to name facilities and programs on all constituent campuses of the System. The board names facilities and programs to honor the achievements and contributions of individuals associated with the university.

**2. Arkansas State University System Naming of Facilities and Programs Policy**

The Arkansas State University Board of Trustees names facilities and programs on the constituent campuses under two circumstances:

- A. A person or entity has provided long-term service and exceptional leadership to the university; or
- B. A person or entity has made significant monetary contribution to construction, operations, academics, activities, or other programs of the university.

It is intended that the naming of facilities or programs shall be in perpetuity; however, the board retains the right to alter the naming in the event of significant alteration or demolition to the facility, significant alteration or elimination of the program, circumstances surrounding the honoree which would bring disrespect to the university, requirements of applicable law, or changes in the policies, procedures, or strategic objectives of the board.

If appropriate, when the naming is altered, attention will be given to other forms of recognition in substitute for the original honor which may include transferring the name to another facility, displaying a plaque or nameplate from the previous facility at an appropriate alternate location, adding the honoree's name to a permanent recognition registry in a prominent location, or other suitable recognition.

**3. Definitions**

Facilities include buildings, rooms, foyers, lobbies, labs, patios, gardens, or any subdivision of the physical plant of a campus. Programs include colleges, departments, courses of study, deanships, chairs, professorships, fellowships, lectureships, performances, or any other subdivision of or activities sponsored by the institutional or academic units of a campus. Student scholarships are not considered programs within the meaning of this policy and are established and managed by the ASU Foundation, Inc.

#### **4. Criteria**

In the circumstance where the board names a facility or program for a person or entity in the absence of monetary contribution, the following criteria shall be considered before such naming shall be bestowed:

- A. The length and quality of the contribution of the individual or entity and the overall long-term impact the individual or entity has had on the history of the institution; and
- B. The significance of the relationship of the individual or entity to the program to be operated in the facility.

In the circumstance where the board names a facility or program for a person or entity based on monetary contribution, the following criteria shall be considered before such naming shall be bestowed:

- A. For the naming of a facility, the contribution should be
  - 1. One half the cost of any construction or renovation; or
  - 2. An amount sufficient to endow one half of the operations cost.
- B. For the naming of a program, the contribution should be
  - 1. An amount sufficient to fund annually an amount equal to one fourth of the operations of a college, department, program of study, or other institutional or academic unit;
  - 2. An amount sufficient to fund annually an amount equal to one fourth of the salary and benefits of a dean, chair, professorship, or other employment position; or
  - 3. An amount sufficient to fund annually an amount equal to one fourth of the total expenses for fellowships, lectureships, performances, or other activities.
- C. In conjunction with an organized capital campaign, monetary contributions sufficient to support the naming of a facility or program shall be as set out in a schedule approved by the board.

The board retains the right to exercise its discretion to name facilities or programs under criteria different than above when such naming is determined to be in the best interest of the university.

## **5. Process**

**Any individual, group, or entity may propose the naming of facilities or programs to the chancellor for the campus on which the facility or program is located. The chancellor shall conduct a due diligence review of the person or entity in whose honor the naming is proposed. The chancellor shall confirm that no conflict of interest or ethical prohibition exists to the proposed naming, that the above criteria has been met, and that the naming is in the best interest of the university. If the chancellor agrees with the proposal, he or she will submit a written recommendation to the President of the System with supporting information. If the president agrees with the proposal, he or she will present the proposal to the Board of Trustees for consideration.**

**ARKANSAS STATE UNIVERSITY  
BOARD OF TRUSTEES**

**RESOLUTION**

**A resolution for the recognition of significant contributions to  
Arkansas State University  
by  
Congressman Marion Berry**

**WHEREAS, the Board of Trustees has retained to itself the authority to name structures of the university;  
and**

**WHEREAS, the Honorable Marion Berry, United States Representative, has represented the people of  
Arkansas' First Congressional District since 1997; and**

**WHEREAS, Congressman Berry has consistently worked to improve education in the First Congressional  
District and throughout Arkansas by securing millions of dollars in federal funds for Head Start, school  
construction, and student loan programs; and**

**WHEREAS, as a member of the House Transportation and Infrastructure Committee from 1997-2002,  
Congressman Berry has obtained hundreds of millions of dollars in federal grants to modernize Arkansas'  
transportation infrastructure.**

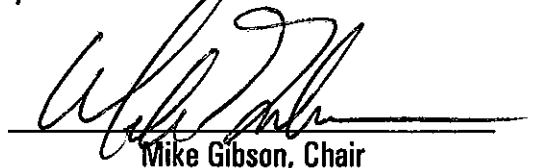
**NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Arkansas State University, that the  
Westside Overpass on the campus of Arkansas State University-Jonesboro shall be known henceforth as  
the:**

**Marion Berry Parkway**

**DULY ADOPTED AND APPROVED this 12<sup>th</sup> day of December 2008**



**Leslie Wyatt, President**



**Mike Gibson, Chair**



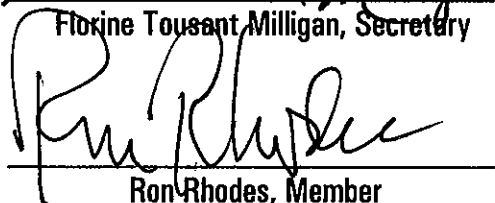
**Mike Medlock, Vice Chair**



**Florine Tousant Milligan, Secretary**



**Howard Slinkard, Member**



**Ron Rhodes, Member**

**EXECUTIVE SUMMARY**

Contact: Robert L. Potts (870-972-3030)

**ACTION ITEM:** Arkansas State University-Jonesboro (ASUJ) requests approval to amend its shared governance process as contained in the current ASUJ Faculty Handbook.

**ISSUE:** The Board of Trustees must approve all modifications to the Faculty Handbook. These recommended changes are designed to simplify the current bifurcated oversight committee process by combining two committees into one.

**BACKGROUND:**

- The current Faculty Handbook was adopted by the ASU Board of Trustees on February 24, 2006, and was subsequently amended on June 1, 2007, and December 7, 2007. The shared governance process for the campus is incorporated in Section I.
- The Higher Learning Commission of the North Central Association, the university's regional accrediting body, expects the campus to have a well-functioning shared governance system.
- The current shared governance structure, consisting of 17 academic governance committees and 11 institutional governance committees, with two oversight committees known as the Academic Governance Committee (AGOC) and the Institutional Governance Oversight Committee (IGOC), is complicated, confusing and unduly slow.
- In the spring of 2008, the chancellor requested that a drafting group, which had essentially the same membership that proposed the June 1, 2007, amendments to the Faculty Handbook, submit a plan for simplifying the shared governance process whereby shared governance would work better yet still allow all campus constituent groups to have meaningful input on campus policy issues.
- The drafting group submitted its proposal in August 2008 to streamline and clarify the shared governance process by combining the AGOC and IGOC into one committee known as the Shared Governance Oversight Committee (SGOC).
- This proposal was submitted to campus constituent groups and extensive discussion ensued. All approved the suggested changes to the shared governance process except the Staff Senate, which requested more representation on the SGOC.
- The chancellor conducted informal discussions and exchanges with constituent groups and negotiated several changes to the initial proposal in an attempt to address Staff Senate concerns.

**EXECUTIVE SUMMARY**

Contact: Robert L. Potts (870-972-3030)

- The final revised proposal with negotiated changes is attached as Exhibit 1. Changes to the current language are highlighted in bold type.
- The Staff Senate is the only campus constituent group that objects to the proposal as contained in Exhibit 1. The Staff Senate's statement of reasons for not supporting this proposal is attached as Exhibit 2.
- The chancellor recommends that the president approve and the Board of Trustees adopt the changes to the shared governance structure set out in Exhibit 1 for the following reasons:
  - + The Higher Learning Commission of the North Central Association, our regional accrediting body, expects our campus to have a functioning shared governance system and that was reiterated to us in a recent focused visit where shared governance was a specific issue examined.
  - + The current structure is cumbersome, time consuming and confusing to all involved. The implementation of this proposal will make shared governance work better on our campus.
  - + The interests of the staff are better represented and protected in the revised version than in the current structure. Currently, the staff has no members on the AGOC and only three members on the IGOC. Under the new structure, they will have five members on the SGOC, and additionally the new language provides that a majority of staff members on the SGOC will decide issues primarily affecting the staff. Also, it is assured that at least one staff member shall be among the elected officers of the SGOC each year.
  - + A survey done by Dean B. Ellis Library personnel indicates that the representation afforded staff under this proposal proportionally exceeds that at most other surveyed universities. See Exhibit 3.
  - + It is not fair to the other constituent groups who support this revision to allow one group to block these improvements to the shared governance structure.
  - + Our shared governance system provides for review at any time; therefore, refinements can be made as we gain experience with the system to address any continuing concerns of the Staff Senate.



**EXECUTIVE SUMMARY**

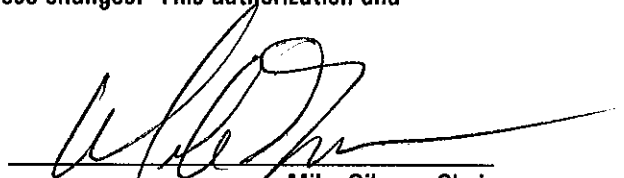
Contact: Robert L. Potts (870-972-3030)

- Proposals currently under review will be completed under the existing shared governance process. All proposals submitted after the date of this resolution shall be submitted to the SGOC and proceed under the new process.

**RECOMMENDATION/RESOLUTION:**

Be it resolved that Arkansas State University-Jonesboro is approved to amend its Faculty Handbook to incorporate the recommended changes included in Exhibit 1 into its shared governance process, to implement such changes immediately, and to conform references in the Faculty Handbook to these changes. This authorization and approval is effective December 12, 2008.

  
Florine Tousant Milligan, Secretary

  
Mike Gibson, Chair

**EXECUTIVE SUMMARY**

Contact: Daniel Howard (870-972-2030)

**ACTION ITEM:** Arkansas State University-Jonesboro (ASUJ) requests approval to delete the Senate Standing Calendar Committee and the Senate Standing Library Committee from the Bylaws of the Faculty Association Constitution, effective December 12, 2008.

**ISSUE:** The Bylaws of the Faculty Association Constitution are contained in the Faculty Handbook of Policies and Procedures. The Board of Trustees must approve any changes to the Faculty Handbook.

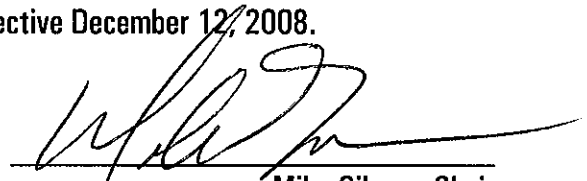
**BACKGROUND:**

- A Task Force of the Faculty Senate brought the elimination of these two Standing Committees to the Senate as suggested deletions to the Bylaws of the Faculty Association Constitution because the current university academic governance committee structure has its own Academic Calendar Committee and Library Committee per Section I.c.5 of the Board of Trustees approved Faculty Handbook. The Senate supported sending the Task Force recommendation forward to the association members for a vote on the elimination of the standing committees. Though the standing committee status would be eliminated, the Senate can still appoint special committees to look at similar issues as provided in Article II, which reads "The Senate has the power to appoint any number of special committees."

**RECOMMENDATION/RESOLUTION:**

Be it resolved that Arkansas State University-Jonesboro is approved to delete the Senate Standing Calendar Committee and the Senate Standing Library Committee from the Bylaws of the Faculty Association Constitution contained in the Faculty Handbook, effective December 12, 2008.

  
Florine Tousant Milligan, Secretary

  
Mike Gibson, Chair

**EXECUTIVE SUMMARY**

Contact: Ed Kremers (870-972-3303)

**ACTION ITEM:** Arkansas State University-Jonesboro (ASUJ) requests approval of a spring 2009 private athletic camp agreement.

**ISSUE:** ASUJ wishes to contract with certain athletic personnel to conduct private athletic camps on the ASUJ campus. Camps are designed to bring future students to ASUJ and bring exposure to its facilities and personnel while engaged in program activities. Additionally, funds are generated and paid to ASUJ to cover the use of its facilities and auxiliary services.

**BACKGROUND:**

- Act 707 of 1981 entitled "AN ACT TO SAFEGUARD THE STATE'S INTEREST IN INSTITUTION-OWNED FACILITIES; AND FOR OTHER PURPOSES," empowers the Boards of Trustees of the state institutions of higher learning to grant permission to employees of such institutions to conduct, on and in campus facilities, certain outside work for private compensation (as described in the Act) which are to be engaged in only after they have discharged fully their employment responsibilities to such institutions.
- The Act grants the Board the non-delegable duty to make express findings of fact as follows:
  - the activity in question involves no conflict of interest with the mission and purpose of the institution itself;
  - the activity proposed would bring to the campus a significant number of persons who are potentially future students who might tend to enroll on that campus as a result of their exposure to its facilities and its personnel while engaged in this activity; and
  - the contemplated activity will, as a part thereof, generate funds to be paid to the state institution for the use of institutional resources which will produce significant revenues in support of the auxiliary functions of the particular campus serving its enrolled students.
- The following contract complies with Act 707 of 1981.

**EXECUTIVE SUMMARY**

Contact: Ed Kremers (870-972-3303)

- The 2009 contract is with the following individual:

Tommy Raffo (Head Baseball Coach)

January 10 - 11, 2009; January 17 - 18, 2009; January 24 - 25, 2009

**RECOMMENDATION/RESOLUTION**

Be it resolved that Arkansas State University-Jonesboro is approved to enter into the agreement submitted, for the purpose of allowing certain athletic personnel to conduct private athletic camps on and in ASUJ campus facilities.

  
Florine Tousant Milligan, Secretary

  
Mike Gibson, Chair

**EXECUTIVE SUMMARY**

Contact: Daniel Howard (870-972-2030)

**ACTION ITEM:** Arkansas State University-Jonesboro (ASUJ) requests approval to reduce the course fees associated with three courses offered by the College of Business to a flat rate of twenty-five dollars per course.

**ISSUE:** The Board of Trustees must approve the implementation and elimination of all course fees.

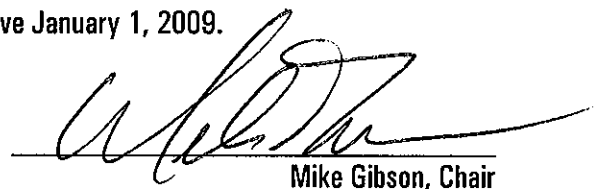
**BACKGROUND:**

- Course fees have been assessed for three courses in the College of Business. The courses and current course fees are as follows:
  - CIT 2523 Telecommunications and Networking Essentials - \$95.00
  - CIT 3623 LAN Administration - \$150.00
  - CIT 4103 Advanced LAN Administration - \$150.00
- Previously, the course fee was used for the textbook, software, and disposable supplies for each individual course. The previous publisher, Novell, Inc., required the textbook and related software to be supplied only through a certified Novell instructor. As a result, the cost of the textbook was included in the course fee to ensure students were able to obtain the required textbook and software for the course.
- The university has recently contracted with Microsoft Press, a publisher that does not require its textbook and related software to be purchased through a certified instructor. As a result, students can purchase the textbook through normal bookstore channels.
- Approval of this resolution will reduce the course fee to a flat rate of twenty-five dollars (\$25.00) for each of the three courses listed above. The reduced course fee will be utilized to cover only the software license required for the course along with disposable equipment utilized in laboratory assignments.

**RECOMMENDATION/RESOLUTION:**

Be it resolved that Arkansas State University-Jonesboro is approved to reduce the course fees for the courses identified above to a flat rate of twenty-five dollars per course effective January 1, 2009.

  
Florine Tousant Milligan, Secretary

  
Mike Gibson, Chair

**EXECUTIVE SUMMARY**

Contact: Daniel Howard (870-972-2030)

**ACTION ITEM:** Arkansas State University-Jonesboro (ASUJ) requests approval to establish tuition for its online in-state Master of Business Administration (MBA) program.

**ISSUE:** The Board of Trustees must approve all tuition and fee charges.

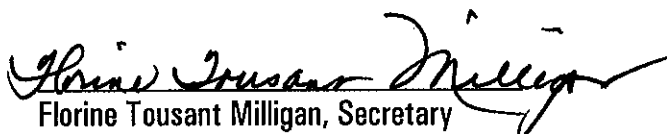
**BACKGROUND:**

- ASUJ's College of Business has been offering a traditional MBA program; its current enrollment is 164 students and continued growth is expected.
- The current in-state tuition and hourly fees for the 34-hour traditional MBA program totals \$10,098 or \$297 per credit hour.
- Charging a higher tuition for the online in-state MBA program offered by the College of Business will provide funds to cover expenses related to this program, including advertising, promotion, and recruitment of students; proctoring of exams at ASUJ distance sites and other locations that students may select for proctoring of exams; and development and technology support for faculty teaching the online courses.
- The proposed tuition is inclusive of all fees that students are required to pay for online courses with the exception of graduation fees and expenses for required textbooks and related study materials. Any prerequisite courses needed will be charged at the per credit hour rate proposed.

Program	Required Credit Hours	Proposed Tuition	Cost Per Credit Hour
Online In-State MBA	New Program-33 Credit Hours	\$14,025	\$425

**RECOMMENDATION/RESOLUTION:**

Be it resolved that Arkansas State University-Jonesboro is approved to establish the above tuition for the online in-state MBA program offered by the College of Business effective August 2009.

  
Florine Tousant Milligan, Secretary

  
Mike Gibson, Chair

**EXECUTIVE SUMMARY**

Contact: Daniel Howard (870-972-2030)

**ACTION ITEM:** Arkansas State University-Jonesboro (ASUJ) requests approval to modify its contracts with agents and agencies in India and Nepal including Training and Advanced Studies in Management and Communications, Ltd. (TASMAC) to require students that they place with ASUJ pay a non-refundable tuition deposit of \$5,000 prior to formal admission to the university and the issuance of the I-20 form, effective January 1, 2009.

**ISSUE:** The Board of Trustees must approve all tuition and fee changes.

**BACKGROUND:**

- On September 12, 2008, the Board of Trustees approved an amendment to the contract with TASMAC to require that students placed by TASMAC pay a tuition deposit of \$10,000 prior to formal admission to the university and the issuance of the I-20 form, effective January 1, 2009. Since that time, agents and agencies in India and Nepal have recommended that ASUJ require a deposit of \$5,000.
- ASUJ has contracts with agencies and agents in India and Nepal whereby they represent ASUJ with regards to the placement of well-qualified students at ASUJ.
- Recruiting well-qualified students from India and Nepal in conjunction with contracted agents and agencies is highly successful, but costly to ASUJ and the contracted agents and agencies.
- Unfortunately, a number of students placed by contracted agents and agencies at ASUJ from India and Nepal have used the good name of ASUJ to obtain student visas and have immediately transferred to proprietary schools and community colleges, and these transfers have adverse financial implications for ASUJ, since recruiting these students and processing their visas are expensive.
- Estimates suggest that international students from India and Nepal need to be enrolled at ASUJ for at least one semester to offset associated recruiting costs.
- Requiring a \$5,000 tuition deposit of students referred to ASUJ from agencies and agents in India and Nepal will provide protection to the contracted agents and agencies and ASUJ for their investments in recruiting in India and Nepal; this requirement should not inhibit the enrollment of students who are interested truly in attending and graduating from ASUJ and not transferring out immediately to a proprietary school or community college.

**EXECUTIVE SUMMARY**

Contact: Daniel Howard (870-972-2030)

- The \$5,000 tuition deposit will be refundable until such time as the student receives a student visa based upon admission to ASUJ and the issue of an I-20 form from ASUJ and he or she enters the United States with this visa; thereafter, this tuition deposit is non-refundable (except for documented financial exigency as approved by ASUJ) and any amounts forfeited by premature transfer will be used to offset international student recruiting expenses.

**RECOMMENDATION/RESOLUTION**

Be it resolved that Arkansas State University-Jonesboro is approved to amend its contract with agents and agencies in India and Nepal (including TASMAC) to require a \$5,000 tuition deposit for all students referred by these agents in India and Nepal, effective January 1, 2009.

  
Florine Tousant Milligan, Secretary

  
Mike Gibson, Chair



**EXECUTIVE SUMMARY**

Contact: Daniel Howard (870-972-2030)

**ACTION ITEM:** Arkansas State University-Jonesboro (ASUJ) requests approval to provide academic merit-based scholarships to international students, effective January 9, 2009.

**ISSUE:** The Board of Trustees must approve all university sponsored scholarship programs.

**BACKGROUND:**

- ASUJ is engaged actively in strategies to globalize the university in order to prepare its students for the rigors of an internationally connected and highly competitive marketplace.
- Recruiting well-qualified international students to pursue academic programs is essential to the globalization of the university, the associated quality of education provided to its students, and the favorable financial impact that these international students have on the budget of the university and the local economy.
- Currently, performance scholarships offered by ASUJ are available to international students; however, academic merit-based scholarships are not available to international students.
- Proposed academic merit-based scholarships for international students entering undergraduate and graduate programs are to be funded entirely by tuition paid by international students and not to be funded by legislative appropriations to ASUJ or tuition paid by non-international students.
- Undergraduate scholarships for international students will be awarded based on a combination of a cumulative GPA of 3.0 or better in all high school work, and performance on the ACT or SAT, as per the following table:

ACT	SAT	Scholarship
36	1600	\$ 4,000
35	1560	\$ 3,500
34	1510	\$ 3,000
33	1460	\$ 2,500
32	1420	\$ 2,000
31	1380	\$ 2,000
30	1340	\$ 1,500
29	1300	\$ 1,500
28	1260	\$ 1,000

**EXECUTIVE SUMMARY**

Contact: Daniel Howard (870-972-2030)

- Graduate scholarships for international students will be awarded based on a combination of a cumulative GPA of 3.5 or better in all university work, and performance on the GRE or GMAT as per the following table:

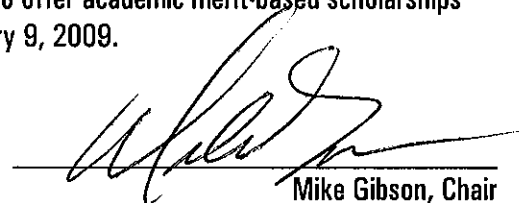
GRE	GMAT	Scholarship/ Fellowship
1600	800	\$ 4,000
1560	780	\$ 3,500
1520	760	\$ 3,000
1480	740	\$ 2,500
1440	720	\$ 2,000
1400	700	\$ 2,000
1360	680	\$ 1,500
1320	660	\$ 1,500
1280	640	\$ 1,000

- All academic scholarships for international students will be awarded for one year in which 50% of the award is provided at the onset of each semester, with the second semester portion contingent upon satisfactory full-time academic performance during the first semester, with continuing renewal thereafter based upon satisfactory full-time academic performance. For the purpose of the proposed scholarship plan, satisfactory full-time academic performance at the undergraduate level is defined as maintaining a full-time course load (a minimum of 12 semester credit hours) and obtaining a cumulative grade point average of 3.5 or better. Satisfactory full-time academic performance at the graduate level is defined as maintaining a full-time course load (a minimum of 9 semester credit hours) and obtaining a cumulative grade point average of 3.75 or better. Academic merit-based scholarships are renewable based upon the above criteria and the availability of funds. A student who drops below the above standard in any semester forfeits the academic merit-based scholarship and may not reapply. No scholarship support is offered for international students by the university during the summer term.

**RECOMMENDATION/RESOLUTION:**

Be it resolved that Arkansas State University-Jonesboro is approved to offer academic merit-based scholarships based on the above criteria to international students, effective January 9, 2009.

  
Florine Tousant Milligan, Secretary

  
Mike Gibson, Chair

**EXECUTIVE SUMMARY**

Contact: Daniel Howard (870-972-2030)

**ACTION ITEM:** Arkansas State University-Jonesboro (ASUJ) requests approval for the strategic plan and the operating policies and procedures for the Arkansas State University Museum.

**ISSUE:** The American Association of Museums requires Board of Trustees approval of accreditation documents.

**BACKGROUND:**

- The Arkansas State University Museum has been accredited by the American Association of Museums since 1973. The Museum is currently seeking reaccreditation.
- The following items are being submitted for approval by the Board of Trustees:
  - ASU Museum Mission Statement
  - ASU Museum Code of Ethics
  - ASU Museum Strategic Plan
  - ASU Museum Collections Policy
  - ASU Museum Collections Plan
  - ASU Museum Conservation Plan
  - ASU Museum Education and Interpretation Policy and Plan
  - ASU Museum Exhibitory Policy
  - ASU Museum Exhibitory Plan

**RECOMMENDATION/RESOLUTION:**

Be it resolved that the strategic plan and operating policies and procedures for the ASU Museum are approved, effective January 1, 2009.

  
Florine Tousant Milligan, Secretary

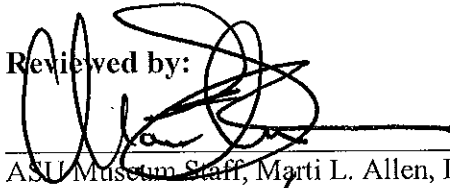
  
Mike Gibson, Chair

# ARKANSAS STATE UNIVERSITY MUSEUM POLICIES AND PLANS

The following new and updated policies and plans are promulgated for the effective operation of the Arkansas State University Museum and have been reviewed through appropriate Arkansas State University-Jonesboro administrative offices and approved by the Arkansas State University Board of Trustees.

- ASU Museum Mission Statement
- ASU Museum Code of Ethics
- ASU Museum Strategic Plan
- ASU Museum Collections Policy
- ASU Museum Collections Plan
- ASU Museum Conservation Plan
- ASU Museum Education and Interpretation Policy and Plan
- ASU Museum Exhibitory Policy
- ASU Museum Exhibitory Plan

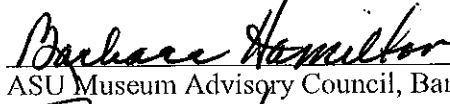
Reviewed by:



ASU Museum Staff, Marti L. Allen, Director

11-10-2008

Date



ASU Museum Advisory Council, Barbara Hamilton, Chair

11-10-2008

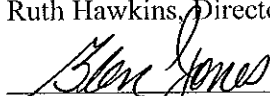
Date



Ruth Hawkins, Director, Arkansas Heritage SITES

11-10-2008

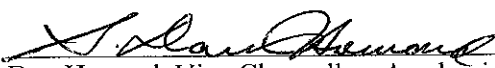
Date



Glen Jones, Assoc. V.C. for Academic Affairs and Research

11-11-08

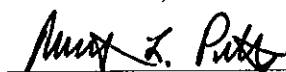
Date



Dan Howard, Vice Chancellor, Academic Affairs and Research

11/12/08

Date

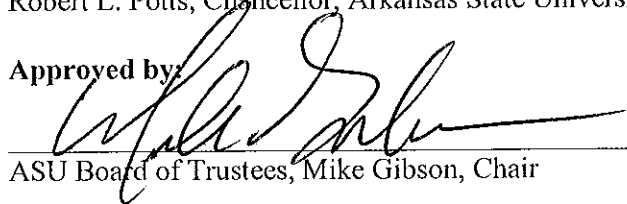


Robert L. Potts, Chancellor, Arkansas State University-Jonesboro

11-15-08

Date

Approved by:



ASU Board of Trustees, Mike Gibson, Chair

12-12-08

Date

**EXECUTIVE SUMMARY**

Contact: Daniel Howard (870-972-2030)

**ACTION ITEM:** Arkansas State University-Jonesboro (ASUJ) requests approval to offer the existing Bachelor of Science in Accounting at Arkansas State University-Beebe (ASUB) effective January 12, 2009.

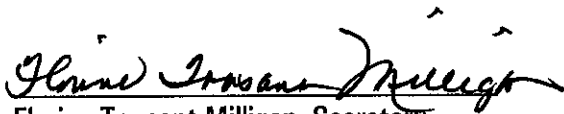
**ISSUE:** The Board of Trustees must approve any program delivery to an off-campus site.

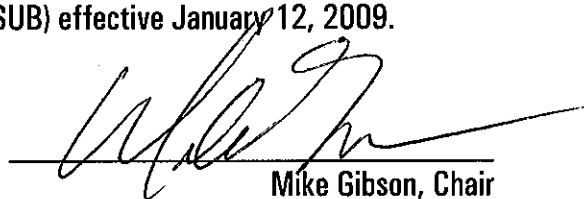
**BACKGROUND:**

- The Bachelor of Science in Accounting is an existing program which is currently offered at ASUMH.
- The accounting major prepares students for careers as industrial accountants, cost analysts, controllers, tax accountants, members of financial regulatory teams such as the IRS or banking auditors, independent auditors in CPA firms, and internal auditors. ASU accounting graduates work for manufacturing firms, in government agencies, in banking, in not-for-profit entities, and in public accounting.
- The Bachelor of Science in Accounting demonstrates a commitment to meeting the needs of ASUB, our sister institution, and its community.

**RECOMMENDATION/RESOLUTION:**

Be it resolved that Arkansas State University-Jonesboro (ASUJ) is approved to offer the existing Bachelor of Science in Accounting at Arkansas State University-Beebe (ASUB) effective January 12, 2009.

  
Florine Tousant Milligan, Secretary

  
Mike Gibson, Chair

**ARKANSAS STATE UNIVERSITY  
BOARD OF TRUSTEES**

**RESOLUTION**

**A resolution for the recognition of significant contributions to  
Arkansas State University-Mountain Home  
by  
Lyndle McCurley**

**WHEREAS, the Board of Trustees has retained to itself the authority to name structures of the university;  
and**

**WHEREAS, Lyndle McCurley has been employed by ASU-Mountain Home (ASUMH) since its inception in  
1995 as vice chancellor for Administrative Affairs; and**

**WHEREAS, Mr. McCurley has been responsible for overseeing all planning and construction that has taken  
place on the ASUMH campus; and**

**WHEREAS, Mr. McCurley has been responsible for all financial matters as well as the maintenance of all  
campus facilities and grounds; and**

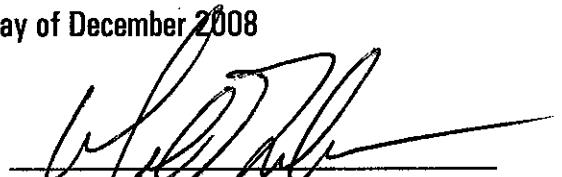
**WHEREAS, Mr. McCurley will be retiring at the end of this year and the naming of the maintenance  
complex in his honor is a very worthy recognition;**

**NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Arkansas State University, that the  
maintenance building on the campus of ASU-Mountain Home shall be known henceforth as the:**

**McCurley Maintenance Complex**

**DULY ADOPTED AND APPROVED this 12<sup>th</sup> day of December 2008**

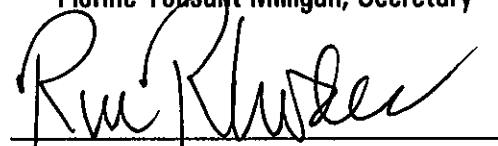
  
Leslie Wyatt, President

  
Mike Gibson, Chair

  
Mike Medlock, Vice Chair

  
Florine Tousant Milligan, Secretary

  
Howard Slinkard, Member

  
Ron Rhodes, Member

**EXECUTIVE SUMMARY**

Contact: Larry Williams, (870) 512-7851

**ACTION ITEM:** Arkansas State University-Newport (ASUN) requests approval to offer an Associate of Applied Science in Business Technology online degree effective fall semester 2009.

**ISSUE:** The Arkansas State University Board of Trustees must approve any new distance education program for Arkansas State University-Newport.

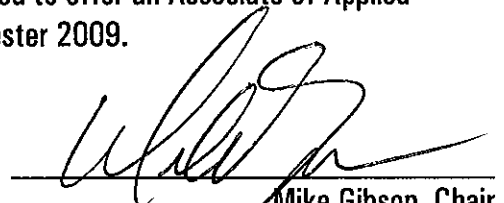
**BACKGROUND:**

- ASUN currently offers an Associate of Applied Science in Business Technology through traditional means of delivery.
- ASUN offers two associate degrees online; therefore the infrastructure for online offerings is already in place. In addition, all of the course requirements for this degree including prerequisites are offered online.
- The proposed expansion of ASUN's current distance education offerings to include an Associate of Applied Science in Business Technology online degree will provide increased educational opportunities and address the needs and interests of current and prospective students.

**RECOMMENDATION/RESOLUTION:**

Be it resolved that Arkansas State University-Newport is approved to offer an Associate of Applied Science in Business Technology online degree effective fall semester 2009.

  
Florine Tousant Milligan, Secretary

  
Mike Gibson, Chair

ARKANSAS STATE UNIVERSITY-JONESBORO  
ACADEMIC APPOINTMENTS  
(Prepared for the Media)  
December 12, 2008

**AHN, JEONGHO**

Visiting Assistant Professor of Mathematics  
Effective: August 16, 2008

**ALLEN, RYAN**

Temporary Instructor in Biological Sciences  
Effective: August 16, 2008

**BEASLEY, SHANNON**

Temporary Instructor in English  
Effective: August 16, 2008

**BENNETT, JUDITH**

Temporary Instructor in Sociology/Geography  
Effective: August 16, 2008

**BOHN, LISA**

Temporary Instructor in Theatre  
Effective: January 1, 2009

**BURNS, KATHRYN**

Temporary Instructor in Chemistry  
Effective: August 16, 2008

**CARTER, TOCCARA**

Temporary Instructor in English  
Effective: August 16, 2008

**DOCKTER, MICHAEL**

Associate Vice Chancellor for Research and Technology Transfer  
Professor of Biochemistry  
Effective: November 1, 2008

**FENTA, ADERAW**

Visiting Assistant Professor of Mathematics  
Effective: August 16, 2008

**GUNTER, PAULA**

Temporary Assistant Professor of Nursing-Beebe  
Effective: August 16, 2008



**HENDRIX, TINA**

Temporary Instructor in Sociology  
Effective: August 16, 2008

**KLOTZ, JENNIFER**

Temporary Instructor in English  
Effective: August 16, 2008

**LONG, VALERIE**

Temporary Radiation Sciences Instructor/Academic Advisor for Health Professions  
Effective: August 25, 2008

**MITCHELL, PATRICIA**

Coordinator/Temporary Instructor in Reading  
Effective: August 16, 2008

**NASH, MICHAEL**

Temporary Instructor in English  
Effective: August 16, 2008

**PARKER, MARY**

Temporary Instructor in English  
Effective: August 16, 2008

**STURGEON, VIRGINIA**

Temporary Instructor in English  
Effective: August 16, 2008

**THATCHER, JULIE**

Temporary Instructor and Coordinator of Learning Assistance-University College  
Effective: August 18, 2008

**VARELA-SANCHEZ, GABRIELA**

Temporary Instructor in Spanish  
Effective: August 16, 2008

**WHITWORTH, NANN**

Temporary Instructor in Middle Level Education  
Effective: October 15, 2008

**XU, JIANFENG**

Assistant Professor of Biochemical Engineering - ABI/Agriculture  
Effective: August 25, 2008

**ARKANSAS STATE UNIVERSITY-MOUNTAIN HOME**  
**ACADEMIC APPOINTMENT**  
**(Prepared for Media)**  
**December 12, 2008**

**CAMPOS, MELANIE**

**College Preparatory Instructor**

**Effective Date: November 3, 2008**

**ARKANSAS STATE UNIVERSITY-JONESBORO**  
**ACADEMIC REASSIGNMENT OF DUTY**  
**(Prepared for the Media)**  
**December 12, 2008**

**FARRIS, JERRY L.**

**From:** Professor of Environmental Sciences  
Associate Dean, College of Sciences and Mathematics

**To:** Distinguished Professor of Biology

**Effective:** January 1, 2009

**ARKANSAS STATE UNIVERSITY-JONESBORO**  
**NON-ACADEMIC APPOINTMENTS**  
(Prepared for Media)  
December 12, 2008

**BERG, LISA**

Assistant Women's Soccer Coach  
Effective: August 4, 2008

**DOLLAR, KYLA**

Research Assistant  
Academic Affairs and Research  
Effective: September 15, 2008

**DUFFEL, STEPHANIE**

Assistant Director of Student Health  
Effective: September 22, 2008

**KLEIN, JESSICA**

Academic Advisor  
Admissions  
Effective: August 18, 2008

**PIETZ, PEGGY**

Research Assistant  
Academic Affairs and Research  
Effective: August 4, 2008

**REYNOLDS, ANTHONY**

Assistant Director Media Relations in Athletics  
Effective: August 29, 2008

**SUZA, WALTER**

Research Associate  
Arkansas Biosciences Institute  
Effective: August 25, 2008

**WHARTON, THOMAS**

Academic Advisor  
Wilson Center  
Effective: August 16, 2008

**WINTORY, BLAKE**

Conservator  
Arkansas Heritage SITES  
Effective: August 25, 2008

**ARKANSAS STATE UNIVERSITY-BEEBE  
NON-ACADEMIC APPOINTMENT  
(Prepared for Media)  
December 12, 2008**

**RANNEY, LARRY**

Testing Administrator at Little Rock Air Force Base (LRAFB)

Arkansas State University-Beebe

Effective: October 20, 2008

**ARKANSAS STATE UNIVERSITY-MOUNTAIN HOME  
NON-ACADEMIC APPOINTMENT  
(Prepared for Media)  
December 12, 2008**

**SMITH, LIBBY**

**Director of Title III Grant**

**Effective Date: November 3, 2008**

**ARKANSAS STATE UNIVERSITY-NEWPORT  
NON-ACADEMIC APPOINTMENT  
(Prepared for the Media)  
December 12, 2008**

**ICE, EUREKA**

**ADWIRED Counselor**

**Effective: October 6, 2008**